

1/2/07

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 2, 2007. Commissioner Berkebile called the meeting to order at 7:30 a.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox, Kent L. McCauley (arriving at 7:35 a.m.)

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom Hohm, and Business Manager Daryl G. Perkins.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board elected Jeffrie M. Maddox as chairperson and Dennis J. Berkebile as vice chairperson of the Board of County Road Commissioners of Kalamazoo County for 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile,

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board scheduled regular board meetings at 3:30 p.m., every other Tuesday, beginning January 9, 2007, except that the regularly scheduled meeting of January 23, 2007, will be held at 7:30 a.m. and the December 25, 2007, meeting will be held on December 26, 2007, noting that the chairperson may call special meetings for other dates or times subject to need and to the open meetings act.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

Commissioner McCauley arrived at the meeting.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board designated Ronald E. Reid, managing director, as the individual to fulfill the statutory functions of clerk and superintendent.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board designated Thomas J. Hohm, chief engineer, to fulfill the statutory functions of county highway engineer.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved the following committee assignments:

Kalamazoo Area Transportation Study - Dennis J. Berkebile, delegate; Jeffrie M. Maddox, first alternate; and Ronald E. Reid, second alternate, Kalamazoo County Board of Commissioners Chairperson Jeffrie M. Maddox Kalamazoo County Council of Governments -Jeffrie M. Maddox, delegate; Ronald E. Reid, alternate, Kalamazoo County Environmental Health Advisory Committee - Kent L. McCauley, delegate; Jeffrie M. Maddox, alternate Kalamazoo County Parks Commission - Kent L. McCauley, delegate; Jeffrie M. Maddox, alternate, Kalamazoo County Coordinating Council - Dennis J. Berkebile Intergovernmental Geographic Information System Coordination Council Dennis J. Berkebile, delegate; Jeffrie M. Maddox, alternate Kalamazoo County Board of Public Works - Ronald E. Reid

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The meeting adjourned at 7:44 p.m.

January 8, 2007 - Council of Governments

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held on Monday, January 8, 2007, at the Kalamazoo County Chamber of Commerce office, 346 W. Michigan Avenue, Kalamazoo, Michigan to attend the monthly meeting of the Council of Governments at 2 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile
Absent: Kent L. McCauley

Also attending: Cooper Township Supervisor Jeff Sorensen, Cooper Township Treasurer Carol DeHaan, Prairie Ronde Township Supervisor Thomas Swiat, Ross Township Supervisor Jeff Bither, Schoolcraft Township Supervisor Don Ulsh, Kalamazoo County Board Chair David Buskirk, Kalamazoo County Board Vice Chair Deb Buckholtz-Heimstra, Climax Village President Bill Rogers, Portage City Manager Maurice Evans, Chamber of Commerce President Steward Sandstrom, KATS Director Jonathan Start, and Drain Commissioner William French.

Topics discussed included:
Construction of a new Juvenile Home,
A Justice Task Force,
Road Commission Local Road Participation Funds,
Increasing the Road Commission Board membership from 3 to 5,
Drain projects planned for 2007,
Regularly scheduled meetings to be held the first Monday of the month.

The meeting adjourned at 3:30 p.m.

January 9, 2007 - Kalamazoo County Road Commission Meeting

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 9, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, and three citizens.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the December 26, 2006, regular Board meeting and the January 2, 2007, special Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the January 8, 2007, payroll and January 9, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 127,816.21 |
| Vendor Account | <u>300,504.53</u> |
| | 428,320.74 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from John Polasek, Director of the MDOT Bureau of Highway Development, advising that the Kalamazoo County Road Commission's application to receive funding from the Local Jobs Today Initiative for the 35th Street Bridge over the Kalamazoo River did not meet the established criteria. Mr. Polasek invited the Road Commission to submit another project for funding consideration. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter from Mr. Polasek and referred the matter to file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Attorney James R. Durant, on behalf of Mr. and Mrs. Russel Coshar and Mr. and Mrs. Barry Shanley, owners of lots that abut Outlot E of Country Club Village No. 3. Mr. Durant noted that any attempt to excavate or remove ornamental plantings placed on the outlot would be treated as a trespass and action to recover damages would be filed. A 1965 Easement Agreement holds Outlot E in reserve until a public roadway is in place that would connect Ridge Circle with M-43. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter from Mr. Durant and referred the matter to file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Mark E. Howard, President of the Peters Construction Company, requesting an extension of the Winter Maintenance contract dated September 2005, that would provide four winter maintenance units through the 2007 - 2008 winter season. After considerable discussion, Commissioner Berkebile made a motion, seconded by Commissioner Maddox, to deny the request for an extension of the Winter Maintenance contract with Peters Construction Company.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A request was received from Developer Randall Baas for a variance to the driveway policy that would allow him to construct a driveway on Vineyard Avenue, currently a dead-end street with no cul-de-

sac, in the plat of Victoria Estates, Texas Township. After considerable discussion, on motion made by Commissioner Berkebile, seconded by Commissioner Maddox, the Board denied the request by Mr. Baas for a driveway variance that would permit the construction of a driveway on Vineyard Avenue, and that the Board would be willing to revisit the issue if the Texas Township Board would approve a change to the plat restrictions.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved the following letter to Kalamazoo County Board Chair David Buskirk that requests the County Board to initiate steps to implement Public Act 598 of 2006, increasing the number of Kalamazoo County road commissioners from three to five.

January 9, 2007

Mr. David Buskirk

Kalamazoo County Board of Commissioners

201 W. Kalamazoo Avenue

Kalamazoo, MI 49007

Dear Chairperson Buskirk:

As you know, over the past four years, the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners have worked in partnership to support legislation that would allow for an increase in the membership of this Board.

As you probably already know, House Bill 4315 was approved by both Houses of the Michigan Legislature and was recently signed by Governor Granholm, as Public Act 598, of Public Acts of 2006. The Board of County Road Commissioners of Kalamazoo County, at its regular meeting of January 9, 2007, voted unanimously to endorse this letter requesting that the County Board of Commissioners initiate the process to provide for an orderly transition from a three-member board to a five-member Board of County Road Commissioners.

The Board of County Road Commissioners, as a board or individually, would be delighted to meet with you and others to aid in your deliberations.

I look forward to working with you on this and other matters of mutual concern during the coming year.

