

January 10, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office, at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 10, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, County Commissioner Grady Biby, and two citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the agenda after removing consideration of Item F, a warranty deed for the Sky King Meadow Condominium Development in Oshtemo Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the December 13, 2005, regular meeting and the December 20, 2005, joint meeting with the County Board of Commissioners.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the December 22, 2005, and January 9, 2006, payroll, and the December 27, 2005, and January 10, 2006, vendor accounts, as follows:

12/22/05	Payroll Account \$	140,184.08
12/27/05	Vendor Account	347,954.99
01/09/06	Payroll Account \$	129,544.27
01/10/06	Vendor Account	<u>282,874.23</u>
	\$	900,557.57

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Matt Bartz, of Park Street, addressed the Board regarding pickup trucks with snowplows attached during times when the roads are clear of snow. Mr. Bartz also requested that the Kalamazoo County Road Commission consider using a salt substitute on the roads. Managing Director Reid noted that Road Commission pickup trucks are not equipped with snowplow attachments. Chairperson Berkebile thanked Mr. Bartz for attending the meeting and sharing his comments.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved 2005 expense reports for Chairperson Dennis J. Berkebile, Vice Chairperson Reed J. Youngs, Member Jeffrie M. Maddox, and Managing Director Ronald E. Reid.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Mr. Edward Ihling expressing his continued appreciation that BC Avenue between M-43 and 34th Street, in Richland Township, was designated as a natural beauty road in 1989. The Board accepted Mr. Ihling's letter to file.

It is hereby acknowledged by this Board that on December 19, 2005, petitions were filed at its offices by certain landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting highway improvement construction on:

Josiane Drive from Rosemary Lane to end

Lisa Drive from Rosemary Lane to end, and

Rosemary Lane from North 2nd Street to Lisa Drive, Bituminous overlay

in accordance with the provisions of Act 246 of the Public Acts of 1931, as amended, all as is more particularly described in said petition. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, and unanimously carried, it was moved that said petition be referred to the

Managing Director for verification that the petition meet the requirements and specifications as spelled out in said Act 246, and, in particular, Section one (1) of said Act.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Mark Geib, Kalamazoo Transportation Service Center Manager, asking for comment on the Michigan Department of Transportation's proposed 2007-2010 Programmed Projects and 2011 Proposed Projects for Rehabilitation and Reconstruction at a meeting to be held on Monday, January 30, 2006 at 1 p.m. at the Southwest Region Office in Kalamazoo. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Geib's letter, directed staff to post the meeting, and referred the letter to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Jeff A. Gardner, of Q Avenue Partners, L.L.C., requesting abandonment of the portion of Whippoorwill Drive between the easterly turn-around at the westerly end of the plat of Colony Woods Estates No. 2, including the turn-around constructed by Mr. Paul Coash in the mid-1990s. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter and directed staff to assist Mr. Gardner in submitting the petition for abandonment to the Board in the proper format.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board approved and authorized the chairperson's signature on the following local road contracts:

Oshtemo Township

Josiane Drive—1,100' south of Rosemary Lane to Rosemary Lane,

Rosemary Lane—Lisa Drive to 2nd Street, and

Lisa Drive—Rosemary Lane to 100' north of Rosemary Lane, HMA Overlay

Pavilion Township

OP Avenue—2,640/2,124' west of 34th Street to 2,624/2,108' west of 34th Street, Culvert

Replacement

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to a letter and on staff recommendation, motion made by Commissioner Youngs, seconded by Commissioner Berkebile to accept an offer from Pavement Maintenance Systems Inc. to extend the 2005 bid pricing for Micro Seal work through the 2006 construction season, as awarded on July 12, 2005.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to a letter and on staff recommendation, motion made by Commissioner Youngs, seconded by Commissioner Berkebile to accept an offer from Scodeller Construction Division to extend the 2005 bid pricing for Crack Seal work through the 2006 construction season, as awarded on February 22, 2005.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized signatures on the cover sheet for the 26th Street from East Main Street to H Avenue improvement project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the following traffic control orders in Climax Township:

- TCO 1495 requires southbound Erick Avenue traffic to STOP for East QR Avenue traffic and rescinds TCO# 356-230 that required Erick Avenue traffic to YIELD for East QR Avenue traffic.

- TCO 1496 requires eastbound and westbound Jamieson Street traffic to STOP for Erick Avenue traffic and rescinds TCO# 832 that required Jamieson Street traffic to YIELD for Erick Avenue traffic.
 - TCO 1497 requires eastbound Norscot Avenue traffic to STOP for Woodin Street traffic and rescinds TCO# 335-230 that required Norscot Avenue traffic to YIELD for Woodin Street traffic.
 - TCO 1498 requires northbound and southbound Watson Street traffic to STOP for Jamieson Street traffic and rescinds TCO# 813 that required Watson Street traffic to YIELD for Jamieson Street traffic.
 - TCO 1499 requires southbound Watson Street traffic to STOP for East QR Avenue traffic.
 - TCO 1500 requires eastbound Jamieson Street traffic to STOP for Woodin Street traffic and rescinds TCO# 358-230 that required Jamieson Street traffic to YIELD for Woodin Street traffic.
- Carried by the following vote:
Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Meeuwse, seconded by Commissioner Youngs, the Board approved the following merit increases for the KATS staff, as approved at the December 14, 2005 meeting of the Kalamazoo Area Transportation Study Policy Committee:

- Kathy Carrier, 5% merit increase and job classification change from Secretary to Office Administrator
 - Jonathan Start, 2.1% merit increase
- Carried by the following vote:
Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The board discussed the 2005 Goals and suggested several changes for 2006. The Board directed staff to modify the goals as discussed and to place this matter on the next Board agenda. The list of committee assignments will remain the same as last year.

Managing Director Reid announced that the house at 10345 Miller Drive, Galesburg, acquired in anticipation of the relocation of the Miller Drive and 35th Street intersection, no longer has a tenant. Consequently, contact has been made with the Comstock Township supervisor to determine if the township fire department would be interested in using the house for training exercises. Dr. Reid advised that there was a positive response to the offer.

Dr. Reid shared a copy of the Michigan Transportation Fund Statement of Comparative Receipts and Distributions comparing November 2005 versus November 2004. He noted that month-to-month total gross receipts were down 2.3%, year-to-year receipts were down .8%, and total year distributions were down 4.3%.

Managing Director Reid advised that he and Chairperson Berkebile attended the January 3, 2006, County Board Committee of the Whole meeting where there was discussion about requiring contractors to pre-qualify to bid on county projects. Dr. Reid noted that he, Chief Engineer Tom Hohm, and Traffic Engineer John Byrnes also attended the Oshtemo Township Water and Sewer Committee public information meeting on January 4, 2006, regarding proposed improvements to 6th Street from M-43 to H Avenue.

Managing Director Reid advised that he and Commissioner Youngs and Chief Engineer Tom Hohm attended the January 9, 2006, Wakeshma Township monthly meeting to discuss the V Avenue Bridge project.

Managing Director Reid shared a copy of the Act 51 Road Mileage Certification for the past several years through December 31, 2005, which notes that there are 1,249.85 miles of public roads certified under the Board's jurisdiction.

Dr. Reid shared copies of the Personnel Policies that were modified at the last Board meeting, as well as copies of two that were modified at earlier meetings.

Commissioner Youngs noted that he was looking forward to 2006.

Commissioner Maddox advised that he attended the recent Parks Commission meeting and he expects to attend a meeting of the Friends of the Kalamazoo River Valley Trailways and Parks meeting that will be held on Wednesday, January 18, 2006.

Chairperson Berkebile announced that he attended the recent County Board Committee of the Whole where the prequalification of bidder proposal for county projects issue was discussed. Mr. Berkebile suggested that the Road Commission withhold further action on this matter until the County Board has a final draft on the issue.

Mr. Berkebile announced that presentation of the 2004 Annual Report to the County Board went well and noted that the 2005 Annual Report would be timelier.

Chairperson Berkebile shared that he attended the Council of Governments presentation on the "Methamphetamine Lab and Seal-the-Door Policy". Work is being done to establish rules and levels of acceptance for facilities and buildings affected by the presence of methamphetamine labs throughout Kalamazoo County.

The meeting adjourned at 4:37 p.m.

January 24, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 24, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Equipment Superintendent Duane Antcliff, Traffic Services Director John Byrnes, Assistant Engineer Phil Czuk, Chief Engineer Tom Hohm, Secretary Dolores Morton, County Commissioner Grady Biby, County Commissioner John Zull, Texas Township Supervisor Ron Commissaris, and 25 citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the agenda with the addition of four letters of correspondence.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the January 10, 2006, regular Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the January 24, 2005, payroll and January 25, 2005, vendor accounts, as follows:

Payroll Account \$	108,189.47
Vendor Account	<u>541,027.69</u>
\$	649,217.16

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Ralph Ramlow addressed the Board and shared photos of an area on 31st Street near XY Avenue and a concern about water running over the road and onto Mrs. Irene Green's property. Chairperson Berkebile thanked Mr. Ramlow for his comments and directed staff to schedule a meeting with Mr. Ramlow at the location.

Texas Township Supervisor Ron Commissaris addressed the Board regarding the reduction in Participation Funds over the past two years. Chairperson Berkebile thanked Mr. Commissaris for his comments and directed staff to prepare a response and report on Supervisor Commissaris' concerns.

Dr. Reid shared a copy of a letter from Tom Wheat, Prein & Newhof; Matthew W. Maire, Greater Kalamazoo Association of Realtors; Jim Beyer, Home Builders Association; and Patrick Flanagan, Ingersoll, Watson & McMachen, Inc., with comments and suggested changes to the Board's Procedures, Guidelines, and Specifications for Developing Public Roads Policy. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letters and referred them to staff for consideration as the Roads Policy continues to be reviewed.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Kalamazoo County Parks Director David Rachowicz addressed and updated the Board on the Kalamazoo River Valley Trailway project. Mr. Rachowicz noted that the Friends of the Kalamazoo River Valley Trailway are working to secure Michigan Department of Transportation Enhancement Program Funds to help with construction of the Trailway project. He noted that only Public Act 51 agencies, of which the Kalamazoo County Road Commission is such an agency, are eligible to apply for Transportation Enhancement Program Funds. On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board authorized staff to work with the Kalamazoo River Valley Trailway staff to develop an agreement to submit an application for the funds.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile opened the public hearing on the proposed Procedures, Guidelines, and Specifications for Developing Public Roads Policy. Comments included:

- Cul-de-sacs are in high demand by homebuyers,
- Streets should be designed for 25 MPH,
- Cul-de-sacs are a good land use, often increase the number of properties available and result in higher property taxes,
- Cul-de-sac approval should be up to the township,
- Connectivity is a good idea,
- Connectivity should not be required in developments,
- The draft is well written and comprehensive
- Outlot paving should be up to the township,
- If outlots are provided, they shouldn't be paved,
- Businesses looking to locate in Kalamazoo County view cul-de-sacs as a positive feature in their consideration to locate here,
- Streets should be allowed to be designed with a unique and creative design, including boulevards, cul-de-sacs, road width variations, and reduced speed limits,
- Signage should be allowed in boulevards,
- Maximum grade of any street requirement should be increased from 6% to 8%,
- A letter of credit should be accepted at the start of a project,
- Developers want to know at the start of the process if their plats will be recordable,
- Easing the current requirements and restrictions could result in more affordable housing in Kalamazoo County,
- More road curvature should be allowed,
- Restricting cul-de-sacs limits building options and may compromise the development,
- HMA rolled curbs are a good design,

Chairperson Berkebile closed the hearing on the Procedures, Guidelines, and Specifications for Developing Public Roads policy.

Commissioner Youngs thanked those in attendance for their participation and for offering their comments. He noted that allowing the townships to make decisions on developments could result in 15 different sets of platting requirements.

Commissioner Maddox expressed his thanks to all who attended the public hearing. He stated that township boards should have more input in whether or not to allow cul-de-sacs, boulevards, and stub roads in developments. Also, developments could be designated as a collector vs. residential neighborhood, perhaps on the basis of the number of homes in the development.

Chairperson Berkebile thanked all in the audience for taking the time to attend the public hearing and present their comments on the Roads Policy. He offered the following recommendations:

- Road construction standards should be uniform,
- Consideration should be given for neighborhood safety, including safety for the walking public,
- The Roads Policy name should include the word "New", thus become "Procedures, Guidelines, and Specifications for Developing New Public Roads" policy
- Cul-de-sacs should be allowed in developments, with justification,
- Concrete curbs should not be mandated but if a developer chooses concrete curbs, repair or replacement should be up to the developer,
- A maintenance agreement should be in place to maintain the cul-de-sac,
- Boulevards should be allowed without restrictions,
- Connectivity should be left up to the township boards.

Chairperson Berkebile called for a five-minute break.
Chairperson Berkebile called the meeting back to order.

CAB & CHASSIS —HEAVY DUTY
Single Axle — 2 Units

<u>Bidder</u>	<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Price</u>	<u>Total</u>
				<u>Each</u>	<u>2 Units</u>
Great Lakes International	International	7600	2006	75,867	151,735

M & K Quality Truck Mack Granite 2007 72,065 144,130

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board awarded the bid for Cab and Chassis—Single Axle, to M & K Quality Truck, low bid meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

CAB & CHASSIS —HEAVY DUTY

Tandem Axle — 2 Units

<u>Bidder</u>	<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Price Total</u>	
				<u>Each</u>	<u>2 Units</u>
Great Lakes International				7600	15,200
M & K Quality Truck	Mack	CV712	2007	73,835	147,670

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board awarded the bid for Cab and Chassis—Tandem Axle, to M & K Quality Truck, low bid meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board delayed award of the Chip Spreader for two weeks to allow staff more time to evaluate the bids.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board accepted an offer from Root Spring Scraper to extend the 2005 bid price to 2006 and approved a 2006 Capital Outlay Budget purchase of five underbody scraper blades from Root Spring Scraper.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, and on staff recommendation, the board approved a 2006 Capital Outlay Budget purchase of five 3/4-ton pickup trucks through the State of Michigan purchasing program, with a 6' or 8' box length, and directed the managing director to authorize the purchase at a cost not to exceed \$101,955.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on January 10, 2006, this Board passed a motion relative to the verification of petitions for highway improvement in Oshtemo Township, said petitions being submitted by landowners in the Township of Oshtemo, Kalamazoo County, Michigan. The Managing Director reports that he has checked the requirements for such petitions, specified in Section (1) one of Act 246 of the Public Acts of Michigan of 1931, as amended, and finds that such petitions are valid and in order. Further, pursuant to the requirements of Section (2) two of said Act, this board reports that it has examined the location of the proposed projects and they would be for the benefit of the public welfare and convenience. Accordingly, on motion by Commissioner Youngs, seconded by Commissioner Berkebile, and unanimously carried, it was moved that the managing director shall proceed to take such other and further steps for the planning and laying out of said projects as are called for under said Act, and in particular, Section (2) two of said Act.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on January 24, 2006, this Board passed a motion relative to the verification of a petition for highway improvement in Oshtemo Township, said petition being submitted by landowners in the Township of Oshtemo, Kalamazoo County, Michigan. The Managing Director reports that he has taken the necessary steps for the planning and laying out of said project, specified in Section 2 of Act 246 of the Public Acts of Michigan of 1931, as amended.

On motion duly made by Commissioner Youngs, seconded by Commissioner Berkebile, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a petition by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, was filed with this Board on December 19, 2005, said petition requesting certain highway improvements over the following described area:

Josiane Drive from Rosemary Lane to end, HMA overlay

Lisa Lane from Rosemary Lane to end, HMA overlay
Rosemary Lane from North 2nd Street to Lisa Drive, HMA overlay
said petition being filed and submitted in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, and

WHEREAS, this Board has caused the validity of said petition to be verified, as is required in Section 1 of said Act 246, as amended, this Board having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this Board has caused plans and specifications to be made as provided in Section 2 of said Act, and

WHEREAS, Section 4 of said Act requires this Board to make an Order of Determination;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board, in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes its first Order of Determination;

IT IS FURTHER RESOLVED, that a public hearing upon this declaration of necessity and first Order of Determination shall be held in the Township Hall of Oshtemo Township, Kalamazoo County, Michigan, on Monday, the 6th day of March 2006, at 7:30 p.m., for the purpose of providing all persons interested an opportunity to appear before the Board and give their reasons for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and make the apportionments of costs, as is provided in said Act. At said hearing, the Board shall make final determination of the Special Assessment District and the number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

BE IT FURTHER RESOLVED, that NOTICE of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and accepted a temporary easement from 3D Development Group, L.L.C., whose address is 209 S. Kalamazoo Mall, Kalamazoo, Michigan, for the eastern end of Mirbilla Avenue in Oshtemo Township for the purpose of creating a temporary cul-de-sac turnaround, and recorded as document 2006-002854 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized signatures on the cover sheet for the Portage Road Bridge over Gourneck Creek project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized the following traffic control orders in Pavilion Township, Section 24:

- TCO 1501 requires northbound Checker Street traffic to STOP for Railroad Drive traffic
- TCO 1502 requires southbound Wallene Street traffic to STOP for northbound Wallene Street and westbound Norscot Avenue traffic
- TCO 1503 requires westbound Oakscot Street traffic to STOP for Checker Street traffic
- TCO 1504 requires eastbound Oakscot Street traffic to STOP for Wallene Street traffic
- TCO 1505 requires northbound Pond Street traffic to STOP for Railroad Drive traffic
- TCO 1506 requires southbound Checker Street traffic to STOP for East QR Avenue traffic
- TCO 1507 requires southbound Pond Street traffic to STOP for East QR Avenue traffic
- TCO 1508 requires southwest-bound Railroad Drive traffic to STOP for East QR Avenue traffic
- TCO 1509 requires southbound Wallene Street traffic to STOP for East QR Avenue traffic

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adopted the 2006 Board goals, as follows:

COMMUNICATIONS

General Public

- Publish annual newsletter
- Issue news releases on a regular basis

- Hold special project meetings and solicit public input
- Maintain Customer Service Evaluation on specific requests for service
- Continue to provide web site

Townships

- Hold meetings in the townships, as desired by townships and as feasible
- Schedule special project meetings in townships, as appropriate
- Each commissioner to visit with township officials in commissioner's areas two times annually
- Invite township supervisors or others to join road tours, as appropriate
- Host a meeting of the Kalamazoo County Chapter of the Michigan Townships Association
- Attend at least one meeting of each township board as a KCRC Board

Kalamazoo County

- Invite county commissioners to meet and tour facilities
- Meet with the County Board of Commissioners at least two times annually
- Host county, state and townships candidates' forum/reception in early September
- Participate in community advisory and governmental committees, including, but not limited to:
 - Intergovernmental GIS Coordinating Council
 - Kalamazoo Area Transportation Study
 - Kalamazoo County Board of Commissioners
 - Kalamazoo County Board of Public Works
 - Kalamazoo County Chapter of the Michigan Township Association
 - Kalamazoo County Coordinating Council (KC3)
 - Kalamazoo County Council of Governments
 - Kalamazoo County Environmental Health Advisory Committee
 - Kalamazoo County Parks Commission
 - Kalamazoo Regional Chamber of Commerce
- Participate in the County Road Association of Michigan
- Participate in the Southwestern Road Commission Council
- Hold special meetings with area legislators
- Communicate on a regular basis with area legislators and key transportation personnel

National

- Participate in national organizations, including, but not limited to:
 - American Public Works Association
 - American Road & Transportation Builders Association
 - National Association of Counties
 - National Association of County Engineers
 - National Roadside Vegetation Management Association
- Communicate with national representatives in government who impact transportation issues

ADVOCACY

- Provide financial, technical, and service support for the local road system
- Support adequate funding for roads
- Encourage employee involvement in service delivery and taking advantage of ongoing job-related educational opportunities
- Support efforts to improve area transportation facilities
- Support non-motorized facilities

OPERATIONAL

- Conduct a road tour of projects and areas of interest as may be required
- Support a formal system to recognize employee contributions and service
- Focus on safety projects
- Improve audiovisual presentations for public access
- Review/update roadside issues, including drainage and vegetation
- Review practices and determine if improvements can be made
- Conduct a peer review audit and evaluation of public relations efforts

POLICY

- Review/update Board policies
- Review/update permit forms

LEGAL/REGULATORY

- Continue to work toward the transfer of roads in incorporated areas to the appropriate local road authority
- Review the possibility of transferring roads classified as part of the National Highway System to the Michigan Department of Transportation

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid reported that weighmasters Joe Stark and Don Dalman hosted a Michigan Truck Safety meeting on January 19, 2006. One topic of discussion was the proper securing of loads, especially large equipment on trailers. The meeting was planned for 40 individuals; however, the numbers swelled to 68 and several individuals were turned away for lack of space. Those who attended expressed appreciation for the meeting. Dr. Reid congratulated Joe and Don for their initiative in bringing the training program to Kalamazoo County.

Dr. Reid announced that preliminary plans have been submitted to MDOT for the 6th Street — M-43 to H Avenue project. There is some concern that, with the additional improvements proposed by Oshtemo Township, the project could be categorized as a major reconstruction project requiring AASHTO guidelines found in "A Policy on Geometric Design of Highways and Streets", significantly increasing the project cost. Oshtemo Township would be responsible for any additional costs associated with the higher design standards. A decision about the additional work should be made soon.

Dr. Reid advised that the preliminary design for new traffic signals on Drake Road at Green Meadow Drive and 9th Street at Beatrice Drive include span-wire type signal installations. However, Oshtemo and Texas township officials have expressed interest in the signals being of a mast-arm type signal installation. Staff has advised the townships that upgrading the signals would require the townships to pay half of the cost to change the signals from span-wire to mast-arm signals. A decision is expected by the middle of February, after which the work will be bid.

Managing Director Reid shared that staff is working to develop the Request for Proposals for the 2008 road and bridge projects for 9th Street between Stadium Drive and KL Avenue and 35th Street from I-94 to Galesburg.

Chairperson Berkebile asked staff to review the minutes concerning the amount of Participation Funds allocated in 2005 versus 2006.

The meeting adjourned at 6:30 p.m.

January 26, 2006

A special meeting of the Board of County Road Commissioners was held at the Amway Grand Hotel and DeVos Convention Center, Pearl at Monroe, Grand Rapids, Michigan, January 25-26, 2006.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, and approximately 1,800 local, county, and state officials.

The purpose of the meeting was to attend the Michigan Townships Association Annual Conference.

February 7, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 7, 2005. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Equipment Superintendent Duane Antcliff, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, and four citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the agenda after the addition of a letter from Wakeshma Township Supervisor David Taylor and consideration of rescheduling the March 7, 2006 regular meeting date.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the January 24, 2006, regular meeting; and the January 25-26, 2006 Michigan Townships Association Conference meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the February 6, 2006, payroll and February 7, 2006, vendor accounts, as follows:

Payroll Account \$	112,981.34
Vendor Account	<u>147,971.31</u>
\$	260,952.65

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Kalamazoo County's Corporation Counsel Thom Canny addressed the Board regarding a proposal wherein the County of Kalamazoo would acquire the Road Commission's 40-acre gravel pit property on 4th Street north of U Avenue in Prairie Ronde Township and then provide another parcel of land suitable for the Road Commission's current use of the 4th Street property. Chairperson Berkebile stated that, at this time, the Kalamazoo County Road Commission is not in favor of releasing the 4th Street property. However, by consensus, the board directed staff to work with the board's attorney and Mr. Canny to develop the pros and cons and any benefits to the Road Commission, to develop options for any release of the property, and to determine if the proposal is mutually beneficial.

A letter was received from Marty Dodge, Senior Vice President of the Chamber of Commerce, offering comments and suggestions as the Board continues its review of the Procedures, Guidelines, and Specifications for Developing New Public Roads policy. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Dodge's letter and referred it to staff. Mr. Berkebile expressed appreciation to the staff for the time and effort they have spent working on the Policy update.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Wakeshma Township Supervisor David Taylor regarding a proposed contract to replace the V Avenue Bridge over Little Portage Creek in Wakeshma Township. Mr. Taylor offered some creative ways to cover the township's costs for the project. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Taylor's letter and directed staff to consider payment options for Wakeshma Township's share of the project costs.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

AGGREGATES — SEASON REQUIREMENTS

Bidder	Washed	6A	21AA	22A	23A	21AA Crushed	3-5"	6-8" Stone	Unwashed Stone	Fill Sand
427 Ravine	Truck	7.90		3.85	3.85				2.10	
AgResources	Yard									
14500 E. Mich		7.90		3.85	3.85				2.10	
AgResources	Yard	9.95		5.90	5.90				4.15	
15830 E. Mich	Truck	7.90	9.03						2.10	
AgResources	Yard		11.08							
Paw Paw Lake		7.90	9.03	3.85	3.85				2.10	
AgResources	Yard									
Nazareth	Truck	9.00		4.15	4.15	4.25	7.20		2.10	
ConConcrete	Yard	10.80		5.95	5.95	6.05	9.00		3.90	
Ravine Truck		8.00	3.65	3.85		12.00	18.00	1.00		
BaileyContr.	Yard									
9th Street	Truck	21.50		10.00					7.50	
LandscapeSup	Yard	24.50		10.50					9.50	
East M-89	Truck	12.90	13.50	4.35	4.35	11.50	17.00	10.50	3.00	
HighGradeMat	Yard									
4th Street	Truck	8.80	8.50	3.75	3.75				2.00	
Byholt, Inc.	Yard									
10636 Sprinkle	Truck	10.80	10.50	5.75					2.50	
Byholt, Inc.	Yard	10.90	10.60	5.85					4.10	
1800 Ravine	Truck				3.85					
AgIndustries	Yard				5.90					
451 12th St	Truck					8.50				
AgIndustries	Yard					11.34				
8096 West C	Truck			3.00					1.35	
AgIndustries	Yard			5.84					4.19	
12 Mile Rd	Truck	8.95	9.25							
AgIndustries	Yard	12.15	12.45							
1800 Ravine	Truck	9.25		3.50	3.50				1.55	
Statler Concr	Yard	11.55		5.80	5.80				3.85	

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board awarded the Aggregates-Seasons Requirements bid in the best interests of the Kalamazoo County Road Commission, based on haul distance, price and material availability to Aggregate Resources: 6A, 21AA, 22A, unwashed fill sand, unprocessed topsoil; Consumers Concrete: 6A, 21AA crushed concrete, 3"-5" stone, concrete rip/rap; Robert Bailey Contractors: 21AA, 2"-3" stone, 6"-8" stone, unwashed fill sand, asphalt millings; Kalamazoo Landscape Supply: processed topsoil; High Grade Materials Company: 22A, 23A, 6"-8" stone, processed top soil, unwashed fill sand, unprocessed topsoil; Byholt, Inc.: 21AA, 22A, 23A, 2"-3" Stone, processed topsoil, unwashed fill sand; Aggregate Industries: 22A, concrete rip/rap, unwashed fill sand; Statler Concrete: 22A, 23A, processed topsoil.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

BITUMINOUS EMULSIONS

Bidder	MS-Op	HFRS-2M	HFST
SemMaterials LP	No Bid	1.3540	No Bid
Bit Mat Products	2.2500	1.0480	1.0480
Asphalt Materials Inc.	No Bid	1.2787	1.2787
Terry Materials	No Bid	1.1734	1.1434

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board awarded the bid for bituminous emulsions to Bit Mat Products, low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

BITUMINOUS MATERIAL - PLANT MIXED

Bidder	13A	36A	CP-6	MDOT	MDOT
Unique Paving Material	No Bid	No Bid	69.89		

Saginaw Asphalt Paving	No Bid	No Bid	58.68
Globe Construction	30.45	30.45	90.00
Aggregate Industries	30.96	30.96	63.00

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board awarded the bid for Bituminous Materials - Plant Mixed for 13A and 36A to Globe Construction and CP-6 to Saginaw Asphalt Paving, low bidders meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board postponed award of the Roadside Mowing bid to the next regular meeting to allow staff more time to review the bids.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

SLAG — 25A Modified Aggregate

Bidder	KCRC Yard	Off Site	
Aggregate Resources	9.55	11.12	
Brewers City Dock	22.75	23.75	
Kenneth Smith, Inc.	21.20	21.95	

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board awarded the bid for Slag—25A Modified Aggregate to Kenneth Smith, Inc., low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to an offer from Truck and Trailer Specialties, and on staff recommendation, motion made by Commissioner Youngs, seconded by Commissioner Berkebile, to accept an offer to extend the pricing for the hydraulics and bodies for the tandem-axle trucks to be purchased in 2006 from Truck and Trailer Specialties, as awarded on July 12, 2005.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a warranty deed from Prairie View, LLC, a Michigan limited liability company, whose address is 414 W. Milham, Portage, Michigan, for rights-of-way for Sagebrush Street, Long Leaf Street, and Fawn Avenue in Kalamazoo Township, all in association with the Prairieview Farms Site Condominium, and recorded as Document 2006-005271 at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on a drainage agreement with Prairie View, LLC, a Michigan limited liability company, whose address is 414 W. Milham, Portage, Michigan, to allow the draining of public road storm water on and to a private area for storm/surface water retention in connection with development of an area to be known as Prairieview Farms Site Condominium, in Kalamazoo Township, and recorded as Document 2006-005272 at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized signatures on the Plat of Maplewood Farms No. 2, in Texas Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized the following traffic control orders

Texas Township, Section 6:

- TCO 1510 requires eastbound Duvall Circle traffic to STOP for Embassy Street traffic
- TCO 1511 requires westbound Martell Court traffic to STOP for Embassy Street traffic
- TCO 1512 requires southbound Embassy Street traffic to STOP for West O Avenue traffic

Pavilion Township, Section 24:

•TCO 1513 requires westbound East QR Avenue traffic to STOP for South 35th Street traffic and rescinds TCO # 392-230 which required westbound East QR Avenue traffic to YIELD for South 35th Street traffic

Kalamazoo Township, Section 7:

•TCO 1514 requires southbound Aspen Dr. traffic to STOP for Andora Ave. traffic and rescinds TCO # 748 which required Aspen Dr. traffic to YIELD for Andora Ave. traffic

•TCO 1515 requires westbound Andora Ave. traffic to STOP for Sagebrush St.

•TCO 1516 requires northbound Skyline St. traffic to STOP for Andora Ave. Traffic and rescinds TCO # 747 which required Skyline St. traffic to Yield for Andora Ave. traffic

•TCO 1517 requires eastbound Andora Ave. traffic to STOP for Tamarack St.

•TCO 1518 requires eastbound Fir Ave. traffic to STOP for Chaparral St. traffic and rescinds TCO # 744 which required Fir Ave. traffic to Yield for Chaparral St.

*TCO 1519 requires westbound Fir Ave. traffic to STOP for Skyline St. traffic and rescinds TCO # 733-230, which required Fir Ave. traffic to Yield for Skyline St. traffic

•TCO 1520 requires eastbound Fir Ave. traffic to STOP for Tamarack St. traffic and rescinds TCO # 732-230 which required Fir Ave. traffic to Yield for Tamarack St. traffic

•TCO 1521 requires westbound Fir Ave. traffic to STOP for Cumberland St. traffic and rescinds TCO # 743 which required Fir Ave. traffic to Yield for Cumberland St. traffic

•TCO 1522 requires westbound Sequoia St. traffic to STOP for Chaparral St. traffic and rescinds TCO # 749 which required Sequoia St. traffic to Yield for Chaparral St. traffic

•TCO 1523 requires eastbound Yucca Ave. traffic to STOP for Chaparral St. traffic and rescinds TCO # 745 which required Yucca Ave. traffic to Yield for Chaparral St. traffic

•TCO 1524 requires westbound Yucca Ave. traffic to STOP for Cumberland St. traffic and rescinds TCO # 746 which required Yucca Ave. traffic to Yield for Cumberland St. traffic

•TCO 1525 requires westbound Fawn Ave. traffic to STOP for Sagebrush St.

•TCO 1526 requires northbound Sagebrush St. traffic to STOP for eastbound Sagebrush St. and westbound Long Leaf St. traffic

•TCO 1527 requires southbound Sagebrush St. traffic to STOP for Grand Prairie Road traffic

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board reviewed the 2006 Local Road Participation Fund allocation previously established at \$800,000, and confirmed that the amount should have been \$900,000. On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board set the 2006 Local Road Participation Fund at \$900,000 and confirmed that any funds not allocated by signed contracts received in the Business Office by the close of business on Monday, May 15, 2006, would be reallocated one time only and would be required to be under contract by June 30, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to a question by a township supervisor regarding the reduction in Local Road Participation Funds over the past several years, Dr. Reid shared a itemized list of road mileage that notes the actual number of local roads in 2005 is the same as in 2003, but that the primary road mileage increased 14 miles over the past two years.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized signatures on the cover sheet for the 6th Street from M-43 to H Avenue improvement project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board rescinded action taken at the January 4, 2005, board meeting which authorized Dennis J. Berkebile and Reed J. Youngs as authorized signers on the bank signature cards for the payroll account, the vendor account, and the tax account, and, further, rescinded any prior action taken by the board involving these three accounts.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved Dennis J. Berkebile and Jeffrie M. Maddox as authorized signers on the bank signature cards for the payroll account, the vendor account, and the tax account of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid advised that during 2006 Budget deliberations, staff discussed in detail the retiree health care program and its cost to the Kalamazoo County Road Commission. After considerable discussion, motion made by Commissioner Berkebile, seconded by Commissioner Maddox to authorize the prescription drug co-pay amount for retiree to be set at \$10 for generic prescriptions and \$20 for branded prescriptions, as soon as such a change can be effected with the health care provider.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board selected Jon Rice of Kent County to be entered on the ballot for a three-year term on the County Road Association's Board of Directors.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved a request from the County Road Association of Michigan to amend Article II, Section 2, of the Constitution and Bylaws of the County Road Association of Michigan, to include language that has as its objective an increased awareness, visibility and credibility of the County Road Association of Michigan in its efforts to solve and/or resolve transportation challenges for State of Michigan residents.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board denied a request from the County Road Association of Michigan to amend Article II, Section 1(a) VII, of the Constitution and Bylaws of the County Road Association of Michigan, that would have instituted a \$120 charge to each member road commission to cover the annual dues for one membership in the National Association of County Engineers, with the amount to be adjusted annually, as needed.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board rescheduled the March 7, 2006 3:30 p.m. regular board meeting to March 3, 2006 at 3:30 p.m., due to scheduling conflicts.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

CHIP SPREADER

<u>Bidder</u>	<u>Make</u>	<u>Model</u>	<u>Year</u>	<u>Price</u>
Alternate #1				
AIS Construction		Geffs	BM624 2004	207,220
Alternate #2				
AIS Construction		Geffs	BM624 2004	214,990
Wolverine Tractor		Etnyre	Chipsreader 2006	189,940

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board awarded the bid for chip spreader to Wolverine Tractor & Equipment, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid shared a copy of the recently adopted 2006 Goals.

Dr. Reid shared a copy of the Michigan Department of Transportation Fund Statement of Comparative Receipts and Distributions for the month and year ending December 31, 2005 vs. December 31, 2004, and noted that for the year-to-year comparisons, gasoline tax collections were down 1.2%,

vehicle registration fees were down 7.5%, and total gross receipts were down 3.8% for the year. He further noted that the Kalamazoo County Road Commission amount is down 3.25% as compared to 2004, and in terms of dollars, this amounts to nearly \$441,000.

Dr. Reid reported that a meeting is scheduled for February 6 at 2 p.m. to meet with Ralph Ramlow on 31st Street near XY Avenue.

Dr. Reid announced that Barry County would host the Southwestern Council on February 13 in Hastings, Michigan.

Managing Director Reid shared copies of Draft 5 of the Procedures, Guidelines, and Specifications for Developing New Public Roads Policy.

Chairperson Berkebile expressed appreciation to staff for their efforts and work on the public roads policy and asked that the policy be placed on the February 21, 2006 agenda for further discussion.

Chairperson Berkebile asked the status of the space agreement with the Kalamazoo Area Transportation Study. The managing director advised that a proposed agreement has been provided to KATS and a response from them is expected shortly.

Mr. Berkebile advised he attended the recent Council of Governments meeting where Chairperson Richard Atwood discussed the efforts of the County Transit Authority and a mileage request that will be on the ballot later this year. Also discussed was a "Fair Tax Proposal", which would eliminate the state income tax and increase the sales tax to 9%.

Commissioner Maddox advised that he attended the Environmental Health Advisory Council meeting and the Parks Commission meeting.

Commissioner Youngs announced that he attended the recent Wakeshma Township Board meeting. Mr. Youngs expressed his appreciation to staff for their work on the public roads policy.

Chairperson Berkebile shared that he recently spoke to Speaker of the House Craig DeRoche. Mr. DeRoche is in favor of county road commissions establishing five-member boards, if it is the individual road commission's choice.

The meeting adjourned at 5:20 p.m.

February 13, 2006

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Gull Lake High School Media Center, 11775 East D Avenue, on Monday, February 13, 2006, at 7:15 a.m. to discuss traffic issues related to the new Gull Lake High School.

Present: Dennis J. Berkebile, Jeffrie M. Maddox

Absent: Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Richland Township Supervisor Dean Blanchard, State Representative Lorence Wenke, State Senator Tom George, several school administrators and board members, and a representative of the Kalamazoo County Sheriff's Department.

Discussion included the site plan overview of traffic patterns and signals, the traffic study process to date, and the safety of children attending schools in the Gull Lake school district.

The meeting adjourned at 9 a.m.

February 20, 2006

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Wakeshma Township Board of Trustees was held at the Wakeshma Township Hall, 13988 South 42nd Street, Fulton, Michigan, on Monday, February 20, 2006. The joint meeting began at 6 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Wakeshma Township Supervisor David Taylor, Clerk Jerry Hamelink, Treasurer Caroline Wise, Trustee Larry Bennett, Trustee Barbara Thole; Attorney James Porter, and one citizen.

Following introductions, the board reviewed Wakeshma Township local road projects from 2002 through 2005, the status of a 2005 local road regravelling contract, the Road Commission's Public Roads policy currently under review, winter maintenance operations, and the upcoming Michigan Townships Association meeting that will be hosted by the Road Commission on Wednesday, February 22, 2006.

There was considerable discussion about the V Avenue Bridge over Little Portage Creek project. Because of the funding constraints on a rural township facing a very expensive and important project, there was agreement that, due to the unique circumstances associated with the project, the township payment could be spread over three years, and in addition to using a portion of 2006 Local Road Participation Funds (\$13,200), the township board may use a portion of 2007 Local Road Participation Funds (\$6,600), if available, to fund the township's share of the project.

Chairperson Berkebile expressed appreciation to the Wakeshma Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 6:45 p.m.