Sincerely,

Jeffrie M. Maddox, Chairperson

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved its 2007 Interim Goals, as follows:

COMMUNICATIONS

General Public

- Publish annual newsletter
- Issue news releases on a regular basis
- Hold special project meetings and solicit public input
- Maintain Customer Service Evaluation on specific requests for service
- Continue to provide web site

Townships

Hold meetings in the townships, as desired by townships and as feasible

Schedule special project meetings in townships, as appropriate

Each commissioner to visit with township officials in commissioner's areas two times annually

Invite township supervisors or others to join road tours, as appropriate

Host a meeting of the Kalamazoo County Chapter of the Michigan Townships Association

Attend at least one meeting of each township board as a KCRC Board Kalamazoo County

Invite county commissioners to meet and tour facilities

Meet with the County Board of Commissioners at least two times annually

Host county, state and townships candidates' forum/reception in early September

Participate in community advisory and governmental committees, including, but not limited to:

Intergovernmental GIS Coordinating Council
Kalamazoo Area Transportation Study
Kalamazoo County Board of Commissioners
Kalamazoo County Board of Public Works
Kalamazoo County Chapter of the Michigan Township Association
Kalamazoo County Coordinating Council (KC3)
Kalamazoo County Council of Governments
Kalamazoo County Environmental Health Advisory Committee
Kalamazoo County Parks Commission
Kalamazoo Regional Chamber of Commerce

Participate in the County Road Association of Michigan

Participate in the Southwestern Road Commission Council

Hold special meetings with area legislators

Communicate on a regular basis with area legislators and key transportation personnel National:

Participate in national organizations, including, but not limited to:

American Public Works Association

American Road & Transportation Builders Association

National Association of Counties

National Association of County Engineers

National Roadside Vegetation Management Association

Communicate with national representatives in government who impact transportation issues

ADVOCACY

Provide financial, technical, and service support for the local road system

Support adequate funding for road

Encourage employee involvement in service delivery and taking advantage of ongoing job-related educational opportunities

Support efforts to improve area transportation facilities

Support non-motorized facilities

OPERATIONAL

Conduct a road tour of projects and areas of interest as may be required

Support a formal system to recognize employee contributions and service

Focus on safety projects

Improve audiovisual presentations for public access

Review/update roadside issues, including drainage and vegetation

Review practices and determine if improvements can be made

Conduct a peer review audit and evaluation of public relations efforts POLICY

Review/update Board policies

Review/update permit forms

LEGAL/REGULATORY

Continue to work toward the transfer of roads in incorporated areas to the appropriate local road authority

Review the possibility of transferring roads classified as part of the National Highway System to the Michigan Department of Transportation

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and accepted the following four Permanent Easements and one Quit Claim Deed for right-of-way acquired as part of road projects in Kalamazoo County.

North 26th Street-East Main Street to H Avenue

Comstock Public Schools, County of Kalamazoo, Michigan, a Municipal

Corporation, whose address is 3100 North 26th Street, Kalamazoo, MI 49048, a Permanent Easement, for the right to install, repair, and maintain roadway, and related utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2006-008800, at the Kalamazoo County Register of Deeds Office.

Comstock Church of Christ (Christian), a Michigan Ecclesiastical

Corporation, whose address is 1675 North 26th Street, Kalamazoo, MI 49048, a Permanent Easement, for the right to install, repair, and maintain roadway, and related utilities in, into, upon, over and across property, in Comstock Township, and recorded as 2006-008801, at the Kalamazoo County Register of Deeds Office.

East G Avenue † 37th Street to 39th Street

Andrew and Christie Leeson, Husband and Wife, as tenants by the entireties, whose address is 12926 East G Avenue, Augusta, MI 49012, a Permanent Easement, for the right to install, repair, and maintain roadway, storm water drainage structures and related utilities in, into, upon, over and across property, in Ross Township, and recorded as 2006-048388, at the Kalamazoo County Register of Deeds Office.

Larry D. and Cindy L. McFarlin, Husband and Wife, whose address is 5020 North 38th Street, Augusta, MI 49012, a Permanent Easement, for the right to install, repair, and maintain roadway, storm water drainage structures and related utilities in, into, upon, over and across property, in Ross Township, and recorded as 2006-048389, at the Kalamazoo County Register of Deeds Office.

South Sprinkle Road Romence Road and Bishop Road Improvement Project

Prairie Edge, LLC, a Michigan Limited Liability Company, whose address is 6869 South Sprinkle Road, Portage, MI 49002, a Quit-Claim Deed for Corporation, for property in the City of Portage, and recorded as 2005-031458, and re-recorded as 2006-006794, at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Managing Director Reid announced that Terry Smith would retire from the Roads Department with his last day of work scheduled for January 16, 2007, after nearly 34 years of service to the Road Commission. Dr. Reid further noted that an advertisement for a road maintenance worker would be posted in the January 14, 2007, Kalamazoo Gazette newspaper.

Dr. Reid shared a copy of the Michigan Transportation Fund Statement of Comparative Receipts and Distributions comparing November 2006 to November 2005, noting that, overall, year-to-year distributions were down .2 of 1%.

Commissioner Berkebile welcomed Commissioner McCauley to the Kalamazoo County Road Commission.

Commissioner Berkebile suggested that the Board and staff consider actively supporting the Drive Michigan program, which seeks to raise the State of Michigan fuel tax over an extended period of time.

Chairperson Maddox also extended his welcome to Commissioner McCauley, noting that, if needed, he and Commissioner Berkebile would be available to help him understand Board policies and procedures.

Chairperson Maddox announced that, at the recent Council of Governments (COG) meeting he attended, township officials offered positive comments about their relationship with the Road Commission. Mr. Maddox also noted he would present the program at the February COG meeting where he would speak on the Road Commission's recently approved Local Road Participation Fund policy.

The meeting adjourned at 4:01 p.m.

January 23, 2007

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 23, 2007. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, General Superintendent Lloyd Lambert, County Commissioner Grady Biby, Alamo Township Supervisor Bob Vlietstra, Comstock Township Supervisor Tim Hudson, Oshtemo Township Supervisor John Van Dyke, Texas Township Supervisor Ron Commissaris, and Equipment Superintendent Duane Antcliff.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board amended the agenda, deleting Item C regarding a warranty deed for the Westhaven Site Condominiums development and Item G regarding a request to approve four Traffic Control Orders.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the January 8, 2007, Council of Governments meeting; and the January 9, 2007, regular Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Commissioner Berkebile inquired about the need for minutes at Council of Governments meetings when Road Commission business is not discussed. Chairperson Maddox attends on behalf of the Road Commission and Mr. Berkebile attends as a Consumers Energy Company representative.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the January 22, 2007, payroll and January 23, 2007, vendor accounts, as follows:

| | |
|-----------------|------------|
| Payroll Account | 123,962.79 |
| Vendor Account | 336,795.49 |
| | 460,758.28 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Managing Director Reid announced that the Kalamazoo County Board of Commissioners would hold a public hearing on Tuesday, February 20, 2007, at 7 p.m., at their office building, concerning increasing the membership of the Board of County Road Commissioners from three members to five members.

GALVANIZED POSTS

| | 10', 2# | 200 | 12', 3# | 1,000 | |
|----------------------|---------|-------|---------|--------|-------------|
| Bidder | Each | Total | Each | Total | Grand Total |
| Rocal, Inc. | 16.09 | 3,218 | 27.72 | 27,720 | 30,938 |
| Newman Signs, Inc. | 15.03 | 3,006 | 26.59 | 26,590 | 29,596 |
| Traffic & Parking | 17.88 | 3,576 | 27.69 | 27,690 | 31,266 |
| Dornbos Sign | 16.08 | 3,216 | 27.20 | 27,200 | 30,416 |
| Nucor Steel Marion, | 14.01 | 2,802 | 24.66 | 24,660 | 27,462 |
| Vulcan, Inc./Vulcan | 15.50 | 3,100 | 28.16 | 28,160 | 31,260 |
| Hall Signs, Inc. | 15.67 | 3,134 | 26.31 | 26,310 | 29,444 |
| Signs & Blanks, Ltd. | 13.90 | 2,780 | 23.99 | 23,990 | 26,770 |
| Rathco Safety Supply | 13.34 | 2,668 | 23.49 | 23,490 | 26,158 |

M & M Fencing 18.04 3,608 30.33 30,330 33,938

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board awarded the Galvanized Posts bid to Rathco Safety Supply, Inc., low bidder meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board postponed the award of the bid for Traffic Signal Maintenance for two weeks to allow staff more time to investigate the received bids and to prepare a recommendation.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board postponed the award of the bid for Traffic Signs for two weeks to allow staff more time to investigate the received bids and to prepare a recommendation.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved the following resolution:

WHEREAS, a petition by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, which was filed with the Board of County Road Commissioners of Kalamazoo County, Michigan, has been received and accepted, said petition requesting a Special Assessment District for certain highway improvements over a described area, the requested improvements and the district included within the petition requesting improvement being described as: Plainview Street from Stadium Drive to south end HMA Overlay and,

WHEREAS, the Board, having received the petition, determined its legality, declared the improvements as necessary, and made its first Order of Determination, and

WHEREAS, a public hearing upon said proposed improvements and first Order of Determination was held in the Township Hall of Oshtemo Township on the 16th day of January 2007 and a quorum of Board members was not present, and it is necessary to reschedule the public hearing;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the rescheduled public hearing shall be held in the Kalamazoo County Road Commission office at 3801 E. Kilgore Road, Kalamazoo, Michigan, on Monday, the 19th day of February 2007 at 7:30 p.m., for the purpose of giving all persons interested an opportunity to appear before the Board and give their reasons for or against the granting of the petition, review the specifications, equalize the apportionment of benefits, make objection to the apportionment of benefits, and make the apportionment of costs. At said hearing, the Board shall make final determination of the Special Assessment District to be assessed for benefits on the construction of the proposed improvements and the number of annual installments over which said assessments shall be spread.

BE IT FURTHER RESOLVED that notice of this public meeting shall be given by publication, posting and mailing, as is provided by law.

PLEASE TAKE FURTHER NOTICE that appearance and protest at the hearing in the aforementioned special assessment proceedings is required in order to appeal the amount of the special assessment to the Michigan Tax Tribunal.

PLEASE TAKE FURTHER NOTICE that an owner or party in interest, or his or her agent, may appear in person at the hearing to protest the special assessment, or shall be permitted to file at or before the hearing his or her appearance or protest by letter and his or her personal appearance shall not be required.

PLEASE TAKE FURTHER NOTICE that if a special assessment is confirmed at or following the above-mentioned public hearing, the owner or any person having an interest in the real property specially assessed may file a written appeal of the special assessment with the Michigan Tax Tribunal within thirty (30) days of the confirmation of the special assessment roll if the special assessment was protested at the above-announced hearing.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Commissioner Berkebile addressed the Board about phone calls he had received from the township supervisors regarding the Local Road Project estimates for 2007. Mr. Berkebile noted he has spent considerable time reviewing the estimates that were provided to the townships and he had concerns about several issues. The first matter is the 10% contingency amount provided in the 2007 estimates that would be in addition to the local road contract wording that requires the township to honor the contract unless the total cost of the project exceeds 10% of the estimate. The second issue is the consistency and accuracy of the project estimates for work. For example, for cleaning and sweeping pavement, one estimate provided for 800' @ 2 hours, while another estimate provided for 910' @ 1 hour. Also in 2006, driveway adjustments were \$500 each in 2006, and in 2007 some were nearly \$2,000 when all costs were considered.

Commissioner Berkebile noted that a letter regarding the prepared estimates sent by Road Commission staff to one township supervisor stated that: "All of the estimates appear to be excessive to me but they are true numbers. I feel there is an opportunity to reduce these amounts on every estimate by eliminating the finish work as I call it. Mr. Berkebile believes the sentence suggested that the Road Commission would accept unfinished work that does not conform to its standards and policies. Mr. Berkebile stated that that is absolutely 100% false and the Road Commission would not allow unfinished work, or work that does not conform to its standards and policies.

Mr. Berkebile stated that the Board should do two things. First, the Board should apologize to the townships and find some way to produce accurate and correct estimates. Second, the Board cannot manage the Kalamazoo County Road Commission operations on a day-to-day basis and that is why there is a Managing Director, Business Manager, Chief Engineer, and General Superintendent. He stated that if one or all of these people are not making sound financial decisions, establishing solid operating practices, producing quality bids, estimates and contracts, enhancing the Road Commission's reputation in the community and building better relations with all employees and partners, including the townships, then the Board is not getting its money's worth. Mr. Berkebile stated that, from his perspective, he could see at least two of those employees failing on several counts and the Board needs to seriously consider changes.

Chairperson Maddox expressed his disappointment that the contract process seems not to have moved forward in spite of efforts to improve the process.

Managing Director Reid reported that the contract language will be changed to avoid the double 10% issue and that the contract documents are in the hands of the Board's attorney to establish updated language. Dr. Reid stated that there was no intent by staff to charge double on any contracts. He noted that one of the staff's issues is the number of driveways in connection with projects, that there are legitimate issues in connection with the cost of driveways as a part of paving projects, and a consistent approach regarding this issue is necessary. Staff also is working to develop a checking system regarding estimate accuracy.

After much discussion, a meeting was scheduled with staff and township supervisors for January 29, 2007, at 7:30 a.m. to decide how to move forward on the preparation of contract estimates. The meeting would be open to any supervisor interested in attending.

The Board discussed the public hearing scheduled by the County Board at 7 p.m. on February 20, regarding Act 598 of 2006, which would increase the number of road commissioners from three to five members. Commissioner Berkebile offered the suggestion of creating five districts with each area to representing three townships or five at-large districts. Consensus of the Board was that the three road commissioners should be present at the February 20 public hearing.