February 21, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 21, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Schoolcraft Township Supervisor Don Ulsh, and nine citizens.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the agenda after the addition of a Wakeshma Township local road contract and consideration of approval and signatures on the V Avenue Bridge over Little Portage Creek project plans cover sheet.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the February 7, 2006, regular meeting as corrected, and the February 13, 2006, meeting to discuss traffic issues related to the new Gull Lake High School.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and signed the February 20, 2006, payroll and February 21, 2006, vendor accounts, as follows:

Payroll Account \$	116,808.95
Vendor Account	<u>194,063.58</u>
\$	310,872.53

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Letters were received from President Jim Beyer and from Executive Vice President Dale L. Shugars, of the Home Builders Association, offering additional comments and recommendations to consider as the Procedures, Guidelines, and Specifications for Developing New Public Roads policy continues to be revised. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letters from Mr. Beyer and Mr. Shugars and referred them to staff to be considered in further discussions of the Road Policy update.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Texas Township Supervisor Ron Commissaris requesting that a Texas Township local road project for 10th Street—Q Avenue to Rolling Pines be done in conjunction with the township's 10th Street—Rolling Pines to Texas Drive sewer project scheduled for completion in Spring 2006. On motion by Commission Maddox, seconded by Commission Youngs, the Board accepted Mr. Commissaris' letter and authorized that the additional portion of 10th Street HMA Overlay project be done in conjunction with the Texas Township sewer project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

SIGNS AND SIGN MATERIALS

	Section 1	Section 2	
	HI Prismatic	Diamond Grade	
<u>Bidder</u>	<u>1,105 Signs</u>	<u>90 Signs</u>	<u>Audited Total/Section1</u>
Signs & Blanks	22,777.00	2,875.50	26,077.00
Michigan State Industries		83,170.50	4,230.00
Custom Products Corp.	34,914.00	3,013.20	
Osburn Assoc.	25,148.28	2,304.00	25,552.20
Subcon Inter.	32,466.00	3,168.00	

Rathco Safety	26,560.75	2,430.00	
Rocal	31,582.60	3,272.40	
Dornbos Sign	29,347.30	3,207.60	29,297.30
Newman Signs	26,841.05	2,448.00	
Hall Signs	28,207.25	2,997.00	

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board awarded the Signs and Sign Materials contract to Osburn Associates, Inc., audited low bid meeting specification.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

TREE PLANTING

	DeYoung	Pruden.	Murray	Cty Line		S & T	Spiech	Turf-	Chapman	
<u>Species Required</u>	<u>Landscp</u>	<u>Nursery</u>	<u>Landscp</u>	<u>Nursery</u>		<u>Nursery</u>	<u>Service</u>	<u>Farms</u>	<u>Works</u>	<u>Nursery</u>
<u>Deciduous:</u>										
Serviceberry	207	166	245	190	204	108	195	165		
Redbud	239	156	265	150	168	108	225	170		
Flowering Dogwood	244	156	265	150	175	200	195	175		
Washington Hawthorn	260	156	265	150	213	175	220	165		
Am. Hophornbeam	196	184	265	225	213	200	250			
Green Mtn Sugar Maple	184	168	265	180	251	200	245	180		
Tulip Tree	308	158	265	180	208	200	230	190		
Black Tupelo	393			195	283	200	230			
Red Oak	283	184	265	180	235	200	240	185		
<u>Coniferous</u>										
White Spruce	144	156	255	100	180	58	185	160		
White Pine	144	156	255	80	147	58	180	160		
Total-One Tree Each	2,602	1,640	2,610	1,780	2,277	1,707	2,395	1,550		
Average per tree	236.55	164	261	161.82	207	155.18	217.73	172.22		

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board awarded the bid for tree planting to Spiech Farms, average low bidder offering all species.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

TREE WORK — COUNTYWIDE

	Job 2-18	Job 19-28	Job 29-52	Job 53-86	Job 87-97	Job 98-113
<u>Bidder</u>	<u>Division 1</u>	<u>Division 2</u>	<u>Division 3</u>	<u>Division 4</u>	<u>Division 5</u>	<u>Division 6</u>
Trimrite Tree Service	9,975	4,940				
Arbanas Tree Service	No Bid	11,115	No Bid	25,700	12,150	12,600
Treeworks, Inc.	15,839	9,986	52,673	56,783	8,591	16,640

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board awarded the countywide tree work bid to the following: Division 1 and Division 2 — Trimrite Tree Service, low bid meeting specifications; Division 3—All bids rejected in the best interests of the Kalamazoo County Road Commission; Division 4 and Division 6—Arbanas Tree Service, low bid meeting specifications; and Division 5—Treeworks, Inc., low bid meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to a letter and on staff recommendation, motion made by Commissioner Youngs, seconded by Commissioner Maddox, to accept an offer from David Remington of Remington Construction Company, Inc., to extend the Concrete Work—Curb and Gutter contract, awarded on February 22, 2005, through 2006 at 2005 prices.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the managing director's signature on MDOT Contract No. 6-5018 for: Reconstruction to all-season standards work along 26th Street from East Main Street to H Avenue; and all together with necessary related work.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson opened the meeting to the audience for remarks on the Board's proposed changes to the Procedures, Guidelines, and Specifications for Developing New Public Roads Within Kalamazoo County, Michigan policy. After numerous persons offered comments, Chairperson Berkebile expressed his appreciation to all who took time to attend the Road Commission meetings and to offer suggestions and comments. Mr. Berkebile declared that further comments would not be accepted and directed staff to place the Roads Policy on the March 3, 2006 agenda for approval, incorporating minimal changes, discussed during the meeting, to the current draft policy.

On motion duly made by Commissioner Berkebile, supported by Commissioner Maddox, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU), provides Federal Highway Safety Funding for safety improvements on the state and local road systems; and

WHEREAS, the Kalamazoo County Road Commission has identified a safety improvement project at the Parkview Avenue and Stadium Drive intersection in Oshtemo Township; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project for realignment of the Parkview Avenue approach to the intersection, consolidation of driveways, and signalization of the intersection; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway safety project is prepared to have the project developed for construction letting by spring of 2007;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonably safe and convenient roads, has developed a Highway Safety Project Fund application to secure Federal funding for this safety improvement project at the Parkview Avenue and Stadium Drive intersection; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County agrees to provide the local match required for the Highway Safety Project Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved the appointment Ronald E. Reid as the voting delegate at the County Road Association of Michigan's annual highway conference scheduled for March 7-9, 2006, in Lansing, Michigan.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on a Wakeshma Township local road contract for V Avenue Bridge over Little Portage Creek — Bridge Replacement. The contract includes allowing Wakeshma Township to use \$13,200 of 2006 Participation Funds and \$6,600 of 2007 Participation Funds (if available), and 1/3 of the township payment this year, 1/3 as of April 1, 2007, and the final 1/3 as of April 1, 2008. Based on the January 9, 2006, estimate, the annual township amounts will be \$6,600.00. The Board acknowledged that these conditions are not to be precedent setting but an aid to a township with a relatively small budget addressing a very expensive and needed project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized signatures on the cover sheet for the V Avenue Bridge over Little Portage Creek — Bridge Replacement project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

ROADSIDE MOWING

Bidder	Division 3		Division 4	
	1st Mow	2nd	1st Mow	2nd
E. Niewoonder & Sons	8,285	8,285	5,780	5,780
Leon Mann	7,922	7,922	5,542	5,542

J. Jablonski & Sons 10,792 10,792 6,732 6,732

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board awarded the Roadside Mowing bid for Division 3 and 4 to Leon Mann, low bid meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Dr. Reid announced that a check in the amount of \$33,801 was recently received, Kalamazoo County's share of a \$2 million refund from the County Road Association Self-Insurance Fund.

Managing Director Reid shared a copy of a report prepared by County Finance Director Bill Dundon, regarding the 4th Quarter 2005 Report for the Retirement System, which advises that the Retirement Investment Fund continues to be in very good financial shape.

Managing Director Reid reported that he recently met with Ralph Ramlow and Irene Green regarding ditching work in Brady Township on 31st Street between Y Avenue and just north of XY Avenue. Dr. Reid advised that there will be some minor ditching, the existing culvert will be replaced, and an additional culvert would be installed just south of XY Avenue. Dr. Reid further noted that if Mrs. Green provides a permanent easement for the flow of the water across her property, staff would make some minor earth changes to direct the water flow to the landowners more preferred location.

Dr. Reid announced that staff is in the process of taking quotes for removal of select trees on 6th Street from M-43 to H Avenue and on 26th Street from East Main Street to H Avenue in order to avoid problems with any migrating species that might inhabit the trees prior to the anticipated May project start.

Dr. Reid advised that the KCRC would host the Kalamazoo Chapter of the Michigan Townships Association on Wednesday evening, February 22.

Commissioner Youngs expressed appreciation to the Wakeshma Township Board for the recent joint meeting and Wakeshma Township's approval and signatures on the local road contract for the V Avenue Bridge project.

Commissioner Maddox reported that he attended the meeting at the Gull Lake High School to discuss traffic issues in connection with the new high school. He expressed his thanks to Chairperson Berkebile and Managing Director Reid for also attending the meeting. Mr. Maddox also expressed appreciation to the Board members for their efforts seeking Wakeshma Township's approval for the V Avenue Bridge over Little Portage Creek — Bridge Replacement project.

Chairperson Berkebile advised that he attended the February 13, 2006, Texas Township board meeting. Mr. Berkebile expressed his thanks to Commissioner Youngs for working with Wakeshma Township on the V Avenue Bridge project.

Chairperson Berkebile reminded the Board members of the Michigan Townships Association meeting on Wednesday, February 22, at 7:15 p.m.

The meeting adjourned at 5:30 p.m.

February 22, 2006 – Michigan Townships Association Quarterly meeting

A special meeting of the Board of County Road Commissioners was held at 7:15 p.m. on Wednesday, February 22, 2006, at the Road Commission office, 3801 East Kilgore Road, Kalamazoo, Michigan, for the purpose of hosting the quarterly meeting of the Kalamazoo Chapter of the Michigan Townships Association.

Present: Dennis J. Berkebile, Reed J. Youngs, Jeffrie M. Maddox

Also attending: Managing Director Ronald E. Reid, Business Manager Daryl Perkins, and approximately 35 Kalamazoo County township and county officials.

After the business meeting of the MTA, Chairperson Berkebile presented a program on the Road Commission's proposed Procedures, Guidelines, and Specifications for Developing New Public Roads in Kalamazoo County policy.

The meeting adjourned at 9 p.m.

March 3, 2006

The rescheduled regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Friday, March 3, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Assistant Engineer Phillip E. Czuk, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, and six citizens.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved the agenda as presented.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved the minutes of the February 20, 2006, Wakeshma Township Joint Meeting; the February 21, 2006, regular meeting; and the February 22, 2006, Michigan Townships Association Quarterly Meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and signed the March 6, 2006, payroll and March 7, 2006, vendor accounts, as follows:

Payroll Account \$	111,191.02
Vendor Account	<u>247,779.98</u>
\$	358,971.00

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A note was received from Greg Dobson, of American Village Development Company, expressing appreciation for incorporating some of his company's suggestions into the proposed Roads Policy. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Dobson's note and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Thom Phillips, Construction Manager of Habitat for Humanity, expressing appreciation for the Road Commission partnering with Habitat for Humanity and allowing them to salvage items from the West H Avenue and Miller Drive properties. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Phillips' letter and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from County Board Deputy Administrator Peter Battani inquiring if the Kalamazoo County Road Commission would be interested in administering the process of naming streets in Kalamazoo County. Mr. Battani included a brief synopsis of the process by which this responsibility would be accomplished. The suggestion was made that this could also fall under the administration of the Kalamazoo Area Transportation Study organization. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Battani's letter and referred it to staff for follow up.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

BRUSH CHIPPER

Bidder Year Make Model Price

Mobark, Inc. 2006 Mobark Tonado 26,900
 Bandit Industries (Alternate) 2006 Bandit 1290 28,764
 Bandit Industries, Inc. 2006 Bandit 1590 31,010
 Heights Machinery 2004 Dynamic Cone-Head 460 28,290
 Altec Industries (Alternate) 2006 Woodchuck W/C 19 38,150
 Vermeer of Michigan 2006 Vermeet 1400XL 27,608

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board awarded the bid for Brush Chipper to Vermeer of Michigan, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

CURB SWEEPING

Bidder	Division 1 - Curb		Division 2 - Bridges			
	1st Sweep	2nd Sweep	Call Out	1st Sweep	2nd Sweep	
Aim Tech	191,878.50	41,250.00	95.00	7,875.00	7,875.00	
Superior Sweeping	55,819.20	6,750.00	95.00	4,725.00	3,375.00	
National Industrial Maint.		61,052.25	11,250.00	125.00	3,375.00	2,225.00

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board awarded the Curb Sweeping contract to Superior Sweeping, overall low bid meeting specifications, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board postponed award of the bid for Dust Palliative to the next regular meeting to allow staff more time to review the bids.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board postponed award of the bid for Replace In-Floor Hoist to the next regular meeting to allow staff more time to review the bids.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board postponed award of the bid for Skid Steer Loader to the next regular meeting to allow staff more time to review the bids.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized the Managing Director's signature on an amendment to the agreement with the City of Portage for the South Sprinkle Road at Romence Road/Bishop Avenue traffic signal upgrade.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board accepted a warranty deed from Seeco 2, LLC, whose address is 3820 Stadium Drive, Kalamazoo, Michigan 49008, for the rights-of-way associated with Lexy Lane and the road extensions of Belle Street, Mauri's Lane, and Murphy's Trail, all associated with the Sky King Meadow Condominium Development in Oshtemo Township, and recorded as Document 2006-008711 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the managing director's signature on a Storm Water Drainage Easement Agreement between the Board of County Road Commissions of Kalamazoo County, a Michigan municipal Corporation, whose address is 3801 E. Kilgore Road, Kalamazoo, Michigan 49001 and Sky King

Meadows Condominium Association, a Michigan Corporation, whose address is 3820 Stadium Drive, Kalamazoo, MI 49008, which will allow for cross-easements for each property to flow its surface water storm drainage to the other, and recorded as Document 2006-009861 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized signing the signature page on the Plat of Engelwood Estates No. 4, in Section 22 of Richland Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a Release of Easement from See-Wright, LLC, whose address is 3820 Stadium Drive, Kalamazoo, MI 49008, for a temporary turn-around no longer required at the west end of Hemel Lane, as the result of Hemel Lane being extended to the west, recorded as Document No. 2006-008454 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a Release of Easement from See-Wright, LLC, whose address is 3820 Stadium Drive, Kalamazoo, MI 49008, for a temporary easement associated with a turn-around no longer required at the west end of Engelwood Avenue, and recorded as Document No. 2006-008455 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

After reviewing and recommending minor changes, motion made by Commissioner Maddox, seconded by Commissioner Berkebile, to adopt the Procedures, Guidelines, and Specifications for Developing New Public Roads policy and to approve the following resolution:

WHEREAS, the Board of County Road Commissioners of the County of Kalamazoo, Michigan, deems it necessary to adopt procedures, guidelines and specifications relative to the construction of highways and appurtenant structures coming under our jurisdiction; and

WHEREAS, such procedures, guidelines, and specifications function to provide rules, regulations, and assistance to land developers and others to ensure that public highways, dedicated for public use, are constructed with approved materials and by appropriate methods,

NOW, THEREFORE, BE IT RESOLVED, that the PROCEDURES, GUIDELINES AND SPECIFICATIONS FOR DEVELOPING NEW PUBLIC ROADS, as filed with us on this date, by and the same, are hereby adopted as administrative rules and regulations governing the development of public roads and the same shall be known and cited as our PROCEDURES, GUIDELINES AND SPECIFICATIONS FOR DEVELOPING NEW PUBLIC ROADS,

BE IT FURTHER RESOLVED, that in the event other previous resolutions or parts of previous resolutions conflict with this resolution adopting the aforesaid PROCEDURES, GUIDELINES AND SPECIFICATIONS FOR DEVELOPING NEW PUBLIC ROADS, such resolutions, or parts thereof, only to the extent of conflict, are hereby repealed.

BE IT FURTHER RESOLVED, that if any section, clause, or portion of the aforesaid PROCEDURES, GUIDELINES AND SPECIFICATIONS FOR DEVELOPING NEW PUBLIC ROADS be declared invalid by the courts, the balance of same shall remain valid and in effect, except for the part declared invalid.

BE IT FURTHER RESOLVED that the effective date of the aforesaid PROCEDURES GUIDELINES AND SPECIFICATIONS FOR DEVELOPING NEW PUBLIC ROADS shall be March 3, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the following traffic control orders

Oshtemo Township, Section 14

- TCO 1528 requires southbound Belle Street traffic to STOP for Lexy Lane traffic
- TCO 1529 requires westbound Lexy Lane traffic to STOP for North 9th Street traffic
- TCO 1530 requires southbound Mauri's Lane traffic to STOP for Lexy Lane traffic
- TCO 1531 requires northbound Murphy's Circle and southbound Murphy's Trail traffic to STOP for Lexy Lane traffic.

Richland Township, Section 22

- TCO 1532 requires westbound Engelwood Avenue traffic to STOP for North 30th Street traffic
- TCO 1533 requires southbound Decker Lane traffic to STOP for Hemel Lane traffic
- TCO 1534 requires northbound Hemel Lane traffic to STOP for Engelwood Avenue traffic
- TCO 1535 requires northbound Decker Lane traffic to STOP for Silverado Lane traffic
- TCO 1536 requires westbound Silverado Lane traffic to STOP for Hemel Lane traffic

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved the hire of Risa Denenfeld as a seasonal employee in the Business Office, effective May 8, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board instituted spring weight restrictions on all roads not constructed to all-season road standards effective Monday, March 6, 2006 at 8 a.m.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid reminded the Board that a meeting is scheduled on Monday, March 6, 2006, at the Oshtemo Township Hall for special assessment hearings on Josiane Drive, Lisa Drive, and Rosemary Lane.

Dr. Reid shared a copy of the policies that will be presented at the County Road Association of Michigan Annual Business Meeting on March 9. He also shared copies of two other policies that may be presented at the meeting.

Dr. Reid announced that the KCRC has received funding approval from the Rural Task Force for the G Avenue—37th Street to 39th Street project in 2007, the 43rd Street/Q Avenue/44th Street project in 2008, and the 38th Street—MN Avenue to Climax Drive project in 2009.

Managing Director Reid shared that the independent certified public accountants have been in the office reviewing the Road Commission's financial reports and records and that a final report will be presented to the Board.

Dr. Reid advised that the Kalamazoo County Road Commission will be represented at the Home Expo that begins on Wednesday, March 8. Traffic Services Director John Byrnes will work at the booth along with other members of the Storm Water Working Group and volunteers from Western Michigan University, the city of Kalamazoo, the city of Portage, and the Kalamazoo Conservation District.

Commissioner Youngs expressed his sincere thanks to the staff and all who offered suggestions and ideas to be incorporated into the new Roads Policy.

Commissioner Maddox advised that he attended the recent Environmental Health Advisory Council meeting where methamphetamine remediation efforts and storm water issues were discussed. Mr. Maddox offered his appreciation to staff and others who offered suggestions on the proposed Roads Policy.

Commissioner Berkebile echoed his fellow commissioners in appreciation for the work of the staff and the ideas and recommendations offered by others. Mr. Berkebile further noted that he sees the Roads Policy as a dynamic document, one that will be changed and modified when necessary.

Chairperson Berkebile advised that he was recently contacted about the County Board's continuing interest in acquiring the Road Commission's 40-acre gravel pit property in Prairie Ronde

Township. Mr. Berkebile advised that his response to the contact was a request that the County Board present their offer to the Kalamazoo County Road Commission in written form.

The meeting adjourned at 4:05 p.m.

March 6, 2006 – Josiane, Lisa and Rosemary Special Asmt

Pursuant to Notice duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, a public meeting was held in the Oshtemo Township Hall, 7275 West Main Street, Kalamazoo, Michigan, at 7:30 p.m., on the 6th day of March 2006.

Present: Dennis J. Berkebile, Reed J. Youngs
Absent: Jeffrie M. Maddox

Also present: Managing Director Ronald E. Reid, Oshtemo Township Trustee David Bushhouse, Oshtemo Township Trustee Stan Rakowski, and six citizens.

The meeting was for the purpose of giving all persons interested an opportunity to appear before the Board and give their reasons for or against three proposed highway improvement projects to be known as the:

Josiane Drive from Rosemary Lane to end, HMA Overlay
Lisa Drive from Rosemary Lane to end, HMA Overlay
Rosemary Lane from North 2nd Street to Lisa Drive, HMA Overlay
Special Assessment Districts, submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, and for other purposes as spelled out in said Notice.

The Notice of hearing was reviewed with all persons present. The general nature of the proposed projects was discussed and the plans and specifications for the projects were reviewed, along with the proposed schedule for apportionment of benefits. Three citizens appeared and presented their opinions for the petition and proposed assessments.

On motion by Commissioner Youngs, supported by Commissioner Berkebile, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a resolution-petition was duly filed with this Board under the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, on January 10, 2006, by Landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area:

Josiane Drive from Rosemary Lane to end, HMA Overlay
and,

WHEREAS, this Board, on January 24, 2006, made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public meeting was duly held on Monday, the 6th day of March 2006, at 7:30 p.m., at the Township Hall of Oshtemo Township located at 7275 West Main Street, Kalamazoo, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special Assessment District be established covering the following described area:

Josiane Drive from Rosemary Lane to end, HMA Overlay
and that the assessment shall be spread over one (1) year, and that the apportionment of percentage of costs and benefits for the project shall be in the project file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

On motion by Commissioner Youngs, supported by Commissioner Berkebile, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a resolution-petition was duly filed with this Board under the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, on January 10, 2006, by Landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area:

Lisa Drive from Rosemary Lane to end, HMA Overlay, and,

WHEREAS, this Board, on January 24, 2006, made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public

meeting was duly held on Monday, the 6th day of March 2006, at 7:30 p.m., at the Township Hall of Oshtemo Township located at 7275 West Main Street, Kalamazoo, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special Assessment District be established covering the following described area:

Lisa Drive from Rosemary Lane to end, HMA Overlay

and that the assessment shall be spread over one (1) year, and that the apportionment of percentage of costs and benefits for the project shall be in the project file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

On motion by Commissioner Youngs, supported by Commissioner Berkebile, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a resolution-petition was duly filed with this Board under the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, on January 10, 2006, by Landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area:

Rosemary Lane from North 2nd Street to Lisa Drive, HMA Overlay, and,

WHEREAS, this Board, on January 24, 2006, made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public meeting was duly held on Monday, the 6th day of March 2006, at 7:30 p.m., at the Township Hall of Oshtemo Township located at 7275 West Main Street, Kalamazoo, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special Assessment District be established covering the following described area:

Rosemary Lane from North 2nd Street to Lisa Drive, HMA Overlay

and that the assessment shall be spread over one (1) year, and that the apportionment of percentage of costs and benefits for the project shall be in the project file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

The meeting adjourned at 7:50 p.m.

March 7, 2006 – County Road Association of Michigan Annual meeting

The Board of County Road Commissioners of Kalamazoo County attended the County Road Association of Michigan annual meeting, March 7-9, 2006, held in Lansing, Michigan.

Present: Dennis J. Berkebile, Jeffrie M. Maddox , Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, and Business Manager Daryl G. Perkins, and approximately 250 county, state, and federal officials.

The commissioners and staff attended various functions, activities, and meetings in association with the County Road Association of Michigan annual meeting.

The conference adjourned at noon on March 9, 2006

March 21, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 21, 2006. Vice Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Equipment Superintendent Duane Antcliff, and two citizens.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the agenda after removing consideration of approving the plat of Mystic Crossings in Texas Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the minutes of the March 3, 2006, regular meeting; the March 6, 2006, meeting regarding Oshtemo Township Special Assessment projects; and the March 7-9, 2006 CRAM Annual Highway Conference.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and signed the March 20, 2006, payroll and March 21, 2006, vendor accounts, as follows:

Payroll Account \$	114,500.77
Vendor Account	<u>281,040.28</u>
\$	395,541.05

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Mr. Douglas Kirk, on behalf of bicyclists, addressed the Board regarding the condition of ML Avenue east of I-94 (cracks on the shoulder), the US-131 Bridge west of Parkview in both directions, and 6th Street between H Avenue and G Avenue. Mr. Kirk also noted that N Avenue from 9th Street to 11th Street and 11th Street from N Avenue to Parkview Avenue are in need of paved shoulders. Vice Chairperson Maddox thanked Mr. Kirk for attending the meeting and sharing his concerns and comments and referred the matter to staff.

A letter was received from Pavilion Township Supervisor Patrick White regarding the project on OP Avenue in Pavilion Township to replace two bridges. Mr. White requested the Board's approval for Pavilion Township to pay 1/2 of the township's cost for the bridge project in 2006 with the balance to be paid in 2007. On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved the request of Pavilion Township to delay up to one-half of the township's share of the costs for the OP Avenue bridges replacement project until April 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

GRAVEL WORK PER TOWNSHIP

Township	Globe Construction	Kalin Byholt, Inc	R. Smith Construction	& Sons
Richland	16.13	13.17	10.37	
Ross	17.48	14.27	11.92	
Charleston	14.79	13.70	11.00	
Climax	14.79	14.46	13.00	
Wakeshma	16.13	11.62	14.46	11.43
Brady	16.13	10.95	14.46	11.50
Prairie Ronde	14.79	10.30	13.32	10.92

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board awarded the bid for Gravel Work Per Township to: Byholt Inc. for Brady and Prairie Ronde; and to R. Smith & Sons for Richland, Charleston, Climax, Richland, Ross and Wakeshma; low bidders meeting specification per township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized the vice chairperson's signature on the following local road contracts:

Alamo Township:

C Avenue—2nd Street to 6,550' east of 2nd Street, Wedge and Chip Seal

Hart Drive—3,285' E of North 6th Street to 2,855' E of North 6th Street, Culvert Replacement

Comstock Township:

HJ Avenue—33rd Street to 36th Street, HMA Overlay

Oran Street—School Street to 26th Street, HMA Overlay

Kalamazoo Township:

Bixby Street—Humphrey Street to Gull Road, HMA Overlay

Franklin Street—Olmstead Road to Sprinkle Road, HMA Overlay

Marywood Street—Alamo Avenue to Rusridge Avenue, HMA Overlay

Melcrest Street—Alamo Avenue to Rusridge Avenue, HMA Overlay

Rusridge Street— Melcrest Street to Marywood Street, HMA Overlay

Richland Township:

30th Street—D Avenue to M-89, HMA Overlay

CD Avenue — 24th Street to 26th Street, HMA Overlay

Schoolcraft Township:

Oakland Drive—1,625' south of Portage city limits to Portage city limits, HMA Overlay

YZ Avenue—1,300' west of 14th Street to 500' east of 14th Street, HMA Overlay

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the managing director's signature on MDOT Contract No. 06-5013 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following:

PART A— FEDERAL OR STATE PARTICIPATION

The removal and replacement of the structure B01 of 39-16-26, which carries V Avenue over Little Portage Creek, Sections 9 and 16, T4S, R9W, Wakeshma Township, Kalamazoo County, Michigan; the reconstruction of the approaches to the structure for approximately 620 feet westerly and 264 feet easterly of the structure; and all together with necessary related work.

PART B—NO FEDERAL OR STATE PARTICIPATION

Nameplate installation work for the structure B01 of 39-16-26, which carries V Avenue over Little Portage Creek; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the managing director's signature on MDOT Contract No. 06-5055 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following:

PART A— FEDERAL OR STATE PARTICIPATION

The removal and replacement of the structure B01 of 39-14-21, which carries Portage Road over Gourneck Creek, Sections 2 and 3, T4S, R11W, Schoolcraft Township, Kalamazoo County, Michigan; the reconstruction of the approaches to the structure for approximately 230 feet southerly and 380 feet northerly of the structure; and all together with necessary related work.

PART B—NO FEDERAL OR STATE PARTICIPATION

Nameplate installation work for the structure B01 of 39-14-21, which carries Portage Road over Gourneck Creek; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the managing director's signature on MDOT Contract No. 06-5068 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following:

Hot mix asphalt paving work along 6th Street from West Main Street (Highway M-43) to H Avenue; including base crushing and shaping, drainage improvements, and pavement marking work; and all together with necessary related work

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on March 6, 2006, a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting being for the purpose of hearing reasons for or against the project designated as:

Josiane Drive from Rosemary Lane to end — HMA Overlay

for improvements as proposed by a petition by landowners in Oshtemo Township, Kalamazoo County, Michigan, received by the board on January 10, 2006, and for other purposes spelled out in said notice. At the conclusion of said public meeting the Board made final determination of the Special Assessment District to be assessed for benefits on the construction of the proposed improvement and the number of annual installments over which said assessments shall be spread.

It is duly noted that less than thirty (30) days have passed since said public hearing and that Section 7 of said Act requires the Board to take certain action within thirty (30) days after said hearing. Therefore, upon motion duly made by Commissioner Maddox, supported by Commissioner Youngs, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, received by the Board on January 10, 2006, and

WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvement and the number of annual installments over which said assessments shall be spread was made at said public meeting, and

WHEREAS, Section 7 of said Act requires the Board to take certain action within thirty (30) days from said public meeting,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board hereby declares and makes its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which shall be placed in the project file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, supported by Commissioner Maddox, it was duly moved and unanimously carried as follows:

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project:

Josiane Drive from Rosemary Lane to end — HMA Overlay

The assessment roll is in the project file, and it appearing that the special assessments have been spread over a period of one (1) year; and, it further appearing that interest at the rate of 6 percent (6%) per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to February 14 of each year hereafter;

WHEREFORE, the Board shall forward the special assessment district tax roll to the Treasurer of Oshtemo Township for collection as agent for the Board who shall remit the monies collected to the Board as soon as is practicable following collection of same; and, further, that a copy of this resolution be forwarded to said Township Treasurer.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the managing director's signature on MDOT Contract No. 06-5068 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following:

Hot mix asphalt paving work along 6th Street from West Main Street (Highway M-43) to H Avenue; including base crushing and shaping, drainage improvements, and pavement marking work; and all together with necessary related work

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on March 6, 2006, a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting being for the purpose of hearing reasons for or against the project designated as:

Lisa Drive from Rosemary Lane to end — HMA Overlay

for improvements as proposed by a petition by landowners in Oshtemo Township, Kalamazoo County, Michigan, received by the board on January 10, 2006, and for other purposes spelled out in said notice. At the conclusion of said public meeting the Board made final determination of the Special Assessment District to be assessed for benefits on the construction of the proposed improvement and the number of annual installments over which said assessments shall be spread.

It is duly noted that less than thirty (30) days have passed since said public hearing and that Section 7 of said Act requires the Board to take certain action within thirty (30) days after said hearing. Therefore, upon motion duly made by Commissioner Maddox, supported by Commissioner Youngs, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, received by the Board on January 10, 2006, and

WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvement and the number of annual installments over which said assessments shall be spread was made at said public meeting, and

WHEREAS, Section 7 of said Act requires the Board to take certain action within thirty (30) days from said public meeting,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board hereby declares and makes its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which shall be placed in the project file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, supported by Commissioner Maddox, it was duly moved and unanimously carried as follows:

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project:

Lisa Drive from Rosemary Lane to end — HMA Overlay

The assessment roll is in the project file, and it appearing that the special assessments have been spread over a period of one (1) year; and, it further appearing that interest at the rate of 6 percent (6%) per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to February 14 of each year hereafter;

WHEREFORE, the Board shall forward the special assessment district tax roll to the Treasurer of Oshtemo Township for collection as agent for the Board who shall remit the monies collected to the Board as soon as is practicable following collection of same; and, further, that a copy of this resolution be forwarded to said Township Treasurer.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on March 6, 2006, a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting being for the purpose of hearing reasons for or against the project designated as:

Rosemary Lane from North 2nd Street to Lisa Drive — HMA Overlay
for improvements as proposed by a petition by landowners in Oshtemo Township, Kalamazoo County, Michigan, received by the board on January 10, 2006, and for other purposes spelled out in said notice. At the conclusion of said public meeting the Board made final determination of the Special Assessment District to be assessed for benefits on the construction of the proposed improvement and the number of annual installments over which said assessments shall be spread.

It is duly noted that less than thirty (30) days have passed since said public hearing and that Section 7 of said Act requires the Board to take certain action within thirty (30) days after said hearing. Therefore, upon motion duly made by Commissioner Maddox, supported by Commissioner Youngs, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, received by the Board on January 10, 2006, and

WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvement and the number of annual installments over which said assessments shall be spread was made at said public meeting, and

WHEREAS, Section 7 of said Act requires the Board to take certain action within thirty (30) days from said public meeting,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board hereby declares and makes its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which shall be placed in the project file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, supported by Commissioner Maddox, it was duly moved and unanimously carried as follows:

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project:

Rosemary Lane from North 2nd Street to Lisa Drive — HMA Overlay

The assessment roll is in the project file, and it appearing that the special assessments have been spread over a period of one (1) year; and, it further appearing that interest at the rate of 6 percent (6%) per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to February 14 of each year hereafter;

WHEREFORE, the Board shall forward the special assessment district tax roll to the Treasurer of Oshtemo Township for collection as agent for the Board who shall remit the monies collected to the Board as soon as is practicable following collection of same; and, further, that a copy of this resolution be forwarded to said Township Treasurer.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved a 2006 Capital Outlay Budget purchase of one sedan, at a cost of \$11,949, and one minivan, at a cost of \$15,019, through the State of Michigan's Cooperative Purchasing Program.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized the following traffic control orders in Texas Township:

- TCO 1537 requires Lakeridge Place traffic to STOP for Glade Trail traffic
- TCO 1538 requires Hobblebush Lane traffic to STOP for Lakeridge Place traffic

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and accepted the following Warranty Deeds, Easements, and Quit Claim Deeds for right-of-way acquired as part of road projects in Kalamazoo County.

G Avenue @ 37th Street

•Joan Marie Adams, a Single Woman, whose address is 11750 East G Avenue, Kalamazoo, Michigan 49053, and Board of County Road Commissioners of Kalamazoo County, whose address is 3801 East Kilgore Road, Kalamazoo, Michigan 49001, a Warranty Deed, for purchase of a house and property in the Township of Ross, and recorded as 2005-033450, at the Kalamazoo County Register of Deeds office.

North Sprinkle Road – East Main Street and H Avenue Improvement Project

•Leona M. Howell and Michael L. Howell, as joint tenants with full rights of survivorship, whose address is 5159 East Main Street, Kalamazoo, MI 49048, a Permanent Easement, for the right to install, repair, and maintain roadway, sidewalk, and related utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2005-031459, at the Kalamazoo County Register of Deeds Office.

•Mark Tiller and Katie R. Schlife, Husband and Wife, whose address is 8305 Oakside Street, Portage, MI 49002, a Permanent Easement, for the right to install, repair, and maintain roadway, sidewalk, and related utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2005-031460, at the Kalamazoo County Register of Deeds Office.

•Comstock Village Limited Division Housing Association, a Michigan Limited Partnership, whose address is 5437 East H Avenue, Comstock, MI 49048, a Permanent Easement, for the right to install, repair, and maintain roadway, sidewalk, and related utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2005-031461, at the Kalamazoo County Register of Deeds Office.

•Vern J. Reed; L. Michael Moskovis, and Dorothy J. Moskovis, Husband and Wife, as tenants by the entirety; Norman L. Hamann and Norman L. Hamann, Trustee of the Norman L. Hamann Living Trust Agreement dated May 22, 1991, a Permanent Easement, for the right to install, repair, and maintain roadway, sidewalk, and related utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2005-031462, at the Kalamazoo County Register of Deeds Office.

•Vern J. Reed; L. Michael Moskovis, and Dorothy J. Moskovis, Husband and Wife, as tenants by the entirety; Norman L. Hamann and Norman L. Hamann, Trustee of the Norman L. Hamann Living Trust Agreement dated May 22, 1991, a Permanent Easement, for the right to install, repair, and maintain roadway, sidewalk, and related utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2005-031463, at the Kalamazoo County Register of Deeds Office.

•Donald G. and Debbie A. Esser, Husband and Wife, whose address is 5530 East H Avenue, Comstock, MI 49048, a Permanent Easement, for the right to install, repair, and maintain roadway, sidewalk, and utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2005-031464, at the Kalamazoo County Register of Deeds Office.

•Donald G. and Debbie A. Esser, Husband and Wife, whose address is 5530 East H Avenue, Comstock, MI 49048, a Permanent Easement, for the right to install, repair, and maintain roadway, sidewalk, and utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2005-031465, at the Kalamazoo County Register of Deeds Office.

South Sprinkle Road – Biscayne Avenue to East Centre Avenue Reconstruction

•City of Portage Building Authority, whose address is 7900 South Westnedge Avenue, Portage, Michigan 49002, a Drainage Agreement, for property fronting onto South Sprinkle Road, and recorded as 2005-032792, at the Kalamazoo County Register of Deeds Office.

•The Stryker Corporation, a Michigan Corporation, whose address is 4100 E. Milham Avenue, Kalamazoo, MI 49001, a Permanent Easement, for the right to install, repair, maintain, and alter all roadway, sidewalk, bikeway, and related utilities in, into, upon, over, under and across property, in the City of Portage, and recorded as 2005-016977, at the Kalamazoo County Register of Deeds office.

South Sprinkle Road – Miller Road and ML Avenue

•The Board of County Road Commissioners of Kalamazoo County, Michigan (KCRC) and Haven Partners, Inc., (Haven), a Permanent Easement and an Addendum to Permanent Easement, for the closing of two driveways, one off Miller Road and the other off South Sprinkle Road that now provide access to Haven's property located at 2450 South Sprinkle Road, Kalamazoo, MI 49001, and recorded as 2004-042747, at the Kalamazoo County Register of Deeds office.

South Sprinkle Road – Romence Road and Bishop Road Improvement Project

•Prairie Edge, LLC, a Michigan Limited Liability Company, whose address is 6869 South Sprinkle Road, Portage, MI 49002, a Quit-Claim Deed for Corporation, for property in the City of Portage, and recorded as 2005-031458, at the Kalamazoo County Register of Deeds Office.

•Knapp Oil Company, Inc., a Michigan Corporation, whose address is 3808 North Pitcher, Kalamazoo, MI 49001, a Warranty Deed for Corporation, for property in the City of Portage, and recorded as 2005-024814, at the Kalamazoo County Register of Deeds Office.

South Sprinkle Road – V Avenue to S Avenue

•Hamlin Ranes Investment, Inc., whose address is 11536 South Sprinkle Road, Vicksburg, MI 49097, a Permanent Easement, for the right to install, repair, maintain, and alter all roadway and related utility services in, into, upon, over and across property, in Brady Township, and recorded as 2004-062683, at the Kalamazoo County Register of Deeds office.

•Michael and Debra Zalesak, Husband and Wife, whose address is 11496 South Sprinkle Road, Vicksburg, MI 49097, a Permanent Easement, for the right to install, repair, maintain, and alter all roadway and related utility services in, into, upon, over and across property, in Brady Township, and recorded as 2004-062684, at the Kalamazoo County Register of Deeds office.

•David W. and Kim K. Olson, Husband and Wife, as tenants by the entireties, whose address is 1151 South Sprinkle Road, Vicksburg, MI 49097, a Permanent Easement, for the right to install, repair, maintain, and alter all roadway and related utility services in, into, upon, over and across property, in Brady Township, and recorded as 2004-062685, at the Kalamazoo County Register of Deeds office.

•Larry D. Trehitt, a Single Man, whose address is 11491 South Sprinkle Road, Vicksburg, MI 49097, a Permanent Easement, for the right to install, repair, maintain, and alter all roadway and related utility services in, into, upon, over and across property, in Brady Township, and recorded as 2004-062686, at the Kalamazoo County Register of Deeds office.

•Nancy J. Cook, a Single Person, whose address is 5256 South Sprinkle Road, Vicksburg, MI 49097, a Permanent Easement, for the right to install, repair, maintain, and alter all roadway and related utility services in, into, upon, over and across property, in Brady Township, and recorded as 2004-062687, at the Kalamazoo County Register of Deeds office.

Purchase of house and property on H Avenue

•Pamela S. Kelly, whose address is 1733 Malvern Road, Jackson, MI 49203, *as Personal Representative for the Estate of Wilma M. Kelly, (aka Wilma Maxine Kelly), Deceased, a Personal Representative's Deed for the purchase of a house and property, commonly known as 6953 West H Avenue, Kalamazoo, MI 49009, and recorded as 2005-034134, at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board accepted and approved the December 31, 2005 mileage county-wide and urban area certification including 449.23 miles of primary road and 800.62 miles of local road total mileage countywide and 200.12 miles of primary road urban miles and 346.20 miles of local road urban miles in the urban area certification, all as required by Act 51 Public Acts of 1951, and authorized the chairperson's signature on the cover sheets.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

DUST PALLIATIVE

CaC12

Bidder	KCRC Yard	Continuous	Intermittent	Detention
Liquid Dustlayer	0.45	0.47 0.49	125.00	Min. 8,500 Gal
Great Lakes Chloride		0.445 0.485	0.485	65.00

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board awarded the bid for Dust Palliative to Liquid Dustlayer, overall low, based of continuous spread, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

IN—FLOOR HOIST

Bidder	Make	Model	Capacity	Total Price
American Hoist Air & Lube.		Rotary	10210 C	75000 28,600
			25000 Front	
Associate Equipment		HDL/PKS	MCZC 310	50000 Rear 29,541
J V Installation		Rotary	10210 C	75000 39,250
Auto Equip Spec.		Rotary	10210 C	75000 35,685

On motion by Commissioner Maddox, seconded by Commissioner Meeuwse, the Board awarded the bid for In-Floor Hoist to American Hoist Air & Lube Equipment, low bid meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

SKID STEER LOADER

<u>Bidder</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Price</u>	<u>Total Swivel</u>	<u>Bucket</u>
Wolverine Tractor	2006	CASE	430SSL	29,995	2,410	
AIS Construction	2006	Komatsu	SK1020	48,600	2,800	
Alternative Wolverine	2006	Volvo	MC90B	58,350	N/A	
Wolverine Tractor	2006	Volvo	MC90B	47,350	N/A	
Michigan CAT	2005 New	Caterpillar	248B	48,872	2,840	
Michigan CAT	2006	Caterpillar	248B	49,813	2,840	
Carleton Equipment	2006	Bobcat	S250	39,280	1,448	
Giar & Sons Equipment	2006	Gehl	SL 5640 E	35,459	2,439	

On motion by Commissioner Meeuwse, seconded by Commissioner Meeuwse, the board approved and authorized awarding the bid for the Skid Steer Loader to Carleton Equipment, in the best interest of the Kalamazoo County Road Commission, with swivel bucket.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

The Board reviewed the 2006 Goals noting that the Board is on target with them. The commissioners acknowledged that the luncheon meeting for area legislators and their staff, held during the County Road Association of Michigan Annual meeting in Lansing, was well received by those who attended.

The Board discussed the following upcoming conferences/seminars:

- March 23, at 7:30 p.m. — Joint meeting with the Comstock Township Planning Commission.
- March 27, at 7:30 p.m. — Information meeting on the 26th Street—East Main Street to H Avenue project at the Comstock Township Hall.
- April 9-13 — National Association of County Engineers annual conference
- April 10, at 6 p.m. — Joint meeting with the Texas Township Board of Trustees.
- April 17, at 7:30 p.m. — Information meeting on the 6th Street—West Main Street to H Avenue project at the Oshtemo Township Hall.
- April 18, at 7:30 p.m. — Public hearing on the possible designation of EF Avenue as a natural beauty road at the Richland Township Hall.
- April 23-25 — Road Commissioners’ Annual Seminar.
- April 25, at 7 p.m. — Joint meeting with the Charleston Township Board of Trustees.
- May 8, at noon — Southwestern Road Commission Council quarterly meeting.
- May 16, at 7 p.m. — Joint meeting with the Oshtemo Township Planning Commission and Township Board.
- May 23 — Michigan Township Association golf outing.
- May 24, at 7:15 p.m. — Michigan Townships Associations Kalamazoo County Chapter Meeting at Alamo Township.
- June 15, at 7:30 p.m. — Information meeting on the G Avenue from 37th Street to 39th Street 2007 project, tentatively to be held at the Galesburg/Augusta High School.

Dr. Reid announced that there has been some interest expressed in the two outbuildings that were acquired as part of the purchase of the property at 10345 Miller Drive in Comstock Township. The staff has posted a notice in the newspaper offering the two separate buildings for sale to the highest bidder with bids to be received by March 24, 2006.

Dr. Reid shared a copy of the Michigan Department of Transportation Fund Statement of Comparative Receipts and Distributions for the month of January that shows sales tax revenue continuing to decline. Total gross receipts for the month were up 3/10 of 1% but in the year-to-year comparisons, total gross receipts are down 3.8%.

Managing Director Reid shared a copy of the 2005 Certificate of Public Relations received from the County Road Association at its recent annual highway conference for the KCRC demonstrating

exceptional public relation initiatives through the implementation of our winter maintenance improvement and public information campaign.

Commissioner Youngs shared that the CRAM Conference was very worthwhile. He also noted that the month of April would be busy with Road Commission meetings.

Vice Chairperson Maddox offered congratulations to the staff for the CRAM Award. He also expressed appreciation for the CRAM Highway Conference and the opportunity to meet with area legislators and their staff.

Vice Chairperson Maddox advised that he recently met with Cooper Township Supervisor Jeff Sorensen regarding a claim of damage sustained by a nearby homeowner during the D Avenue Bridge project.

The meeting adjourned at 4:08 p.m.

March 23, 2006 – Comstock twp for policy review

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Comstock Township Hall, 6138 King Highway, Kalamazoo, Michigan, on Thursday, March 23, 2006. The meeting was called to order at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox

Absent: Reed J. Youngs

Also attending: Managing Director Ronald E. Reid; Comstock Township Planning Commission Members: Vice Chairman Richard Jones, Secretary Annette Summerfield, Dan Balkema, Steve Gazdag, Doug Ledbetter, Williams Shields, Miriam Shannon, and Jerry Willis; Comstock Township Attorney Ken Sparks; Comstock Township Planner Russ Wicklund, and six citizens.

The purpose of the meeting was to review and answer questions about the Kalamazoo County Road Commission's recently updated and approved Procedures, Guidelines, and Specifications for Developing New Public Roads Policy.

After numerous questions and considerable discussion about the Public Roads Policy, Chairperson Berkebile thanked the Comstock Township Planning Commission for scheduling the meeting and for the opportunity to review the updated policy. Comstock Township Planning Commission Chairperson Watts expressed his appreciation for the joint meeting.

The meeting adjourned at 8:35 p.m.

March 27, 2006 – 26th Street project info mtg

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Comstock Township Hall, 6138 King Highway, Kalamazoo, Michigan, on Monday, March 27, 2006. The meeting was called to order at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom J. Hohm, Project Engineer Steve Carlisle, Project Inspector Art Hora, Dan Lewis of Prein & Newhof, and 12 citizens.

Chairperson Berkebile stated that the purpose of the meeting was to discuss the 26th Street from East Main Street to H Avenue improvement project in Comstock Township. The project will also include a sewer project upgrade to be undertaken by Comstock Township.

Following introductory comments, which included an update of the project, several questions from the citizens were answered. After all questions and comments were addressed, Chairperson Berkebile invited those attending to review the project plans.

Chairperson Berkebile thanked those who attended the meeting.

The meeting adjourned at 8:40 p.m.

April 4, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 4, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Reed J. Youngs

Absent: Jeffrie M. Maddox

Also attending: Managing Director Ronald E. Reid; Traffic Services Director John Byrnes; Accountant Diane DeWaters; Chief Engineer Tom Hohm; Secretary Dolores Morton; Business Manager Daryl G. Perkins; Kalamazoo County Corporation Counsel Thom Canny; Frederick C. Gardner of Gardner Provenzano, Schauman, & Thomas; and one citizen.

The agenda was accepted as presented.

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved the minutes of the March 21, 2006, regular Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the board approved the minutes of the March 23, 2006, Comstock Township Planning Commission joint meeting, and the March 27, 2006, the 26th Street project information meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and signed the April 3, 2006, payroll and April 4, 2006, vendor accounts, as follows:

Payroll Account \$	114,500.77
Vendor Account	<u>410,953.58</u>
\$	525,454.35

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the board approved expense reports for Chairperson Dennis J. Berkebile, Vice Chairperson Jeffrie M. Maddox, Member Reed J. Youngs, and Managing Director Ronald E. Reid, and authorized Commissioner Youngs to be the approved signature for Commissioner Berkebile's expense report.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

Frederick C. Gardner, of Gardner, Provenzano, Schauman & Thomas, presented the independent auditor's report of the Board's financial statements for the year ended December 31, 2005. Mr. Gardner commended Business Manager Daryl Perkins, Accountant Diane DeWaters, and the business office staff on the completeness of the financial records and noted that the records are in excellent order. The financial statements were found to present fairly the financial position of the Kalamazoo County Road Commission on December 31, 2005, and the opinion was unqualified. Mr. Gardner expressed his appreciation for the cooperation given to his staff in preparation of the audit report. On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the board accepted the auditor's report.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

A letter was received from Michigan County Road Commission Self-Insurance Pool Administrator Tom Brouwer advising of the opportunity for individuals to become a candidate for the Pool's Board of Directors. On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board accepted the letter from Mr. Brouwer and referred it to file.

Carried by the following vote:
Aye: Dennis J. Berkebile, Reed J. Youngs

A letter was received from Pavilion Township Supervisor Pat White extending his appreciation to the Board for approving Pavilion Township's request to pay one-half of the township's share of the OP Avenue Bridges project in 2006 and the balance in April 2007. On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board accepted Mr. White's letter and referred it to file.

Carried by the following vote:
Aye: Dennis J. Berkebile, Reed J. Youngs

HOT MIX ASPHALT PAVING

<u>Bidder</u>	<u>Division 1</u>	<u>Division 2</u>	
Aggregate Industries	419,232.49	474,998.92	
Globe Construction	379,012.73	425,969.07	
Wyoming Asphalt	408,974.62	497,084.53	

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the board awarded the bid for Hot Mix Asphalt Paving to Globe Construction, low bidder meeting specifications for both divisions.

Carried by the following vote:
Aye: Dennis J. Berkebile, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved and authorized the chairperson's signature on the following local road contracts:

Charleston Township

L Avenue—40th Street to 44th Street, Chip Seal.

Climax Township

44th Street—T Avenue to S Avenue, Wedge and Chip Seal

Norscott Avenue—36th Street to Watson Street,

Jamieson Street—36th Street to Woodin Street,

QR Avenue—36th Street to Woodin Street,

Erick Drive—QR Avenue to Norscott Avenue,

Watson Street—QR Avenue to Norscott Avenue, and

Woodin Avenue—QR Avenue to QR Avenue Micro Seal

S Avenue—45th Street to 48th Street, HMA Overlay

Cooper Township

B Avenue—12th Street to Douglas Avenue, Chip Seal

C Avenue—14th Street to Douglas Avenue, Chip Seal

Old Douglas Avenue—G Avenue to F Avenue, HMA Overlay

Oshtemo Township

G Avenue—2nd Street to Wolf Drive, Chip Seal

Skyridge Plat:

Crimson Lane—Driftwood Avenue to Mandalay Drive

Driftwood Avenue—Crimson Lane to Drake Road

Mandalay Drive—Crimson Lane to Skyridge Avenue

Skyridge Avenue—129' west of Mandalay Drive to Drake Road

Westview Street—Crimson Lane to Skyridge Avenue, Crack Seal and Sami Seal (Micro Seal over Chip Seal)

Pavilion Township

T Avenue—33rd Street to 34th Street, HMA Overlay.

Prairie Ronde Township

1st Street—XY Avenue to W Avenue, Culvert Replacement

Deer Run—Prairie Ronde Street to Indian Valley Street, HMA Wedge

TU Avenue—Vankal Street to 3,400' east of Vankal Street, Install Gravel

VW Avenue—8th Street to 495' east of 12th Street, Chip Seal

XY Avenue—2nd Street to 6th Street, Wedge and Chip Seal

Texas Township

10th Street—R Avenue to Q Avenue, HMA Overlay.

Carried by the following vote:
Aye: Dennis J. Berkebile, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson and managing director's signatures on the Act 51, Public Acts of 1951, as amended, Annual Financial Report for the Board of County Road Commissioners of Kalamazoo County for the year ended December 31, 2005.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

Kalamazoo County Corporation Counsel Thomas M. Canny addressed the Board, on behalf of the Kalamazoo County Board of Commissioners. Mr. Canny shared that the County Board's interest in acquiring a portion of the property owned by the Board of County Road Commissioners of Kalamazoo County is related to the County's efforts to comply with requirements of the US Environmental Protection Agency to officially cap and close the Oshtemo Township KL Landfill site. The County has approached BEC Farms to purchase their approximately 28-acre property adjoining the KL Landfill, since the property may provide an easier and more economical method to provide cover to the landfill site.

According to Mr. Canny, BEC Farms has indicated an interest in selling its land that is adjacent to the landfill only if the Board of County Road Commissioner's property on 4th Street in Prairie Ronde Township is part of a purchase arrangement. BEC Farms owns a considerable amount of property being used for gravel production purposes adjacent to the Board of County Road Commissioner's Prairie Ronde Township property. Mr. Canny noted that Jeff Balkema, a current Kalamazoo County Commissioner, is associated with the BEC Farms.

In order to place a proper valuation on the Road Commission property and the other parcels being considered for the possible purchase arrangement, Pfizer, Inc., another of the lead entities involved with the closure of the KL Landfill, acquired the services of Maturen & Associates, a Real Estate Appraiser—Consultant firm. Mr. Canny noted that Maturen & Associates is owned by another sitting County Commissioner. Maturen & Associates recently completed appraisals on the BEC Farm property, the Board of County Road Commissioner's Prairie Ronde Township property, and property acquired by the County of Kalamazoo several years ago also located on KL Avenue in the vicinity of the KL Landfill. Mr. Canny reviewed the County Board's offer (pending County Board approval) to acquire an option for \$10 to purchase the southern 20 acres of the Prairie Ronde Township parcel owned by the Board of County Road Commissioners of Kalamazoo County at \$7,700 per acre. The purchase option would expire June 1, 2006.

It was noted by the managing director that the scope of the appraisal was made on the Board's entire 40-acre parcel, of which the northern 20 acres has already been partially mined, while the County Board's offer was for the 20 acres generally untouched by mining activities. Hence, the Kalamazoo County Road Commission would consider the value per acre used in the County Board's proposed option too low. After considerable discussion, the Board offered the following terms:

- Buyer to pay all KCRC costs associated with the sale, including, but not limited to, all attorney fees from Day 1 of discussion, closing costs, survey, deed preparation, title insurance, etc.,
- \$10,000 per acre for the southern 20-acre parcel. Acreage amount may be less than 20 acres, as the KCRC will retain 50' of property from centerline of 4th Street (the east 50' from section line) for public road right-of-way, and, as aerial photos indicate the KCRC may have mined into a portion of the southerly 20 acres, adjustments to the parcel proposed for sale must be made in order to protect the balance of the KCRC property,
- A more appropriate option price, and
- Remaining KCRC property must conform to Prairie Ronde Township zoning regulations, requirements and rules for the KCRC 's current use of the property, as well as for the KCRC's potential future use that may include gravel production or sale of property for single-family development.

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved and authorized Managing Director Reid and/or Business Manager Daryl Perkins to work with Kalamazoo County Corporation Counsel Thomas Canny to develop, in the next 10 days, a document and/or option agreement for the County Board of Commissioners to purchase the southern 20-acre parcel from the Board of County Road Commissioners of Kalamazoo County, with the terms as described above.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

Managing Director Reid reported that a property damage claim raised by a resident adjacent to the 2004 replacement project of the D Avenue Bridge over the Kalamazoo River has been addressed and the contractor has issued a check to the individual regarding the claim.

Dr. Reid advised that two bids to purchase one of the out buildings at the Miller Drive property, just east of 35th Street, were received with a high bid \$30.01.

Dr. Reid reminded the Board that the Southwestern Council Meeting is scheduled for May 8, 2006, hosted by the Berrien County Road Commission.

Dr. Reid shared a copy of the 2006 billing factors for local road projects, as well as a comparison of the billing factors over the past 10 years.

Managing Director Reid announced that an auction will be held on Saturday, May 13 at 10 a.m. and he shared a list of equipment items that may be offered for sale.

Dr. Reid expressed his appreciation to the Business Office staff for their contributions to the completeness of the financial statements for the year ended December 31, 2005.

Commissioner Youngs thanked the Business Office staff for the outstanding job they perform, as evidenced by the excellent report on the financial records.

Commissioner Youngs inquired about date for the bid opening of the Portage Road Bridge over Gourneck Creek project. Chief Engineer To Hohm reported that bids would be opened on Friday, April 7, 2006, with construction scheduled to begin in mid-June 2006.

Chairperson Berkebile echoed his praise of the Business Office staff in keeping the financial records in order. He also acknowledged the work of the rest of the KCRC staff in doing excellent work.

Chairperson Berkebile announced that he has offered his services to County Road Association President Bruce Culver, of Allegan County, for consideration on any Association committee for the 2006-2007 term.

The meeting adjourned at 4:45 p.m.

April 10, 2006 – Texas joint

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Texas Township Board of trustees was held at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo Michigan, on Monday April 10, 2006. The joint meeting began at 6:00 p.m.

Present: Dennis Berkebile, Jeffrie M. Maddox, Reed Youngs

Also present: General Superintendent Lloyd Lambert; Texas Township Supervisor Ronald Commissaris, Clerk Linda Kerr, Treasurer Joyce Neubauer, Trustee Donald Boven, Trustee Steven Bosch, Trustee Erin Hoogendyke, Trustee Paul Cutting, Township Attorney, Texas Township Zoning Board, Fire Chief and several citizens.

Following introductions, the board reviewed local road projects 2003 thru 2006, Primary projects 2006, the Procedures, Guidelines, and Specifications for Developing New Roads policy and other items of mutual interest.

Chairperson Dennis Berkebile expressed appreciation to the Texas Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:55 p.m.

April 17, 2006 – 6th Street project

A special meeting of the Board of County Road Commissioners was held at the Oshtemo Township Hall, 7275 West Main Street, on Monday, April 17, 2006. Chairperson Berkebile called the meeting to order at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Chief Engineer Thomas J. Hohm; Project Engineer Steve Carlisle; Peters Construction Company staff including Project Superintendent Jason Sandusky, Greg Breyer, and Charlie Hill; Oshtemo Township Trustee Dave Bushouse; Engineer Marc Elliott of Prein & Newhof, and eight citizens.

Chairperson Berkebile stated that the purpose of the meeting was to provide information and answer questions about the Road Commission and Oshtemo Township's joint roadwork on the 6th Street from M-43 (West Main Street) to H Avenue improvement project.

After all who wished to speak had a chance to do so, Chairperson Berkebile thanked those who attended the meeting. Project plans were available for the public's inspection.

The meeting adjourned at 8:45 p.m.

April 18, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 18, 2006. Vice Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Board Attorney Robert Engels, Oshtemo Township Supervisor John VanDyke, County Administrator Don Gilmer, Kalamazoo County Corporation Counsel Thom Canny, and two citizens.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the agenda after adding a letter from Attorney James Porter and an item to correct the March 21, 2006, Board minutes.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the April 4, 2006, regular Board meeting minutes; and the April 10, 2006, Texas Township joint meeting minutes.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and signed the April 17, 2006, payroll and April 18, 2006, vendor accounts, as follows:

Payroll Account \$	110,059.46
Vendor Account	<u>597,341.07</u>
\$	707,400.53

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board accepted a letter from Attorney James W. Porter regarding Oshtemo Township's interest in purchasing a portion of the Board's property on 4th Street north of U Avenue in Prairie Ronde Township. Vice Chairperson Maddox noted that the Prairie Ronde property issue would be discussed later in the meeting under Old Business.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

HYDRAULICS SYSTEMS AND BODIES — SINGLE AXLE TRUCKS

<u>Bidder</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Price</u>	<u>Unit</u>	<u>Total</u>
Truck & Trailer Specialties	2006	Crysteel	TDL-10	27,909	55,818	

On motion made by Commissioner Youngs, seconded by Commissioner Maddox, the board awarded the bid for Hydraulics and Bodies, Single Axle Trucks to Truck and Trailer Specialties, sole bid meeting specifications.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

PAVEMENT MARKING

<u>Bid Item</u>	<u>Services</u>	<u>Pvt Marking</u>	<u>Services</u>
Clark Highway M & M		143,881	121,720
Waterborne/Standard Total			143,500

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board awarded the contract for Pavement Marking to M & M Pavement Marking, low bid meeting specifications.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board postponed award of the Underbody Blades—Cutting Edges Special Hardened bid to the next regular meeting to allow staff more time to review the bids.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

A proposal for professional services was received from Gardner, Provenzano, Schauman, & Thomas to serve as independent auditor for the Road Commission's financial records for the years ending December 31, 2006, 2007, and 2008. Business Manager Daryl Perkins noted that, with the anticipated new GASB requirements for actuarial compliance with Other Post Employment Benefits (OPEB), her recommendation is to remain with Gardner, Provenzano, Schauman, & Thomas, as they already have experience with road commission compliance requirements. On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized the managing director's signature on an agreement with the firm of Gardner, Provenzano, Schauman, & Thomas for auditing services for the Kalamazoo County Road Commission for the years ending 2006, 2007, and 2008.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on the following local road and dust control contracts:

Oshtemo Township:

Nature Way—520' west of 4th Street to 4th Street, Crack Seal/Micro Seal
Northstar Avenue—1,960' west of 9th Street to 9th Street, Crack Seal/Micro Seal
Promenade Street—Northstar Avenue to H Avenue, Micro Seal
Wendalyn Way—1,490' east of 4th Street, Micro Seal

Alamo Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,350 gallons per mile on a interrupted basis along the 5.49 miles of gravel roads in Alamo Township.

Climax Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,350 gallons per mile on a interrupted basis along the 14.57 miles of gravel roads in Climax Township.

Oshtemo Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,350 gallons per mile on a continuous basis along the 1.33 miles of gravel roads in Oshtemo Township.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized adding an HMA Overlay project, for 6th Street from H Avenue to G Avenue, at a cost of \$110,000, to the 2006 Primary Road improvement program, with staff seeking a price extension for the HMA costs as part of the 6th Street from M-43 to H Avenue project.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board reviewed, accepted and authorized the managing director's signature on an easement request document from Consumers Energy Company (formerly known as Consumers Power Company) Jackson, Michigan, for the extension of Silverton Avenue in Comstock Township.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized signatures on the Mylar for the plat of Mystic Crossings in Texas Township.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the following traffic control orders in Texas Township:

- TCO 1539 requires northbound Mountain Pine Lane traffic to STOP for Weeping Pine Lane traffic
- TCO 1540 requires westbound Mountain Pine Lane traffic to STOP for South 4th Street traffic

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized the hire of Jeff Winkels as a seasonal employee in the Equipment Maintenance Department, effective May 15, 2006.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board corrected the March 21, 2006, meeting minutes (page 2006-040) to reflect that Commissioner Maddox made the motion, seconded by Commissioner Youngs, to award the In-Floor Hoist and Skid Steer Loader bids.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Kalamazoo County's Corporation Counsel Thom Canny addressed the Board regarding further discussions of the proposal for the County of Kalamazoo to acquire a portion of the Road Commission's 40-acre gravel pit property on 4th Street north of U Avenue in Prairie Ronde Township.

Mr. Canny noted that the County Board of Commissioners had an opportunity to discuss the purchase of the Road Commission's Prairie Ronde Township property, in accordance with the terms offered by the Road Commission at its April 4, 2006 meeting, at the County Board meeting of April 11, 2006. However, it did not appear that the required 2/3 votes would be achieved. Mr. Canny further explained that, as offered in a letter from Oshtemo Township Board Attorney James W. Porter, the Oshtemo Charter Township is interested in pursuing the purchase of a portion of property in Prairie Ronde Township under the same offer and conditions as offered to the County Board of Commissioners.

Mr. Canny further explained that, if the Kalamazoo County Road Commission Board is agreeable, he believes the County Board of Commissioners would have no objections to deferring the offer to Oshtemo Township for the proposed sale under the same terms and conditions as offered to the County Board by the Road Commission at its April 4, 2006, Board meeting

Commissioner Youngs asked if any notification had been received from the County Board accepting or rejecting the April 4, 2006 offer to purchase.

Managing Director Reid advised that no notification had been received from the County Board rejecting the offer to purchase. Mr. Reid stated that a letter dated April 17, 2006, had been received from Oshtemo Township Attorney James W. Porter advising that the County Board would not accept the offer to purchase; however, nothing had been received from the County Board officially rejecting the offer.

Road Commission Attorney Robert C. Engels, with the Lewis Reed & Allen P.C. law firm, disclosed that the Oshtemo Township attorney had raised the possibility of a conflict of interest if the property was purchased by Oshtemo Township because Michael B. Ortega, another attorney with the Lewis Reed & Allen P.C. law firm, represents Oshtemo Township regarding KL Avenue Landfill environmental issues. Mr. Ortega spoke with the Oshtemo Township attorney and it was determined that as long as Mr. Ortega was not involved in the sale of the subject property, there was no conflict. Supervisor VanDyke confirmed that the township was satisfied that a conflict did not exist in this matter.

Dr. Reid stated that Chairperson Berkebile had conveyed to him in a message left earlier in the day, that Mr. Berkebile supports efforts to resolve the issues with the County Board and/or with the Oshtemo Township for the purchase of the property.

Vice Chairperson Maddox offered the comment that, although he did not support the sale of the property, since a majority of the Board voted in favor of the offer to the County Board at the April 4, 2006 Board meeting, he would stand behind that decision. He further stated that he believes the decision is in the best interests of Kalamazoo County.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board withdrew the offer to the County Board of Commissioners for the purchase of a portion of its property in Prairie Ronde Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Mr. Canny thanked the Board for the action to withdraw the offer.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board offered to sell to Oshtemo Charter Township, a portion of the southern 20 acres, under the same terms and conditions as offered to the County Board of Commissioners at its April 4, 2006 Board meeting, with an option to purchase price set at \$1,000, and with the option to expire at 11:59 p.m., April 28, 2006.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

County Administrator Don Gilmer, County Counsel Canny and Oshtemo Township Supervisor VanDyke thanked the Board for its further consideration of the sale of a portion of the Board's property.

Managing Director Reid reported on the "as-read" low bids received by MDOT for the Portage Road Bridge over Gourdneck Creek and the V Avenue Bridge over Portage Creek projects.

Dr. Reid shared a list of 2006 Primary Road Chip Seal Projects and a copy of the Statement of Comparative Receipts and Distributions for the periods ending February 2005 vs. February 2006 noting that in the year-to-year comparison, receipts were down 3.3%.

Managing Director Reid announced that an employee recently was involved in a one-vehicle accident involving one of the new single-axle trucks. The incident, which resulted in the truck rolling onto its passenger side, occurred on 37th Street just north of M-96, and is under investigation.

Commissioner Youngs requested staff to begin drafting a policy that would outline the terms and conditions for the sale of excess Road Commission property.

Mr. Youngs asked about the possibility of putting in concrete curbing as part of the W Avenue at 31st Street project.

Commissioner Youngs inquired about the timeline for the Portage Road Bridge over Gourdneck Creek replacement project and reminded that an informational meeting needs to be scheduled to advise area residents about the project plans.

Vice Chairperson Maddox reported that he recently attended an informational meeting for the 6th Street from M-43 (West Main Street) to H Avenue project at Oshtemo Township. He noted that there was a considerable amount of discussion about the dispensing of important and relevant information regarding the various areas of responsibility for the project. Mr. Maddox encouraged staff to make a concerted effort to inform affected businesses and residents about all aspects of a project, especially when the project is a coordinated effort involving the road commission and a township.

Vice Chairperson Maddox directed staff to draft a policy, as soon as possible, implementing a more consistent method and standard guideline for future consideration in selling property that is deemed unneeded by the Road Commission. Perhaps, the only variance to this policy would be where such property would be needed to make a project work and/or where land is exchanged with property owners for a project.

The meeting adjourned at 4:30 p.m.

April 18, 2006 – Natural Beauty Road

A special meeting to take public input regarding the designation of East EF Avenue from 32nd Street to 35th Street as a Natural Beauty Road was held at the Richland Township Hall, 7401 North 32nd Street, Kalamazoo, Michigan, on Tuesday, April 18, 2006, at 7:30 p.m. Vice Chairperson Maddox called the meeting to order.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile

Also attending: Managing Director Ronald E. Reid, Special Projects Coordinator Ronald Copping, Richland Township Supervisor Dean Blanchard, and approximately 29 citizens.

Vice Chairperson Maddox and Commissioner Youngs offered introductory comments, including a review of the law and guidelines, which will be part of the Board's consideration.

Numerous individuals spoke in favor of the Natural Beauty Road designation. A few individuals expressed concerns about the Natural Beauty Road designation as it might limit their rights as landowners.

After everyone present had had an opportunity to share their questions and comments regarding the natural beauty road designation, Vice Chairperson Maddox advised that it was expected that a decision would be made at the Board's May 16, 2006 meeting.

The meeting adjourned at 8:45 p.m.

April 23, 2006 – County Road Association of Michigan Seminar

The Board of County Road Commissioners of Kalamazoo County attended the County Road Association's Commissioners Seminar held at the Holiday Inn West Bay in Traverse City, Michigan on April 23, 24, and 25, 2006.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile

The commissioners attended various functions, activities, and meetings in association with the Commissioners' Seminar.

The meeting adjourned at noon on April 25, 2006.

April 27, 2006 – Prairie Ronde property discussion

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, April 27, 2006. Chairperson Berkebile called the meeting to order at 3:00 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, Safety Director David Barnes, Road Commission Attorney Stephen M. Denenfeld, Kalamazoo County Corporation Counsel Thom Canny, Oshtemo Township Supervisor John VanDyke, Oshtemo Township Attorney James Porter and one citizen.

Chairperson Berkebile opened the meeting with several comments. He stated that he felt that the Road Commission is being set up to be the bad guy in this situation. Mr. Berkebile said as Chair of this board he would not let that happen.

Chairperson Berkebile noted that when the land exchange proposal was first presented to the Kalamazoo County Road Commission, the Board agreed that it was important to be a good corporate citizen and that working together as a team with the other involved parties was in the best interest of all concerned, especially the citizens of Kalamazoo County. This board listened to the need and the ideas of how together we could make it easier to cap the KL Avenue landfill in Oshtemo Township. The Road Commission discussed this plan and agreed.

Chairperson Berkebile reminded those present that the Board set the minimum price per acre sale with several terms and conditions with the intent to offer up to 20 acres for of its Prairie Ronde Township property. That motion was approved at the April 4, 2006 regular Board meeting and the offer was made to the County of Kalamazoo. At the April 18, 2006 regular meeting, after learning that the County of Kalamazoo decided not to purchase the property, the same offer was extended to Oshtemo Township.

Chairperson Berkebile stated that over the last several weeks the Road Commission appointed negotiating team, representatives from Oshtemo Township and others have been working on this sale. Mr. Berkebile stated that for some reason, during the last two weeks, he received phone calls and visits about this issue. These contacts have included facts, half-truths, accusations, and even a threat of a lawsuit.

Chairperson Berkebile advised that because of circumstances associated with his wife, he may not have been thinking too clearly about proper protocol since there was a designated negotiating team in place for the Road Commission. Mr. Berkebile regretted not referring those questions and comments to the Road Commission team.

Chairperson Berkebile declared that when this Board, and hopefully it is also true with the County and the Township, appoint representatives to negotiate on its behalf he fully expects and demands that those representatives perform their duties and negotiate in good faith and follow proper procedures. Chairperson Berkebile did not think that has been the case for both sides over the last few weeks.

Following the introductory comments, Chairperson Berkebile affirmed that the Board actions of April 4, 2006 and April 18, 2006 are still in place and asked Road Commission Attorney Stephen M. Denenfeld to outline the status of the current offer.

Attorney Denenfeld summarized the status of the Board's offer to Oshtemo Township. An Option to Purchase Real Estate Agreement was prepared. He noted that there were some others matters involved with sale. For example, the implications of the 1992 lawsuit settlement with Prairie Ronde Township, Prairie Ronde Township zoning issues, the number of land splits to be offered with the sale, and resolving the issue of the extent of acreage to be part of the sale.

Oshtemo Township Attorney Porter thanked the Board for its consideration and offer to sell a portion of its Prairie Ronde Township property to Oshtemo Township. Oshtemo Township needed to purchase as much of the southerly 20 acre parcel as possible.

Commissioner Youngs noted that according to the Prairie Ronde Township zoning ordinance, 150 feet of setback from interior property lines under different ownership is required for all excavations/quarrying and related operations. In order to preserve the Board's use of its remaining 20 acre parcel as stated in the terms of the offer the Board must retain at least 150 feet of the northerly portion of the southern parcel. Retaining 150 feet of the northerly portion of the southern parcel would also address concerns raised in the 1992 lawsuit settlement agreement.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved retaining the northerly 150 feet of the southerly 20 acre parcel, dividing the available land divisions for the property equally between to seller and purchaser and authorized the managing director to execute the Option to Purchase Real Estate on behalf of the Board of County Road Commissioners of Kalamazoo County.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The meeting adjourned at 3:45 p.m.

May 2, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 2, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Accountant Diane H. DeWaters and Texas Township Supervisor Ron Commissaris.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the agenda with the addition of a letter from Oshtemo Township Supervisor VanDyke.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved the minutes of the April 17, 2006 special meeting regarding the 6th Street project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of the regular meeting of April 18, 2006 as corrected.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the April 18, 2006 special meeting regarding the possible Natural Beauty Road designation of EF Avenue from 32nd Street to 35th Street.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the May 1, 2006, payroll and May 2, 2006, vendor accounts, as follows:

Payroll Account \$111,915.93

Vendor Account 476,757.06

\$588,672.99

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Letters were received from Comstock Township Supervisor Hudson stating the township's plan to use its available balance of Participation Funds on the extension of its Lawndale road project to include Arden Street and to also pave the portion of Duncan Avenue that is not already being repaved as part of a sanitary sewer project for Phase II of Meadowood Estates plat. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Hudson's letters and authorized that the additional paving of Arden Street and easterly portion of Duncan Avenue be approved for use of 2006 local road participation funds to the extent they are available.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Oshtemo Township Supervisor VanDyke providing notice of the township's intent to exercise the option provided under the terms of the April 28, 2006 agreement to purchase a portion of the Board's property in Prairie Ronde Township. Chairperson Berkebile asked that the estimated attorney fees be provided to Supervisor Vandyke. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. VanDyke's letter to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

SIGNAL INSTALLATION - 9th Street at Beatrice Drive

<u>Bidder</u>	<u>Total</u>
Severance Electric	71,350.07
J. Ranck Electric	66,270.00
DVT Electric	80,785.00
Trans Tech Electric	63,105.00
Strain Electric	72,900.00

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board awarded the bid for Signal Installation at the intersection of 9th Street and Beatrice Drive to Trans Tech, low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized the managing director's signature on a Hot Mix Asphalt paving contract with Globe Construction Company for Local and Primary Road Paving Projects bid awarded at the April 4, 2006 board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on the following local road and dust control contracts:

Oshemo

L Avenue—Vankal Street to 4th Street, HMA Spot Wedge.

Texas

1st Street—3,400' south of Stadium Drive to 450' north of Stadium Drive, Chip Seal

2nd Street at Q Avenue — Concrete curb and intersection improvement

7th Street at Q Avenue — Concrete curb and intersection improvement

10th Street—S Avenue to R Avenue, Chip Seal

Atwater Court—Texas Drive to 680' north of Texas Drive, Sami Seal

Crooked Lake Drive at Q Avenue — Concrete curb and intersection improvement

Deerpath at Q Avenue — Concrete curb and intersection improvement

R Avenue at 12th Street — Concrete curb and intersection improvement

Brady Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,670 gallons per mile on a continuous basis along the 11.72 miles of gravel roads in Brady Township.

Comstock Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,670 gallons per mile on a continuous basis along the 0.23 miles of gravel roads in Comstock Township.

Richland Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,670 gallons per mile on a continuous basis along the 2.65 miles of gravel roads in Richland Township.

Ross Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,350 gallons per mile on a continuous basis along the 5.67 miles of gravel roads in Ross Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chief Engineer Tom Hohm reviewed a bridge analysis recently submitted by Wightman & Associates for the TS Avenue Bridge over Portage River in Pavilion Township. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the TS Avenue structure load limits were approved and authorized to be modified, and the authorization to post signs accordingly effective May 2, 2006 as follows:

<u>Old Load Limits</u>		<u>New Load Limits</u>	
I	(1 unit) — 34 Tons	I	(1 unit) — 13 Tons
II	(2 unit) — 42 Tons	II	(2 unit) — 15 Tons
III	(3 unit) — 50 Tons	III	(3 unit) — 18 Tons

Carried by the following vote:
Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adopted the following resolution:

RESOLUTION FOR COMMITMENT OF LOCAL SHARE
ECONOMIC DEVELOPMENT FUND GRANT APPLICATION
NAZARETH ROAD FROM EAST MAIN STREET TO M-43 (GULL ROAD)
KALAMAZOO TOWNSHIP — KALAMAZOO COUNTY

WHEREAS, Nazareth Road from East Main Street to M-43 (Gull Road), located in Kalamazoo Township, is not an all-season roadway and numerous business enterprises are served by this roadway and maintain a substantial employment base; and

WHEREAS, these establishments provide services such as preschool and elementary school, and include various commercial ventures. These ventures include construction material supply, construction contractors, bedding plant companies, restaurants, retail stores, and shopping centers. These ventures receive and distribute goods and materials through the area and state; and

WHEREAS, improvements to Nazareth Road from East Main Street to M-43 (Gull Road) to an all-season roadway will permit year-round travel to the urban area which will assist in retaining and expanding employment and will improve the delivery system of these enterprises, and may result in economic growth, an increased tax base, and an interconnected all-season roadway network in the Kalamazoo urban area; and

WHEREAS, the project to upgrade Nazareth Road from East Main Street to M-43 (Gull Road) to all-season road standards will address a critical missing link in our all-season road network, interconnecting important commercial areas on East Michigan Avenue to M-43 (Gull Road) in Kalamazoo and Comstock Townships; and WHEREAS, the Category F Transportation Economic Development Funds will provide for financial assistance for roadway improvements which service and support development that increases employment in Michigan; and

WHEREAS, the Kalamazoo County Road Commission is making application for Michigan Transportation Economic Development Funds to improve Nazareth Road from East Main Street to M-43 (Gull Road) to an all-season roadway;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners of Kalamazoo County, in support of the economic development and employment expansion, has developed a Category F Transportation Economic Development Fund application to secure funding for this much-needed roadway improvement project; and

BE IT FURTHER RESOLVED, that the Board of County Road Commissioners of Kalamazoo County agrees to provide approximately 20 percent local match for this Transportation Economic Development Funded project and agrees to continue maintenance of the facility.

Carried by the following vote:
Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized the seasonal hire of Ryan Horrigan, effective May 3, 2006 in the Roads Department, first year hire; Andrew Gissal, effective May 8, 2006, in the Traffic Services Department, second year hire; and Andrew Haglund, effective May 15, 2006, in the Roads Department, first year hire.

Carried by the following vote:
Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

UNDERBODY BLADES-Cutting Edges Special Hardened

<u>Bidder</u>	<u>Total</u>	<u>Delivery</u>
Winter Equipment Co.	65,160.00	28-42 days
Valk Manufacturing	54,600.00	30-45 days
Shults Equipment	66,600.00	30-45 days
St. Regis Culvert	65,880.00	56-65 days
Truck & Trailer Specialties	66,480.00	60-75 days
Wolverine Tractor & Equip	76,560.00	45 days
West Mich. Power & Equip	94,800.00	60 days

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board awarded the bid for Underbody Blades — Cutting Edges, Special Hardened to St. Regis Culvert, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Dr. Reid shared a copy of the March 31, 2006 Statement of Comparative Receipts and Distributions. He noted that for the year-to-year comparison gross receipts are down 2.3%, deductions off the top of the MTF are up 4.4% and for the year-to-year comparisons, our revenues from this source are down 3.1%.

The managing director distributed a schedule of the 2006 Kalamazoo Area Parades. By consensus, the Board indicated support for continuing its involvement with area parades and selected to participate in the Climax Memorial Day Parade (May 29), the Greater Galesburg Day Parade (June 17) and the Schoolcraft Independence Day Parade (July 4).

Managing Director Reid updated the Board on the recent Charleston Township Board of Trustees meeting attended by Commissioner Youngs and himself.

A copy of the 2005-06 Managing Director Evaluation Form was provided. Each commissioner will be meeting individually with the managing director by May 25.