Traffic Services Director John Byrnes shared items of interest from the Portage River Watershed Management Plan that was recently completed by the Kalamazoo Conservation District. Chairperson Maddox expressed appreciation to Mr. Byrnes for the work he contributed to the preparation of the Plan. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the Portage River Watershed Management Plan and referred it to file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board authorized the Managing Director, or the duly authorized designee, to implement seasonal weight restrictions during the 2006/2007 winter season when deemed necessary to protect the roads.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Dr. Reid announced that Kent County would host the Southwestern Council on February 12 in Caledonia, Michigan.

Dr. Reid reported that the new traffic signal at the Drake Road and Green Meadow Road intersection has become fully operational.

Managing Director Reid advised that staff is in the process of updating the Construct, Operate, Maintain, Use and/or Remove Within the County Road Right-of-way Policy and a draft document would be available at the next regular meeting.

Chairperson Maddox expressed regret with how the contract process has moved forward and offered an apology to the township supervisors. He stated that the Board's intention was to improve the system.

Chairperson Maddox offered support for the implementation of Act 598. He also noted he was looking forward to attending the Michigan Townships Association annual meeting being held from January 23-26, 2007.

The meeting adjourned at 8:45 a.m.

January 29, 2007

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, January 29, 2007. The meeting was called to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid; Chief Engineer Tom Hohm; General Superintendent Lloyd Lambert; Area Superintendents Travis Bartholomew, James Beaudoin, Robert DeLeon, and Jeffrey Daughtry; Alamo Township Supervisor Bob Vlietstra, Charleston Township Supervisor Fran Bell, Comstock Township Supervisor Tim Hudson, Cooper Township Supervisor Jeff Sorensen, Pavilion Township Supervisor Pat White, Richland Township Supervisor Dean Blanchard, Ross Township Supervisor Jeff Bither, Schoolcraft Township Supervisor Don Ulsh, Texas Township Supervisor Ron Commissaris, and one citizen.

The township supervisors and the Board expressed appreciation for the discussion and actions that will improve the process of undertaking local road projects.

There was considerable general discussion regarding the updated Local Road Participation Fund Policy and development of the estimates for 2007 local road projects. The consensus was that, if a township wishes to bid its Hot Mix Asphalt (HMA) work in the late March bid letting, the Board must be notified in writing by February 28. The township notice will authorize the Board to take bids for the HMA work and authorize the Board to award the bids if the price (with overhead) is no more than 10% over project estimate, in which case the township will enter into a local road contract at the exact amount of the bid price including overhead at the township's next regular meeting. The Board indicated that the Local Road contract would be the maximum amount the township would be billed for the HMA work.

The Road Commission staff will continue to review development of the project estimates with a goal to develop projects that provide economies of scale and thus lower the potential costs associated with the local road projects.

The staff agreed to update the 2007 project estimates and to provide them to the township supervisors by January 30.

There was agreement to meet at 2:30 p.m. on February 6, 2007, to further discuss the issues related to developing the local road project contract process.

The meeting adjourned at 8:45 a.m.

February 6, 2007 – Local road contracts

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 6, 2007. The meeting was called to order at 2:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley

Absent: Dennis J. Berkebile

Also attending: Managing Director Ronald E. Reid; General Superintendent Lloyd Lambert; Area Superintendents Travis Bartholomew, James Beaudoin, Robert DeLeon, and Jeffrey Daughtry; Alamo Township Supervisor Bob Vlietstra, Brady Township Supervisor Lee Philport, Charleston Township Supervisor Fran Bell, Comstock Township Supervisor Tim Hudson, Oshtemo Township Supervisor John VanDyke, Pavilion Township Supervisor Pat White, Prairie Ronde Township Supervisor Tom Swiat, Richland Township Supervisor Dean Blanchard, Ross Township Supervisor Jeff Bither, Schoolcraft Township Supervisor Don Ulsh, and Texas Township Supervisor Ron Commissaris.

The group continued its discussion regarding the updated Local Road Participation Fund policy and the development of estimates for 2007 local road projects. The supervisors confirmed that they have received all the local road project estimates they had requested with the exception of Oshtemo Township, which made its request after the most recent snowfall. Richland Township has not yet received their estimates for projects.

A sample form letter was distributed with wording the township officials should use to request the Road Commission to take Hot Mix Asphalt bids for paving work prior to an actual local road contract being signed. The letter noted that, should the bid prices with overhead come in no more than 10% over the project estimate, the township would enter into a local road contract at the exact amount of the bid price, including overhead, at the township's next regular meeting. It was also understood that the amount on the local road contract would be the maximum amount that will be billed for the HMA work. It was confirmed that such letters need to be filed with the Board by February 28, 2007, and the first Hot Mix Asphalt bid letting is tentatively scheduled for March 22, 2007.

Commissioners Maddox and McCauley indicated it was their desire that a similar procedure be used for the second letting of the HMA work with a tentative bid letting offered for such paving work that may include an adjustment to the Local Road Participation policy executed contract deadline as currently provided in that policy.

Following these discussions, Texas Township Supervisor Commissaris shared his opinions regarding the public hearing scheduled by the Kalamazoo County Board of Commissioners on February 20 at 7 p.m. regarding increasing the membership for the Board of County Road Commissioners from three to five members. He indicated that the Kalamazoo County Board of Township Supervisors would be meeting on Monday, February 12, at 7:30 a.m. at the Oshtemo Township Hall and he issued an invitation to the members of the Board to attend the February 12 meeting.

The meeting adjourned at 3:26 p.m.

February 6, 2007 – Local road contracts

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 6, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley
Absent: Dennis J. Berkebile

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Comstock Township Supervisor Tim Hudson, Oshtemo Township Supervisor John Vandyke, Texas Township Supervisor Ron Commissaris, and one citizen.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board accepted the agenda after removing discussion of the permit forms for the Construct, Operate, Maintain, Use and/or Remove Within the County Road Right-of-way policy.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved the revised minutes of the January 23, 2007, rescheduled Board meeting; and the January 29, 2007, 7:30 a.m. meeting to review local road contract estimates.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved and signed the February 5, 2007, payroll and February 6, 2007, vendor accounts, as follows:

| | |
|-----------------|------------|
| Payroll Account | 147,029.75 |
| Vendor Account | 228,412.04 |
| | 375,441.79 |

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

A letter was received from Ronald L. Krauss, Area Engineer with the Michigan Department of Transportation. Mr. Krauss advises that the Federal Highway Administration has issued a ³Finding of No Significant Impact² (FONSI) for the 43rd Street and 44th Street from R Avenue northerly to South limits of the Village of Climax (43rd Street/Q Avenue/44th Street) improvement project. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the notification from Mr. Krauss and referred it to file.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board postponed award of the brush spray bid to allow staff to review the vendor equipment and references.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board awarded the Drywell Installation bid to low bidder meeting specification by size and depth for the following: 4' Diameter - Steves Excavating for Areas 1, 2, 3, and 4, all depths; 6' Diameter - A & B Sewer & Septic for Areas 1, 2, 3, and 4, at 8' depth; and 6' Diameter - Balkema Sitework for Areas 1, 2, 3, and 4, for 10' and 12' depths.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board postponed award to Ross Township and Wakeshma Township and awarded the bid for Gravel Work per township to: Byholt Inc. for Brady Township; Kalin Construction for Alamo Township; R. Smith & Sons for Richland Township; and James E. Fulton & Sons for Oshtemo Township, Charleston Township, Climax Township and Prairie Ronde Township, low bidder per township meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board awarded the bid for Tree Planting to Prudential Nursery based on average low with all species available.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