Commissioner Youngs expressed his appreciation to Chairperson Berkebile's comments made at the beginning of the April 27, 2006 special meeting. Mr. Youngs stated that the meeting with the Charleston Township Board was very interesting and worthwhile.

Commissioner Maddox provided an update on the Parks Commission. Significant changes for the County's Fairgrounds are being planned.

Mr. Maddox noted that Managing Director Reid and he spoke at the recent meeting of Climax Rotary Club regarding the 43rd Street/Q Avenue/44th Street from R Avenue to south Village of Climax limits reconstruction project. There was a lot of interest in the proposed 2008 project.

Chairperson Berkebile thanks everyone for the thoughts and prayers offered to him, his wife and his family as his wife underwent and is now recuperating from heart surgery. He reported that she is progressing well.

The recent Council of Governments meeting focused on countywide recycling efforts.

Mr. Berkebile noted that the Association's President Bruce Culver appointed him to the County Road Association's Township Relations Committee. Commissioner Berkebile advised the Board that he would be speaking before the AMBUCS at their meeting of May 17. He also requested that the Kalamazoo County Chapter of the Michigan Townships Association gathering of May 23, 2006 be posted as a meeting as there may be at least two road commissioners attending the function.

The meeting adjourned at 3:57 p.m.

May 8, 2006 – Pavilion Twp Joint

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Pavilion Township Board of Trustees was held at the Pavilion Township Hall, 7510 East Q Avenue, Kalamazoo, Michigan, on Monday, May 8, 2006. The joint meeting began at 6 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid, Pavilion Township Supervisor Patrick White, Treasurer Karen Ruthven, Trustee Greg Thomas, Trustee Ronald White, Township Attorney Charles Martell and 14 citizens.

Following introductions, the board reviewed local road projects 2003 thru 2006, Primary Road projects for 2006, the changes to the winter maintenance activities and scheduling, the Procedures, Guidelines, and Specifications for Developing New Roads policy and other items of mutual interest.

Supervisor White and Treasurer Ruthven expressed their appreciation for the work of Kalamazoo County Road Commission Area Superintendent Jeff Daughtry. Supervisor White advised that there was a storm sewer issue with Land-O-Lakes Drive that may have already been addressed by the KCRC staff. Trustee Thomas shared that there was a large limb on the south side of East R Avenue (west of 25th Street) that should be inspected and possibly removed.

Chairperson Dennis Berkebile expressed appreciation to the Pavilion Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:20 p.m.

May 9, 2006 – Schoolcraft Joint

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Schoolcraft Township Board of Trustees was held at the Schoolcraft Township Hall, 50 East VW Avenue, Schoolcraft, Michigan, on Tuesday, May 9, 2006. The joint meeting began at 6:15 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid, Schoolcraft Township Supervisor Donald K. Ullsh, Clerk Virginia Mongrieg, Treasurer Marti Moore, Trustee James Shaw, Trustee Robert Thompson, and three citizens.

Following introductions, the board reviewed local road projects 2003 thru 2006, Primary Road projects for 2006, the changes to the winter maintenance activities and scheduling, the Procedures, Guidelines, and Specifications for Developing New Roads policy and other items of mutual interest.

Chairperson Dennis Berkebile expressed appreciation to the Schoolcraft Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:50 p.m.

May 16, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 16, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm and Business Manager Daryl G. Perkins.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the agenda as presented.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved the minutes of the special meeting of 23-25 April 2006 to attend Road Commissioners Seminar, the special meeting of 27 April 2006 regarding sale of a portion of Prairie Ronde Township property, the regular meeting of 02 May 2006, the special meeting of 08 May 2006 to meet jointly with Pavilion Township Board and the special meeting of 09 May 2006 to meet jointly with Schoolcraft Township Board.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the May 15, 2006, payroll and May 16, 2006, vendor accounts, as follows:

Payroll Account \$109,343.96

Vendor Account 484,970.69

\$594,314.65

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board accepted letters from Comstock Public Schools Transportation Department Supervisor Bill Stevens, Comstock Public Schools Superintendent Dr. David M. Hutton, Kalamazoo Public Schools Deputy Superintendent Gary L. Start, City of Parchment City Manager Ron Fleckenstein, Charter Township of Kalamazoo Supervisor Gary L. Cramer and Consumers Concrete Corporation Ready Mix Marketing and Sales Manager Mike Kline in support of the Road Commission's application to secure Category F Michigan Transportation Economic Development Funds to improve Nazareth Road from East Main Street to Gull Road to all-season status in 2007.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board accepted letters from the City of Kalamazoo Transportation Director William J. Schomis, Kalamazoo County Sheriff Michael J. Anderson, Best Way Disposal's Dave Newhouse, VDS Farms General Manager Jacques Heemskerk, Kalamazoo County Board of Commissioners Chairperson Robert P. Brink, Neighbors Feeder Pigs' Elaine Fritz, B&T Partnership's Ben Fritz, Fritz Farms' Ben Fritz, J&B Farms' Shawn R. Fritz, Pavilion Township Supervisor Pat White, Kalamazoo Regional Chamber of Commerce Interim President and CEO David Sanford and a resolution from Pavilion Township Board of Trustees all in support of the Road Commission's application to secure Local Bridge Program Funds to replace the following bridges in 2009:

- 5th Street Bridge over Sand Creek, north of DE Avenue in Alamo Township
- 24th Street Bridge over Portage Creek, south of X Avenue in Brady Township
- 40th Street Bridge over Little Portage Creek, north of X Avenue in Wakeshma Township
- S Avenue Bridge over Portage River, east of 29th Street in Pavilion Township
- TS Avenue Bridge over Portage River, east of 29th Street in Pavilion Township

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted a letter from Schoolcraft Township Supervisor Don Ullsh and approved the township's request to extend the YZ Avenue (1300' west of 14th Street to 500' east of 14th Street) local road HMA overlay project contract to the extent that local road participation funds are available to the township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board postponed for two weeks action regarding the proposals for Engineering Services for the 9th Street Bridge over Amtrak and related roadwork and for the 35th Street Bridge over the Kalamazoo River and related roadwork to allow staff to review the proposals in more detail.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Tree Work-Countywide

	Medco	Tree-works Inc.	Arbanas	Enterp.	Trimrite Tree Service	
Division 1/ Job 1-4			10,400	7,950	5,750	15,750
Division 2/ Job 5-14			9,500	6,825	8,900	7,430
Division 3/ Job 14-27			30,200	25,490	42,100	25,000
Division 4/ Job 28-36			8,700	8,786	11,550	
Division 5/ Job 37-47			16,200	10,950	16,700	
Division 6/ Job 49-52			5,500	6,000	4,050	3,650
Division 7/ Job 53-72			18,400	11,516	15,900	8,750

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board awarded the countywide tree work bid to the following: Division 1-Arbanas Enterprises, low bid meeting specifications; Division 2 and Division 5-Treeworks Inc., low bid meeting specifications; Division 4-Medco, low bid meeting specifications; and Divisions 3, 6, and 7-Trimrite Tree Service, low bid meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board discussed a letter from Brady Township Supervisor Philport that accompanied the local road contract for an HMA overlay for a portion of 31st Street. Supervisor Philport stated in his letter that the township could only afford the contract's estimate. If the bid for the work exceeds the contracted amount, the township would instead contract for other work on 31st to be undertaken. Supervisor Philport also noted that some prep work in advance of the project must be accomplished first. On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved and authorized the chairperson's signature on the following local road contracts with Brady Township: 31st Street—YZ Avenue to X Avenue, HMA Overlay.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on the following local road contracts:

Comstock Township

MN Avenue—29th Street to 31st Street, Chip Seal

Oran Street—26th Street to Worden Street, HMA Overlay

Kalamazoo Township

Edna Boulevard – 300' west of Nazareth Road to 296' west of Nazareth Road, Drainage
Correction Pontiac Avenue – at Seminole Street intersection, Drainage Correction

Ross Township

39th Street – D Avenue to C Avenue, Chip Seal

Burlington Street – Norris Street to East Gull Lake Drive, HMA Wedge

CD Avenue – 46th Street to 48th Street, Chip Seal

B Avenue – 1325' west of 45th Street to 45th Street, HMA Overlay

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on the following dust control contracts:

Charleston Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,350 gallons per mile on a continuous basis along the 3.67 miles of gravel roads in the township

Prairie Ronde Township:

Liquid 38% solution calcium chloride brine at an application rate of 1,350 gallons per mile on a continuous basis along the 28.94 miles of gravel roads in the township

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board received a report from the managing director regarding the 2006 Local Road Participation Fund usage. Two townships were unable to fully match its respective allocations. On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved the reallocation of \$93,489 to the other 13 townships with the amount conditioned on confirmation that Wakeshma Township agrees to increase its use of 2006 Local Road Participation Fund by \$6,600 for the V Avenue Bridge over Little Portage Creek replacement project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board discussed and considered the request to designate East EF Avenue from 32nd Street to 35th Street in Richland Township as a Natural Beauty Road in accordance with Act 451 of 1994, as amended. A public hearing on the issue was held on April 18, 2006 at the Richland Township Hall. Commissioner Maddox noted that there appeared to be general support at the public hearing for the Natural Beauty Road designation but was uncertain if the western half of the EF Avenue segment really met the criteria as provided in the Natural Beauty Road Act. The Board offered comments on their personal visits to the roadway and also reviewed the minutes of the Richland Township Board of Trustees meeting. The Township Board on a 3-1 vote recommended that the request to designate East EF Avenue between 32nd Street and 35th Street as a Natural Beauty Road be denied. The letter from Richland Township Supervisor Blanchard outlined reasons the township Board voted to not support the Natural Beauty Road designation for East EF Avenue. The Board also received a communication from Richland Township Trustee Stafford outlining her reasons for the Board to approve the Natural Beauty Road designation for the road. After considerable discussion, including the possibility of reducing the scope of the designation to the eastern half of the East EF Avenue segment, a motion was made by Commissioner Youngs, seconded by Commissioner Berkebile, to deny the petition to designate East EF Avenue from 32nd Street to 35th Street in Richland Township as a Natural Beauty Road.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board adopted the following resolution:

Resolution on the Sale of Real Estate

RESOLVED, That Managing Director, Ronald E. Reid, is hereby authorized and empowered to sell real estate owned by the Board of County Road Commissioners of Kalamazoo County, Michigan described as:

Prairie Ronde Township, Kalamazoo County, Michigan

THE WEST 1/2 OF THE NORTHWEST 1/4 OF THE SOUTHWEST 1/4
OF SECTION 4, T. 4 S., R. 12 W., PRAIRIE RONDE TOWNSHIP,
KALAMAZOO COUNTY, MICHIGAN, EXCEPT THE WEST 50.00 FEET
THEREOF. ALSO EXCEPT THE NORTH 150.00 FEET THEREOF.

and is hereby authorized to sign the deed and other documents on behalf of the Board of County Road Commissioners of Kalamazoo County, Michigan.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board adopted and authorized the chairperson's signature on the following resolutions:

Resolution
Supporting Application for Local Bridge Program Funds
for
5th Street Bridge

WHEREAS, the 5th Street Bridge over Sand Creek in Alamo Township, Kalamazoo County, Michigan, is narrow and in a severely deteriorated condition; and

WHEREAS, these structural deficiencies place at risk the motoring public and greatly inconvenience school bus operations, commercial traffic, emergency vehicles and the accomplishment of agricultural activities; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has reviewed said application and authorizes the submission of same and requests Local Bridge Program Funds for 2009.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project.

Resolution
Supporting Application for Local Bridge Program Funds
for
24th Street Bridge

WHEREAS, the 24th Street Bridge over Portage Creek on the common line of Brady and Schoolcraft Townships, Kalamazoo County, Michigan, is experiencing severe decay of key superstructure members; and

WHEREAS, this structure is on an urban minor arterial and is of utmost importance to the local economy as well as intra-county and inter-county travel; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure to safely accommodate existing and anticipated commercial and non-commercial vehicular traffic as well as non-motorized users; and

WHEREAS, this Board has reviewed said application and authorizes the submission of same and requests Local Bridge Program Funds for 2009.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project.

Resolution
Supporting Application for Local Bridge Program Funds
for
40th Street Bridge

WHEREAS, the 40th Street Bridge over Little Portage Creek in Wakeshma Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has reviewed said application and authorizes the submission of same and requests Local Bridge Program Funds for 2009.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project.

Resolution
Supporting Application for Local Bridge Program Funds
for
S Avenue Bridge

WHEREAS, the S Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

WHEREAS, these deficiencies impair the movement of commercial traffic, and the accomplishment of agricultural activities; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has reviewed said application and authorizes the submission of same and requests Local Bridge Program Funds for 2009.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project.

Resolution
Supporting Application for Local Bridge Program Funds
for
TS Avenue Bridge

WHEREAS, the TS Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has reviewed said application and authorizes the submission of same and requests Local Bridge Program Funds for 2009.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the following additions to its 2006 Primary Road Improvement Program:

- North Westnedge Avenue from Mosel Avenue to D Avenue - paving (with minor hill reduction work) to improve road to all-season road standards, using funds to be available thru the State of Michigan Local Jobs Today program, and
- Stadium Drive from 8th Street to 11th Street and 9th Street in vicinity of Stadium Drive – mill and resurface, as an Advance Construct project which allows the undertaking of the project this year and receive approximately \$268,000 in federal funds through the Kalamazoo Area Transportation Study in 2007.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized the seasonal hire of Nathan Foley, effective May 17, 2006 in the Roads Department, first year hire; Emily Regan, effective May 17, 2006 in the Traffic Services Department, first year hire; Kyle Waite, effective May 22, 2006 in the Traffic Services Department, first year hire; Earnest Lloyd, effective May 31, 2006 in the Roads Department, first year hire; and acknowledged that a fifth seasonal labor person may start prior to the next regular Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid reported that the Kalamazoo County Road Commission Employees' Retirement System actuarial report for the period ending December 31, 2005 is available and recommended delaying a formal review of the report with the actuary until the second actuarial report on Other Post Employment Benefits (OPEB) is available. That report should be completed in the near future.

Dr. Reid reported that the public hearing for the Environmental Assessment for the 43rd Street/Q Avenue/44th Street project has been scheduled for June 8, 2006 at the Scotts Community Center. This meeting will be held in two drop-in sessions from 2 to 4 p.m. and 6 to 8 p.m. The meeting will be an open format that provides for public input, a format that the Michigan Department of Transportation has been using for many years.

Chief Engineer Tom Hohm updated the Board on the restoration work on the 2005 South Sprinkle Road (V Avenue to S Avenue) project. Mr. Hohm and the contractor are working with individual property owners to complete the restoration work.

The managing director reported the Kalamazoo County Road Commission 13 May 2006 public auction grossed \$109,000.00.

Dr. Reid stated that earlier in the day he attended the 2006 Induction Ceremony of the Michigan Transportation Hall of Honor held in Lansing. Two of the six people inducted included former director of the County Road Association of Michigan, Earl F. Rogers and former director of the Michigan Department of Transportation Robert Welke.

Commissioner Youngs complimented staff on the new process for public input for the upcoming Environmental Assessment meeting, including the stenographer. He also inquired into the schedule for railroad crossing upgrade on W Avenue. Traffic Services Director John Byrnes reported the maintenance by the railroad has been pushed back again, until probably the end of June.

Commissioner Maddox reported receiving phone calls related to the work at the intersection of H Avenue and North Sprinkle Road and acknowledged the recent rains have prevented the project proceeding as smoothly as it might have. He also would like staff to proceed with drafting a policy relative to the sale of Road Commission property.

Chairperson Berkebile asked the board members to review their calendars as a busy meeting schedule lies ahead.

The meeting adjourned at 4:50 p.m.

May 16, 2006

A joint meeting of the Board of County Road Commissioners of Kalamazoo County, the Oshtemo Township Board of Trustees and the Oshtemo Township Planning Commission was held at the Oshtemo Township Hall, 7275 West Main Street, Kalamazoo, Michigan, on Tuesday, May 16, 2006. The joint meeting began at 7 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid, Oshtemo Township Supervisor John VanDyke, Clerk Deb Everett, Treasurer Nancy Culp, Trustee David Bushouse, Trustee Grace Borgfjord, Trustee Neil Sikora, Oshtemo Township Planning Commission members Terry Schley (Chair), Michael Smith, James Grace, Kathleen Garland-Rike, Fred Gould, Lee Larson, Oshtemo Township planners Jodi Stefforia and Mary Lynne Bugge, and Township Attorney James Porter.

Following introductions, the board reviewed local road projects 2003 thru 2006, Primary Road projects for 2006, the changes to the winter maintenance activities and scheduling, the Procedures, Guidelines, and Specifications for Developing New Roads policy and other items of mutual interest.

Trustee Bushouse expressed his belief that a new roadway should be developed through the two Stadium Drive parcels in the 6200 block of Stadium Drive connecting south to Parkview Avenue. The managing director acknowledged that the possibility had been explored over a year ago but wasn't pursued because of funding issues associated with the project. However, the Road Commission agreed to review the suggestion.

Members of the Township Board and Planning Commission expressed their appreciation to the Board for the updates to the Procedures, Guidelines, and Specifications for Developing New Roads policy and look forward to working more closely together on road development in Oshtemo Township.

Chairperson Berkebile expressed appreciation to the Oshtemo Township Board of Trustees and the Oshtemo Township Planning Commission for scheduling the joint meeting.

The meeting adjourned at 7:50 p.m.

May 18, 2006

A joint meeting of the Board of County Road Commissioners of Kalamazoo County, the Kalamazoo Township Board of Trustees and the Kalamazoo Township Planning Commission was held at the Kalamazoo Township Hall, 1720 Riverview Drive, Kalamazoo, Michigan, on Thursday, May 18, 2006. The joint meeting began at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Kalamazoo Township Supervisor Gary Cramer, Clerk Donald Thall, Trustee Marvin DeVries, Trustee George Cochran, Trustee Patricia Hiatt, Township Attorney John Bauckham, Kalamazoo Township Planning Commission members Robert J. Vanderklok (Chair), Sarah A. Milne, Robert E. Talbot, Joanne Vliestra, Louis J. Meinema and Charles H. Rothrock.

Following introductions, the board reviewed local road projects 2003 thru 2006, Primary Road projects for 2006, the changes to the winter maintenance activities and scheduling, the Procedures, Guidelines, and Specifications for Developing New Roads policy and other items of mutual interest.

Supervisor Cramer expressed his appreciation for the work of Kalamazoo County Road Commission Area Superintendent Travis Bartholomew. Mr. Cramer noted his concern about one of the contracted winter maintenance units that operated in the western portion of the township last winter.

Maintenance issues about plugged culverts and vegetation growth around road signs and intersections were also discussed.

Members of the Township Board and Planning Commission expressed their appreciation to the Board for the updates to the Procedures, Guidelines, and Specifications for Developing New Roads policy and look forward to working more closely together on road development in Kalamazoo Township.

Chairperson Berkebile expressed appreciation to the Kalamazoo Township Board of Trustees and the Kalamazoo Township Planning Commission for scheduling the joint meeting.

The meeting adjourned at 8:35 p.m.

May 23, 2006 – Michigan Townships Association

The special meeting of the Board of County Road Commissioners of Kalamazoo County was held at Angels Crossing, 3600 East W Avenue, Vicksburg, Michigan, on Tuesday, May 23, 2006 beginning at 8:00 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox

Absent: Reed J. Youngs

Also attending: approximately 60 citizens, township, county and state officials.

The purpose of the meeting was to attend the Kalamazoo County Chapter of the Michigan Townships Association annual spring social gathering.

The meeting adjourned at 2:00 p.m.

May 29, 2006 – Climax Parade

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held beginning at 9:30 a.m., in the village of Climax, on Monday, May 29, 2006.

Present: Jeffrie M. Maddox, Reed J. Youngs,
Absent: Dennis J. Berkebile

Also attending: Road Commission Managing Director Ronald E. Reid and several Kalamazoo County Road Commission employees and employee family members.

The purpose of the meeting was to participate in the Climax Memorial Day Parade.

The event concluded at 10:30 a.m.

May 30, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 30, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes and Business Manager Daryl G. Perkins.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the agenda as presented.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved the minutes of the regular meeting of 16 May 2006, the special meeting of 16 May 2006 to meet with Oshtemo Township Board and Planning Commission and the special meeting of 18 May 2006 to meet with Kalamazoo Township Board and Planning Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and signed the May 26, 2006, payroll and May 30, 2006, vendor accounts, as follows:

Payroll Account \$112,800.37

Vendor Account 623,212.13

\$736,012.50

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted a letter from Michael J. Mallos of Globe Construction Division of Michigan Paving and Materials Company in support of the Road Commission's application to secure Local Bridge Program Funds to replace the following bridges in 2009:

- 5th Street Bridge over Sand Creek, north of DE Avenue in Alamo Township
- 24th Street Bridge over Portage Creek, south of X Avenue in Brady Township
- 40th Street Bridge over Little Portage Creek, north of X Avenue in Wakeshma Township
- S Avenue Bridge over Portage River, east of 29th Street in Pavilion Township
- TS Avenue Bridge over Portage River, east of 29th Street in Pavilion Township

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board accepted from Kalamazoo County Drain Commissioner Bill French a Notice of Reconvened Meeting of Board of Determination to Add Land to Drainage District and Consolidate Austin Lake Outlet Drain and Austin Lake Outlet Extension Drain scheduled for Tuesday, June 6, 2006 at the Portage City Hall.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a letter from Michigan Department of Transportation Engineer Mark Van Port Fleet advising of the award of a 2007 Safety Project for the intersection work of Parkview Avenue at Stadium Drive in Oshtemo Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a letter from Michigan Department of Transportation Engineer Mark Van Port Fleet advising of the award of a 2007 Safety Project for the intersection work of Parkview Avenue at Stadium Drive in Oshtemo Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board accepted a letter from Jake Laurens thanking Road Commission staff for the investigation and follow-up regarding a driveway conflict on East DE Avenue in Ross Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board accepted a letter from Texas Township Supervisor Ronald E. Commissaris regarding the Township Board's request for no parking signs along DNR Drive at Eagle Lake. Traffic Service Director John Byrnes briefly reviewed the history at this location including past efforts by both the Road Commission and Texas Township officials to secure Michigan Department of State Police (MSP) approval for No Parking on DNR Drive. Mr. Byrnes also advised that the request has already been forwarded to the MSP. Chairperson Berkebile confirmed that if the MSP approves the No Parking request the Road Commission would also approve the traffic control order and post signs accordingly.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

PAVEMENT MARKING — LEGENDS

<u>Bid Item</u>	<u>Contracting</u>	<u>Highway</u>	<u>Pvmt. Marking</u>	
Div. 1 - Hot Liquid Thermo		14,000.00	20,928.90	13,150.00
Div. 2 - Waterborne	30,550.00	52,994.30	22,900.00	
Div. 3 - Grinding — per foot		1.50	1.00	1.00

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board awarded the Pavement Marking—Legends contract to Michigan Pavement Marking, low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Mindy Tai, Vice President of State Systems Radio, offering to extend the 2004 bid prices for two-way radio maintenance work to September 30, 2007. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Ms. Tai's letter and authorized an extension of the two-way radio maintenance work to State Systems Radio for one additional year at current prices to expire September 30, 2007. Chairperson Berkebile asked that the issue of Road Commission communications be an agenda item at the Board next regular meeting.

Carried by the following vote:

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board postponed until the next regular meeting the designation of the authorized persons to be the primary and alternate voting delegates to the annual meeting of the Michigan County Road Commission Self-Insurance Pool.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board postponed until the next regular meeting discussion on a proposed Sale of Surplus Real Estate Policy.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on a Wakeshma Township dust control agreement for the application of liquid 38% solution calcium chloride brine at a rate of 1,350 gallons per mile on a continuous basis along the 24.40 miles of gravel roads in the township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted a letter from Schoolcraft Township Supervisor Don Ullsh and approved the township's request to again extend the YZ Avenue (1300' west of 14th Street to 500' east of 14th Street) local road HMA overlay project contract to the extent that recently reallocated (\$5,018.92) 2006 local road participation funds are available to the township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board postponed for another two weeks action regarding the proposals for Engineering Services for the 9th Street Bridge over Amtrak and related roadwork and for the 35th Street Bridge over the Kalamazoo River and related roadwork to allow staff to review the proposals in more detail.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid reported the County Road Association of Michigan (CRAM) has provided specific information regarding projects submitted for consideration for the recently enacted Local Jobs Now program that will provide matching money. The projects submitted are North Westledge from Mosel Avenue to D Avenue for 2006 and 38th Street from MN Avenue to Climax Drive.

Dr. Reid shared the first quarterly report of the Employees' Retirement System.

Dr. Reid also reported that contractors have begun the Pavement Marking and Roadside Mowing projects in the county and that the V Avenue bridge replacement project over Little Portage Creek is starting in the next few days.

Commissioner Youngs reported on the success of the Memorial Day parade in Climax and the good participation and support for the parade. He reported on meeting with the Transit Authority and informed the board of the Authority's upcoming mileage request. Mr. Youngs advised that he would be attending the next day's meeting of the Kalamazoo Area Transportation Study Policy Committee.

Commissioner Maddox congratulated the staff on the public relations efforts that encompass participation in the parade event.

Commissioner Maddox reported he has completed his part of the Managing Director's evaluation and met with the Managing Director earlier in the day to discuss the evaluation. The Board concurred that the matter of the Board evaluation of the Managing Director and the Managing Director's employment contract will be an agenda item at the next regular meeting.

Chairperson Berkebile extended his appreciation for the staff's involvement with the area parades.

Chairperson Berkebile shared a conversation he recently had with Jill Bland, Vice President of Southwest Michigan First. Mr. Berkebile confirmed that the Road Commission would be in a position of take advantage on the recently state enacted Local Jobs Now program.

The meeting adjourned at 4:12 p.m.

June 5, 2006 – Portage Bridge project

A special meeting of the Board of County Road Commissioners was held at the Schoolcraft Township Hall, 50 East VW Avenue, Vicksburg, Michigan, on Monday, June 5, 2006. Chairperson Berkebile called the meeting to order at 7:30 p.m.

Present: Dennis J. Berkebile, Reed J. Youngs
Absent: Jeffrie M. Maddox

Also present: Managing Director Ronald E. Reid; Chief Engineer Thomas J. Hohm; Wightman & Associates staff members including Project Engineer Paul Caterino, Engineer Oscar Loveless, Project Inspector Chris Jacobs; Milbocker and Sons, Inc. staff member Pete Tornes; Schoolcraft Township Supervisor Don Ulsh, and one citizen.

After introductions, Chairperson Berkebile stated that the purpose of the meeting was to provide information and answer questions about the Portage Road Bridge over Gourdneck Creek Bridge replacement project.

After all who wished to speak had a chance to do so, Chairperson Berkebile thanked those who attended the meeting. Project plans were available for the public's inspection.

The meeting adjourned at 8:00 p.m.

June 12, 2006 – Alamo joint meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, Michigan, on Monday, June 12, 2006. The joint meeting began at 6 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Alamo Township Supervisor Robert Vlietstra, Treasurer Mary Stoneburner, Clerk Garilyn Bogard, Trustee Ronald A. Feniger, and Trustee Dawn Potter-Williams; and approximately 25 citizens.

Following introductions, the board reviewed local road projects 2003 thru 2006, Primary Road projects for 2006, the changes to the winter maintenance activities and scheduling, the Procedures, Guidelines, and Specifications for Developing New Roads policy, the possibility of replacing the 5th Street Bridge over Sand Creek and other items of mutual interest.

Also discussed was a stormwater problem on DE Avenue between 5th Street and 6th Street. It was noted that the neighbors and representatives of the Alamo Township Parks Commission were meeting later in the week on Wednesday evening with the Drain Commissioner and that the Road Commission is also welcome. Chairperson Berkebile and Managing Director Reid indicated that they would plan to attend.

Chairperson Berkebile expressed appreciation to the Alamo Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:08 p.m.

June 12, 2006 - Schoolcraft

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Schoolcraft Township Planning Commission was held at the Schoolcraft Township Hall, 50 East VW Avenue, Vicksburg, Michigan, on Monday, June 12, 2006. The joint meeting began at 7:35 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Schoolcraft Township Planning Commission members Ron Avis, Charles Bibart, Ken Hovenkamp, John Johnson, David Reno, Jim Shaw and Barry Visel; Planning Commission Recording Secretary Virginia M. Mongreig and Schoolcraft Township Attorney Craig Rolfe.

Chairperson Berkebile explained the background and the implications to the planning commission regarding the Board's recently adopted Procedures, Guidelines, and Specifications for Developing New Roads policy.

Commissioner Youngs reminded the commission that beginning 26 June, Portage Road north of U Avenue would be closed as the replacement of the bridge over Gourdneck Creek begins.

Chairperson Berkebile expressed appreciation to the Schoolcraft Township Planning Commission for scheduling the joint board meeting.

The Schoolcraft Township Planning Commission thanked the Board for attending their meeting and informing them of the updated policy.

The meeting adjourned at 8:10 p.m.

June 13, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 13, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, General Superintendent Lloyd Lambert, Business Manager Daryl G. Perkins and five citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the agenda as presented.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of special meeting of 23 May 2006 to attend MTA special meeting, the special meeting of 29 May 2006 to participate in Climax Parade, the regular meeting of 30 May 2006 and the special meeting of 05 June 2006 on Portage Road Bridge project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and signed the June 12, 2006, payroll and June 13, 2006, vendor accounts, as follows:

Payroll Account \$117,560.32

Vendor Account 735,300.13

\$852,860.45

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Thomas Loveland of 6404 South 36th Street, Climax expressed his concern about the speed of traffic on 36th Street between MN Avenue and O Avenue. He requested that road be reviewed and find a way to slow down the traffic. On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board requested that the staff perform a speed study and report the findings back to the Board and to Mr. Loveland.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Douglas Smith of 11706 East G Avenue, Galesburg addressed the Board. Mr. Smith stated that his property rights have been violated when a tree was removed from his property without his permission. Mr. Smith also expressed his doubts about a statement contained in the Board's DEQ permit request that the Board owns the property that the new G Avenue bridge at Mill Creek at 37th Street is proposed to be located is factual. Chairperson Berkebile thanked Mr. Smith for his comments and noted that an informational meeting on the proposed 2007 project for G Avenue from 37th Street to 39th Street is scheduled for the upcoming Thursday evening (15 June 2006) and hoped that Mr. Smith would be able to attend.

Mr. Brad Lindsey of 1235 Shakespeare Street, Kalamazoo shared with the Board his frustration with an ongoing stormwater/flooding problem at his property. Managing Director Reid advised the Board that there are a number of agencies involved with this issue including the Michigan Department of Transportation, Kalamazoo Township, Kalamazoo County Drain Commissioner, City of Kalamazoo, the property owner and to a lesser degree - the Road Commission. Dr. Reid noted that General Superintendent Lloyd Lambert has been trying to schedule a meeting with all of the involved agencies to seek a consensus of the issue and how it might be resolved. Chairperson Berkebile asked that the staff continue to facilitate a meeting of all of the involved parties and help with the development of a plan to address the problem.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a letter from Pavilion Township Supervisor Patrick White expressing a concern of residents on East R Avenue between 24th and 25th Streets about the speed of traffic and referred the matter to the staff for a recommendation.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Signal Installation on Drake Road at Green Meadow Road

	<u>TransTech Electric</u>	<u>J. Ranck Electric</u>	<u>Severance Electric</u>
Project Total	165,400.00	181,200.00	161,993.30

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized awarding the bid for Signal Installation on Drake Road at Green Meadow Road to Severance Electric, low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved and authorized the chairperson's signature on the following local road contract with Charleston and Comstock Townships: 36th Street—MN Avenue to ML Avenue, Chip Seal

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized the Chairperson's signature on the plat of Woodside Hills in Richland Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board accepted a temporary easement from Richplain, LLC, 2829 Cambridge Terrace, Kalamazoo, Michigan 49001 for turnaround purposes, on, over and upon a parcel of land situated adjacent to the residential development known as Woodside Hills in Richland Township, and known as Silver Maple Street, and recorded as document 2006 – 026755.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized a Temporary Traffic Control Order for an All-Way STOP at Portage Road and East U Avenue intersection in Schoolcraft Township effective for the duration of the Portage Road Bridge Over Gourdneck Creek Replacement Project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

General Superintendent Lambert and Managing Director Reid reported to the Board on the status and use of our cellular phone system and how it interfaces with the two-way radio system. The two communication systems complement each other and have vastly improved employee communications and management systems.

Chairperson Berkebile, on behalf of the Board, reported that Managing Director Reid meets and in many areas exceeds the expectations of the Board. Chairperson Berkebile summarized the individual evaluations of each Board member and noted that each evaluation concurred with the overall report. Mr. Berkebile commended Dr. Reid for his efforts. Commissioner Youngs appreciated the managing director's hard work and flexibility in resolving challenging issues. Mr. Maddox commended Dr. Reid for an excellent job, and noted his leadership skills and ability to address changing issues.

Dr. Reid expressed his appreciation to the board for the conversations he had with them during the review process and thanked the Board and staff for their hard work and support of his work as managing director.

Chairperson Berkebile noted that according to the employment contract the Board has with the managing director, the matter of the possible action regarding the contract is an agenda item on the first meeting in June of each year. Chairperson Berkebile also noted that the agreement expires on 31 December 2007. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board requested the staff to arrange a meeting with its corporate attorney to discuss potential modifications to the agreement.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

9th Street Bridge – over Amtrak Railroad and Related Road Work

Engineering Services

Project Total

Orchard, Hiltz & McCliment	736,421.96
Wightman & Associates	512,600.00
DLZ Michigan, Inc.	372,771.15*
Rowe Incorporated	463,050.00
Fishbeck, Thompson, Carr & Huber inc.	869,000.82**
URS Corporation	432,534.78***
Mead & Hunt	176,719.40

* Summary listed as \$402,714.84, topographic survey \$29,943.69

** Direct costs for Design based on hypothetical acquisition costs of \$94,950

*** Soils and Structures additional cost \$6,515.18

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized awarding the work for Engineering Services for the 9th Street Bridge – over Amtrak Railroad and Related Road Work project to DLZ Michigan, Inc., in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

35th Street Bridge – over Kalamazoo River and Related Road Work

Engineering Services

Project Total

Wightman & Associates	426,600.00
DLZ Michigan, Inc.	443,730.15*
Rowe Incorporated	525,030.00
URS Corporation	493,200.81
Mead & Hunt	189,719.40

* Summary listed as \$462,584.26, topographic survey \$18,854.11

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized awarding the work for Engineering Services for the 35th Street Bridge – over Kalamazoo River and Related Road Work project to URS Corporation, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the appointment of Commissioner Reed J. Youngs as primary voting delegate and Managing Director Ronald E. Reid as alternate voting delegate to the Michigan County Road Commission Self-Insurance Pool's annual meeting on July 20, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board discussed several changes to the draft of a proposed Sale of Surplus Real Estate Policy. By consensus, the Board agreed to forward language for the new policy to the managing director by 22 June 2006. The managing director agreed to compile the suggestions and develop policy language for further consideration by the Board for its next regular meeting.

Managing Director Reid reported that the closing on the sale of the road commission property in Prairie Ronde Township to Oshtemo Township is scheduled for June 15, 2006.

Dr. Reid reported projects have been submitted to the County Road Association of Michigan office as required to qualify for the recently approved Local Jobs Today program (Public Acts 139, 140 and 141 of 2006).

Dr. Reid also reported that contractors have completed the first round of Pavement Marking, the Mosel Avenue Bridge rehabilitation project is complete, Roadside Mowing is underway, the V Avenue bridge replacement project has started and the dust control program should be complete by the end of the week.

Road, equipment and sign shop personnel began an early schedule, 6:30 a.m. to 3:00 p.m. this week and will continue those hours during the chip seal program. We will be utilizing three additional temporary drivers during the program.

The Comstock Fire Department has been utilizing the structure on Miller Drive for training exercises and will complete that program by next month. Final demolition of the house should be completed shortly thereafter.

The managing director reported that East Michigan Avenue from Wallace Street to Victor Street was milled in order to correct deficiencies in the road's deteriorating surface. In addition, the road segment will be added to this year's chip seal program.

Commissioner Youngs reported on the successful public meeting on the Environmental Assessment hearing of the 43rd Street/44th Street Improvement project. The format of the meeting seemed to work well with good opportunity for candid citizen comment.

Commissioner Maddox echoed Commissioner Youngs comments on the public hearing of the Environmental Assessment. While some opposition was expressed, support for alternatives was shared.

Chairperson Berkebile thanked fellow commissioners for their input in the managing director's evaluation, and their cooperation on the busy meeting schedules they have supported. Their work has been appreciated.

The meeting adjourned at 4:58 p.m.

June 13, 2006 – PR Joint meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Prairie Ronde Township Board of Trustees was held at the Prairie Ronde Township Hall, 8140 West W Avenue, Schoolcraft, Michigan, on Tuesday, June 13, 2006. The joint meeting began at 6:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Prairie Ronde Township Supervisor Thomas L. Swiat, Clerk Michael Rochholz, Treasurer Mary VerHage, Trustee John M. Chapin, and Trustee Michael J. Tomlinson; and one citizen.

Following introductions, the board reviewed local road projects 2003 thru 2006, Primary Road projects for 2006, the changes to the winter maintenance activities and scheduling, the Procedures, Guidelines, and Specifications for Developing New Roads policy, the sale of a portion of the Road Commission property to Oshtemo Township, the 2006 brush spot spray program and other items of mutual interest.

Chairperson Berkebile expressed appreciation to the Prairie Ronde Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:15 p.m.

June 15, 2006 – G Avenue project

A special meeting of the Board of County Road Commissioners was held at the Ross Township Hall, 12086 M-89, Augusta, Michigan, on Thursday, June 15, 2006. Chairperson Berkebile called the meeting to order at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox
Absent: Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Chief Engineer Thomas J. Hohm; Wightman & Associates staff members including Project Engineer Steve Carlisle, Engineer Oscar Loveless, and Right-of-way Specialist Gail N. Morton, and seven citizens.

After introductions, Chairperson Berkebile stated that the purpose of the meeting was to provide information and answer questions about the proposed 2007 Improvement Project for G Avenue from 37th Street to 39th Street including the relocation of the road in the vicinity of the south leg of 37th Street and the resulting need to relocate the bridge over the Gull Creek.

Concerns were expressed about the need to straighten the road even more, the potential impact on the two houses and properties just east of 37th Street and the impact on the wetlands and creek.

After all who wished to speak had a chance to do so, Chairperson Berkebile thanked those who attended the meeting. Project plans were available for the public's inspection.

The meeting adjourned at 8:45 p.m.

June 17, 2006 – Galesburg parade

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held beginning at 11:00 a.m., in the city of Galesburg, on Saturday, June 17, 2006.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile

Also attending: Road Commission Managing Director Ronald E. Reid and several Kalamazoo County Road Commission employees and employee family members.

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board approved and authorized signatures on the project cover sheet for the Stadium Drive Resurfacing Project from 8th Street to 11th Street.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

The balance of the time for the gathering was to participate in the Greater Galesburg Days Parade.

The event concluded at 12:15 p.m.