A letter was received from Lisa Brown, of Byholt, Inc., requesting an extension of the Winter Maintenance contract dated October 4, 2005, to provide two winter maintenance units through the 2007-2008 winter season. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board denied the request for an extension of the Winter Maintenance contract with Byholt, Inc.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Managing Director Reid shared a draft copy of the proposed changes to the Construct, Operate, Maintain, Use and/or Remove Within the County Road Right-of-way policy. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board delayed discussion on the Construct, Operate, Maintain, Use and/or Remove Within the County Road Right-of-way policy until the March 20, 2007, Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Chairperson Maddox stated that the meeting held earlier in the day resulted in good discussion with the township supervisors regarding the local road contract estimate process and their concerns about the county board's implementation of Act 598 of 2006.

Commissioner McCauley expressed appreciation to the township supervisors for attending the meeting to continue the review of the development of local road contract estimates. Mr. McCauley noted that the meeting was productive and he expressed his thanks to the supervisors for their support in the process.

Chairperson Maddox requested that discussion of Public Act 598 of 2006 be postponed until the February 20 Road Commission Board meeting and asked staff to create a resolution, using Vice Chair Berkebile's proposed draft, that would support increasing the Road Commission Board membership to five and noting the Board's concerns about how the members would be selected. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board delayed further discussion until the February 20, 2007, Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved a \$2.00/hour increase in compensation, retroactive to January 15, 2007, for William DeYoung due to additional duties in the equipment maintenance department during a personnel vacancy.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board awarded the Signs and Sign Materials bid to Rocal, Inc., overall low bid meeting specification.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board awarded the Traffic Signal Maintenance bid to Severance Electric, in the best interests of the Kalamazoo County Road Commission, with the requirement that invoices associated with work completed be submitted to the Kalamazoo County Road Commission within 30 days of the completed work, or the contract will be terminated.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Managing Director Reid announced that the Southwestern Council Meeting would meet on Monday, February 12, 2007, at noon, hosted by the Kent County Road Commission.

Dr. Reid shared a copy of the Michigan Transportation Fund Statement of Comparative Receipts and Distributions comparing the year ending 2005 to 2006. Overall, net distributions to counties in the year-to-year comparison were down .6 of 1%.

Managing Director Reid advised that the 2007 County Road Association of Michigan Annual Highway Conference is scheduled to be held in Lansing, March 6-8, and noted that staff has sent invitation to area legislators and staff for a luncheon meeting on Wednesday, March 7, 2007.

Commissioner McCauley advised that he planned to attend the Upper Peninsular Road Builders Annual Winter Meeting to be held February 8 and 9, 2007, but would be unable to attend the Southwestern Council Meeting.

Commissioner McCauley expressed appreciation to the township supervisors for the time they contributed working with staff to improve the Road Commission's local road estimate process.

Chairperson Maddox also thanked the township supervisors for attending the meetings regarding the local road estimate process and noted that he believes the proposed changes will result in a better implementation of the estimates.

The meeting adjourned at 4:20 p.m.

February 12, 2007 Local Road Contracts

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held on Tuesday, February 12, 2007. The meeting began at 7:40 a.m. at the Oshtemo Township Hall, 7274 West Main Street, Kalamazoo, MI 49009.

Present: Jeffrie M. Maddox, Dennis J. Berkebile,
Absent: Kent L. McCauley

Also attending: Managing Director Ronald E. Reid; Charleston Township Supervisor Fran Bell, Comstock Township Supervisor Tim Hudson, Oshtemo Township Supervisor John Vandyke, Schoolcraft Township Supervisor Don Ulsh, Texas Township Supervisor Ron Commissaris, and Texas Township Attorney Linda Thomsen.

The group discussed a position statement to be made by the Kalamazoo County Board of Township Supervisors at the Kalamazoo County Board's public hearing scheduled for Tuesday, February 20, 2007, at 7 p.m. regarding increasing the number of Kalamazoo County Road Commissioners from three to five members.

The Township Supervisors group concluded that they support the option for five county road commissioners, they believe the selection process for additional road commissioners should not be complicated and, since the vast majority of the services provided by the road commission are to roadways located in the townships, the additional road commissioners should be appointed from township areas.

The meeting concluded at 8:20 a.m.

February 15, 2007 Personnel Matter

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office, at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, February 15, 2007. Chairperson Maddox called the meeting to order at 11:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid

The board reviewed issues related to a personnel matter.

The meeting adjourned at 12:30 p.m.

Plainview Special Assessment Hearing
February 19, 2007

Pursuant to Notice duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, a public meeting was held in the Oshtemo Township Hall, 7275 West Main Street, Kalamazoo, Michigan, at 7:30 p.m., on the 19th day of February 2007.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also present: Managing Director Ronald E. Reid, Special Projects Coordinator Ronald Copping, Oshtemo Township Trustee David Bushhouse, Oshtemo Township Trustee Stan Rakowski, Oshtemo Township Trustee Jim Grace, and four citizens.

The meeting was for the purpose of giving all persons interested an opportunity to appear before the Board and give their reasons for or against a proposed highway improvement project to be known as the Plainview Street from Stadium Drive to south end, HMA Overlay Special Assessment District, submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, and for other purposes as spelled out in said Notice.

The Notice of hearing was reviewed with all persons present. The general nature of the proposed project was discussed and the plan and specifications for the project was reviewed, along with the proposed schedule for apportionment of benefits. Four citizens appeared and presented their opinions for the petition and proposed assessment.

On motion by Commissioner Maddox, supported by Commissioner McCauley, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a resolution-petition was duly filed with this Board under the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, on August 8, 2006, by Landowners in the Township of Oshtemo, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area: Plainview Street from Stadium Drive to south end, HMA Overlay, and

WHEREAS, this Board, on November 14, 2006, made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public meeting was duly held on Tuesday, the 19th day of February 2007, at 7:30 p.m., at the Township Hall of Oshtemo Township located at 7275 West Main Street, Kalamazoo, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special Assessment District be established covering the following described area:

Plainview Street from Stadium Drive to south end, HMA Overlay and that the assessment shall be spread over one (1) year, and that the apportionment of percentage of costs and benefits for the project shall be in the project file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The meeting adjourned at 8:45 p.m.

February 20, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 20, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Weighmaster/Inspector Joseph Stark, Weighmaster/Inspector Donald Dalman, and five citizens.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the February 6, 2007, local road contracts review meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board approved the minutes of the February 6, 2007, regular Board meeting; and the February 12, 2007, meeting with the Kalamazoo County Board of Township Supervisors.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

John Hart, Steve Dokey, and Rusty Rathburn, of Rathco Safety & Supply, Inc. each addressed the Board regarding the award made for Signs and Sign Materials at the February 6, 2007, Board meeting. The Rathco representatives expressed their dissatisfaction with the award.

Chairperson Maddox stated that staff recommendation was to award to Rocal, lowest bidder, and noted that the Board has become more involved in the bidding process.

Vice Chairperson Berkebile noted that the Board awarded to low bid but other factors may be considered in future bidding awards.

Commissioner McCauley thanked the Rathco representatives for sharing their comments but concurred that the bid should remain as awarded.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved and signed the February 19, 2007, payroll account for \$158,003.35.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the February 20, 2007, vendor account for \$328,739.15.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board asked for a report on the use of road commission provided cell phones and a review of the provider's contract at the March 20 regular Board meeting.

A letter was received from Alamo Township Supervisor Bob Vlietstra requesting the Board to take bids for HMA work for Hart Drive-6th Street to 3,750' southeast of 6th Street. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board accepted Mr. Vlietstra's letter and referred it to staff for processing.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Comstock Township Supervisor Timothy Hudson requesting the Board to take bids for HMA work for a local road project for Country Estates Plat. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted Mr. Hudson's letter and referred it to staff for processing.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Letters were received from B. McCormick requesting a speed study on various roads in Comstock Township, including:

North 30th Street-East H Avenue to M-96 and East Gull Road.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the letter from B. McCormick and referred it to staff for response, noting that East Gull Road is under the jurisdiction of the Michigan Department of Transportation.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the bid for Bituminous Materials - Plant Mixed for 13A and MDOT 36A to Globe Construction Co. and Wyoming Asphalt, based on haul distance; and for MDOT CP-6 to Aggregate Industries, low bidder meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the bid award process and stated that the Board and staff must further review the bidding procedures.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the bid for Concrete Work to Remington Construction for, B2, F4, C4 and KCRC Curb and Gutter to Remington Construction, low bidder meeting specifications; and 4², 6², 9² sidewalk and handicap accessibility to Northern Construction, low bidder meeting specifications

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board postponed award of the Dust Palliative bid to the next board meeting to allow staff more time to review the bids.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board awarded the Countywide Tree Work bid to the following: Divisions 1, 2, and 4 to West Michigan Tree Service; Division 3 to Treeworks Inc.; and Division 5 to Trimrite Tree Service, low bidder per division.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved and authorized the managing director's signature on MDOT Contract No. 06-5597 for the following improvements: Realignment and bridge replacement work along G Avenue from approximately 150 feet east of 37th Street northerly to 39th Street; including rubblizing concrete pavement, trenching, hot mix asphalt surfacing, guardrail, shoulders, and ditching work; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Discussion was had to the effect that on March 6, 2006, a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting being for the purpose of hearing reasons for or against the project designated as: Plainview Street: Stadium Drive to south end- HMA Overlay for improvements as proposed by a petition by landowners in Oshtemo Township, Kalamazoo County, Michigan, received by the board on August 8, 2006, and for other purposes spelled out in said notice. At the conclusion of said public meeting the Board made final determination of the Special Assessment District to be assessed for benefits on the construction of the proposed improvement and the number of annual installments over which said assessments shall be spread.

It is duly noted that less than thirty (30) days have passed since said public hearing and that Section 7 of said Act requires the Board to take certain action within thirty (30) days after said hearing. Therefore, upon motion duly made by Commissioner Maddox, supported by Commissioner McCauley, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Board by landowners in the Township of Oshtemo, Kalamazoo County, Michigan, received by the Board on August 8, 2006, and WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvement and the number of annual installments over which said assessments shall be spread was made at said public meeting, and WHEREAS, Section 7 of said Act requires the Board to take certain action within thirty (30) days from said public meeting, NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board hereby declares and makes its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which shall be placed in the project file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, supported by Commissioner Maddox, it was duly moved and unanimously carried as follows:

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project: Plainview Street: Stadium Drive to south end < HMA Overlay The assessment roll is in the project file, and it appearing that the special assessments have been spread over a period of one (1) year; and, it further appearing that interest at the rate of 6 percent (6%) per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to February 14 of each year hereafter;

WHEREFORE, the Board shall forward the special assessment district tax roll to the Treasurer of Oshtemo Township for collection as agent for the Board who shall remit the monies collected to the Board as soon as is practicable following collection of same; and, further, that a copy of this resolution be forwarded to said Township Treasurer.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Commissioner Berkebile disclosed that he is employed by Consumers Energy and he is abstaining from the discussion and voting regarding Act 658 of 2006, in view of a possible conflict of interest, although he has no financial gain associated with the subject.

The Board reviewed Public Act 658 of 2006, which became law on January 10, 2007 and made changes to Section 722 of Public Acts 300 of 1949, as amended (MCL 257.722). PA 658 exempts loading maximums in gross vehicle weight requirements for a public utility responding to emergencies and traveling on roads that are seasonally weight restricted. Additionally, the Act allows road commissions to require public utilities to notify the county road commission, as soon as practical, about such emergency work.

The legislation also provides that if the county road commission requires, a public utility may apply for an annual seasonal truck permit before seasonal weight restrictions are effective, for the issuing of a seasonal truck permit for each vehicle or vehicle configuration the public utility anticipates that will allow vehicles to be used for non-emergency public utility work on weight restricted roads.

After discussion, motion made by Commissioner Maddox, seconded by Commissioner McCauley, that the Board requires, as provided for in Act 658 of Public Acts of 2006 (MCL 257.722), that a public utility shall advise the Kalamazoo County Road Commission, as soon as practical, of the location of the emergency public utility work and provide a statement that the vehicles used to perform the emergency utility work may have exceeded the loading maximums during the time that seasonal weight restrictions may be in place for county roads.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Abstain: Dennis J. Berkebile, due to any possible conflict of interest

On motion by Commissioner Maddox, supported by Commissioner McCauley, the Board requires, as provided for in Act 658 of Public Acts of 2006 (MCL 257.722), that a public utility apply for an annual seasonal truck permit, under the terms itemized in the law, for roads under its authority before seasonal weight restrictions are put into effect, and approved the form to be used at a fee of \$25.00 per permit.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Abstain: Dennis J. Berkebile, due to any possible conflict of interest

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board adopted the following resolution:

WHEREAS, the 9th Street from 1,200' north of Stadium Drive to KL Avenue reconstruction project, in Oshtemo Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to improve 9th Street from 1,200' north of Stadium Drive to KL Avenue, such construction project being designated as Kalamazoo County Road Commission project No. 459 009 210677; and