June 27, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 27, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Business Manager Daryl G. Perkins, Brady Township Supervisor Lee Philport, Texas Township Supervisor Ron Commissaris and four citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the meeting agenda with moving the new business agenda item regarding the plat of Engelwood Estates No. 4 for consideration following the approval of the agenda.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board reapproved and reauthorized signing the signature page on the Plat of Engelwood Estates No. 4, in Section 22 of Richland Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of the special meeting of 12 June 2006 to meet with Alamo Township Board, special meeting of 12 June 2006 to meet with Schoolcraft Township Planning Commission, regular meeting of 13 June 2006, special meeting of 13 June 2006 to meet with Prairie Ronde Township Board, special meeting of 15 June 2006 for the G Avenue project informational meeting and the special meeting of 17 June 2006 for the Galesburg Parade.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and signed the June 26, 2006, payroll and June 27, 2006, vendor accounts, as follows:

Payroll Account	\$124,373.23
Vendor Account	828,538.74
	\$952,911.97

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Brad Lindsey of 1235 Shakespeare Street, Kalamazoo expressed his appreciation for the Road Commission staff for their assistance in arranging and attending two meetings at his site to address his stormwater/flooding problem since he brought his concern to the Board's attention only two weeks ago. Mr. Lindsey was impressed that the meetings included the Michigan Department of Transportation, city of Kalamazoo, Kalamazoo Township and the Kalamazoo County Drain Commissioner. He noted that a third meeting is scheduled for the following week. Mr. Lindsey believes that progress is being made to address his concerns. Chairperson Berkebile thanked Mr. Lindsey for the update.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a letter from Nancy A. Forster thanking Road Commission staff for their prompt response to her concerns about the shoulder of the road on North Sherman Lake Drive in Ross Township and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board accepted a letter from Michael Leon, Economic Development Specialist, with the Michigan Department of Transportation Economic Development and Enhancement advising that he has received the Board's application for Category F Funds for the proposed 2007 Nazareth Road (East Main Street to M-43) improvement project and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a letter from Brady Township on behalf of Bernard and Audrey Savary which shared that the Savarys are unhappy with the restoration of their lawn as part of last fall's South Sprinkle Road (V Avenue to S Avenue) project and referred the matter to staff for follow-up.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board accepted a letter from Pavilion Township Supervisor, Patrick L. White supporting the concerns of Pavilion Township resident Thomas Loveland regarding the speed of traffic on 36th Street, north of OP Avenue and referred the matter to staff for follow-up while noting that a speed study request was underway.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

HMA PAVING – LETTING NO. 2

Description	Globe Wyoming		Aggregate Asphalt Industries
	Construction	Asphalt	
Cooper Township	24,750.00	21,937.50	27,211.50
Kalamazoo Township	12,548.50	9,431.48	9,876.91
Oshtemo Township	5,175.00	6,141.00	4,744.44
Comstock Township	13,503.60	16,814.00	19,091.28
Ross Township	41,650.80	39,698.00	42,283.27
Brady Township	118,952.00	148,293.60	155,586.75
Texas Township	34,275.00	27,364.00	26,565.60

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board awarded the HMA Paving Work: Comstock Township and Brady Township to Globe Construction; Cooper Township, Kalamazoo Township and Ross Township to Wyoming Asphalt; and Oshtemo Township and Texas Township to Aggregate Industries, the low bid meeting specifications on the each township basis and in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on the following local road contract with Comstock Township for: Lucerne Avenue—424' west of Dosca Street to 420' west of Dosca Street, Drainage Correction.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Thomas Kaupa of 8163 Boyne Street, Texas Township, appeared before the Board requesting a waiver to the Board's Driveway Policy and to allow the construction of a second driveway to their property (Lot 167 of Texas Heights No. 6) for direct access to an additional unattached garage. The Driveway Policy states that residential parcels with 150' or less shall be limited to one driveway unless a waiver is granted. The Kaupas have 110' of frontage on Boyne Street. Mr. Kaupa noted that the current phase of Texas Heights No. 6 has 54 driveways and his second drive would make 55, the additional unattached garage would increase the property value and allow him provide a place to store items that left out would be in violation of the plat restrictions, and that he had purposely located and constructed his house on his property to accommodate the additional unattached garage. Supervisor Commissaris noted that generally he would not support second driveways on lots of less than 150', but encouraged the Board to consider such requests on a case-by-case basis and in this case he did not object to the waiver request. On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board denied

the request for the waiver by Mr. Kaupa citing the precedent that the approval of the waiver would present and further noting that there were other methods Mr. Kaupa could use to cure his issue.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

It was disclosed that Consumers Energy Company, a provider of state regulated gas, electric, utility and other services, wishes to grant an easement to the Board of County Road Commissioners of Kalamazoo County (Board) for conveyance/transfer of right-of-way from Consumers Energy Company. Dennis Berkebile, an employee of Consumers Energy Company, declared/disclosed a conflict of interest. The Road Commission, therefore, would like to make the following disclosure pursuant to 1968 PA 317, as amended (i.e., MCL 15.321, et seq.).

- The parties to this easement are Consumers Energy Company and the Board.
- The purpose of the easement is to convey/transfer right-of-way of Consumers Energy Company to the Board for purposes of necessary or prudent public property acquisition.
- This easement is in effect subject to the terms of the easement agreed to by the Board at its meeting of 18 April 2006.
- The financial consideration of the easements is \$2,000.00 and Dennis Berkebile will not receive a direct benefit from this project.
- No Kalamazoo County Road Commission employees were assigned to this project.
- It will take a two-third (2/3) vote of the Board to accept this easement.

For the purposes of handling the following agenda item, Chairperson Berkebile handed the gavel to Vice Chairperson Maddox.

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board accepted an easement from Consumers Energy Company (formerly known as Consumers Power Company), a Michigan corporation, One Energy Plaza, Jackson, Michigan 49201 for extension of Silverton Avenue connecting the plats of Meadowood Estates No. 2 and Wildwood Hills No. 14 and as recorded as document no. 2006-024063.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Abstain: Dennis J. Berkebile

Vice Chairperson Maddox returned the gavel to Chairperson Berkebile.

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board adopted the following resolution:

WHEREAS, the G Avenue from 37th Street to 39th Street reconstruction project, within Ross Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to improve G Avenue from 37th to 39th Street, such construction project being designated as Kalamazoo County Road Commission project No. 459 062 210419; and

WHEREAS, the acquisition of certain easements and grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain easements and grading permits shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisal and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain easements and grading permits for the parcels as set forth below-and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel#</u>	<u>Owner</u>	<u>Total Amount</u>
8	Erskane and Arlene M. Banghart	\$200.00
9	Peter Oppenhuisen, III	\$150.00

10	Elsie E. Fayling	\$150.00
11	Richard and Joyce Wank Trust	\$150.00
12	Robert C. Ludlow Trust	\$275.00
14,15,16,17	YMCA Camping & Retreat Service	\$150.00
18	Frederick J. Schiiring	\$200.00
19	Andrew and Christie Leeson	\$300.00
27	Brad S. and Toni L. Oswalt	\$150.00
31	Lloyd R. Fayling	\$210.00
32	Larry D. and Cindy L. McFarlin	\$1,165.00
34	Ralph and Kathy Ouderkerk	\$390.00
35,36,37	H. James and Linda K. Campbell Trust	\$550.00
38	Nora C. Stafford Trust	\$730.00
39	Nancy A. Caillier	\$150.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain property in fee for parcels 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 27, 31, 32, 34, 35, 36, 37, 38, 39 in the amount determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized signatures on a Michigan Department of Transportation form requesting reimbursement in the amount of \$10,000 for payments made during the period July 31, 2005, through June 30, 2006, to licensed professional engineers employed or retained by this commission, in accordance with Section 12 (2) of Act 51, Public Acts of 1951, as amended.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs, Jeffrie M. Maddox

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adopted the following policy:

SALE OF SURPLUS REAL ESTATE

It is the policy of the Board of County Road Commissioners of Kalamazoo County (Board) to dispose of its surplus real estate in a manner that will yield a fair and appropriate value to the Board. The sale and its price may be by negotiation, auction, real estate listing, or any other public method.

When the Board deems that its real estate is surplus, the property is to be sold or exchanged at or above its market value, which is to be determined by an independent appraiser licensed, by the State of Michigan and the appraisal to be completed in accordance with the Uniform Standards of Professional Appraisal Practice.

After receipt of the offer to buy real estate that the Board has for sale, the Board will make a determination as follows:

- Accept the offer
- Counter the offer
- Reject the offer

When a potential buyer has an interest in real estate that the Board does not have on the open market, the potential buyer must submit a formal written offer for the property. The offer must include a description of the parcel, the offered price and other standard terms and conditions associated with such a transaction, including but not limited to agreeing to paying any and all of the Board's costs of the sale, including, but not limited to the survey, market value appraisal, title insurance, closing costs, document preparation and all of the Board's attorney fees associated with the sale of this property. The Board as a term or condition of the sale may consider an exchange of real estate.

After receipt of the property market value appraisal and an offer to buy real estate that the Board does not have on the open market, the Board will make a determination on the advisability on a proposed real estate sale. Typically, the Board will do one of the following:

- Determine to not offer the real estate for sale
- Determine that it is the best interest of the Board to sell the property
- Determine the method of sale
- Accept the offer
- Counter the offer
- Reject the offer

Properties acquired from the Board may be subject to any encumbrances, governing restrictions, and easements of record. The Board may reserve a portion of the real estate for additional right-of-way for future use and also may limit direct ingress and egress to the right-of-way.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs, Jeffrie M. Maddox

The Board reviewed the 2006 Goals noting that the Board is on target with them. Commissioner Maddox expressed interest in the chip seal program.

The Board discussed the following upcoming special conferences/seminars/meetings:

- July 4, at 11:00 a.m., the Independence Day Parade in Schoolcraft.
- July 10, at 7:00 p.m., a joint meeting with the Cooper Township Board of Trustees.
- July 11, at 6:45 p.m., a joint meeting with the Brady Township Board of Trustees.
- July 17, at 6:30 p.m., a joint meeting with the Comstock Township Board of Trustees.
- July 19-20, the Michigan County Road Commission Self-Insurance Pool annual meeting.
- August 14, at noon, the Southwestern Road Commission Council meeting.
- August 23, at 7:15 p.m., the Michigan Townships Association's Kalamazoo County Meeting.
- September 5, at 6:30 p.m., a joint meeting with the Richland Township Board of Trustees.
- September 6, the County Road Association Self-Insurance Fund annual meeting.
- September 6-8, the Northern Michigan Association of Road Commissions annual meeting.

Managing Director Reid reported that the decline in the Michigan Transportation Fund continues to be a concern.

Chief Engineer Tom Hohm updated the Board on the status of various projects.

Texas Township Supervisor Commissaris inquired about placement of speed limit signs on 10th Street.

Commissioner Youngs reminded everyone that at the end of his term there would be an opening on the road commission board.

Chairperson Berkebile thanked staff for handling the change in the award recommendation. He would like to review the local road contract process and that a meeting with the Board, staff members and township supervisors would be helpful to understanding and perhaps improving the process.

Mr. Berkebile complimented Chief Engineer Tom Hohm for his patience with accommodation of citizen issues in project areas and inquired into the status of the GPS access by the staff.

Mr. Kaupa asked if the Board would be willing to reconsider its denial of his waiver for a second driveway request. Chairperson Berkebile indicated that the Board would listen to any additional comments he may wish to make, but the Board would not re-vote on this request at this meeting. Mr. Kaupa was advised that if he would like the Board to reconsider its denial on his waiver request he should submit a letter justifying the Board's reconsideration for an upcoming meeting.

Mr. Commissaris advised that the Kalamazoo County Supervisors Association has appointed three township supervisors to its road committee and they would be the logical supervisors to be invited to a local road contract process meeting

The meeting adjourned at 4:46 p.m.

July 11, 2006 – Attorney meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 11, 2006. Chairperson Berkebile called the meeting to order at 2:40 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Business Manager Daryl G. Perkins and Attorney Steve Denenfeld.

The board reviewed proposed language in the Managing Director's contract.

The meeting adjourned at 3:26 p.m.

July 11, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 11, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Brady Township Supervisor Lee Philport, Pavilion Township Supervisor Pat White, Texas Township Supervisor Ron Commissaris, Board Attorney Steve Denenfeld, and five citizens.

By consensus, the Board accepted the agenda as prepared.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the minutes of June 27, 2006 meeting with the board's attorney and the June 27, 2006 regular meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the July 10, 2006, payroll and July 11, 2006, vendor accounts, as follows:

Payroll Account \$	122,739.02
Vendor Account	<u>722,692.77</u>
\$	845,431.79

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved expense reports for Chairperson Dennis J. Berkebile, Vice Chairperson Jeffrie M. Maddox, Member Reed J. Youngs, and Managing Director Ronald E. Reid.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Pavilion Township Supervisor Pat White expressed appreciation for the Board's attention to the concerns of Thomas Loveland at its June 13 regular meeting regarding the speed of traffic on 36th Street between O Avenue and MN Avenue. Mr. White also expressed concerns about the speed of traffic on 36th Street from OP Avenue north and asked that a speed study be conducted on this section of roadway. Dr. Reid advised that staff would conduct a speed study during summer 2006 and will advise Mr. White and Mr. Loveland about the results. Chairperson Berkebile thanked Mr. White for his comments.

A letter was received from James Bauhof expressing concern about the speed of traffic on Skyridge Avenue in Oshtemo Township. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter from Mr. Bauhof and directed staff to review the matter and to advise the Sheriff's Department of the need for an increased enforcement presence on Skyridge Avenue as their schedule allows.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Michigan County Road Commission Self-Insurance Pool Administrator Tom Brouwer advising of the candidates for the Pool's Board of Directors. The Board will review the list of candidates and advise Dr. Reid of their recommendations prior to the Pool's annual meeting of July 20, 2006.

A letter was received from Rusty Stafford, Division Manager for Globe Construction Company, expressing his dismay about the Board's June 27, 2006 decision to award the HMA Paving work on the basis of low bid meeting specifications per township instead of as a grand total low bid. Mr. Stafford and

Mr. James Lindstrom, Regional Vice President for Michigan Paving and Materials Company, both addressed the Board regarding their concerns about how the HMA Paving bid was awarded. Each board member spoke noting that it is in the Board and township's best interests to get the best pricing for each paving project. Chairperson Berkebile concluded the discussion by advising that meetings will be scheduled in the near future with township officials, staff and vendors to review and determine if improvements can be made to the bidding process.

Texas Township Supervisor Ron Commissaris expressed appreciation to the Board for looking out for the best interests of the townships in bidding local road contract work.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter from Mr. Stafford.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a local road contract with Pavilion Township for R Avenue—29th Street to 32nd Street, HMA Wedge.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the managing director's signature on a Hot Mix Asphalt paving contract with Wyoming Asphalt for the Local and Primary Road Paving Projects bid that was awarded at the June 27, 2006 board meeting for work in Cooper, Kalamazoo and Ross townships.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the managing director's signature on a Hot Mix Asphalt paving contract with Aggregate Industries for the Local and Primary Road Paving Projects bid that was awarded at the June 27, 2006 board meeting for work in Oshtemo and Texas townships.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board adopted the following resolution and authorized the managing director to begin the process of acquiring parcels 1 and 2:

WHEREAS, the G Avenue from 37th Street (North) to 39th Street road improvement project, within Charleston Township and Ross Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to improve 37th Street (North) to 39th Street such construction project being designated as Kalamazoo County Road Commission Project No. 459 062 210419; and

WHEREAS, the acquisition of certain parcels in fee will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain said parcels in fee shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the updated appraisal and other relevant materials including its resolution adopted on November 1, 2005 concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain parcels in fee for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Douglas L. Smith	\$3,800.00
2	Douglas L. Smith	\$4,000.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain parcels in fee for parcels 1 and 2 in the amount determined and established herein as estimated just compensation for such parcel, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized signatures on the Mylar for the plat of Heritage Pines in Oshtemo Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board accepted a temporary easement from Transcending Properties, L.L.C., whose address is 8000 Driftwood, Fenton, Michigan 48430, for the purpose of creating a temporary turnaround for Haven Way, in the plat of Heritage Pines, Oshtemo Township, as part of the public roadway and recorded as document 2006 – 028774 at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized the following traffic control orders:

Comstock Township, Section 21

- TCO 1541 requires westbound Arden Avenue traffic to STOP for Elliot Road traffic.
- TCO 1542 requires eastbound Arden Avenue traffic to STOP for Lawndale Avenue traffic.

Comstock Township, Section 18

- TCO 1543 requires Docsa Street traffic to STOP for Lucerne Avenue traffic and rescinds TCO 565, which required Docsa Street traffic to YIELD for Lucerne Avenue traffic.
- TCO 1544 requires Elaine Avenue traffic to STOP for Magnolia Street traffic and rescinds TCO 692, which required Elaine Avenue traffic to YIELD for Magnolia Street traffic.
- TCO 1545 requires Elaine Avenue traffic to STOP for Verleen Street traffic and rescinds TCO 693, which required Elaine Avenue traffic to YIELD for Verleen Street traffic.
- TCO 1546 requires Lantana Avenue traffic to STOP for Carter Street traffic and rescinds TCO 691, which required Lantana Avenue traffic to YIELD for Carter Street traffic.
- TCO 1547 requires Lantana Avenue traffic to STOP for Verleen Street traffic and rescinds TCO 694, which required Lantana Avenue traffic to YIELD for Verleen Street traffic.
- TCO 1548 requires Verleen Street traffic to STOP for Lucerne Avenue traffic and rescinds TCO 695, which required Verleen Street traffic to YIELD for Lucerne Avenue traffic.
- TCO 1549 requires Magnolia Street traffic to STOP for Susan Avenue traffic and rescinds TCO 771, which required Magnolia Street traffic to YIELD for Susan Avenue traffic.

Oshtemo Township, Section 19

- TCO 1550 requires northbound Haven Way traffic to STOP for Almena Drive traffic.

Schoolcraft Township, Section 2

- TCO 1551 requires northbound Fayette Street traffic to STOP for Stonecrest Avenue traffic and rescinds TCO 378-230, which required Fayette Street traffic to YIELD for Stonecrest Avenue traffic.

- TCO 1552 requires eastbound Stonecrest Avenue traffic to STOP for Meadow Street traffic.

Schoolcraft Township, Section 3

- TCO 1553 requires Canal Street traffic to STOP for Panama Street traffic.
- TCO 1554 requires southbound Rapp Avenue traffic to STOP for Stonecrest Avenue traffic and rescinds TCO 377-230, which required Rapp Avenue traffic to YIELD for Stonecrest Avenue traffic.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a warranty deed from Wayne J. Roelof and Judith A. Roelof, Husband and Wife, whose address is 14120 Peninsula Drive, Galesburg, Michigan 49053, for property commonly known as 10345 Miller Drive,

Galesburg, Michigan, and recorded as Document 2006-024532 at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Brady Township Supervisor Lee Philport advised that it would be necessary to cancel the KCRC Board and Brady Township joint meeting scheduled for later in the day. Mr. Philport asked that the meeting be rescheduled for later in the year.

Dr. Reid shared a copy of the May 2005 versus May 2006 Statement of Comparative Receipts and Distributions that revealed month-to-month gasoline taxes strong at 5.3% but overall revenue to road commissions down 1.3% for the year-to-year comparison.

Dr. Reid announced that preliminary approval has been received for the two projects that were submitted for funding to the "Local Jobs Today" program: North Westnedge Avenue from Mosel Avenue to West D Avenue and 38th Street from MN Avenue to Climax Drive. The managing director also advised that a second call for projects might be made in August.

Commissioner Maddox advised that he recently attended a Cooper Township meeting where residents offered positive comments about the Road Commission's chip seal program. The township board noted their appreciation for the Board's new Roads Policy.

Commissioner Maddox advised that he had received a concern about the speed of traffic on West D Avenue from 12th Street to Douglas Avenue and requested that a speed study be conducted and staff review speed signs in the area.

Mr. Maddox announced he attended the recent Parks Commission meeting.

Mr. Youngs reported he has attended several local parades this summer. He shared that he believes it is well worth it to include Road Commission personnel in parade activities.

Mr. Youngs announced he has moved to a new home in Kalamazoo County.

Mr. Youngs shared that it is important to review and update the HMA bidding process to enable township boards to efficiently use their revenue to improve local roads.

Chairperson Berkebile stated that a review of the bidding process for Hot Mix Asphalt projects would be a primary goal for the Board in the next few months.

Mr. Berkebile asked staff to contact Lt. Paul Baker regarding the development of a resolution that would support a request that the Kalamazoo County Road Commission receive Federal Emergency Management Agency (FEMA) dollars.

The meeting adjourned at 4:25 p.m.

July 17, 2006 – Comstock Twp

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Comstock Township Board of Trustees was held at the Comstock Township Community Center, 6330 King Highway, Comstock, Michigan, on Monday, July 17, 2006. The joint meeting began at 6:35 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Comstock Township Supervisor Timothy J. Hudson, Clerk Anna L. Scott, Treasurer Chad Meints, Trustee Jeffrey D. Bogema, Trustee Shelly Cornell, Trustee Sandra Katje, Trustee William Shields, and Board Attorney Kenneth Sparks.

Following introductions, the board reviewed local road projects from 2003 thru 2006, Primary Road projects for 2006, the proposed 35th Street Bridge over the Kalamazoo River project for 2008, changes to the winter maintenance activities and scheduling, the Procedures, Guidelines, and Specifications for Developing New Roads policy and other items of mutual interest.

Chairperson Berkebile expressed appreciation to the Comstock Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:15 p.m.

July 25, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 25, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Assistant Engineer Phil Czuk, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Comstock Township Supervisor Tim Hudson, Cooper Township Supervisor Jeff Sorensen, Oshtemo Township Supervisor John VanDyke, Oshtemo Township Planning Director Jodi Stefforia, Richland Township Supervisor Dean Blanchard, Schoolcraft Township Supervisor Don Ulsh, and five citizens.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the agenda after separating the consideration of a Just Compensation resolution into two items, with one of item dealing only with parcel #45, a Consumers Energy property.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the minutes of the July 11, 2006, meeting with Attorney Stephen M. Denenfeld; the July 11, 2006, regular meeting; and the July 17, 2006, Comstock Township joint meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and signed the July 24, 2006, payroll and July 25, 2006, vendor accounts, as follows:

Payroll Account \$	121,803.89
Vendor Account	<u>807,477.58</u>
\$	929,281.47

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Oshtemo Township Supervisor John VanDyke addressed the Board requesting that STOP and street signs be placed at the intersection of Stadium Drive and Stadium Parkway. Stadium Parkway is expected to become a public road in the near future. Mr. VanDyke noted that because of the lack of signage, drivers are experiencing difficulty in locating Stadium Parkway for business deliveries. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board agreed to provide and install a street sign for Stadium Parkway and a STOP sign for Stadium Parkway for traffic entering Stadium Drive at a cost of \$100 to Oshtemo Township if Stadium Parkway does not become a public road within 90 days.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Cooper Township Supervisor Jeff Sorensen expressing appreciation for a letter sent to Sheriff Anderson regarding the speed of traffic on West D Avenue between Douglas Avenue and North 12th Street. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Sorensen's letter and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Sorensen's letter also requested that a speed study be conducted on this road section. Dr. Reid advised that new legislation, effective November 2006, would affect the setting of speed limits by taking into consideration the number of driveways on a road segment. Chairperson Berkebile asked that a copy of the new legislation be shared with the Board and township supervisors.

A letter was received from the County Road Association Self-Insurance Fund (CRASIF) seeking candidates for nomination to their Board of Trustees. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter from CRASIF and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Two letters were received regarding a request for a release of highway easement for Outlot A of Docsa's plat in Comstock Township. The letter from Gerald and Sandra Bastian requested the release of the highway easement on Outlot A. The letter from Nick Anderson advised that if the release of highway easement was granted, Mr. Anderson would not have access to a 10-acre parcel abutting Outlot A that he co-owns. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letters from Mr. & Mrs. Bastian and Mr. Anderson and determined not to approve the release of highway easement unless first approved by the Comstock Township Board of Trustees.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Jeff and Teresa Wright regarding storm water issues that have affected their property at 5492 West H Avenue since the installation of a sanitary sewer lift station and a private development was built in the 5400 block of West H Avenue in Oshtemo Township. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter and referred it to file, noting that Oshtemo Township officials are aware of the issue and are working to resolve the matter.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

CONCRETE CULVERT

	Northern Concrete Pipe, Inc.	Contech Bridge Advance Concrete Solutions, Inc.	Products Co.
<u>Bid Item</u>	<u>Total</u>	<u>Total</u>	<u>Total</u>
Hart Drive	63,216.80	66,539.00	50,601.00
OP Avenue — West	40,230.80	35,704.00	35,820.00
OP Avenue — East	40,230.80	32,749.00	34,738.00

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board awarded the Concrete Culvert Structure to the low bidder meeting specification on a per structure basis: Advance Concrete Products for the Hart Drive structure and Contech Bridge Solutions for the OP Avenue East and West structures.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board rejected all bids for Concrete Culvert Installation in the best interests of the Kalamazoo County Road Commission and authorized rebidding the Concrete Culvert Installation Work with clearer and more detailed specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a Charleston Township local road contract for 40th Street from the I-94 interchange to Fort Custer Drive, Chip Seal.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on the following Cooper Township local road contracts:

C Avenue—24th Street to Riverview Drive, HMA Spot Wedge
E Avenue—Douglas Avenue to Westnedge Avenue, Chip Seal

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the managing director's signature on a Hot Mix Asphalt paving contract with Globe Construction for the Local and Primary Road Paving Projects bid that was awarded at the June 27, 2006, board meeting for work in Brady and Comstock townships.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the managing director's signature on MDOT Contract No. 06-5356 for: Hot mix asphalt cold milling and resurfacing work along Stadium Drive from 8th Street to 11th Street; including pavement marking work; and altogether with necessary related work.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board received six letters requesting a variance regarding the location of water mains in county road rights-of-way.

Oshtemo Township Planning Director Jodi Stefforia requested a variance from Section VI (B), of the recently adopted Procedures, Guidelines, and Specifications for Developing New Public Roads policy to allow the placing of water mains at 11-feet off the north or east right-of-way for new residential developments. It is the township's policy that the sidewalk is to be located one-foot inside the road right-of-way line. The city of Kalamazoo presumably will not allow sidewalks over a water main.

Letters also were received from Daniel Lewis on behalf of the West Haven Subdivision and Patrick D. Flanagan on behalf of the Buckham Woods Site Condominium development in Oshtemo Township, and from Daniel Lewis on behalf of the North Port Crossing development in Cooper Township.

Cooper Township Supervisor Jeff Sorensen requested a blanket variance to allow the placing of water mains at 11-feet off the north or east right-of-way throughout the township. A letter from Thomas Wheat, on behalf of Cooper Township, requested a variance to place its water main at 11-feet from the northerly right-of-way line, instead of the 5-feet to 7-feet location.

Cooper Township Supervisor Sorensen acknowledged that placing the water main too close to the roadway would subject the township to substantial future costs as roads are widened and the water mains must be relocated.

After considerable discussion about the requested variances, Chairperson Berkebile addressed the meeting and commented that the public road rights-of-way must be shared by all entities. He noted that county roads are transitioning from rural to urban, sometimes very quickly, and residential developments are being designed with sidewalks, bike paths, etc. He further commented that financial concerns faced by the road commission, the townships, and, ultimately, the residents must be addressed for utility installations in the right-of-way. When the Board recently updated its new public roads policy, it was noted that it would be a dynamic document. Mr. Berkebile directed staff to seek input on possible language changes to the policy before addressing Ms. Stefforia and Mr. Sorensen's requests.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board granted a variance to its Procedures, Guidelines, and Specifications for Developing New Public Roads to allow placing water mains 11-feet off the north or east right-of-way line for the Buckham Woods Site Condominium, the West Haven Subdivision and the North Port Crossings development.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board granted a variance from its Construct, Operate, Maintain, Use and/or Remove Within the County Road Right-of-way to Cooper Township to allow placing water mains 11-feet off the north right-of-way line for the D Avenue—12th Street to 14th Street Water Main Extension Project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox,

Nay: Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board adopted the following resolution:

WHEREAS, the North Westnedge Improvement project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to improve North Westnedge from Mosel Avenue to West D Avenue, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 018 210585; and

WHEREAS, the acquisition of certain permanent easements and temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements and temporary grading permits shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisal and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements and temporary grading permits for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

Parcel #	Owner	Total Amount
46	Margaret Ann Muse Trust	\$150
49	Adolph A. and Eleanor M. Bahr	\$250
50	Nicholas and Carolyn Baker	\$150
53	James W. and Carolyn J. Parker	\$150
54	Lewis and Darlene Smith	\$150
55	Jeffrey J. and Sharon Hitchcock	\$250
63	Kalamazoo Nature Center, Inc.	\$550
116	Roberta Pelletier	\$150
130	Thomas A. and Amy L. Block	\$150
132	Kalamazoo Nature Center, Inc.	\$175
134	Kalamazoo Nature Center, Inc.	\$330
143	Kalamazoo Nature Center, Inc.	\$550

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain permanent easement and temporary grading permits for parcels 46, 49, 50, 53, 54, 55, 63, 116, 130, 132, 134 and 143 in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Commissioner Berkebile disclosed that he is employed by Consumers Energy and, in view of a possible conflict of interest, although he has no financial gain associated with it; he is abstaining from the discussion and voting of a Just Compensation resolution involving Consumers Energy property. For the purposes of handling the following agenda item, Chairperson Berkebile passed the gravel to Vice Chairperson Maddox.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board adopted the following resolution:

WHEREAS, the North Westnedge Improvement project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to improve North Westnedge from Mosel Avenue to West D Avenue, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 018 210585; and

WHEREAS, the acquisition of certain permanent easements and temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements and temporary grading permits shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisal and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for a temporary grading permit for the parcel as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

Parcel #	Owner	Total Amount
45	Consumers Energy	\$150

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain a temporary grading permit for parcel 45 in the amount determined and established herein as estimated just compensation for such parcel, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Abstain: Dennis J. Berkebile

Vice Chairperson Maddox returned the gavel to Chairperson Berkebile.

Chairperson Berkebile invited Safety Director David Barnes to review the status of the brush spray program. Mr. Barnes advised that approximately 140 requests for No Spray permits have been received from residents in Alamo, Cooper, Oshtemo, Prairie Ronde, and Texas townships. The pre-brush spray meeting of the FDC Enterprises and Road Commission personnel is scheduled for 6:30 a.m., Friday, July 28 at the Oshtemo Township Hall, with brush spray operations to begin on Monday, July 31. Mr. Barnes shared a copy of the Krenite S Material Safety Data sheet, the Operation Brush Control flier mailed to residents and a copy of the "No Spray Permit."

Dr. Reid announced that the Comstock Township Fire Department recently burned the house at 10345 Miller Drive, Galesburg, in a training exercise. The house and property were acquired in anticipation of the relocation of the Miller Drive and 35th Street intersection.

Managing Director Reid advised that the second roadside moving work would begin Monday, July 31.

Dr. Reid stated that a joint meeting between the County Board of Commissioners and the Kalamazoo County Road Commission is scheduled for 4 p.m., August 15, at the County Board office.

Dr. Reid announced that notice has been received that the two projects submitted to the Local Jobs Today Program were selected and approved by the Governor's office. The projects were for North Westnedge Avenue—Mosel Avenue to D Avenue and 38th Street—MN Avenue to Climax Drive. He noted that funding might become available for additional projects later in the year and staff is preparing project plans in anticipation of such a call.

Managing Director Reid advised that he and Commissioner Youngs recently attended the Michigan County Road Commission Self-Insurance Pool meeting.

Dr. Reid stated that staff is working to update the brochures and asked from comments and/or suggestions from the Board.

Chief Engineer Hohm reported on the following road projects:

- 26th Street from East Main Street to H Avenue is coming along well with restoration work
- 6th Street from West Main Street to H Avenue is progressing well with work being done to prepare the gravel base with base course paving scheduled for next week
- South Sprinkle Road intersection project at Bishop Road/Romence Road is awaiting work on the turn lane lengthening.
- South Sprinkle Road from East Main Street and H Avenue is waiting for delivery of the control

- Portage Road Bridge at Gourdneck Creek is on schedule
- V Avenue Bridge over Little Portage Creek is paved and waiting for guardrail
- 9th Street at Beatrice Drive is on schedule for signal installation very shortly

Commissioner Youngs advised that he recently attended the Michigan County Road Commission Self-Insurance Pool meeting and the Pool issued a refund of \$14 million to be shared by Michigan county road commissions.

Mr. Youngs noted that he did not vote in favor of granting a variance to Cooper Township for the D Avenue Water Main Extension Project because he is concerned that if the road is ever widened, the township could face considerable costs.

Ms. Sandy Bastian addressed the Board and asked about her letter requesting a release of highway easement for Outlot A of Docsa's plat in Comstock Township. She was advised that the matter was referred to Comstock Township officials to determine clarification of ownership of the properties. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letters from Mr. & Mrs. Bastian and Mr. Anderson and determined not to approve the release of highway easement unless first approved by the Comstock Township Board of Trustees.

The meeting adjourned at 5:17 p.m.

July 26, 2006 – Westnedge meeting

A special meeting of the Board of County Road Commissioners was held at the Cooper Township Hall, 1590 West D Avenue, Kalamazoo, Michigan, on Wednesday, July 26, 2006. Vice Chairperson Maddox called the meeting to order at 7:30 p.m.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile,

Also present: Managing Director Ronald E. Reid, Chief Engineer Thomas J. Hohm, Cooper Township Trustees Jim Frederick, Brenda Buiskool and Bob Scheidel, and 17 citizens.

Vice Chairperson Maddox stated that the purpose of the meeting was to provide information and answer questions about planned improvements to North Westnedge Avenue from Mosel Avenue to G Avenue.

There were questions and comments from the audience about the project and its possible impact on their property.

After all who wished to speak had a chance to do so, Vice Chairperson Maddox thanked those who attended the meeting and invited the audience to review the project plans.

The meeting adjourned at 8:45 p.m.

August 8, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 8, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Oshtemo Township Supervisor John VanDyke, Oshtemo Township Planner Jodi Stefforia, and four citizens.

The board accepted the agenda as presented.

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved the minutes of the July 25, 2006, regular meeting and the July 26, 2006, North Westnedge Avenue from Mosel Avenue to G Avenue project meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the August 7, 2006, payroll and August 8, 2006, vendor accounts, as follows:

Payroll Account \$	118,107.76
Vendor Account	<u>1,121,025.16</u>
\$	1,239,132.92

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Oshtemo Township Supervisor John VanDyke expressed appreciation for action taken at the July 25, 2006, regular meeting when the Board authorized STOP and street marker signs to be placed at the intersection of Stadium Drive and Stadium Parkway in Oshtemo Township. Mr. Van Dyke advised that the signs were already in place.

A letter was received from Brian Pennings, Manager of Pennings Brothers LLC. Mr. Pennings shared some history of the area in front of his business at 4829 West KL Avenue and asked that concrete curb be installed on the south side of West KL Avenue between 9th Street and 11th Street. Chairperson Berkebile noted that it is not Board policy to place curbs on roads such as West KL Avenue. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Pennings' letter and directed staff to work with Oshtemo Township and Mr. Pennings to resolve this matter.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

It is hereby acknowledged by this Board that on August 8, 2006, a petition was filed at its offices by certain landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting highway improvement construction on:

Plainview Street from Stadium Drive to south end

in accordance with the provisions of Act 246 of the Public Acts of 1931, as amended, all as is more particularly described in said petition. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, and unanimously carried, it was moved that said petition be referred to the Managing Director for verification that the petition meets the requirements and specifications as spelled out in said Act 246, and, in particular, Section one (1) of said Act.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on a Richland Township local road contract for EF Avenue from 3,667' west of 35th Street to 2,167' west of 35th Street, gravel installation.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Ralph Ramlow addressed the Board with concerns he and Ms. Irene Green have about the Road Commission's plan to handle storm water associated with Brady Township's 31st Street—YZ Avenue to X Avenue, HMA paving project. Mr. Ramlow noted that storm water and debris is flowing from a cultivated area, owned by Mr. Ben Fritz, to Ms. Green's property. Mr. Ramlow is requesting that the Road Commission install a culvert across Ms. Green's property to direct storm water to the wetland and creek area at the back of Ms. Green's land in exchange for the granting of a storm water easement across the property. Chairperson Berkebile noted that since the storm water is already flowing across Ms. Green's property, and has for many years, a storm water easement is probably not necessary. Chairperson Berkebile directed staff to meet with Mr. Ramlow and Mr. Fritz to review the matter.

A letter was received from the County Road Association Self-Insurance Fund (CRASIF) seeking candidates for nomination to their Board of Trustees. On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board accepted the letter from the County Road Association Self-Insurance Fund and appointed Chairperson Dennis Berkebile as primary voting delegate and Commissioner Youngs as alternate voting delegate to the County Road Association Self-Insurance Fund (CRASIF) September 6, 2006 annual meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized signatures on the cover sheet for the North Westnedge Avenue from Mosel Avenue to D Avenue improvement project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized signatures on the cover sheet for the Parkview Avenue and Stadium Drive intersection improvement project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Kalamazoo Township Assessor Ruth Blake requesting the release of a highway easement over Outlot B in the recorded plat of Sky Line. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board authorized the release of its easement for highway purposes in, over, and upon Outlot B in the recorded plat of Sky Line, as requested by Kalamazoo Township, and as recorded as document no. 2006-036389, in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized signatures on the Mylar for the plat of Meadowood Estates No. 2 in Comstock Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the following traffic control orders in Comstock Township, Section 5:

- TCO 1555 requires westbound Cade Avenue traffic to STOP for Cindy Street traffic
- TCO 1556 requires northbound Prairie Hill Street traffic to STOP for Duncan Avenue traffic
- TCO 1557 requires northbound and southbound Wild Meadow Street traffic to STOP for Duncan Avenue Drive
- TCO 1558 requires westbound Flowerfield Avenue traffic to STOP for Country Meadows Drive
- TCO 1559 requires eastbound Flowerfield Avenue traffic to STOP for Prairie Hill Street traffic
- TCO 1560 requires westbound and eastbound Flowerfield Avenue traffic to STOP for Wild Meadow Street traffic

- TCO 1561 requires westbound Natalie Street traffic to STOP for Wild Meadow Street traffic
- TCO 1562 requires eastbound Silverton Avenue traffic to STOP for Country Meadows Drive traffic
- TCO 1563 requires northbound Durango Street traffic to STOP for Silverton Avenue traffic
- TCO 1564 requires northbound Reynolds Street traffic to STOP for Silverton Avenue traffic

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved a step increase for Chief Engineer Thomas J. Hohm, from Grade 9 Step C to Grade 9 Step D, effective August 5, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board continued to review the location of water main within the public road right-of-way. This review was in response to requests from Cooper and Oshtemo townships for a variance from the Board's policies that would accommodate sidewalks in the road right-of-way on new roads. Discussion about water mains expanded to all utilities including gas, water, electric, storm sewer, sanitary sewer, telephone, and cable.

Noting the limited space in the right-of-way in which to place utilities, Chairperson Berkebile asked staff to schedule a meeting that would include township officials, Road Commission staff and other interested organizations/individuals. A meeting was set for Wednesday, August 16, 2006. Mr. Berkebile asked that drawings be available to indicate the location of utilities in the right-of-way as approved by the Road Commission's various policies.

Managing Director Reid noted the following upcoming meetings:

- Southwest Council meeting at noon on August 14 at the Cass County Road Commission in Lansing
- Retirement celebration for MCRCSIP Administrator Tom Brouwer at 5 p.m. on August 14
- Joint meeting with the County Board Committee of the Whole at 4 p.m. on August 15
- Grand opening celebration of the city of Kalamazoo's new Metro Transportation Center from 9 to 11 a.m. on August 17

Dr. Reid shared a copy of the Michigan Transportation Statement of Comparative Receipts and Distributions comparing June 30, 2006 to June 30, 2005, which revealed that gasoline tax collections for the month-to-month comparison were down 1.2% and total receipts were down 2.4%.

Managing Director Reid updated the Board on an issue recently raised about Federal and/or State regulations as they relate to the hours of service by Road Commission personnel holding a CDL. He shared that Board Attorney Michael Kluck investigated the matter and reported that there have been no violations of the law.

Dr. Reid advised that effective Monday, August 7, all employees returned to the normal working hours of 7:30 a.m. to 4 p.m.

Dr. Reid announced that the brush spray program has been going extremely well with hard work by the staff and three of the five townships have been completed.