WHEREAS, the acquisition of certain property in fee and grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain property in fee and grading permits shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisal and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain property in fee and grading permits for the parcels as set forth below-and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

Parcel Owner Total Amount

| | | |
|---|--------------------------------|------------|
| 1 | John Vangemert, Jr. | \$100.00 |
| 2 | Laurence & Kim Tylor | \$640.00 |
| 3 | Carl & Thomas Honell | \$740.00 |
| 4 | John & Kathleen Martinoff | \$100.00 |
| 5 | Cathleen Franklin | \$100.00 |
| 6 | George & Mary Froats | \$140.41 |
| 7 | Wayne & Lisa Augustynaik Trust | \$2,296.15 |
| 8 | Melvin & Jan White | \$100.00 |
| 9 | Louise A. Deyoung | \$740.00 |

| | | |
|----|------------------------------------|------------|
| 10 | Joel & Emily Oele | \$100.00 |
| 11 | Rodney Walton | \$450.00 |
| 15 | Michael & Cara Vilders | \$190.00 |
| 16 | Dean Thea Lapham | \$160.00 |
| 27 | Educational Community Credit Union | \$255.57 |
| 28 | Educational Community Credit Union | \$275.80 |
| 29 | Heritage Christian Academy | \$333.77 |
| 30 | Richard & Jean Schmitt | \$2,334.81 |
| 31 | Andrew Bruex Trust | \$150.00 |
| 32 | David & Carol Tolis-Bucklin | \$380.00 |
| 33 | HAI MEG Investments LLC | \$536.78 |
| 34 | Phillip Palone | \$1,210.25 |
| 35 | Jack & Madelyn Goodrich | \$130.00 |
| 36 | P & T Androutopoulos | \$380.00 |
| 38 | Timothy Wojtyniak | \$260.00 |
| 39 | Edwin & Dian Waldron | \$380.00 |
| 40 | Robert & Florence Glidden | \$419.98 |
| 41 | Kalamazoo Public Schools | \$7,128.32 |
| 42 | Kalamazoo Public Schools | \$183.60 |
| 43 | Ronald & Angelia Cooper | \$573.60 |
| 44 | Mary Lou Pattison | \$770.12 |
| 45 | Ada Nutt Trust | \$314.65 |
| 46 | Patrick Fitzgerald | \$540.00 |
| 47 | Elizabeth Glaser | \$940.00 |
| 48 | Paul & Carol Stewart | \$1,697.00 |
| 49 | Ernest & Susan Stahr | \$100.00 |
| 50 | Thomas Davenport | \$114.80 |
| 51 | Joseph & Susanne Danna | \$1,580.00 |
| 52 | Jerry Thibodeau | \$100.00 |
| 53 | Kalamazoo Public Schools | \$100.00 |
| 54 | Gerald Leslie | \$100.00 |
| 55 | Joel Young | \$600.00 |
| 56 | CMH Parks, Inc. | \$1,297.81 |
| 57 | Rails Bend, LLC | \$2,804.81 |

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain property in fee and/or grading permits for parcels 1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 15, 16, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, and 57 in the amount determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley
Oppose: Dennis J. Berkebile

The Board discussed various aspects of the recently enacted Act 598 of 2006, which would allow for an increase from three to five-members on county road commissioner boards. A public hearing on Act 598 of 2006 was scheduled to take place at the 7 p.m. County Board meeting following the Road Commission Board meeting. There was Board consensus to support the creation of a five-member Board of County Road Commissioners of Kalamazoo Count. It was agreed that it would be advantageous if the township areas of responsibility for each of the five county road commissioners were contiguous to each other and that county road commissioners should be appointed from a township.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on the following letter to be sent to State Representative Robert B Jones, Senator Tom George, Representative Jack Hoogendyk, and State Representative

Lorence Wenke indicating the Board's support for the Drive Mi Campaign and the work of the Michigan Transportation Team (MTT).

February 20, 2007

Dear Area Legislators:

We see the needs growing on the Kalamazoo County road system. We recently adopted a \$45.6 million 5-Year Primary Road Capital Improvement Plan for the 2007-2011 period. The plan includes preservation, structural improvement projects such as resurfacing, constructing, and adding turn lanes; upgrading some roads to all-season road status; undertaking safety projects; replacing bridges, and upgrading traffic signals.

We have also learned that our 2006 revenues, from the Michigan Transportation Fund, decreased once again. Since 2004, our revenues from this source have dropped nearly \$500,000. An investment in the public highway infrastructure is critical to meeting the existing needs for those that use and depend upon a safe and structurally sound highway system. Good roads and bridges are important for our economy by supporting economic development and providing for the safe and timely movement of traffic.

The Board of County Road Commissioners of Kalamazoo County supports the Drive MI Campaign. Drive MI is an organization created to raise awareness and support for transportation related issues to promote the development and maintenance of a safe, convenient, and efficient transportation network and to find a comprehensive solution for fully funding state and local transportation projects.

The County Road Association of Michigan is a member of the Michigan Transportation Team (MTT), which is a partnership of businesses, associations and citizens with the common goal to improve Michigan's transportation infrastructure. We urge you to carefully consider the information you receive from MTT and that you support additional funding for the transportation system. While an increase in fuel taxes and registration fees is part of the package, we also call on you to eliminate interdepartmental grants that come off the top of the Michigan Transportation Fund and the possibility of creating local options for critical projects or services.

We look forward to further discussions of the Drive MI Campaign in the weeks ahead.

Sincerely,

Jeffrie M. Maddox, Chairperson

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board selected the following representatives to be entered on the ballot for a three-year term on the County Road Association's Board of Directors.

Upper - Charles D. Erickson of Dickenson County Northern - Nick Matiash of Mason County Southern-
Bruce D. Culver of Allegan County Urban - Brent O. Bair of Oakland County

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved a request from the County Road Association of Michigan to amend Article V, Section 4, of the Constitution and Bylaws of the County Road Association of Michigan, to include language that has, as its objective, a change to the CRAM Nominating Committee providing for representation by four (4) members, one (1) from each of the sectional associations.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the appointment of Commissioner Kent L. McCauley as voting delegate for the County Road Association of Michigan's annual highway conference scheduled for March 6-8 in Lansing.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board rescheduled the March 6, 2007, 3:30 p.m. board meeting to March 6, 2007, at 7:30 a.m., to allow the Board to attend the County Road Association of Michigan's Annual Highway Conference.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board acknowledged an error in the January 23, 2007, minutes on page 2007-08, noting that the minutes should be corrected to read: Chairperson Maddox called the meeting to order at 7:30 a.m. Carried by the following vote:

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board postponed award of the brush spray bid to allow staff to further review the vendor equipment and references.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board awarded the bid for Gravel Work for Ross Township and Wakeshma Township to James E. Fulton & Sons, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Dr. Reid reminded the Board of the Michigan Townships Association quarterly meeting is scheduled for February 28 at 7:15 p.m. at the Oshtemo Township Hall.