Chief Engineer Tom Hohm announced that the bids for the Stadium Drive – 8th Street to 11th Street, in Oshtemo Township, came in at 20% lower than estimate.

Chief Engineer Hohm reported on the following road projects:

- South Sprinkle Road intersection project at Bishop Road/Romence Road — grading work has been done for the turn lanes and work should be completed in four to six weeks
- North Sprinkle Road — the controller has been received and activated at the East Michigan intersection

- 26th Street from East Main Street to H Avenue is open to traffic with contractor working on restoration
- 6th Street — base course was put in last week and is working on the leveling course
- Portage Road Bridge at Gourneck Creek — beams have been placed
- V Avenue Bridge over Little Portage Creek has been completed and is open to traffic
- 9th Street at Beatrice Drive — the mast arm poles are up
- Mosel Avenue Bridge over the Kalamazoo River — completing final cleanup

Commissioner Youngs shared that he attended the Michigan Department of Transportation Planning open house and, at the meeting, Bobbi Welke announced that a groundbreaking ceremony for the upcoming work on I-94 would be held in September.

Commissioner Maddox stated that he attended the recent Environmental Health Advisory Council meeting where it was shared that the level of Methamphetamine incidences in Kalamazoo County has been decreasing.

Commissioner Maddox reported that he was pleased with the work done on the V Avenue Bridge over Little Portage Creek project, especially the preservation of the natural beauty of the area.

The meeting adjourned at 4:25 p.m.

August 15, 2006 – Committee of the whole

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners—Committee of the Whole was held at 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, on Tuesday, August 15, 2006, at 3 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Business Manager Daryl Perkins, County Administrator Donald Gilmer, 16 county commissioners, county commission staff, and approximately 10 interested citizens.

Chairperson Berkebile introduced the road commissioners and staff and thanked the County Board of Commissioners for the opportunity to meet with them.

Chairperson Berkebile reviewed the 2005 Annual Report noting the numerous accomplishments during the year, as well as the 2006 Primary Road Preservation and Structural Improvement Projects, the 2006 Primary Road Chip Seal Projects, and the 2006 Local Road Projects.

Chairperson Brink thanked the Road Commission Board and staff for their hard work and commitment to serving the public. Several county commissioners echoed the same comments.

The meeting adjourned at 3:30 p.m.

August 16, 2006 – Local road contract review

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, August 16, 2006. Chairperson Berkebile called the meeting to order at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, General Superintendent Lloyd Lambert, Comstock Township Supervisor Tim Hudson and Schoolcraft Township Supervisor Don Ulsh.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on a Permanent Easement Agreement for Storm Water Pipe, Traffic Signals and Non-Motorized Paths and Associated Ramps with 5035 Ninth Street LLC for an area at the southeast corner of the N Avenue and 9th Street intersection in Texas Township to permit the installation and maintenance of a public storm water pipe, the future installation and maintenance of a traffic signal along with all pertinent traffic signal fixtures, and the future installation and maintenance of non-motorized paths and associated ramps within the easement area, and recorded at the Kalamazoo County Register of Deeds office as Document No. 2006-037383.

The Board, the township supervisors, and the Road Commission staff members reviewed the local road contract procedures.

Issues discussed included:

- * The process of developing project estimates,
- How to develop an estimate, especially for HMA work, that is closer to the actual bid prices,
- Allow unused Participation Funds to be carried over to the future without a signed contract,
- Allow unused Participation Funds to be spent in the township,
- Possibly for townships to develop a 3 to 5-year improvement program for local roads, and
- Possibly for townships to develop their current year program early in the year, such as February.

The township supervisors stated they would meet with the other supervisors and report back to the Board with reactions to the meeting.

The meeting adjourned at 8:25 a.m.

August 16, 2006 – ROW review

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, August 16, 2006. Chairperson Berkebile called the meeting to order at 8:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Assistant Engineer Phillip Czuk, Traffic Services Director John Byrnes, Weighmaster Joseph Stark, and approximately 20 citizens.

Chairperson Berkebile introduced the topic of the meeting and noted that the issue was initiated by requests from Cooper and Oshtemo townships for a variance from the Board's policies because of the impact water mains might have on the location of sidewalks within the right-of-way for new roads.

There were comments about the location of the various utilities in the public road right-of-way and whether the water main location impacts the other utilities. The chairperson noted that he would like to focus on the water main issue at this time.

Chairperson Berkebile thanked all who attended and spoke. He noted that the Board plans to further discuss the issue at its regular meeting of September 5, 2006. Mr. Berkebile asked that written comments and suggestions, about the location of water mains, be sent to the managing director by August 31, 2006.

The meeting adjourned at 9:32 a.m.

August 17, 2006 - MDOT Trans. Center Opening

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Kalamazoo Transportation Center, 459 North Burdick, Kalamazoo, Michigan on Thursday, August 17, 2006 at 9 a.m.

Present: Dennis J. Berkebile, Reed J. Youngs
Absent: Jeffrie M. Maddox

Also attending: Managing Director Ronald E. Reid and approximately 200 federal, state, county, township and city officials and residents.

The purpose of the meeting was to attend the Grand Opening Celebration of the city of Kalamazoo's new Metro Transportation Center.

The event adjourned at 10:45 a.m.

August 22, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 22, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Texas Township Supervisor Ronald Commissaris, Kalamazoo Area Transportation Study Director Jonathan Start, and one citizen.

The board accepted the agenda as presented.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of the August 8, 2006, regular Board meeting; the August 15, 2006, County Board Committee of the Whole meeting; the August 16, 2006, local road contracts review meeting; the August 16, 2006, location of utilities in right-of-way meeting; and the August 17, 2006, opening of the Kalamazoo Transportation Center.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the August 21, 2006, payroll and August 22, 2006, vendor accounts, as follows:

Payroll Account \$	118,942.00
Vendor Account	<u>599,670.94</u>
\$	718,612.94

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board accepted two letters from Governor Jennifer Granholm officially announcing that funding from the Local Jobs Today Initiative had been awarded to the Kalamazoo County Road Commission for the North Westnedge Avenue from Mosel Avenue to D Avenue project and the 38th Street from MN Avenue to Climax Drive project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

HMA 13A

<u>Bidder</u>	<u>Modified</u>	<u>Unit Price</u>	<u>Total</u>	
Lakeland Asphalt Corp.	245.00	53.00	12,985.00	
Aim Asphalt	245.00	75.00	18,375.00	
Globe Construction	245.00	56.70	13,891.50	
Aggregate Industries	245.00	81.15	19,881.75	
Wyoming Asphalt Paving		245.00	59.00	14,455.00

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board awarded the HMA Paving Spot Wedge for the R Avenue from 29th Street to 32nd Street project in Pavilion Township to Lakeland Asphalt Corporation, low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on August 8, 2006, this Board passed a motion relative to the verification of a petition for highway improvement in Oshtemo Township, said petition being submitted by landowners in the Township of Oshtemo, Kalamazoo County, Michigan. The Managing Director reports that he has checked the requirements for such a petition, specified in Section (1) of Act 246 of Public Acts of Michigan of 1931, as amended, and finds such petition is valid and in order. Further, pursuant to the requirements of Section (2) two of said Act, the Managing Director reports that the location of the proposed project has been examined and it is believed that the said project is necessary

and would be for the benefit of the public welfare and convenience. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the managing director was authorized to proceed to take further steps for the planning and laying out of said project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted a quitclaim deed from the Charter Township of Kalamazoo for lots 1, 2, 3, and 4 of the plat of Sherwood Park, located in the southwest corner of the intersection of Humphrey Street and Fenimore Avenue.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board amended Personnel Policy, Section 3.2—Request for Early Pay to read:

As of September 1, 2006, early pay requests will no longer be available.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board reviewed a draft of the Kalamazoo County Road Commission Title VI policy. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board directed staff to seek input from the Board's attorney on the matter.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the hire of Steven Stepek as Senior Planner/Engineer with the Kalamazoo Area Transportation Study, effective September 18, 2006, as approved at a recent meeting of the Kalamazoo Area Transportation Study Policy Committee.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid shared a copy of the 2nd Quarter Retirement System Report, prepared by County Finance Director Bill Dundon, which reveals that the retirement system continues to be well managed.

Dr. Reid announced that the contractors for installation of roadway legends and pavement-markings are in the county and making progress.

Chief Engineer Hohm reported on the following road projects:

- Portage Road Bridge over Gourdneck Creek work is going well with the deck poured earlier in the week
- 6th Street from M-43 to H Avenue and 6th Street from H Avenue to G Avenue — HMA top course is complete and shoulders will soon be placed
- North Sprinkle Road at East Main Street and at H Avenue — ready for curb-and-gutter work
- The North Westnedge Avenue from Mosel Avenue to D Avenue project is expected to be bid in the October letting

Dr. Reid reminded the Board that the Kalamazoo County Chapter quarterly meeting of the Michigan Townships Association is scheduled for Wednesday, August 23 at 7:15 p.m. Chairperson Berkebile suggested that a copy of the speed limit law be provided at the MTA meeting.

Commissioner Youngs asked about progress on the South Sprinkle Road at Romence Road/Bishop Road project. Chief Engineer Hohm reported that work has slowed and should pick up soon.

Chairperson Berkebile asked staff to send a note to those interested in contributing comments about the review of water main locations, reminding them that comments must be received by August 31, 2006.

Mr. Berkebile also asked for an update from the township supervisors regarding their recent discussions of local road contracts.

Texas Township Supervisor Ron Commissaris asked for an update on the 9th Street at Beatrice Drive intersection. Chief Engineer Hohm reported that the contractors are waiting for the signal controller and electrical service to be completed.

The meeting adjourned at 4:05 p.m.

August 23, 2006 – MTA meeting

A special meeting of the Board of County Road Commissioners was held at the Comstock Township Park/Bell's Brewery, 8938 Krum Blvd., Galesburg, MI 49053, on Wednesday, August 23, 2006. The meeting was called to order at 7:15 p.m.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile

Also attending: Managing Director Ronald E. Reid and approximately 30 Kalamazoo township, county, and state officials.

After the MTA business meeting, Larry Bell, of Bell's Brewery presented a program on businesses in Kalamazoo County

The meeting adjourned at 8:30 p.m.

September 5, 2006

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 5, 2006. Chairperson Berkebile called the meeting to order at 3:00 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The board reviewed proposed language in the Managing Director's contract.

The meeting adjourned at 3:28 p.m.

September 5, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 5, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Alamo Supervisor Bob Vlietstra, Comstock Township Supervisor Tim Hudson, Cooper Township Supervisor Jeff Sorensen, Oshtemo Township Supervisor John VanDyke, Texas Township Supervisor Ron Commissaris, and nine citizens.

By consensus, the Board accepted the agenda as prepared.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the minutes of the August 22, 2006, regular Board meeting; and the minutes of the August 23, 2006, Michigan Townships Association quarterly meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the September 1, 2006, payroll and September 6, 2006, vendor accounts, as follows:

Payroll Account \$	113,956.48
Vendor Account	<u>171,405.41</u>
\$	285,361.89

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid shared a copy of the Concrete Culvert Installation bid for the Hart Drive project in Alamo Township and the West OP Avenue and East OP Avenue projects in Pavilion Township. The Board discussed in detail the various costs associated with the estimates and contracts for the three projects.

CONCRETE CULVERT INSTALLATION

Bidder	OP Avenue-West	OP Avenue-East
VanderVeen Excavating	83,750	83,750
Balkema Sitework & Dev.	69,400	69,400
Heystek Contracting	No Bid	72,000
Quantum Construction*	72,000	72,000

*Quantum Construction offered a \$7,000 deduction if awarded both OP Avenue structures

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board awarded the bid for the East OP Avenue and West OP Avenue Concrete Culvert Installation work to Quantum Construction with a \$7,000 deduction, lowest responsive bidder.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Alamo Township Supervisor Bob Vlietstra addressed the Board with concerns about the proposed increase in costs to complete the work on the Hart Drive culvert installation, the bidding process, and the requirement for the new bridge to be 30-foot wide. Chairperson Berkebile noted that the Michigan Department of Environmental Quality is requiring the wider bridge width. There was discussion as to whether an appeal to the MDEQ for a variance to the width requirements or a different configuration of the bridge would be worthwhile. Chief Engineer Tom Hohm acknowledged that a different bridge configuration was possible but such changes could result in additional costs and/or a delay in the project. Commissioner Youngs asked staff to more thoroughly investigate bridge/culvert requirements for future projects so as not to be faced with increased costs to a project after a contract has been signed.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board rejected all bids for the Hart Drive Concrete Culvert Installation work, in the best interests of the Kalamazoo County Road Commission, agreed to limit the additional charges to Alamo Township for the project to no more than 5% of the estimated contract price of \$163,444, and authorized KCRC personnel to undertake the required work.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile asked the township supervisors to continue their discussion of Local Road Contracts and to share ideas and suggestions with the Road Commission staff to assist them in preparing local road contracts in the future.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the managing director's signature on a Hot Mix Asphalt spot wedge paving contract with Lakeland Asphalt Corporation for the R Avenue—29th Street to 32nd Street project in Pavilion Township, work awarded at the August 22, 2006, Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, supported by Commissioner Maddox, and unanimously carried, it was moved to adopt the following resolution:

Whereas, the Board of County Road Commissioners of Kalamazoo County (KCRC), as a participant in the Kalamazoo County Hazard Mitigation Plan (KCHMP), affirms its participation in the KCHMP; and

Whereas, the KCRC's ongoing and future activities for the roadways under its jurisdiction are consistent with the KCHMP's intentions to protect the health, safety, and economic interests of the Kalamazoo County community; and

Whereas, the following hazard mitigation activities and actions contained within the KCHMP illustrate the past and future participation of the KCRC in the plan:

- Assist in the development of workable population protection plans — Item 1 (c) 2,
- Prune trees to prevent limb breakage to avoid road closures — Item 3 (a) 6,
- Assist in the pre-planning of debris management staging and storage areas — Item 3 (b) 2,
- Improve design, routing and traffic controls at problem roadway areas — Item 6 (b) 1 and Item 9 (a) 2,
- Reduce road congestion through long-term evaluation and planning for more connector roads — Item 6 (b) 2,
- Assist in railroad inspection design improvements at problem railway/roadway intersections — Item 6 (b) 3 and Item 9 (a) 3,
- Develop and maintain an effective County road system; and participate in the planning, training and evaluation activities of the Kalamazoo County Disaster Committee — Item 7 (b) 12,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County participates in and supports the intent and activities contained in the KCHMP, and the aforementioned action items in compliance with the Disaster Mitigation Act of 2000 (PL 106-390).

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized a temporary traffic control order to establish No Parking on the west side of Worden Avenue from Oran Street north 150 feet, until December 31, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board asked staff to determine any possible liability if the Kalamazoo County Road Commission issues a NO PARKING Traffic Control Order without Michigan State Police approval.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board of County Road Commissioners of Kalamazoo County rescinded action taken at the August 8, 2006, Board meeting designating Chairperson Dennis Berkebile as primary voting delegate and Commissioner

Youngs as alternate voting delegate, and appointed Business Manager Daryl Perkins as primary voting delegate and Managing Director Ronald E. Reid as alternate voting delegate to the County Road Association Self-Insurance Fund (CRASIF) September 6, 2006 annual meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile noted that a number of responses and comments have been received regarding the location of water mains in the road right-of-way. Comments included:

- 11-foot from the right-of-way edge on the north and east side of the road is an appropriate area to place the water main,
- A request for modification of the policy for water main placement was the result of townships beginning to require sidewalks in new developments,
- Standards need to be in place but should not be engraved so deeply that they can't be changed,
- Developers should know about all rules and regulations for placing utilities in the right-of-way before they begin planning their developments so they don't have to make changes in plans that require increased costs,
- Variance requests should be kept to a bare minimum.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board modified its Procedures, Guidelines, and Specifications for Developing New Public Roads Policy Section VI, Paragraph B, to read: Water main must be located within the 10' to 12' of the easterly and northerly right-of-way lines.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile suggested that a notification of this change be included in a future Home Builders' newsletter to advise developers of the new standards.

Managing Director Reid announced that staff has been working with Oshtemo Township officials regarding the possibility of creating a turn-around as part of the Plainview Street special assessment project request.

Dr. Reid announced that Comstock Township Supervisor Hudson recently advised him that the Supervisor's Sub-Committee on Road Issues has not had an opportunity to report to the entire supervisor's group on issues in connection with reviewing the Local Road Contract procedures process.

Dr. Reid announced that staff is in the early stage of developing the 2007 budget.

Managing Director Reid announced that the Michigan County Road Commission Self-Insurance Pool recently issued a refund of \$14 million to CRASIF members and the Kalamazoo County Road Commission's share was \$312,000.

Chief Engineer Hohm reported on the following road projects:

- Portage Road Bridge at Gourneck Creek — approach work is being completed, guardrails will be installed soon, and project completion is expected in 10 days to 2 weeks,
- Beatrice at 9th Street — the signals are in place and waiting for electricity,
- South Sprinkle Road at Bishop Road/Romence Road project — concrete bases to be poured soon with project expected to be completed by the end of September,
- 6th Street — the project is complete and the road is open to traffic,
- North Sprinkle Road — curb and gutter is in place with pedestrian approaches likely to be completed soon.

The meeting adjourned at 4:55 p.m.

September 12, 2006 – Climax joint meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Climax Township Board of Trustees was held at the Climax Township Hall, 151 S. Main Street, Climax, Michigan, on Tuesday, September 12, 2006. The joint meeting began at 6:30 p.m.

Present: Dennis J. Berkebile, Reed J. Youngs, Jeffrie M. Maddox

Also present: Managing Director Ronald E. Reid; Climax Township Supervisor James Hughes, Clerk Scott Torrance, Treasurer Cathy Weissert, Trustee Monique Strong, and Trustee Phyllis Simmons and 12 citizens.

Following introductions, the board reviewed Climax Township local road projects from 2003 to 2005 and the 2006 local road projects.

Also discussed was the status of the 43rd/44th Streets improvement project, the changes to the Road Commission's winter maintenance program, the new public roads policy, and other issues of mutual interest.

Chairperson Berkebile expressed appreciation to the Climax Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 6:55 p.m.

September 13, 2006 – OP Avenue info meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Pavilion Township Hall, 7510 East Q Avenue, Scotts, Michigan 49088, on Wednesday, September 13, 2006. The meeting was called to order at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox
Absent: Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, General Superintendent Lloyd Lambert, Pavilion Township Clerk Karen Ruthven, and 9 citizens.

Chairperson Berkebile stated that the purpose of the meeting was to discuss the Pavilion Township project to replace two culverts on OP Avenue between 34th Street and 36th Street.

Following introductory comments, which included an update of the project, several questions from the citizens were answered. After all questions and comments were addressed, Chairperson Berkebile invited those attending to review the project plans.

Chairperson Berkebile thanked those who attended the meeting.

The meeting adjourned at 8:20 p.m.

September 19, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 19, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Equipment Superintendent Duane Antcliff, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, and two citizens.

The board accepted the agenda as presented.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the minutes of the September 5, 2006, meeting to discuss the managing director's contract; the September 5, 2006, regular meeting; the September 12, 2006, Climax Township joint meeting; and the September 13, 2006, OP Avenue culverts project information meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and signed the September 18, 2006, payroll and September 19, 2006, vendor accounts, as follows:

Payroll Account \$	108,632.21
Vendor Account	<u>265,992.49</u>
\$	374,624.70

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter and photographs were received from Jerry Warren, of CLM Vibetech, 7025 East K Avenue, about a drainage and soil erosion concern he has about the northeast corner of 28th Street and East K Avenue. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted Mr. Warren's letter, directed staff to review the area and offer suggestions at the next Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter and photographs were received from Thomas E. Hamill, of 459 Gull Lake Drive, regarding his concerns about vision obstructions at the intersection of 37th Street and D Avenue in Ross Township. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted Mr. Hamill's letter and directed staff to review the area for trimming needs and to respond to Mr. Hamill.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

TREE WORK — COUNTYWIDE

	Job 1-19	Job 21-26	Job 27-45	Job 60-75	Job 60-75
Bidder	<u>Division 1</u>	<u>Division 2</u>	<u>Division 3</u>	<u>Division 4</u>	<u>Division 5</u>
W. Mich. Tree Service	17,292	5,361	10,481	4,024	7,791
Arbanas Tree Service	No Bid	4,250	No Bid	3,050	11,150
Medco	20,250	6,250	16,750	2,750	13,250
Trimrite Tree Service	22,050	5,350	No Bid	3,500	12,200
Treeworks, Inc.	22,745	4,450	9,809	3,400	9,875

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board awarded the Tree Work—Countywide bid to the following: West Michigan Tree Service— Divisions 1 and 5; Arbanas Tree Service— Division 2; Treeworks, Inc.— Division 3; and Medco — Division 4; low bidder meeting specifications in each division.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

WINTER MAINTENANCE

<u>Vendor</u>	<u>Units Bid</u>	<u>Unit per Hour</u>	<u>Terms</u>
	024	1990 International	62.00
<u>ELC Concrete</u>	<u>025</u>	<u>1990 Ford</u>	<u>62.00</u>
	014	1996 Volvo	65.00
<u>Air Asphalt</u>	<u>015</u>	<u>1996 Volvo</u>	<u>65.00</u>
<u>KTX, Inc. dba</u>	<u>086</u>	<u>1986 IHC</u>	<u>64.00</u>
<u>A & B Sewer & Septic</u>	<u>089</u>	<u>1987 IHC</u>	<u>60.00</u>
<u>Byholt, Inc.</u>	<u>026</u>	<u>1997 Mack</u>	<u>65.00</u>
	215	1998 Mack	64.00
<u>Peters Construction</u>	<u>216</u>	<u>1999 Mack</u>	<u>64.50</u>
<u>Pipeline Maintenance</u>	<u>122</u>	<u>1998 Mack</u>	<u>77.90</u>
<u>Peterman Concrete</u>	<u>001</u>	<u>Not Identified</u>	<u>80.00</u>
<u>Robert M. Gibson</u>		<u>Available if awarded</u>	<u>90.00</u>
<u>Mulders Landscape</u>	<u>094</u>	<u>1994 International</u>	<u>78.00</u>

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board awarded Winter Maintenance bids for the following: ELC Leasing Corp.—1 unit, Peters Construction—2 units, and Byholt Inc., one unit, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the managing director's signature on MDOT Contract No. 06-5410 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following: Realignment work at the intersection of Parkview Avenue and Stadium Drive; including hot mix asphalt paving, traffic signal installation, and pavement marking work; and all together with necessary related work.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized the purchase of one additional single-axle Mack truck from M & K Quality Truck Sales, a replacement vehicle for a truck involved in a single-vehicle accident in April 2006, in accordance with the specifications of the bid awarded to M & K Quality Truck Sales for two units at the January 24, 2006 Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

After considerable discussion, the Board postponed action on the Purchasing policy and directed staff to make changes as recommended.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the following resolution:

RESOLUTION DETERMINING NECESSITY, MAKING A DECLARATION OF TAKING, AND AUTHORIZING THE INITIATION OF A CONDEMNATION ACTION TO ACQUIRE PROPERTY:

WHEREAS, the Board of County Road Commissioners of the County of Kalamazoo (the "Board") intends to improve G Avenue from 37th Street to 39th Street, in Ross Township, Kalamazoo County, Michigan, for the use and benefit of the public; and

WHEREAS, the Board determines that it is necessary and in the interests of the traveling public to make improvements to said highway; and

WHEREAS, it is necessary to acquire, for public highway purposes in connection with the improvement, a fee simple interest in two parcels of land in Ross Township, Kalamazoo County, Michigan (referred to in this Resolution as the "subject properties"), and legally described as follows:

Situated in the Township of Ross, Kalamazoo County, Michigan:

Smith — West parcel:

That part of the Southeast quarter of Section 31, Town 1 South, Range 9 West, Ross Township, Kalamazoo County, Michigan, described as; Commencing at the south quarter post of said Section 31; thence east on the south line of said Section 31 a distance of 708.28 feet; thence north 02° 30' 50" West

809.49 feet to the center line of G Avenue; thence North 73° 45' East on said center line 671.39 feet; Thence South 08° 36' 00" East 33.30 feet to the point of beginning of the land herein described: Thence continuing South 08° 36' 00" East 54.40 feet; thence southwesterly 328.22 feet on a 1360.00 foot radius curve to the left whose chord bears South 80° 16' 36" West 327.42 feet; Thence South 73° 45' 00" West 36.41 feet; Thence North 16° 15' 00" West 16.70 feet; Thence North 73° 45' 00" East 368.95 feet to the point of beginning. Containing 10,128 square feet more or less.

Smith — East parcel:

That part of the Southeast quarter of Section 31, Town 1 South, Range 9 West, Ross Township, Kalamazoo County, Michigan, described as; Commencing at the southeast corner of said Section 31; Thence North 89° 11' 30" West on the South line of said Section 31, a distance of 1104.09 feet to the centerline of 37th Street; Thence North 01° 34' 55" East on said centerline 893.77 feet; Thence North 88° 25' 05" West 33.00 feet to the point of beginning of the land herein described: Thence northwesterly 93.19 feet on a 1360.00 foot radius curve to the left whose chord bears North 83° 15' 46" West 93.17 feet to the East line of a parcel previously referred to as the "Mill House Lot"; Thence North 02° 03' 30" East on said East line 71.55 feet to the South right-of-way line of G Avenue; Thence South 69° 31' 00" East 97.45 feet; Thence South 01° 34' 55" West 48.35 feet to the point of beginning. Containing 5501 square feet more or less.

WHEREAS, a good faith written offer to purchase a fee simple interest in the subject properties has been made to the owners thereof, but the offer has not been accepted by all of the owners; and

WHEREAS, it has become necessary for the Board to acquire the subject properties by condemnation pursuant to Public Act 295 of 1966, as amended, MCL Sec. 213.361 et seq., and in accordance with the Uniform Condemnation Procedures Act, MCL Sec. 213.51, et seq.;

NOW, THEREFORE, IT IS RESOLVED by the Board of County Road Commissioners of Kalamazoo County as follows:

1. The Board determines that the proposed highway improvements to G Avenue from 37th Street to 39th Street are in the public interest and for the public benefit.

2. The Board further determines that the acquisition of a fee simple interest in the subject properties is a public necessity in order to improve G Avenue from 37th Street to 39th Street,

3. The names of all known owners of any interest in the subject properties are as follows:

Douglas L. Smith

ABN AMRO Mortgage Group, Inc. (as to a mortgagee's interest)

Michigan Bell Telephone (as to an easement holder's interest)

4. A fee simple interest in the subject properties is hereby taken in the name of the Board of County Road Commissioners of Kalamazoo County for public highway improvement purposes to improve G Avenue from 37th Street to 39th Street

5. The Managing Director, Dr. Ronald E. Reid, is authorized to take all steps to acquire the subject properties, including the filing of a condemnation action in the Kalamazoo County Circuit Court.

6. The estimated just compensation for all interests in the subject properties is \$7,800.00.

7. The Board reserves its right to bring Federal or State cost recovery actions against the present owners or any other potential responsible parties arising out of a release of hazardous substances at the subject properties.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved the hire of Lucianne Conklin, as a seasonal employee in the Business Office and Traffic Services Department, effective September 20, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board reviewed the 2006 Goals and acknowledged that most goals have been achieved. It was recommended that a meeting with the new county, state, and township officials be held at some point after the November general election.

The Board discussed the following upcoming conferences/seminars:

- November 13, noon, Southwestern Council Meeting hosted by the Kalamazoo County Road Commission

- December 4-6, Association of Southern Michigan Road Commissions Annual Conference, to be held in Kalamazoo

Dr. Reid announced that the Portage Road Bridge over Gourneck Creek project is complete and the roadway is open. He also advised that Hart Drive would be closed on Monday, September 25, in preparation for the Hart Drive Bridge project.

Managing Director Reid reported that the tree removal and ditching work on DE Avenue, 5th Street to 6th Street, has been accomplished. The work was the result of a request by the Alamo Township Board, the Alamo Township Parks Commission, and DE Avenue neighbors, to assist in storm water control.

Dr. Reid announced that the Kalamazoo County Chamber of Commerce has invited him to participate in their 2006 Ambassadors Program to be held September 20 and 21 in Washington, DC.

Dr. Reid shared a copy of the July 31, 2006 Statement of Comparative Receipts and Distributions and noted that year-to-year gross receipts are down .7% and year-to-year revenues are down 1%.

Managing Director Reid announced that the County Road Association Self-Insurance Fund incumbents retained their positions in the election and there was no distribution by CRASIF of accumulated funds.

Commissioner Youngs thanked Commissioner Maddox for representing the Board at the Portage Road Bridge over Gourneck Creek opening ceremony.

Commissioner Maddox advised that he recently attended the Parks Commission meeting where appreciation was extended to the Road Commission staff for their assistance in road repairs in the Prairie View Park. Mr. Maddox also shared that he also attended the Environmental Health Advisory Council meeting.

Commissioner Maddox expressed appreciation for the work done on the Portage Road Bridge over Gourneck Creek and shared that he was pleased with the limited impact the project had on area wetlands.

Chairperson Berkebile thanked Commissioner Maddox for representing the Board at the Portage Road Bridge over Gourneck Creek ceremony.

Mr. Berkebile announced that he attended the recent Council on Governments meeting and indicated that the COG board plans to meet on alternating months.

Chairperson Berkebile advised that a transit issue would be on the fall ballot. He noted that improved transportation in the county is an important matter, as companies and individuals looking to move to Kalamazoo County consider public transportation to be an important concern.

Drain Commissioner William French addressed the Board advising that, last summer, the Road Commission replaced a 24-inch diameter culvert with an 18-inch diameter culvert and did so without seeking a permit from the Drain Commission office. As a result of this action, area properties are being flooded. Mr. French asked the Road Commission to replace the 18-inch culvert with the larger size at the proper elevation and requested that crushed gravel be placed in nearby driveways to offset the water damage that has been created. Chairperson Berkebile noted that the Board would follow up on Mr. French's request once the issue was presented to the Board in writing.

The meeting adjourned at 5:08 p.m.

October 3, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 3, 2006. Vice Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Reed J. Youngs
Absent: Dennis J. Berkebile

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Alamo Township Supervisor Bob Vlietstra, Cooper Township Supervisor Jeff Sorensen, Schoolcraft Township Supervisor Don Ulsh, Texas Township Supervisor Ron Commissaris, and eight citizens.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board accepted the agenda after moving agenda Item "Proposed abandonment of road section on Whipoorwill Drive" from New Business to Correspondence and Petitions.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved the minutes of the September 19, 2006, regular Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and signed the October 3, 2006, payroll and October 4, 2006, vendor accounts, as follows:

Payroll Account \$	116,204.74
Vendor Account	<u>387,381.56</u>
\$	503,586.30

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved expense reports for Chairperson Dennis J. Berkebile, Member Reed J. Youngs, and Managing Director Ronald E. Reid.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Tim Woodhams spoke to the Board about the Procedures, Guidelines, and Specifications for Developing New Public Roads Policy as it relates to Texas Heights No. 7 and asked for a change in the policy regarding the sequence of title insurance requirements. Staff was directed to work with Mr. Woodhams to address his concerns in respect to the Texas Heights No. 7 development and to determine the need for changes to the policy.

Alamo Township Supervisor Bob Vlietstra addressed the Board and expressed appreciation for the work on the Hart Drive bridge project but expressed concern that an Alamo Township company was not undertaking the excavation work for the project. The managing director confirmed that the firm had been contacted for a quote to do the work but did not respond in a timely fashion.

A letter was received from Michael Leon, Economic Development Specialist, Transportation Economic Development and Enhancement, advising that the Road Commission's TEDF Application No. 420, to upgrade Nazareth Road from East Main Street to Gull Road (M-43) to all-season road standards, was not approved for funding. On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board accepted the letter from Mr. Leon and referred it to file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Cooper Township Supervisor Jeff Sorensen regarding correspondence he received from James E. Rhoades, 10490 North 12th Street, concerning the road surface condition in the 10400 block of North 12th Street. Mr. Sorensen inquired about Road Commission plans to upgrade 12th Street. Mr. Rhoades spoke to the Board and shared his frustration with the noise produced when heavy trucks travel on the rough road surface in front of his home. Supervisor Sorensen asked the Board to make repairs in the 10400 block of 12th Street yet this year. On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board accepted the letters and comments from Supervisor Sorensen and Mr. Rhoades and asked for an update at the Board meeting in two weeks.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

A petition was received from Jeff A. Gardner requesting the abandonment of a portion of Whippoorwill Drive at its westerly terminus, in Texas Township. On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board accepted the petition for abandonment and referred it to staff for review of its validity.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

SAND — 2NS ICE CONTROL SAND

Bidder	FOB Plant	FOB	Location
Aggregate Resources	KCRC Truck	KCRC Yard	15830 E. Michigan, Climax
Consumers Concrete			700 Nazareth Road, Kalamazoo
Stoneco of Michigan			3700 Patterson Rd., Middleville
Byholt, Inc.	1.85	4.65	4th Street, Schoolcraft
Aggregate Industries	2.50	4.76	3149 Patterson Road, Wayland
Triple B Aggregates	2.00	3.50	2702 Ravine Road, Kalamazoo

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized awarding the bid for Sand—2NS Ice Control Sand to Triple B Aggregates, low bid based on quantity, KCRC Yard, in the best interests of the Kalamazoo County Road Commission

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

SAND — Type II — Estimated 2,500 C.Yd.

Bidder	Per Cubic Yard
Balkema Sitework & Development	6.25
R. Smith & Sons	6.60
Balkema Excavating	8.53

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board awarded the bid for Sand—Type II to Balkema Sitework & Development, low bid meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved the managing director's signature on a contract with ELC Leasing Corporation for the provision of one winter maintenance unit for the winter seasons of 2006-2007 and 2007-2008; with Peters Construction Company for the provision of two winter maintenance units for the winter seasons of 2006-2007 and 2007-2008; and with Byholt, Inc. for the provision of one winter maintenance unit for the winter seasons of 2006-2007 and 2007-2008.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the managing director's signature on MDOT Contract No. 06-5440 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following:

PART A—STE 39406; JOB #72142; STP 0639(043); RR 5298

Wildflower planting work within the grading areas along North Westnedge Avenue from G Avenue to D Avenue; and all together with necessary related work.

PART B—STUL 39405; JOB #82695; STP 0639(042); LL 0343

Hot mix asphalt cold milling and resurfacing work along North Westnedge Avenue from Mosel Avenue to D Avenue; including crushing and shaping, earthwork, tree removal, drainage improvements, pavement markings, and restoration work; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the managing director's signature on MDOT Contract No. 06-6440 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the loan contract associated with MDOT Contract No. 06-5440, as part of the Local Jobs Today Program to potentially finance, in part, the transportation infrastructure improvements to North Westnedge Avenue from Mosel Avenue to D Avenue.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Mr. Ric Beers and Mr. Steve Goss, of the Vicksburg School District, appeared before the Board expressing concerns about the proposed weight restricting of the TU Avenue Culvert over Austin Lake Outlet in Schoolcraft Township and the effect such weight restrictions would have on the school system's busing operations. Several options for repairs to maintain the current weight limits were discussed and staff was directed to continue its investigation and to develop repair/replacement options for the TU Avenue structure. Further, Commissioner Youngs and the managing director plan to attend the October 10, 2006 Schoolcraft Township board meeting.

On motion by Commissioner Maddox, seconded by Commissioner Youngs, and on staff recommendation, the board established and approved weight restrictions for the following structures:

- 19th Street Culvert over Silver Creek — Cooper Township
 - I (1 unit) 30 tons
 - II (2 units) 53 tons
 - III (3 units) 53 tons
- Y Avenue Bridge over Brown Creek — Brady Township.
 - I (1 unit) 30 tons
 - II (2 units) 54 tons
 - III (3 units) 54 tons
- TU Avenue Culvert over Austin Lake Outlet — Schoolcraft Township
 - I (1 unit) 9 tons
 - II (2 units) 9 tons
 - III (3 units) 9 tons

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved the following amended resolution:

WHEREAS, the Board of County Road Commissioners of the County of Kalamazoo (the "Board") intends to improve G Avenue from 37th Street to 39th Street, in Ross Township, Kalamazoo County, Michigan, for the use and benefit of the public; and

WHEREAS, the Board determines that it is necessary and in the interests of the traveling public to make improvements to said highway; and

WHEREAS, it is necessary to acquire, for public highway purposes in connection with the improvement, a fee simple interest in two parcels of land in Ross Township, Kalamazoo County, Michigan (referred to in this Resolution as the "subject properties"), and legally described as follows:

Situated in the Township of Ross, Kalamazoo County, Michigan:

Smith — West parcel:

That part of the Southeast quarter of Section 31, Town 1 South, Range 9 West, Ross Township, Kalamazoo County, Michigan, described as; Commencing at the south quarter post of said Section 31; thence east on the south line of said Section 31 a distance of 708.28 feet; thence north 02° 30' 50" West 809.49 feet to the center line of G Avenue; thence North 73° 45' East on said center line 671.39 feet; Thence South 08° 36' 00" East 33.30 feet to the point of beginning of the land herein described: Thence continuing South 08° 36' 00" East 54.40 feet; thence southwesterly 328.22 feet on a 1360.00 foot radius curve to the left whose chord bears South 80° 16' 36" West 327.42 feet; Thence South 73° 45' 00" West

36.41 feet; Thence North 16° 15' 00" West 16.70 feet; Thence North 73° 45' 00" East 368.95 feet to the point of beginning. Containing 10,128 square feet more or less.

Smith — East parcel:

That part of the Southeast quarter of Section 31, Town 1 South, Range 9 West, Ross Township, Kalamazoo County, Michigan, described as; Commencing at the southeast corner of said Section 31; Thence North 89° 11' 30" West on the South line of said Section 31, a distance of 1104.09 feet to the centerline of 37th Street; Thence North 01° 34' 55" East on said centerline 893.77 feet; Thence North 88° 25' 05" West 33.00 feet to the point of beginning of the land herein described: Thence northwesterly 93.19 feet on a 1360.00 foot radius curve to the left whose chord bears North 83° 15' 46" West 93.17 feet to the East line of a parcel previously referred to as the "Mill House Lot"; Thence North 02° 03' 30" East on said East line 71.55 feet to the South right-of-way line of G Avenue; Thence South 69° 31' 00" East 97.45 feet; Thence South 01° 34' 55" West 48.35 feet to the point of beginning. Containing 5501 square feet more or less.

WHEREAS, a good faith written offer to purchase a fee simple interest in the subject properties has been made to the owners thereof, but the offer has not been accepted by all of the owners; and

WHEREAS, it has become necessary for the Board to acquire the subject properties by condemnation pursuant to Public Act 295 of 1966, as amended, MCL Sec. 213.361 et seq., and in accordance with the Uniform Condemnation Procedures Act, MCL Sec. 213.51, et seq.;

NOW, THEREFORE, IT IS RESOLVED by the Board of County Road Commissioners of Kalamazoo County as follows:

1. The Board determines that the proposed highway improvements to G Avenue from 37th Street to 39th Street are in the public interest and for the public benefit.
2. The Board further determines that the acquisition of a fee simple interest in the subject properties is a public necessity in order to improve G Avenue from 37th Street to 39th Street,
3. The names of all known owners of any interest in the subject properties are as follows:
Douglas L. Smith
ABN AMRO Mortgage Group, Inc. (as to a mortgagee's interest)
Michigan Bell Telephone (as to an easement holder's interest)
LaSalle Bank Midwest N.A. (as to a mortgagee's interest)
4. A fee simple interest in the subject properties is hereby taken in the name of the Board of County Road Commissioners of Kalamazoo County for public highway improvement purposes to improve G Avenue from 37th Street to 39th Street
5. The Managing Director, Dr. Ronald E. Reid, is authorized to take all steps to acquire the subject properties, including the filing of a condemnation action in the Kalamazoo County Circuit Court.
6. The estimated just compensation for all interests in the subject properties is \$7,800.00.
7. The Board reserves its right to bring Federal or State cost recovery actions against the present owners or any other potential responsible parties arising out of a release of hazardous substances at the subject properties.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Business Manager Daryl Perkins shared a memo advising that Treeworks, Inc. has found a discrepancy in their bid for Division 3 of the September 19, 2006, award and would like to withdraw their bid for that division.

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board accepted staff recommendation to rescind the September 19, 2006, Division 3 award to Treeworks, Inc., and to award the bid to West Michigan Tree Service, next low bidder, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Reed J. Youngs

Dr. Reid advised that a counteroffer was received from Mr. Douglas Smith concerning two parcels of land approved for the Condemnation Action to Acquire Property process, as part of the G Avenue—37th Street to 39th Street project, in Ross Township. The Board attorney is reviewing the counteroffer.

Chief Engineer Tom Hohm updated the Board on the following projects:

- Stadium Drive from 8th Street to 11th Street— milling work is well underway with plans to pave next week

- South Sprinkle Road at Romence Road/Bishop Avenue intersection — paving scheduled next week
- OP Avenue culvert project work is progressing well, with one foundation footing in place
- Hart Drive Bridge excavation work is complete and sub-footings are being placed
- 9th Street and Beatrice Drive — traffic signals are in flash mode with full activation expected Friday, October 6.
- Drake Road at Green Meadow Drive — signal work is continuing.

Commissioner Youngs reported that the Kalamazoo Area Transportation Study recently adopted a resolution calling for one transportation provider in Kalamazoo County. Mr. Youngs requested that the Board discuss the merits of the Road Commission also adopting such a resolution.

Commissioner Youngs extended his sympathy to former Commissioner Maggie Grobber and her family on the recent passing of her husband, Don Grobber.

Commissioner Maddox advised that Parks Commission Member Walter Schneidenbach also passed away last week.

Commissioner Maddox encouraged the staff to submit projects for consideration in the recent call for additional Jobs Today Program projects.

The meeting adjourned at 4:40 p.m.

October 17, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 17, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Assistant Engineer Phil Czuk, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Cooper Township Supervisor Jeff Sorensen, Cooper Township Treasurer Carol DeHaan, Cooper Township Trustee Brenda Buiskol, Texas Township Supervisor Ron Commissaris, Texas Township Clerk Linda Kerr, and nine citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the agenda with the addition of a letter from Cooper Township Supervisor Jeff Sorensen regarding signage on 12th Street.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the minutes of the October 3, 2006, regular Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and signed the October 16, 2006, payroll and October 17, 2006, vendor accounts, as follows:

Payroll Account \$	114,066.10
Vendor Account	<u>214,047.01</u>
\$	328,113.11

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved an expense report for Vice Chairperson Jeffrie M. Maddox.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Cooper Township Supervisor Jeff Sorensen asked for an update on a recent request for a speed study and review of speed signage on West D Avenue from 12th Street to Douglas Avenue. Traffic Services Director John Byrnes advised that he will determine if a speed study was done and report back to the Board in two weeks.

Mr. Art Austin, of Austin Sand and Gravel, appeared before the Board asking to be placed on the bidders list for Aggregates. Chairperson Berkebile assured Mr. Austin that he would be included in the next mailing seeking bids for Aggregates.

A letter was received from Thomas E. Hamill, of 459 Gull Lake Drive, expressing his appreciation for the improved vision and safety at 37th Street and D Avenue in Ross Township after the removal of brush at the intersection. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted the letter from Mr. Hamill and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Ms. Sheri Bergler, of 552 Sarah, Galesburg, regarding potholes on Covington Road outside the Grand Trunk Railroad tracks. Managing Director Reid reported that Covington Road is located in the city of Kalamazoo. Dr. Reid also noted that the railroad area of responsibility begins at a point 2-feet from the edge of the outside rail to the actual rail, including the area

between the rails. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board accepted the letter, directed staff to respond to Ms. Bergler, and referred the letter to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Cooper Township Supervisor Jeff Sorensen, on behalf of a township citizen, regarding speed limit and deer crossing signs on 12th Street between E Avenue and F Avenue. After considerable discussion, motion made by Commissioner Maddox, seconded by Commissioner Berkebile, to refer the matter to staff to determine the validity of the speed signage, to research the criteria for placing deer crossing signs in this area, and to refer the letter to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

HMA OVERLAY SKIP PAVING

12th Street—200' south of AB Avenue to north approximately 0.5 mile

<u>Bidder</u>	<u>TONS 13A HMA</u>	<u>Unit Price</u>	<u>Total</u>
Wyoming Asphalt Paving	550	54.75	30,112.50
Lakeland Asphalt	550	57.50	31,625.00
Aggregate Industries	550	55.80	30,690.00
Globe Cons./Michigan Paving & Materials	550	53.00	29,150.00

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board awarded the bid for HMA Overlay Skip Paving to Globe Construction, low bid meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

TREE WORK — BRUSH CUTTING AND PRUNING

Division 1 Division 2 Division 3

<u>Bidder</u>	<u>Comstock/Kalamazoo</u>	<u>Cooper</u>	<u>Oshtemo</u>
Arbanas Tree Service	No Bid	No Bid	15,200.00
Medco	9,400.00	30,800.00	4,000.00
Trimrite Tree Service	12,300.00	35,250.00	2,250.00

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board awarded the Tree Work—Brush Cutting and Pruning work in Divisions 1 and 2 to Medco and Division 3 to Trimrite Tree Service, low bidders meeting specifications per Division.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a local road contract with Oshtemo Township for Plainview Street—915' south of Stadium Drive to Stadium Drive, HMA Overlay.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to a letter and on staff recommendation, motion made by Commissioner Maddox, seconded by Commissioner Berkebile, to accept an offer from J. Jablonski to extend the bid pricing awarded on March 8, 2005, for Roadside Mowing work through the 2007 season.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board acknowledged and accepted the September 26, 2006, quitclaim deed from J & S Ventures LLC, a Michigan Limited Liability Company, of 6312 Stadium Drive, Kalamazoo, MI 49009, as recorded as Document No. 2006-042588 for public right-of-ways within the Texas Heights No. 7 Site Condominium development

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board acknowledged and accepted a warranty deed from J & S Ventures LLC, a Michigan Limited Liability Company, of 6312 Stadium Drive, Kalamazoo, MI 49009, for right-of-ways constructed within the Texas

Heights No. 7 Site Condominium development, to replace the Quit Claim Deed recorded as Document No. 2006-042588 on October 3, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on a quitclaim deed to J & S Ventures LLC, a Michigan Limited Liability Company, of 6312 Stadium Drive, Kalamazoo, MI 49009, to return the lands described in the quitclaim deed recorded on September 26, 2006, and warranty deed recorded on October 3, 2006, from J & S Ventures LLC, allowing the property to return to the point before the two deeds were recently recorded.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board accepted a warranty deed from J & S Ventures LLC, whose address is 6312 Stadium Drive, Kalamazoo, MI 49009, for land containing the public road rights-of-way within Texas Heights No. 7 Site Condominium in Texas Township, and recorded as Document No. 2006-046834, at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on a drainage easement with J & S Ventures LLC, whose address is 6312 Stadium Drive, Kalamazoo, MI 49009, to allow the placing of public road storm water onto Texas Heights No. 7 Site Condominium property in Texas Township and recorded as Document No. 2006-046833, at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board accepted an easement from J & S Ventures LLC, whose address is 6312 Stadium Drive, Kalamazoo, MI 49009, for a temporary turnaround for Petoskey Street, for the Texas Heights No. 7 Site Condominium in Texas Township and recorded as Document No. 2006-046832, at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized signatures on the Plat of Woodbrook East No. 1 in Prairie Ronde Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Following a report from the managing director that the petition for the absolute abandonment and discontinuance of a portion of Whippoorwill Drive at its westerly terminus in Texas Township is valid and contains the signatures of all owners of record and occupants of land abutting the roads, motion made by Commissioner Berkebile, seconded by Commissioner Maddox, to adopt the following resolution:

WHEREAS, Section 18 of the Michigan County Road Law, being MCL § 224.18; MSA § 9.118, as amended, provides for the absolute abandonment and discontinuance of any highway or part of highway under the jurisdiction of a county road commission; and

WHEREAS, the Board of County Road Commissioners of Kalamazoo County, Michigan, has been petitioned for absolute abandonment and discontinuance of the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that such petition has been signed by all of the owners of record and occupants of land abutting the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that it is in the best interests of the public that the highway or portion of highway described in this resolution be absolutely abandoned and discontinued.

NOW THEREFORE, BE IT RESOLVED, that the following described highway or portion of highway be and hereby is absolutely abandoned and discontinued as a public highway:

That portion of Whippoorwill Drive lying Westerly of the West line of the plat of "Colony Woods Estate No. 2", Section 24, T.3 S., R.12 W., Texas Township, Kalamazoo County, Michigan being more particularly described as:

Commencing at the North quarter post of Section 24, T. 3 S., R. 12 W., Texas Township, Kalamazoo County, Michigan, thence South 00°19'20" East along the North and South quarter line of said Section 24, 875.70 feet to the Southwest corner of Lot 62 "Colony Woods Estate No. 2" and to the place of beginning of this description: thence North 73°31'59" West, 98.15 feet; thence North 89°18'16" West, 169.52 feet; thence along the arc of a curve to the left, 402.89 feet to the far end of a chord bearing South 00°41'44" West, 66.00 feet; thence South 89°18'16" East, 160.38 feet; thence South 73°31'59" East, 98.75 feet; thence North 89°40'40" East, 9.74 feet to the Northwest corner of Lot 63 "Colony Woods Estate No. 2" and the North and South quarter line of said Section 24; thence North 00°19'20" West along said North and South quarter line 66 feet to beginning.

RESERVING, HOWEVER, an easement for public utilities over the full width and length of the highway hereby being abandoned.

BE IT FURTHER RESOLVED that notice of this abandonment be given as required by law.

AND BE IT FURTHER RESOLVED, that the managing director be authorized to execute a quitclaim deed, on the Board's behalf, to convey the above described abandoned portion of Whippoorwill Drive to the Charter Township of Texas.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved and accepted four easements for ingress/egress and right-of-way to accommodate the newly constructed turnaround of Whippoorwill Drive from: Thomas and Patricia Mahood (Lot 61), husband and wife, of 5458 Whippoorwill, Kalamazoo, Michigan 49009; Document 2006-047573; Paul and Debbie Carlson (Lot 62), husband and wife, of 5482 Whippoorwill Drive, Kalamazoo, Michigan 49009, Document 2006-047576; Robert L. Reimbold, Sr. and Vicki L. Reimbold (Lot 63), husband and wife, of 5481 Whippoorwill Drive, Kalamazoo, Michigan 49009, Document 2006-047575; and Beverly Yee (Lot 64), of 5459 Whippoorwill Drive, Kalamazoo, Michigan 49009, Document 2006-047574, and to be recorded at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter and photos were received from Debbie Laure, of 6603 East UV Avenue, Vicksburg, Michigan, requesting the Board's consideration to approve a second driveway for her property, which has 111.3 feet of frontage on East UV Avenue and not the required minimum 150' of frontage for a second driveway. Ms. Laure was in attendance at the meeting and offered additional comments. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board denied the request for a second driveway at 6603 East UV Avenue, in Brady Township, and directed staff to work with Ms. Laure if she should wish to relocate the driveway on her property.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Dr. Reid shared copies of the County Road Association of Michigan policies currently under review for presentation at the CRAM Annual Highway Conference in March 2007. The policies also will be discussed at the November 13, 2006, Southwestern Council meeting.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board selected Robert Forker of Berrien County and William Watkins of Hillsdale County to be entered on the commissioner ballot for a two-year term on the Association of Southern Michigan Road Commission's Board of Directors; and Dennis Randolph of Calhoun County, Steve Warren of Kent County, and Patricia Wysong of Clinton County to be entered on the staff ballot for a two-year term on the Association of Southern Michigan Road Commission's Board of Directors.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board selected Orrin Gregg of Lenawee County to be entered on the ballot for a one-year term on the County Road Association's Board of Directors.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the following language change to Section VIII, (Final Acceptance), Paragraph (A), subparagraph (4) of the Procedures, Guidelines, and Specifications for Developing New Public Roads Policy:

4. For roads not part of a plat, a warranty deed must be provided to the Board for all lands within the road right-of-way. A commitment for title insurance from an appropriate title insurance company must be submitted at the time of acceptance of the warranty deed by the Board. Title insurance must be provided when the warranty deed has been recorded. If the

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the following traffic control orders:

Prairie Ronde Township, Section 25

- TCO 1565 requires northbound Angus Avenue traffic to STOP for Woodbrook Street traffic
- TCO 1566 requires eastbound Silo Street traffic to STOP for Angus Avenue traffic
- TCO 1567 requires southbound Silo Street traffic to STOP for Deer Run Road traffic
- TCO 1568 requires eastbound and westbound Deer Run Road traffic to STOP for Prairie Ronde Street traffic and rescinds TCO 1254 which required eastbound Deer Run traffic to STOP for Prairie Ronde Street traffic, Section 25.

Texas Township, Section 22

- TCO 1569 requires eastbound Bingham Avenue traffic to STOP for Charlevoix Street traffic
- TCO 1570 requires westbound Bingham Avenue traffic to STOP for Petoskey Street traffic
- TCO 1571 requires eastbound and westbound Northport Avenue traffic to STOP for Petoskey Street traffic

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board amended the following policy:

PURCHASING

It is the policy of the Board of County Road Commissioners of Kalamazoo County (Board) to purchase the supplies, goods, materials and equipment needed in its operations at competitive prices, with equal opportunity to all qualified persons and firms, consistent with suitable quality, time factors and ability to perform. The purchasing activities shall be in accordance with accepted principles and sound procurement practices, as deemed in the best interests of the Board.

The Managing Director is responsible for establishing and maintaining a written set of Administrative Procedures to effectuate this policy and also to ensure compliance with this policy. Said procedures may be revised from time to time as changes in law or Road Commission needs may require.

The Managing Director is authorized by the Board to make purchase up to \$50,000 without advertising for sealed bids, providing the purchase is due to an emergency. An emergency purchase is deemed such if the purchase is necessary to protect the public health of the citizens or when immediate repair is necessary to prevent further damage to public property, machinery or equipment.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid shared copies of the Administration procedure documents for Purchase Order Guidelines and Petty Cash for the Board's information.

Dr. Reid announced that staff recently filed applications to seek funding through the Jobs Today Program for the following projects currently scheduled for 2008, which would advance them to 2007: 9th Street—Stadium Drive to KL Avenue, 35th Street Bridge over the Kalamazoo River, and 43rd Street/Q Avenue/44th Street—R Avenue to the village of Climax.

Dr. Reid reported that the State of Michigan's purchasing program price for bulk salt has increased from \$29.73 to \$41.25. He noted that since our salt barns are nearly full, salt probably would not have to be purchased until it is needed later in the winter season.

Managing Director Reid shared a copy of the Michigan Transportation Fund Statement of Comparative Receipts and Distributions for the month and year ending August 31, 2006, revealing that gas and tax collections were down 4.7%, total gross revenue was down 5.5% and distributions to counties was down 5.9%. In the year-to-year comparison, gasoline tax collections were down 1.4% with overall distributions to counties down 1.4%.

A letter was received from NACo President Colleen Landkamer advising that Managing Director Reid has been reappointed to the NACo Transportation Steering Committee. Dr. Reid thanked the Board for allowing him to serve on this committee.

Managing Director Reid announced that the Kalamazoo County Road Commission is hosting the Southwestern Council meeting on November 13, 2006 at 12 noon and shared that an invitation to attend the Council meeting was also extended to the Kalamazoo County Board of Commissioners.

Dr. Reid reported that bids were opened for the North Westnedge Avenue—Mosel Avenue to D Avenue project with Robert Bailey Contractors the as-read low bidder at approximately 1% under engineer's estimate and for the Stadium Drive/Parkview Avenue project with Hoffman Brothers the as-read low bidder at a approximately 7% under engineer's estimate.

In response to questions by the Board about the potential environmental liability when the Board acquires property by dedication for public use, Dr. Reid shared a copy of correspondence from Attorney Michael Ortega, of the Lewis Reed and Allen law firm, which addresses the questions.

Managing Director Reid updated the Board on a comment from Alamo Township Supervisor Bob Vlietstra regarding the contractor awarded the excavation work on the Hart Drive Bridge project, advising that six contractors were contacted for a quote with three responding and a purchase order was issued to the contractor with the low quote.

Dr. Reid announced that a check presentation ceremony for the Local Jobs Today program would be held on Tuesday, October 24 at 2:30 p.m. at the Upjohn Park, in the city of Kalamazoo. Also, a ceremony for the opening of the Lovers Lane Bridge over I-94 project is scheduled for November 1, at 9 a.m.

Dr. Reid advised that a meeting has been scheduled at the Schoolcraft Township Hall on Wednesday, October 18, 2006, at 7 p.m. to discuss funding options to replace the TU Avenue culvert over the Austin Lake Drain Outlet. Initial information reveals that the culvert could be replaced at a cost of approximately \$35,000 and the work could be accomplished in about five to six weeks.

Commissioner Youngs advised that he and Managing Director Reid attended the Schoolcraft Township meeting on October 10, 2006, to discuss options for replacing the TU Avenue culvert over the Austin Lake Drain Outlet. Mr. Youngs stated that one of the proposed plans would be a major renovation of the culvert structure.

Commissioner Maddox noted his appreciation for the contract with Globe Construction for the HMA overlay skip-paving work on 12th Street. Mr. Maddox also expressed appreciation and thanks to staff for their work on developing options for the TU Avenue culvert replacement project.

Chairperson Berkebile praised the staff for the many projects completed in 2006 and asked for a status report of any Participation Fund balances.

The meeting adjourned at 5:22 p.m.

October 18, 2006 – TU Avenue project

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Schoolcraft Township Hall, at 50 East VW Avenue, Vicksburg, Michigan, on Wednesday, October 18, 2006. The meeting was called to order at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Chief Engineer Tom Hohm, General Superintendent Lloyd Lambert, Schoolcraft Township Supervisor Don Ulsh, Schoolcraft Township Clerk Virginia Mongreig, Schoolcraft Township Treasurer Martha Moore, Schoolcraft Township Trustee James Shaw, Schoolcraft Township Trustee Bob Thompson, and Vicksburg Community Schools Transportation Manager Rick Beers and Vicksburg Community Schools Attorney Steve Gross.

The purpose of the meeting is to discuss options to replace the TU Avenue culvert over the Austin Lake Drain Outlet. Following discussion of various options under consideration for replacement of the TU Avenue culvert, motion was made by Commissioner Maddox, seconded by Commissioner Berkebile to accept three quotes for a bid to purchase pipe, with award of the purchase to be based on price and time of delivery.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The meeting adjourned at 8:45 p.m.

October 24, 2006 – Local jobs today

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Upjohn Park, located at the intersection of Vine Street, Walter Street and Crosstown Parkway, Kalamazoo, Michigan, on Tuesday, October 24, 2006, at 2:30 p.m.

Present: Dennis J. Berkebile, Reed J. Youngs
Absent: Jeffrie M. Maddox

Also attending: Managing Director Ronald E. Reid, MDOT Chief Deputy Director Jackie Shinn, MDOT Regional Engineer Roberta Welke, State Senator Tom George, State Representative Laurence Wenke, State Representative Jack Hoogendyk, City of Kalamazoo Mayor Hannah McKinney, and 15 citizens.

The purpose of the meeting was to attend a the ceremony for the presentation of checks for Local Jobs Today funding to the city of Kalamazoo and the Kalamazoo County Road Commission.

The event concluded at 3 p.m.

October 27, 2006

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Friday, October 27, 2006. Chairperson Berkebile called the meeting to order at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs
Also attending: Business Manager Daryl G. Perkins

The board reviewed proposed language in the Managing Director's contract.

The meeting adjourned at 8.30 a.m.

October 31, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 31, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, and one citizen.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the agenda as presented.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the October 17, 2006, regular meeting, as amended.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved the minutes of the October 18, 2006, TU Avenue project meeting; the October 24, 2006, Local Jobs Today check presentation; and the October 27, 2006, special Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the October 30, 2006, payroll and October 31, 2006, vendor accounts, as follows:

Payroll Account \$	112,989.48
Vendor Account	<u>832,459.59</u>
\$	945,449.07

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Transportation Service Center Manager Pete Pfeiffer advising that the MDOT is seeking input on their proposed 2007-2012 Five-Year Transportation Program at meetings to be held at their Southwest Region Office on Thursday, December 14, 2006, from 10 a.m. to 12 noon and 5 p.m. to 7 p.m. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter from TSC Manager Pfeiffer and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A notice was received from MDOT Director Kirk T. Steudle advising that funding is still available from the Local Jobs Today program. Mr. Steudle notes that projects eligible for funding are High Priority Projects and Local Federal Aid Projects that can be advanced from Fiscal Year 2008/2009/2010 to fiscal year 2007. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter from TSC Manager Pfeiffer and directed staff to review projects that can be submitted for consideration of this funding.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on a local road contract with Schoolcraft Township for replacement of the TU Avenue culvert located between 23rd Street and South Sprinkle Road.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized the managing director's signature on a contract with Globe Construction Company for Overlay Skip Paving work on 12th Street from approximately 200' south of AB Avenue north approximately 0.5 mile, which was awarded at the October 17, 2006, Board meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board accepted an easement from Henry and Bonnie Bonnes, husband and wife owners of Lot 7 of the Plat of Plainview and a parcel of land south of Lot 7, more commonly known as: 2648 Plainview Street, Kalamazoo, MI 49009, to be used to construct a turn-around area for Road Commission snow removal purposes, and recorded as document 2006-047963 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid presented the proposed 2007 budget. Following discussion, motion made by Commissioner Berkebile, seconded by Commissioner Maddox, to schedule a public hearing on the 2007 budget for November 28, 2007 at 4 p.m.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board discussed the Authorization for Changes in Contract Policy. Chairperson Berkebile asked that further action on the policy be deferred until the Board completes its review of the Local Road Contract process, including input from the township supervisors. Commissioners Maddox and Youngs concurred with the suggestion.

Managing Director Reid reported that the County Board is accepting applications from individuals interested in seeking a 6-year appointment as a Kalamazoo County Road Commissioner. Applications will be accepted at the County Board office until November 17, 2006.

Dr. Reid announced that Art Myers, a 29-year Road Commission employee, has indicated his plans to retire from the Road Commission.

Dr. Reid advised that in addition to the possibility of advancing 2009 and 2010 projects to the 2007 construction season, notice has been received that an additional \$500,000 may be available through the Kalamazoo Area Transportation Study for use in fiscal year 2007 and the staff is developing projects for such consideration.

Managing Director Reid shared a copy of the proposed Primary Road 2007-2011 Capital Improvement Plan and reviewed the various projects for the five-year period. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board accepted the proposed 2007-2011 Capital Improvement Plan and scheduled a public hearing at the regular Board meeting of November 28, 2006, at 4 p.m., or as soon, thereafter, as possible.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Managing Director Reid announced that the city of Portage and Michigan Department of Transportation plan to hold a celebration to open the Lovers Lane Bridge over I-94 on Wednesday, November 1, 2006, and 9 a.m.

The following day, Thursday, November 2 at 7:30 a.m., is our annual Safety Program and Retiree Reception.

Chief Engineer Tom Hohm reported that most of the 2006 projects are complete or nearly complete including 6th Street, 26th Street, Portage Road at Gourdneck Creek, Stadium Drive, Drake Road at Green Meadow, and 9th Street at Beatrice Drive. The 2007 proposed projects are well under way for submittal to MDOT preconstruction meetings have been held for the North Westnedge— Mosel Avenue to D Avenue and Parkview at Stadium Drive projects. The G Avenue (37th Street to 39th Street) and 38th Street (MN Avenue to Climax Drive) projects plans have been submitted to MDOT for grade inspection.

Managing Director Reid reported that all contracted paving work has not been completed. Work yet to be accomplished includes intersection paving projects in Texas Township, spot wedge paving in Oshtemo Township, and a project in Ross Township. Dr. Reid noted that the current contract does not have a penalty clause for work not completed in a timely manner but staff is reviewing and will update the contracts to incorporate such a penalty into them for future contracts.

Chairperson Berkebile asked about Participation Funds not accounted for on a report presented to the Board. Dr. Reid advised that some of the work to be billed for Participation Funds is still ongoing and some townships are overmatched for projects with signed contracts.

Chairperson Berkebile reported that he, Commissioner Youngs and the managing director attended the Local Jobs Today check presentation event. Mr. Berkebile encouraged staff to submit projects to the Local Jobs Today program for the additional funding that was recently announced as being available.

Chairperson Berkebile encouraged all citizens to vote on November 7, 2006.

The meeting adjourned at 4:15 p.m.

November 1, 2006 – Lovers Lane Bridge

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held on Wednesday, November 1, 2006, at 9 a.m. on the Lovers Lane Bridge over I-94, Kalamazoo, Michigan.

Present: Dennis J. Berkebile, Reed J. Youngs
Absent: Jeffrie M. Maddox

Also attending: Managing Director Ronald E. Reid, MDOT Regional Engineer Roberta Welke, State Senator Tom George, MDOT Director Kirk Steudle, District Representative Ed Sackley representing Congressman Fred Upton, Kalamazoo Commissioners Mary Balkema and Barbara Miller, Kalamazoo Vice Mayor Bobby Hopewell, Portage Mayor Peter Strazdas, Kalamazoo TSC Manager Pete Pfeiffer and approximately 30 others.

The purpose of the meeting was to celebrate the opening of the newly constructed Lovers Lane Bridge over I-94 that connects Kilgore Road and Milham Road.

The event concluded at 10 a.m.

November 2, 2006 – Safety Reception

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the road commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, November 2, 2006. The meeting began at 7:30 a.m.

Present: Jeffrie M. Maddox, Reed J. Youngs,
Absent: Dennis J. Berkebile

Also attending: Kalamazoo County Road Commission staff, retirees, and guests.

The purpose of the meeting was to honor and celebrate Road Commission staff for safe driving and working during the previous year and to recognize Road Commission retirees.

The meeting concluded at 9:30 a.m.

November 9, 2006 – Michigan Townships Association

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at The Birches, 3082 South 9th Street, Kalamazoo, Michigan, on Thursday, November 9, 2006. The meeting began at 7 p.m. The Michigan Townships Association sponsored the meeting.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Business Manager Daryl G. Perkins and numerous Kalamazoo County township, city, county representatives and their guests.

The meeting concluded at approximately 9:30 p.m.

November 14, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 14, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, and one citizen.

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board accepted the agenda with the addition of a Just Compensation resolution for the 38th Street—MN Avenue to Climax Drive project and a report on a proposed change to the “Urban Factor” calculation for the funding of road commissions.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the October 31, 2006, regular Board meeting; the November 1, 2006, Lovers Lane Bridge opening ceremony; the November 2, 2006, Safety Reception; and the November 9, 2006, Michigan Townships Association quarterly meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and signed the November 13, 2006, payroll and November 14, 2006, vendor accounts, as follows:

Payroll Account \$	112,015.34
Vendor Account	<u>1,019,207.99</u>
\$	1,131,223.33

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A Notice of Letting of Drain Contract and Review of Apportionments for the Austin Lake Consolidated Drain was received from the drain commissioner advising that bids for the project would be accepted on November 7, 2006, and a review of apportionments would be held at the Portage City Hall on November 14. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the Notice, referred it to file and directed staff to take appropriate action to review the proposed action.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson’s signature on the following Cooper Township local road contracts:

C Avenue —Riverview Drive to 24th Street, Chip Seal
E Avenue —14th Street to Douglas Avenue, Chip Seal

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved giving Cooper Township the option to cancel, by April 1, 2007, the contracts for the C Avenue—Riverview Drive to 24th Street, Chip Seal project and the E Avenue—14th Street to Douglas Avenue, Chip Seal project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to a letter and on staff recommendation, motion made by Commissioner Youngs, seconded by Commissioner Maddox to accept an offer from Kenneth Smith, Inc. to extend the 2006 contract, awarded on February 7, 2006, for SLAG — 25A Modified Aggregate, through the 2007 construction season.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A memo was received from Business Manager Daryl Perkins advising that samples of the Triple B Aggregates ice control sand, awarded at the October 3, 2006, Board meeting, do not meet Road Commission specifications. Ms. Perkins further reported that samples from Aggregate Resources do meet Road Commission specifications.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board rescinded the October 3, 2006, award of 2NS Ice Control Sand to Triple B Aggregates for failing to meet Road Commission specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized awarding the bid for 2NS Ice Control Sand to Aggregate Resources in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved a contract with Graham Forestry Service, Inc., for 138 days of forestry consulting services in 2007, as outlined in Mr. Graham's letter dated November 6, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized signatures on the cover sheet for the G Avenue — 37th Street to 39th Street improvement project and encouraged staff to notify all public utilities about planning meetings in connection with the design process for road projects.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on August 8, 2006, this Board passed a motion relative to the verification of a petition for highway improvement in Oshtemo Township, said petition being submitted by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, for Plainview Street from Stadium Drive to end—HMA Overlay. The Managing Director reports that he has checked the requirements for such a petition, specified in Section (1) one of Act 246 of the Public Acts of Michigan of 1931, as amended, and finds that such petition is valid and in order. Further, pursuant to the requirements of Section (2) two of said Act, this board reports that it has examined the location of the proposed project and would be for the benefit of the public welfare and convenience. Accordingly, upon motion made by Commissioner Maddox, supported by Commissioner Youngs, and unanimously carried, it was moved that the managing director shall proceed to take such other and further steps for the planning and laying out of said project as are called for under said Act, and in particular, Section (2) two of said Act.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Discussion was had to the effect that on August 8, 2006, this Board passed a motion relative to the verification of a petition for highway improvement in Oshtemo Township, said petition being submitted by landowners in the Township of Oshtemo, Kalamazoo County, Michigan. The Managing Director reports that he has taken the necessary steps for the planning and laying out of said project, specified in Section 2 of Act 246 of the Public Acts of Michigan of 1931, as amended.

On motion by Commissioner Maddox, seconded by Commissioner Youngs, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a petition by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, was filed with this Board on August 8, 2006, said petition requesting certain highway improvements over the following described area:

Plainview Street from Stadium Drive to end, HMA Overlay
said petition being filed and submitted in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, and

WHEREAS, this Board has caused the validity of said petition to be verified, as is required in Section 1 of said Act 246, as amended, this Board having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this Board has caused plans and specifications to be made as provided in Section 2 of said Act, and

WHEREAS, Section 4 of said Act requires this Board to make an Order of Determination;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board, in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes its first Order of Determination;

IT IS FURTHER RESOLVED, that a public hearing upon this declaration of necessity and first Order of Determination shall be held in the Township Hall of Oshtemo Township, Kalamazoo County, Michigan, on Tuesday, the 16th day of January 2007, at 7:30 p.m., for the purpose of providing all persons interested an opportunity to appear before the Board and give their reasons for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and make the apportionments of costs, as is provided in said Act. At said hearing, the Board shall make final determination of the Special Assessment District and the number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

BE IT FURTHER RESOLVED, that NOTICE of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board approved the following resolution:

WHEREAS, the 38th Street—MN Avenue to Climax Drive reconstruction project, within Climax Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to improve 38th Street—MN Avenue to Climax Drive, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 038 210027; and

WHEREAS, the acquisition of certain temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain temporary grading permits shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisal and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain temporary grading permits for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Lloyd and Nancy Schug	\$150.00
2	Donald and Mary Chase	\$150.00
10	Donald and Mary Bonnie	\$400.00
"C"	Terry Walker, Jr.	\$150.00
"D"	Philip and Heidie Larson	\$150.00
16	Donald and Alice Srackangast	\$150.00
24	Randy and Linda Danithan	\$175.00
26	Donald and Ann Elzinga	\$150.00
28	Raymond and Judy Soule	\$325.00
31	James and Susan Stamper	\$275.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain temporary grading permits for parcels 1, 2, 10, "C", "D", 16, 24, 26, 28, 31 and 35, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

In response to a proposal by the Urban Association of the County Road Association of Michigan to change the "Urban Factor" distribution of funding to road commissions, the Board indicated it would take no position on the proposal but would reconsider the issue once legislation has been introduced.

The Board reviewed a number of items in the 2007 Budget. The Chairperson asked for a clarification of the cash balance changes on a year-to-year basis and the apparent discrepancy between the year-end balance and the beginning figure. Mr. Berkebile commented that it appears that the real amount was even greater than the budgeted amount.

Chairperson Berkebile asked about the subject of pay increases for 2007 and suggested the increases could be based on an alternate system such as merit or a flat amount for each individual employee.

Dr. Reid shared a copy of the Michigan Transportation Statement of Comparative Receipts and Distributions comparing September 30, 2006 to September 30, 2005, which revealed a 2.1% decline in gasoline tax revenue, total gross receipts in the year-to-year comparison were up .2 of 1% and distribution to counties was down .7 of 1%

Managing Director Reid announced that the Road Commission's involvement with the Kalamazoo River Trailways project is moving forward. The Kalamazoo Parks Foundation is in the process of raising money to match a Transportation Enhancement Grant to fund the various phases of the project. The county is developing an agreement between the county, the Parks Foundation and the Road Commission to seek the grant and oversee the construction portion of the Trailway from Mosel Avenue north to D Avenue, as only Public Act 51 funded agencies may apply for the grant. In the past, the Road Commission has expressed a willingness to support the effort, provided all Road Commission costs are reimbursed and the Road Commission is held harmless for any involvement in the effort.

Dr. Reid announced that there was discussion at the recent Kalamazoo Employees Retirement Systems Investment Committee meeting and action to recommend that the county retirement resolution be amended to ensure that retirees choosing the lump sum benefit option (available since 1997) have a neutral affect on the retirement system. Discussion on this matter will continue. Any change to the system would involve only the lump sum benefit, not the straight life payment or payments that would involve continued payment to a spouse.

Managing Director Reid shared a copy of the proposed Primary Roads 2007-2011 Capital Improvement Plan, advising that a copy of the plan has been forwarded to the various state, county, and local governmental officials. A public hearing on the proposed Capital Improvement Plan is scheduled for your November 28, 2006, Board meeting.

Managing Director Reid advised that a Road Commission employee recently received a ticket from the State of Michigan's Motor Carrier Division while operating a tandem-axle Road Commission vehicle because it was determined that the underbody blade resulted in the vehicle being over width and, as a result of axle spacing, the vehicle was over weight. Dr. Reid shared a copy of a memo from General Superintendent Lloyd Lambert reviewing the matter. A staff person will accompany the employee to the meeting with the magistrate.

Dr. Reid advised that the Delta Dental rates would be up 10.9% beginning in 2007.

Dr. Reid announced that the TU Avenue culvert over the Austin Lake Drain Outlet is in and the road is open to traffic. Because of the time of the year, paving will be completed next spring. In

addition, the work to replace two culverts on OP Avenue between 34th Street and 36th Street should soon be complete and that road will be open shortly.

Managing Director Reid advised that at the July 25, 2006, meeting, the Board agreed to provide and install a street sign for Stadium Parkway and a STOP sign for Stadium Parkway for traffic entering Stadium Drive at a cost of \$100 to Oshtemo Township if Stadium Parkway did not become a public road within 90 days. The 90 days have passed and an invoice for \$100 has been issued to the township for the signs.

Commissioner Youngs shared his disappointment with the tactics of the opposition resulting in County Commissioners Robert Brink and Joe Van Bruggen being voted out of office in the recent election. Mr. Youngs indicated his appreciation that the public transit proposal was passed.

Commissioner Maddox reported receiving several phone call about the signage for detours in connection with railroad crossing work being done on S Avenue in Pavilion Township. Reports to him indicated that the project was underway before signs were posted.

Chairperson Berkebile announced that he and Managing Director Reid would be meeting with Vicksburg Village Manager Matt Crawford to discuss a swapping of responsibility for snow removal activities on roads in the village, in a spirit of intergovernmental cooperation.

The meeting adjourned at 5:22 p.m.

November 28, 2006 – Local Roads contracts

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 28, 2006. The meeting was called to order at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid; Chief Engineer Tom Hohm; General Superintendent Lloyd Lambert; Comstock Township Supervisor Tim Hudson; Cooper Township Supervisor Jeff Sorensen; Schoolcraft Township Supervisor Don Ullsh; Rusty Stafford, manager for Globe Construction Company, and Fred Brucks, manager for Aggregate Industries.

The Board heard a report from the Township Supervisor's Sub-Committee on Roads.

Mr. Stafford and Mr. Brucks confirmed that paving work bid earlier in the year tends to have a lower price associated with the work. They confirmed that they use the Road Commission work as fill in for their work so the flexibility in scheduling the work is a consideration when bid prices are submitted. Mr. Brucks and Mr. Stafford also confirmed that the bid pricing during the year may hold steady or increase depending upon the workload the firm has at that time. They suggested that the first letting for the road commission projects should be in mid-to-late March rather than early April.

Items discussed during the meeting included:

- Should bids be handled by the entire county or some portion thereof (depending on the location of the projects) — the maximum divisions would probably be four,
- Allow unused yet obligated Participation Funds to be carried over to the future year without a signed contract,
- Would it be possible for the townships to develop a 3 to 5-year improvement program for local roads, and
- Would it be possible for townships to develop their current year program early in the year, such as February.
- Consider an earlier completion date than the current date of October 31,
- The ability of the townships to itemize the projects they wish to have accomplished.

The Township Supervisors Sub-Committee noted that there would be a meeting of the entire association on Friday, December 8, 2006, and a follow-up meeting was called for Thursday, December 14, 2006, at 7:30 a.m.

The meeting adjourned at 9:27 a.m.

November 28, 2006 – Wage Increase and MD Contract

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 28, 2006. Chairperson Berkebile called the meeting to order at 9:40 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid and Business Manager Daryl G. Perkins

The board reviewed the 2007 wage increase. Dr. Reid excused himself and the Board discussed the Managing Director's contract.

The meeting adjourned at 9:55 a.m.

November 28, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 28, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Assistant Engineer Phillip Czuk, Texas Township Supervisor Ron Commissaris, County Commissioner John Zull, MDOT Deputy Director Roberta Welke, Gull Lake Sewer & Water Authority Manager Richard Pierson, and six citizens.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved the agenda after moving discussion of the Crooked Lake Cove development to New Business and adding an item to consider rescheduling the meeting time for the December 12, 2006 regular meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the November 14, 2006, regular meeting, as amended.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the November 27, 2006, payroll and November 28, 2006, vendor accounts, as follows:

Payroll Account \$	112,235.76
Longevity Account	131,530.20
Vendor Account	<u>685,982.04</u>
\$	929,748.00

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A Notice of Letting of Drain Contract and Review of Apportionments for the Townline Drain in Galesburg was received from the drain commissioner, advising that bids for the project would be accepted on November 21, 2006, and a review of apportionments would be held at the Galesburg City Hall on November 30. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the Notice, referred it to file and directed staff to review the proposed action.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter and photograph were received from Edward Ihling expressing Mr. Ihling's continued appreciation that BC Avenue between M-43 and 34th Street, in Richland Township, was designated as a natural beauty road in 1989. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted Mr. Ihling's letter to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Thomas R. Tibble expressing concerns about the road surface condition and trees and brush too close to the road's edge on Nichols Road from north of Ravine Road to E Avenue. Mr. Tibble notes that it appears the uneven road surface is a result of utility hookups for numerous new homes in the area. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter to file and directed staff to follow up on Mr. Tibble's concerns.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted two letters from John S. Polasek, Director of the Bureau of Highway Department, advising that funding from the Local Jobs Today program had been awarded to the Kalamazoo County Road Commission for the 9th Street from Meridian Avenue to KL Avenue project and the 43rd Street, Q Avenue and 44th Street from R Avenue to the Village of Climax project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Berkebile asked the staff to prepare a news release regarding the awarding of the Local Jobs Today funding.

A letter was received from William Dundon, Kalamazoo County's finance director, regarding the single sum discount rate for the Kalamazoo County Employee's Retirement System. Mr. Dundon noted that, since inception of the single sum benefit, the discount rate used in the calculations has been less than the assumed investment rate of return and the system has been paying more cash to retirees than the amount set aside for this benefit. Mr. Dundon's letter reported that he planned to recommend to the Board of Commissioners in January 2007, that a modification to the System be approved, effective April 1, 2007, amending the Retirement Resolution to change Section 2 (p), and the definition of "Present Value". The change Mr. Dundon proposes should make the "single sum benefit option" cost neutral with the other benefit options. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter, directed staff to offer comments to Mr. Dundon's suggestion and to place the matter on the agenda of the next regularly scheduled Board meeting, with the possibility of extended benefits to Kalamazoo County Road Commission employees until May or June 2007.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Richard L. Pierson, of the Gull Lake Sewer & Water Authority, asked for details on the force main that would be involved in the G Avenue—37th Street to 39th Street project. It was noted that discussion on this project would be shared during the 2007-2011 Capital Improvement Plan public hearing scheduled later in the meeting.

On motion by Commissioner Berkebile, seconded by Commissioner Youngs, the Board approved and authorized the chairperson's signature on a local road contract with Prairie Ronde Township for X Avenue—70' east of 4th Street to 450' east of 4th Street, gravel installation.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved and authorized the following Prima-Facie traffic control orders:

Cooper Township

TCO 2006-1 — West D Avenue beginning 1,330 feet east of Douglas Avenue to 2,010 feet west of Douglas Avenue is posted at 45 MPH.

For the road to be posted at less than 45 MPH, the Michigan Vehicle Code requires not less than 30 vehicular access points and no more than 44 vehicular access points within 1/2 mile. This section of D Avenue has one vehicular access point for every 88 feet.

Texas Township

TCO 2006-2 — South 10th Street beginning at 75 feet north of West Q Avenue and ending at 3,325 feet north of West Q Avenue is posted at 45 MPH.

For the road to be posted at less than 45 MPH, the Michigan Vehicle Code requires not less than 30 vehicular access points and no more than 44 vehicular access points within 1/2 mile. This section of South 10th Street has one vehicular access point for every 88 feet.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile introduced discussion on the Crooked Lake Cove development in Texas Township, which received approval from the Texas Township Planning Commission on February 28, 2006, and from the Texas Township Board on March 13, 2006. However, the conditions placed on the development were unclear in the specified minutes and the Road Commission staff has had concerns about the road layout, especially as it relates to cul-de-sacs that extend eastward, not westward to the back of an existing development, and not allowing for a continuous road system in the development.

After considerable discussion, Chairperson Berkebile encouraged staff to work with the Texas Township Planning Commission and Texas Township Board to move forward with the development. Texas Township Supervisor Commissaris agreed to clarify the conditions placed on the development by the township.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board rescheduled the December 12, 2006, 3:30 p.m. regular meeting to December 12, 2006 at 7:30 a.m., due to scheduling conflicts.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile opened the public hearing on the proposed 2007 Budget. Mr. Commissaris inquired into apparent discrepancies between the budget's working copy and the form prepared in accordance with P.A. 51. Hearing no other comments, motion was made by Commissioner Berkebile, seconded by Commissioner Maddox, to close the public hearing on the 2007 Budget.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile opened the public hearing on the proposed 2007-2011 Primary Road Capital Improvement Plan. Chief Engineer Hohm reviewed and the Board discussed various projects for the five-year period.

One citizen expressed possible concerns for safety services to homes on the south side of the 35th Street Bridge over the Kalamazoo River during the proposed 2008 project to replace the bridge and asked for more information on the 38th Street—MN Avenue to Climax Drive project.

Southwest Region Engineer Roberta Welke expressed appreciation for the cooperative efforts of the Road Commission staff working with the MDOT to allow detour routes on KCRC roads during MDOT construction projects and rearranging the scheduling of Road Commission projects to coincide with MDOT projects. Ms. Welke advised that the Road Commission staff was helpful with details on the upcoming 2007 project at the intersection of M-89, M-43 and C Avenue. She also advised that Road Commission staff worked with MDOT staff to coordinate plans for the Parkview Avenue project that is scheduled for the 2008 construction season.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board closed the public hearing on the 2007-2011 Primary Road Capital Improvement Plan.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Dr. Reid shared a copy of the retirement system quarterly report prepared by Finance Director Bill Dundon, which revealed the Retirement System Fund continues to enjoy asset growth.

Dr. Reid shared a copy of a letter from Attorney Stephen Denenfeld regarding the environmental aspects of road right-of-way acquisition.

Managing Director Reid shared a memo from the Chief Engineer Hohm regarding the apportionments for the Austin Lake Outlet Drain, which revealed the Road Commission's share would be approximately \$20,000.

Managing Director Reid reported the night crew began winter operations on November 27.

Dr. Reid announced that interviews with prospective candidates for the District C road commissioner position would be held on December 12, at 2:30 p.m. at the County Board Office.

Commissioner Berkebile asked for an update on discussions with the village of Vicksburg concerning a possible exchange of plowing services. Dr. Reid advised that, because the roads under consideration are being plowed by snowplow contractors and there is a guarantee of hours to such drivers, there might not be any savings to the Road Commission to exchange snowplow areas. Dr.

Berkebile noted that the village officials had made the offer to “barter” services in exchange for the change in plowing services. Commissioner Maddox expressed concerns about possible liability issues. Mr. Berkebile directed staff to continue to review the matter.

County Commissioner John Zull thanked Deputy Director Roberta Welke for her comments about the cooperative relationship between the MDOT and the KCRC. Mr. Zull also thanked Commissioner Youngs for the time he has served on the Board of County Road Commissioners of Kalamazoo County, noting that Mr. Youngs has made significant contributions to the Road Commission.

The meeting adjourned at 5:05 p.m.

December 4, 2006 – MD Contract review

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, December 4, 2006. Chairperson Berkebile called the meeting to order at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Attorney Steven Denenfeld and Business Manager Daryl G. Perkins

The board reviewed proposed language in the Managing Director's contract.

The meeting adjourned at 8:25 a.m.

December 5, 2006 – Association of Southern Michigan Road Commissions

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Radisson Plaza Hotel, 100 W. Michigan, Kalamazoo, Michigan, on December 5 and 6, 2006.

The purpose of the meeting was to attend the Association of Southern Michigan Road Commissions Annual Conference.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, Business Manager Daryl Perkins, and approximately 200 other local and state officials

The conference concluded at 11 a.m. on December 6, 2006.

December 6, 2006 – 9th Street project

A special meeting of the Board of County Road Commissioners was held at the Oshtemo Township Hall, 7275 West Main Street, on Wednesday December 6 at 7:30 P.M. Chairperson Berkebile called the meeting to order at 7:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox
Absent: Reed J. Youngs

Also present: Managing Director Ronald E. Reid; Traffic Services Director John Byrnes; Chief Engineer Thomas J. Hohm; Oshtemo Township Clerk Deb Everett, Trustee Jim Grace, Trustee Neil Sikora, Planning Director Jodi Stefforia, and Planner Mary Lynn Bugge; Marc Elliott of Prein and Newhof; DLZ project staff members Ronald Woolfe, Adrian Stroupe, Kyle Kopper, and Jay DuBois; and eight citizens.

After introductions, Chairperson Berkebile stated that the purpose of the meeting was to provide information and answer questions about the project to widen 9th Street from Meridian Avenue to KL Avenue from two to three lanes and to replace the 9th Street Bridge over the Amtrak Railroad.

Following introductory comments, which included an update of the project, several questions were answered. After all questions and comments were addressed, Chairperson Berkebile invited those attending to review the project plans.

Chairperson Berkebile thanked those who attended the meeting.

The meeting adjourned at 9 p.m.

December 12, 2006

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, December 12, 2006. Chairperson Berkebile called the meeting to order at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs (arriving at 7:35 a.m.)

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Assistance Engineer Phillip Czuk, Ross Township Supervisor Jeff Bither, Rich Pierson of the Gull Lake Sewer and Water Authority, and six citizens.

The board accepted the agenda as presented.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of the November 28, 2006, meeting to review local road contracts, as amended.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved the minutes of the November 28, 2006, meeting to discuss the wage increase and the managing director's contract; the November 28, 2006, regular Board meeting; the December 4, 2006, meeting to review the managing director's contract; the December 5 and 6, 2006, meetings to attend the Association of Southern Michigan Road Commissions annual conference; and the December 9, 2006, 9th Street project informational meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and signed the December 11, 2006, payroll and December 12, 2006, vendor accounts, as follows:

Payroll Account \$	121,553.97
Vendor Account	<u>380,498.07</u>
\$	502,052.04

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Rich Pierson, on behalf of the Gull Lake Sewer and Water Authority (Authority). Mr. Pierson's letter includes a proposed agreement, prepared by the Authority, between the Kalamazoo County Road Commission and the Gull Lake Sewer and Water Authority for the relocation of a forcemain as part of the G Avenue Bridge Replacement project, limiting the costs of the relocation to an amount of \$55,000.00 to be covered by the Authority.

Chairperson Berkebile emphasized the importance of a cooperative and coordinated effort to resolve the issues regarding the forcemain requirements of the G Avenue project. Mr. Berkebile stated that the Authority must be responsive and responsible for the relocation costs.

Mr. Pierson spoke about his letter and the November 22, 2006, plan proposed to the Road Commission. Mr. Pierson stated that the Authority's proposal was viewed as fair by the Michigan Department of Transportation.

Mr. Wheat, Engineer for the Authority, described the relocation process and provided information on how the price of the relocation was determined. Mr. Wheat expressed a concern about the potential for unbalancing the bid, by bidding higher prices for the early items one of which is the forcemain sewer relocation. Mr. Wheat confirmed that the \$55,000 cost is based on quotes from local contractors.

Mr. Hohm stated that another option under consideration would be a separate bid for the forcemain sewer work, as there would be better control of the work. There would be a potential savings in this approach, as it would eliminate a prime contractor's markup.

Director Reid provided the basis for the current road and bridge design plan, which was to make an appropriate safety improvement while avoiding the expense of additional right-of-way, home relocations and wetland mitigation.

The board asked about liability issues and Chief Engineer Hohm responded that the Contractor is responsible for insurance that would hold the Road Commission harmless against any claims resulting from the Contractor's work operation.

Vice Chairperson Maddox proposed that the work be added as an alternate to the Road Commission's project with the Authority to be responsible for 100 percent of the costs.

The Board agreed to accept the task of coordinating the relocation design with the road and bridge construction plans and to administer the construction engineering, with the Authority to be responsible for the forcemain relocation costs. The Authority would be contacted for all field reviews and any necessary approvals.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized staff to arrange a contract by December 20, 2006, formalizing the details of an agreement that the Gull Lake Sewer and Water Authority would cover 100% of the costs to relocate the forcemain as part of the G Avenue Bridge Replacement project, in order for the project to stay on the February 2007 MDOT bid letting schedule.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Texas Township Supervisor Ronald Commissaris confirming that the Texas Township Planning Commission and Texas Township Board of Trustees have granted tentative approval for the proposed development of Crooked Lake Cove in Texas Township. Dr. Reid advised that a letter had been sent to the developer indicating that the preliminary plans for the Crooked Lake Cove project have been approved. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter from Mr. Commissaris and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Prairie Ronde Township Supervisor Tom Swiat requesting that any additional Prairie Ronde Township Participation Funds available in 2006 be added to the recently approved contract for work on X Avenue. On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved the request and referred Mr. Swiat's letter to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile asked Vice Chairperson Youngs to act as Chair for the next agenda item. Mr. Berkebile advised that, although he has no financial gain associated with a Construction Change Order with Trans Tech Electric LP, he is employed by Consumers Energy and he is abstaining from the discussion and vote on this matter.

A memo was received from Traffic Engineer Allan Galicia explaining the need for Construction Change Order No. 1 for an increase in the cost of work on the South 9th Street at Beatrice Drive intersection project. Dr. Reid noted that changes to the Road Commission's operational practices would be made to avoid the timing problem for change orders for such work in the future.

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the board approved and authorized the vice chairperson's signature on Construction Change Order No. 1, with Trans Tech Electric LP, for a \$15,267 (24%) increase in the cost of traffic signal work associated with the South 9th Street at Beatrice Drive intersection.

Carried by the following vote:

Aye: Reed J. Youngs, Jeffrie M. Maddox

Abstain: Dennis J. Berkebile, due to any possible conflict of interest

Vice Chairperson Maddox returned the gavel to Chairperson Berkebile.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the Kalamazoo County Road Commission's participation in the Michigan County Road Commission Self Insurance Pool's optional traffic signal insurance coverage program.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved the following letter to County Finance Director Bill Dundon following Mr. Dundon's November 17 letter regarding the single-sum discount rate change for the Kalamazoo County Employees Retirement System.

December 12, 2006

Mr. William Dundon
Kalamazoo County Finance
201 West Kalamazoo Avenue
Kalamazoo, MI 49007

Dear Mr. Dundon:

At their meeting of November 28, 2006, the Board of County Road Commissioners of Kalamazoo County received your letter containing information regarding the proposed change in the formula calculation of lump sum benefits for retirees. The Board appreciates your leadership in addressing this issue.

In order to allow additional time for the transition, the Board respectfully requests that the date of June 1, 2007, be used for the road commission group. A high percentage of our employees (19%) are eligible and may choose to retire before the change

Since road commission employees are already segregated from the other component units of the retirement system, a different implementation date, hopefully, will not cause the system any difficulty.

Thank you for the advance notice and information provided to us. The opportunity to consider the impact of the change on the road commission is greatly appreciated.

Sincerely,

Ronald E. Reid, Managing Director

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved the Agricultural Commodity permit to move agricultural products in Kalamazoo County as provided for by the Michigan Vehicle Code.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized signatures on the cover sheet for the 38th Street from MN Avenue to Climax Drive improvement project.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the following regarding the Cooper Meadows Site Condominium in Cooper Township:

1. The chairperson's signature was authorized on a drainage agreement with Cooper Meadows, LLC, a Michigan limited liability company, whose address is 6312 Stadium Drive, Kalamazoo, Michigan 49009 ("Cooper"), and the Board of County Road Commissioners of Kalamazoo County, Michigan, a municipal corporation organized under the laws of the State of Michigan, whose address is 3801 E. Kilgore Road, Kalamazoo, Michigan 49002 ("Road Commission"), for the construction of an area for storm/surface water retention in connection with the Cooper Meadows Site Condominium in Cooper Township.

2. The Board accepted a warranty deed from Cooper Meadows, LLC, a Michigan limited liability company whose address is 6312 Stadium Drive, Kalamazoo, Michigan 49009, for public road rights-of-

way on British Street, Camden Way, Durham Street, Liverpool Avenue, Rapids Way Street, and St. Luke Avenue, which are part of the Cooper Meadows Site Condominium in Cooper Township.

3. The board accepted a temporary easement from Cooper Meadows, LLC, a Michigan limited liability company whose address is 6312 Stadium Drive, Kalamazoo, Michigan 49009, for cul-de-sac turnaround purposes for the Cooper Meadows Site Condominium in Cooper Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the following regarding the Northgate Subdivision Condominiums in Kalamazoo Township:

1. The chairperson's signature was authorized on a drainage agreement with West Peak Development, L.L.C., ("West Peak"), a Michigan limited liability company, whose address is 2186 E. Centre Street, Portage, Michigan 49002, and the Board of County Road Commissioners of Kalamazoo County, Michigan, a municipal corporation organized under the laws of the State of Michigan, whose address is 3801 E. Kilgore Road, Kalamazoo, Michigan 49002 ("Road Commission"), for the construction of an area for storm/surface water retention in connection with the Northgate Subdivision Condominiums in Kalamazoo Township.

2. The Board accepted a warranty deed from West Peak Development, L.L.C., ("West Peak"), a Michigan limited liability company, whose address is 2186 E. Centre Street, Portage, Michigan 49002, for public road rights-of-way on Carsten Avenue, Edling Drive, Piedmont Drive, and Ashby Lane, which are part of a development known as the Northgate Subdivision Condominiums in Kalamazoo Township, and recorded as document 2006-054508 at the Kalamazoo County Register of Deeds office.

3. The board accepted a temporary easement from West Peak Development, L.L.C., ("West Peak"), a Michigan limited liability company, whose address is 2186 E. Centre Street, Portage, Michigan 49002, for cul-de-sac turnaround purposes for the Northgate Subdivision Condominiums in Kalamazoo Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the Board approved and authorized the following traffic control orders:

Cooper Township, Section 30

- TCO 1572 requires eastbound Camden Way Avenue traffic to STOP for North 14th Street traffic
- TCO 1573 requires northbound British Street traffic to STOP for West E Avenue traffic
- TCO 1574 requires westbound Camden Way Avenue traffic to STOP for Rapids Way Street traffic
- TCO 1575 requires eastbound Liverpool Avenue traffic to STOP for Rapids Way Street traffic
- TCO 1576 requires southbound British Street traffic to STOP for St. Luke Avenue traffic

Kalamazoo Township, Section 5

- TCO 1577 requires northbound Ashby Street traffic to STOP for Carsten Avenue traffic
- TCO 1578 requires northbound Edling Drive traffic to STOP for Carsten Avenue traffic
- TCO 1579 requires westbound WB Carsten Avenue traffic to STOP for Nichols Road traffic
- TCO 1580 requires southbound Ashby Street traffic to STOP for Edling Drive traffic

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized acceptance of the following plats, roads, road extensions, and temporary turn-arounds into the county public road system:

Plats:

- Meadowood Estates No. 2, Section 5, Comstock Township
- Heritage Pines, Section 19, Oshtemo Township
- Tuscany, Section 30, Oshtemo Township
- Woodbrook East No. 1, Sections 25 and 36, Prairie Ronde Township
- Woodside Hills, Sections 5 and 6, Richland Township
- Engelwood Estates No. 4, Sections 21 and 22, Richland Township
- Mystic Crossings, Section 4, Texas Township

Maplewood Farms No. 2, Section 6, Texas Township
Rudgate Meadows No. 2, Section 12, Texas Township
Rudgate Ridge, Section 12, Texas Township

Roads:

Fawn Avenue, Section 7, Kalamazoo Township, from Sagebrush Street east 321 feet to Long Leaf Street

Long Leaf Street, Section 7, Kalamazoo Township, from Sagebrush Street east and north a total of 1,211 feet to Fawn Avenue

Sagebrush Street, Section 7, Kalamazoo Township, from Grand Prairie Road north 443 feet to Long Leaf Street

Lexy Lane, Section 14, Oshtemo Township, from 9th Street to 1,115 feet easterly

Murphy's Circle, Section 14, Oshtemo Township, from Lexy Lane to 423 feet southerly

Bingham Avenue, Section 22, Texas Township, from Petoskey Street east 946 feet to Charlevoix Street

Northport Avenue, Section 22, Texas Township, from Charlevoix Street to 1,159 feet west

Road Extensions:

Silverton Avenue, Section 5, Comstock Township, from west line of plat of Meadowood Estates No. 2 west 132 feet to east line of plat of Wildwood Hills No. 14

Sagebrush Street, Section 7, Kalamazoo Township, from south line of plat of Grand Prairie Estates No. 6 south 262 feet to Fawn Avenue

Belle Street, Section 14, Oshtemo Township from 523 feet south of Mickey's Trail southerly 274 feet to Lexy Lane

Mauri's Lane, Section 14, Oshtemo Township, from 443 feet south of Mickey's Trail south 283 feet to Lexy Lane

Murphy's Trail, Section 14, Oshtemo Township, from 443 feet south of Mickey's Trail south 283 feet to Lexy Lane

Charlevoix Street, Section 22, Texas Township, from south line of plat of Texas Heights No. 6 south 495 feet to Northport Avenue

Petoskey Street, Section 22, Texas Township, from south line of plat of Texas Heights No. 6 to 661 south

Temporary Turn-arounds:

Haven Way, Section 19, Oshtemo Township, along the south 140 feet of the east and west right-of-way lines

Mirabella Avenue, Section 30, Oshtemo Township, along the east 140 feet of the south right-of-way line

Silvermaple Street, Section 5, Richland Township, from north line of plat of Woodside Hills to 140 feet north

Annandale Drive, Section 12, Texas Township, from southerly line of plat of Rudgate Ridge to 144 feet south

Cypress Bay Drive, Section 12, Texas Township, from north line of plat of Rudgate Meadows No. 2 to 165 feet north

Southwind Street, Section 12, Texas Township, from north line of plat of Rudgate Meadows No. 2 to 155 feet north

Petoskey Street, Section 22, Texas Township, along the south 133 feet of the west right-of-way line

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adopted the Primary Road 2007-2011 Capital Improvement Plan, as of December 12, 2006.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

The Board received the non-contract compensation report from Business Manager Perkins and discussed the recommendation in considerable detail. Of major concern to the Board is the increasing cost of employee health care benefits.

Commissioner Maddox suggested that the staff look at different ways of calculating the wage increase for non-contract employees. He noted that with the current choices of comparison, the amounts used for discussion purposes essentially compare "apple to oranges", i.e., for-profit organizations with the

road commission's non-profit status. Also, the increased cost of retirement and health care benefits to employees puts an extra burden on the Kalamazoo County Road Commission. Mr. Maddox noted that the general County of Kalamazoo wage increase was 2%.

Commissioner Youngs suggested that road commissions seek an alternate way of funding health care benefits, such as receiving greater Michigan County Road Commission Self-Insurance Pool and County Road Association Self-Insurance Fund funds. Mr. Youngs emphasized maintaining health care benefits to employees.

It was also suggested that wage increase discussions be conducted at the beginning of next year's budget review process.

Following discussion, motion made by Commissioner Berkebile, seconded by Commissioner Maddox, to authorize a 2% increase to the wage rate and to eliminate the current vision coverage resulting in a 2.25% increase for non-contract employees effective with the first pay of 2007.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox

Nay: Reed J. Youngs

At the beginning of the discussions on the 2007 Budget, Managing Director Reid expressed regret for any unintentional confusion with the Cash Balance figures presented in budget reviews over the last several meetings. He noted that the Act 51 requirements necessitate the inclusion of bookkeeping entries that do not reflect cash. Dr. Reid noted that included in the most recent version of the proposed 2007 budget is the provision for making Other Post Employment Benefits (OPEB) payments and the addition of Nichols Road from M-43 to Alamo Avenue as a 2007 primary road project.

Chairperson Berkebile asked that figures be presented more up-to-date with the current timing of the budget analysis and budget discussions in December 2006 should include actual figures of funds paid out as of that date.

Commissioner Maddox requested that Participation Funds be increased \$50,000, for a total of \$950,000, allowing the townships to maximize the funds available to them in 2007. If the Par Funds are not fully matched, the balance will be rolled back into Primary Road costs. It was noted that the Budget figures for some categories are too high, although it was acknowledged that actual costs are difficult to predict.

Further discussion on the 2007 Budget was postponed until the December 26, 2006 meeting.

Managing Director Reid shared that the Kalamazoo Area Transportation Study Technical Committee tentatively approved federal funding for two Road Commission requested local road safety projects in 2008: the D Avenue at 14th Street intersection and the Drake Road at Stonebrook Street intersection. In addition, Federal Rural Safety Funds may be available for a safety project on West VW Avenue between 14th Street and 18th Street.

Dr. Reid advised that staff attended the Townline Drain day of review of apportionments, as held by the Kalamazoo County Drain Commissioner and it appears the Road Commission's assessment would be approximately \$750.00.

Dr. Reid shared a copy of the Statement of Comparative Receipts and Distributions for the Michigan Transportation Fund for the month and year ended October 31, 2006, which revealed distributions for the month were up 4.6% but overall for the year it is down .2 of 1%.

A copy of the tentative meeting schedule for 2007 was presented to the Board. By consensus, the Board moved the regularly scheduled December 25, 2007, meeting to Wednesday, December 26, 2007.

Chairperson Berkebile noted that, however each person chooses to celebrate this time of year, Mr. Berkebile wished peace and joy to all.

The meeting adjourned at 9:30 p.m.

December 12, 2006

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners was held at 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, on Tuesday, December 12, 2006. The meeting began at 2:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox,
Absent: Reed J. Youngs

Also attending: County Commissioners and key County Board administrative staff.

The purpose of the meeting was to attend the interview process of prospective Kalamazoo County Road Commission candidates by the County Board of Commissioners.

The meeting adjourned at 4:20 p.m.

December 13, 2006 – Orientation of county com

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the road commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, December 13, 2006. The meeting was held to introduce newly elected County Commissioners to the Kalamazoo County Road Commission. The meeting began at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox,
Absent: Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Commissioner-Elect John Nieuwenhuis and Commissioner-Elect Leroy Crabtree.

Topics presented included an overall perspective on road commissions, the Michigan Transportation Fund, road and equipment maintenance issues, traffic matters, and concluded with a tour of the facility.

The meeting adjourned at 9 a.m.

December 14, 2006 – Local roads contracts

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, December 14, 2006. The meeting was called to order at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, General Superintendent Lloyd Lambert, Comstock Township Supervisor Tim Hudson and Schoolcraft Township Supervisor Don Ulsh.

The Board heard a report from the Township Supervisor's Sub-Committee on Roads.

The township supervisors reported that:

- The townships are willing to commit to Hot Mix Asphalt (HMA) paving projects by late February of each year,
- The townships are willing to give authority to the Road Commission to seek HMA paving bids based on the estimates prepared by the Road Commission with the local road contract to be submitted to the Road Commission by mid-March, and
- The townships are willing to enter into local road contracts with the Board that will include language for the Board to be authorized to proceed with the award of the bids to the successful bidder unless advised in writing (by the appropriate township official by no later than the day before the Board meeting and based on criteria to be developed) not to make the award to the bidder.

The Board noted that:

- The Board is willing to bid the local road HMA paving work by late March,
- The Board is willing to allow a township to carry-over the amount of obligated yet unspent (because the project costs were less than provided for in the local road contract) local road participation funds to the following year. These carry-over funds are to be used first in that following year,
 - The Board is willing on a case-by-case basis to consider a written request from the township to carry-over unobligated local road participation funds to the following year, and
 - The Board will include proposed changes to the local road participation fund program as an agenda item for its next regular meeting of December 26, 2006

The township supervisors and the Board expressed appreciation for the discussion and actions that will improve the process of undertaking local road projects.

The meeting adjourned at 8:45 a.m.

December 26, 2006

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, December 26, 2006. Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Road Commissioner-elect Kent L. McCauley, Accountant Diane DeWaters, and three citizens.

The board accepted the agenda as presented.

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the board approved the minutes of the December 12, 2006, 7:30 a.m. rescheduled regular meeting; the December 12, 2006, 2:30 p.m. special meeting to attend the County Board of Commissioners' meeting; the December 13, 2006, 7:30 a.m. meeting with newly-elected county commissioners; and the December 14, 2006, 7:30 a.m. meeting to review local road contracts.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the December 21, 2006, payroll and December 26, 2006, vendor accounts, as follows:

Payroll Account \$	115,003.43
Vendor Account	<u>547,388.72</u>
\$	662,392.15

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved expense reports for Chairperson Dennis J. Berkebile, Vice Chairperson Jeffrie M. Maddox, Member Reed J. Youngs, and Managing Director Ronald E. Reid.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

A letter was received from Climax Township Clerk Scott Torrance expressing appreciation to the Board for the work the Road Commission has accomplished in Climax Township and requesting that the township be allowed to carry \$8,100 in local road project costs until April 1, 2007. On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved the request to carry over not more than \$8,100 in local road project costs until April 1, 2007 and referred Mr. Torrance's letter to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on the following local road contracts:

Charleston Township

38th Street—1 mile north of M-96 to 1.97 miles north of M-96, Chip Seal.

Comstock Township

28th Street from H Avenue to Cade Avenue, HMA Overlay.

Kalamazoo Township

Olney Street from Gorham Lane to Nichols Road, HMA Overlay.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Youngs, the Board approved and authorized the Chairperson's signature on the following two resolutions in support of applications for 2008 Federal Local Safety Grant funds for the following intersection projects:

West D Avenue and 14th Street in Cooper Township

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Highway Safety Funding for safety improvements on the sated and local road systems; and

WHEREAS, the Kalamazoo County Road Commission has identified a safety improvement project on West D Avenue and 14th Street in Cooper Township, and West D Avenue and 14th Street are public roads under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of adding left turn lanes to West D Avenue and replacing the flasher signal with a full control traffic signal with left-turn phase; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway safety project, is prepared to have the project developed for construction letting by spring of 2008;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Highway Safety Project Fund application to secure Federal funding for this safety improvement project on West D Avenue and 14th Street intersection; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Safety funds and agrees to provide the necessary local match funds required for the Highway Safety Project Fund and agrees to continue maintenance of the facility.

Drake Road and Stonebrook Avenue in Oshtemo Township/City of Kalamazoo

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Highway Safety Funding for safety improvements on the state and local road systems; and

WHEREAS, the Kalamazoo County Road Commission has identified a safety improvement project on Drake Road and Stonebrook Avenue, and Drake Road and Stonebrook Avenue are public roads, with Drake Road aligned on the jurisdictional boundary of Oshtemo Township and the City of Kalamazoo; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of adding left signal phase to Drake Road, adding a split phase for Stonebrook Avenue and replacing the existing signal with a fully actuated traffic signal with left-turn phases; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway safety project, and in cooperation with the City of Kalamazoo is prepared to have the project developed for construction letting by spring of 2008;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Highway Safety Project Fund application to secure Federal funding for this safety improvement project on Drake Road and Stonebrook Avenue intersection; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Safety funds and agrees to provide three quarters of the necessary local match funds required for the Highway Safety Project Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Maddox, the Board approved and authorized the Chairperson's signature on the following resolution supporting an application for 2007 High Risk Rural Road funds for improvements to VW Avenue from 14th Street to 18th Street in Schoolcraft Township.

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Highway High Risk Rural Road Funding for safety improvements on the state and local road systems, and the Michigan Department of Transportation is soliciting new candidate project applications for the High Risk Rural Road (HRRR) Program; and

WHEREAS, the Kalamazoo County Road Commission has identified an improvement project on VW Avenue from 14th Street to 18th Street in Schoolcraft Township, and VW Avenue is a public road; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of widening the roadway to allow for a standard shoulder; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway HRRR project, is prepared to have the project developed for construction letting by summer of 2007;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Highway HRRR project application to secure Federal funding for this safety improvement project on VW Avenue from 14th Street to 18th Street; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for HRRR Funds and agrees to provide the necessary local match funds required for the HRRR Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Mr. Oleksiy Portyanko addressed the Board regarding his request for a variance to the Board's driveway policy that would allow him to construct a driveway on Manitou Avenue, which is a stub road. Mr. Portyanko shared photographs and drawings of his property at 8324 Petoskey Street at Manitou Avenue in Texas Township. He noted that he believes the entrance on Manitou Avenue would be safer than an entrance on Petoskey Street. Managing Director Reid advised that Inspector Joseph Stark had notified Mr. Portyanko that Board policy does not allow for construction of a driveway on a stub road and had issued a driveway permit in October 2006 for Petoskey Street. After considerable discussion, motion made by Commissioner Berkebile, seconded by Commissioner Youngs to deny the request of Mr. Oleksiy Portyanko for a variance to the Board's driveway policy and to require that the driveway be constructed as approved in the permit issued to him on October 3, 2006. Commissioner Maddox noted he would abstain, as Mr. Portyanko is a customer of his business.

Carried by the following vote:

Aye: Dennis J. Berkebile, Reed J. Youngs

Abstain: Jeffrie M. Maddox

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and accepted a general easement and right-of-way from Robert and Alice Duncan, husband and wife, owners of Lot 8 of the Plat of Plainview, more commonly known as 2651 Plainview Street, Kalamazoo, MI 49009, to be used to construct a turn-around area for Road Commission routine road maintenance purposes, and recorded as document 2007-000446 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the following policy, as amended:

LOCAL ROAD PARTICIPATION FUND

It is the policy of the Board of County Road Commissioners of Kalamazoo County (Board) to provide for and have requirements for its Local Road Participation Fund. Annually, the Board shall determine, in accordance with its budget, the amount of participation funds to be made available to the townships for use on local road preservation-structural improvement (including special assessment), preventive maintenance and construction projects. Each township, in order to receive local road participation funds, must match the funds on a dollar-for-dollar basis. The source of the township's matching money may be from its own funds, property owners' special assessment contributions, or unique private/public contributions. Eligible local road preservation-structural improvement, preventive maintenance, and construction projects include such activities as installation of dry wells, significant storm sewer improvements, chip seal, hot mix asphalt (HMA) overlays, and road reconstruction activities.

The Board's allocation for use by the townships is to be on the same basis that local road fund money is distributed to the Board from the Michigan Transportation Fund. The Road Commission is to notify each township of the amount of participation funds available for its use by January 20.

To encourage the bidding of HMA paving work early in the construction season, interested townships must provide notice to the Board by February 28 to bid the HMA work and that the township will execute a local road contract for the HMA work that is to be received by the close of business on March 15 by the Board's business office. If March 15 falls on a Saturday or a Sunday, the following Monday is the due date. The local road contracts with the Board will include language that authorizes the

Board to proceed with the award of the bids to the lowest responsive and responsible bidder unless advised in writing (by the appropriate township official by no later than the day before the Board meeting) that due to the cost of the project with overhead exceeds the local road contract by 10% and not to make the award to the bidder. The Board plans to open bids for the HMA paving work by late March.

Each township must obligate its portion of the participation funds with signed specific local road project contract(s) based on estimates prepared by the Road Commission, which have been received by the Road Commission's business office by the close of the business day on May 15. If May 15 falls on a Saturday or a Sunday, the following Monday is the due date. Any participation funds not obligated by the close of the business day by the due date will be reallocated to the Board's primary road fund.

If a township's local road project final billing(s) is less than the contract amount, the township may use its remaining obligated yet unspent participation funds on another local road project or may apply it to a new local road project during that year, if time and weather permits, or will be allowed to carry the amount over to the following year with the provision that the carryover funds will be used first in that following year.

Participation funds that are not obligated will be carried over to a subsequent year only with a specific project and a written agreement with the Board. Such agreements will be made only under very special circumstances.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Youngs, seconded by Commissioner Berkebile, the board approved the transfer of up to 30% of the 2006 primary road Michigan Transportation Fund revenue, as needed to balance the local road fund deficit.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adopted the 2006 Amended Budget Resolution:

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves and adopts the following amended budget for the calendar year 2006:

Revenue:

Intergovernmental	
Michigan Transportation Fund	13,100,000
Economic Development Fund	(13,799)
Township	1,050,000
Federal	1,644,860
Local Bridge	880,000
Cities	295,000
Interest	160,000
Other	<u>750,000</u>
Total Revenue and Other Sources	17,866,061

Expenses:

Preservation –Structural Improvement, Preventive and Routine Maintenance	17,306,934
Administration	1,031,775
Capital Outlay	<u>1,237,500</u>
Sub-total	19,576,209

(Over) or Under Allocation

Equipment Expense	(7,050)
Depreciation	<u>(725,000)</u>
Total Expenditures and Other Uses	18,844,159

Budgeted Net Revenue or Net (Expenditures) (978,098)

Budgeted Fund Balance for 31 December 2005 5,565,339

Budgeted Fund Balance for 31 December 2006 4,587,241

Be it further resolved, that this resolution shall be known as the amended General Appropriations Act for the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board adopted the 2007 budget resolution:

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves and adopts the following budget for the calendar year 2007:

Revenue:

Intergovernmental		
Michigan Transportation Fund	13,000,000	
Economic Development Fund	72,000	
Township	950,000	
Federal	3,087,000	
Local Jobs Today	434,000	
Local Bridge	0	
Cities	0	
Interest	150,000	
Other	<u>750,000</u>	
Total Revenue and Other Sources		18,443,000

Expenses:

Preservation –Structural Improvement, Preventive and Routine Maintenance		19,954,578
Administration	1,170,575	
Capital Outlay	<u>673,700</u>	
Sub-total	21,798,853	
(Over) or Under Allocation		
Equipment Expense	(139,850)	
Depreciation	<u>(720,000)</u>	
Total Expenditures and Other Uses		20,939,003

Budgeted Net Revenue or Net (Expenditures) (2,496,003)

Budgeted Fund Balance for 31 December 2006 4,587,241

Budgeted Fund Balance for 31 December 2007 2,091,238

Be it further resolved, that this resolution shall be known as the General Appropriations Act for the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox, Reed J. Youngs

Chairperson Berkebile noted that 2006 was a productive year with more than 95% of the goals achieved. Mr. Berkebile thanked his fellow commissioners, the staff and the community for meeting the challenge to improve the process.

Commissioner Maddox noted he plans to contact each township supervisor in his district to encourage them to submit their local road projects early in the bidding process and urged his fellow commissioners to do the same for the township supervisors in their districts.

The Board discussed the following upcoming conferences/seminars:

- Michigan Townships Association Conference, January 23-26, 2007
- Upper Peninsula Road Builders Meeting, February 8-9, 2007
- Southwestern Council Meeting, February 12, 2007
- National Association of Counties Legislative Meeting, March 3-7, 2007
- CRAM Highway Conference, March 6-8, 2007

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adopted the following resolution:

WHEREAS, Reed J. Youngs has served as a member of the Board of County Road Commissioners of Kalamazoo County since January 1, 2001; and

WHEREAS, Reed was elected as the Vice Chairperson of the Board in May 2001 and continued to serve in that capacity through 2002 and then again for the year of 2005, and was elected as the Chairperson of the Board for the years of 2003 and 2004; and

WHEREAS, Reed during his tenure has served with distinction as the Road Commission's delegate to the Kalamazoo Area Transportation Study Policy Committee, the Kalamazoo County Environmental Health Advisory Committee, and the Kalamazoo County Parks Commission; and

WHEREAS, Reed served with distinction as a member of the Michigan Department of Transportation's Funding Action Team; and

WHEREAS, Reed's term expires December 31, 2006, and he has determined to not seek another term as a Kalamazoo County Road Commissioner in order to pursue other interests including his family, civic and work assignments.

NOW, THEREFORE BE IT RESOLVED, that on this 26th day of December 2006, that Reed J. Youngs be officially recognized and appreciated for his dedication and outstanding leadership over the past six years; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that Reed J. Youngs be bestowed the title of Road Commissioner Emeritus of the Board of County Road Commissioners of Kalamazoo County with all of the rights and privileges thereto; and

NOW, THEREFORE BE IT FURTHER RESOLVED, that we wish Reed many years of health, happiness, and success and extend to him our deep respect and appreciation.

Carried by the following vote:

Aye: Dennis J. Berkebile, Jeffrie M. Maddox

Abstain: Reed J. Youngs

Managing Director Reid advised that the sanitary sewer issues associated with the G Avenue from 37th Street to 39th Street road and bridge project have been resolved. He noted that Gull Lake Sewer and Water Authority Director Pierson should be acknowledged and appreciated for his efforts to address the concerns of the Authority as well as those of the Road Commission.

Dr. Reid reported that staff has been working with the Rural Task Force #3 to secure funding for rural roads in Kalamazoo County for 2008-2011.

Commissioner Maddox expressed his thanks to Commissioner Youngs for his contributions to the Kalamazoo County Road Commission during the time he served on the Board.

Chairperson Berkebile expressed his appreciation to the commissioners and staff for their hard work to improve the functions of the Road Commission and encouraged them to continue to work together in the coming year. Mr. Berkebile also thanked Commissioner Youngs for his contributions during the six years of service he gave to the Road Commission.

Commissioner Youngs noted that the time he served on the Kalamazoo County Road Commission passed very quickly. He encouraged the Board and staff to continue to work together to improve the service to the Kalamazoo County community.

The meeting adjourned at 4:37 p.m.