Managing Director Reid announced that township joint meetings have been scheduled with Oshtemo Township on March 27 at 6 p.m. and with Pavilion Township on May 14 at 6:15 p.m. It was suggested that area superintendents for the townships be invited to attend the joint township meetings.

Dr. Reid shared a copy of the equipment specifications and rentals for 2007, which itemizes equipment and the hourly rental rate charged in accordance with the state's Schedule C rates on the various activities for road commission operations.

Dr. Reid announced that the Kalamazoo County Road Commission may receive a CRAMmy Award at the County Road Association of Michigan's Highway Conference for its activities associated with the revision of the Procedures, Guidelines, and Specifications for Developing New Public Roads within Kalamazoo County policy.

Managing Director Reid noted that staff received the final monthly check from the Michigan Transportation Fund with revenues down .3 of 1% or nearly \$40,000 for the year. Total revenue from this source for 2006 was \$13,103,244. Dr. Reid reported that in connection with the PA 51 Financial Report, the auditors are expected to begin their work the week of February 26.

Dr. Reid announced that the Village of Climax has received Local Jobs Today Funding for the Village's section of 44th Street (aka Main Street), which will match the board's Phase 3 of the Climax-Fulton Road project.

The Board briefly discussed the Construct, Operate, Maintain, Use and/or Remove Within the County Road Right-of-way policy and tabled further discussion until March 20, 2007.

Commissioner McCauley congratulated the road workers for the excellent work clearing the roads during the recent snowstorm.

Vice Chairperson Berkebile echoed Mr. McCauley's comments about the excellent job by the road commission crews in clearing snow from the roads in a timely manner. Mr. Berkebile also encouraged the staff to consider bio-diesel as an alternative fuel in the future.

Vice Chairperson Berkebile suggested that the Road Commission investigate the development of a multiple-year budget and charged staff to create a 5-year Capital Improvement plan before the next budgeting discussions take place.

Chairperson Maddox reported that he had recently attended two meetings where bio-diesel was discussed. He added that bio-diesel fuel is environmentally friendly and it is hoped that it will be a more affordable fuel in the future.

Chairperson Maddox also commended the road staff for the excellent job in clearing the roads during the recent snowstorm.

Mr. Maddox stated that he was looking forward to attending the County Board's public hearing on Act 598 of 2006, regarding an increase in the number of commissioners on County Road Commission boards.

The meeting adjourned at 5:37 p.m.

February 20, 2007 Public Hearing on PA 586

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Kalamazoo County Board of Commissioners office, at 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on Tuesday, February 20, 2007. The meeting was called to order at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile
Absent: Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, the county commissioners, and key County Board administrative staff, and approximately 20 citizens.

The purpose of the meeting was to hold a Public Hearing pursuant to Act 598 of 2006 concerning an increase in the membership of the Board of County Road Commissioners from three members to five members.

The meeting concluded at 8:15 p.m.

February 23, 2007 Meeting w/attorney

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Friday, February 23, 2007. Chairperson Maddox called the meeting to order at 7 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Board Attorney Stephen M. Denenfeld, and Secretary Dolores Morton

The Board discussed a change to the Seasonal Public Utility Non-Emergency Exemption Annual Permit. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved a minor change to the Seasonal Public Utility Non-Emergency Exemption Annual Permit.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the legal process and a proposed settlement for the condemnation proceedings on two parcels of land owned by Mr. Douglas Smith needed as part of the G Avenue/37th Street to 39th Street project, in Ross Township. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized the managing director to settle the litigation in the amount of \$20,000 and sign all documents related to the settlement on the Board's behalf.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the managing director's contract, coming to no decision and indicating that discussion would continue at a meeting to be scheduled at a later date.

The meeting adjourned at 8:50 a.m.

February 27, 2007 Parkview & Stadium Info Mtg

A special meeting of the Board of County Road Commissioners was held at the Oshtemo Community Center, 6407 Parkview, Kalamazoo, Michigan, on Tuesday, February 27, 2007. Chairperson Maddox called the meeting to order at 4:00 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also present: Managing Director Ronald E. Reid; Traffic Engineer Allan Galicia; Chief Engineer Thomas J. Hohm; Oshtemo Township Trustee Jim Grace, Trustee Dave Bushhouse, Trustee Neil Sikora, Planning Director Jodi Stefforia, and Planner Mary Lynn Bugge; Project Engineer Steve Carlisle of Wightman & Associates; Project Inspector Art Hora of Wightman & Associates; Project Superintendent Jesse Pero of Hoffman Brothers; and 10 citizens.

After introductions, Chairperson Maddox stated that the purpose of the meeting was to provide information and answer questions about an improvement project for Parkview Avenue at Stadium Drive in Oshtemo Township.

Following introductory comments, which included an update of the project, a number of questions were asked. After all questions and comments were addressed, Chairperson Maddox invited those attending to review the project plans.

Chairperson Maddox thanked those who attended the meeting.

The meeting concluded at 5:45 p.m.

February 28, 2007 Michigan Townships Association Meeting

A special meeting of the Board of County Road Commissioners was held at the Oshtemo Township Hall, 7275 West Main Street, on Tuesday, February 28, 2007.

The purpose of the meeting was to attend the quarterly meeting of the Kalamazoo Chapter of the Michigan Townships Association. The meeting was called to order at 7:15 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley

Absent: Jeffrie M. Maddox,

Also attending: Managing Director Ronald E. Reid and approximately 35 Kalamazoo County township, county, and state officials.

There was a presentation by Michigan State Police District 5 Captain Greg Krusinga explaining issues associated with his district.

The meeting concluded at 9 p.m.

March 6, 2007

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 6, 2007. Vice Chairperson Berkebile called the meeting to order at 7:30 a.m.

Present: Dennis J. Berkebile, Kent L. McCauley
Absent: Jeffrie M. Maddox

Also attending: Managing Director Ronald E. Reid, Safety Director David Barnes, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Cooper Township Supervisor Jeff Sorensen, Oshtemo Township Supervisor John VanDyke, Pavilion Township Supervisor Pat White, Schoolcraft Township Supervisor Don Ulsh, Texas Township Supervisor Ron Commissaris, and two citizens.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the February 15, 2007, personnel meeting; the February 19, 2007, Plainview Street special assessment meeting; the February 20, 2007, regular Board meeting; the February 20, 2007, County Board meeting; the February 23, 2007, attorney meeting; the February 27, 2007, Parkview project information meeting; and the February 28, 2007, Michigan Townships Association quarterly meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the March 5, 2007, payroll and March 6, 2007, vendor accounts, as follows:

Payroll Account 165,582.90
Vendor Account 178,889.61
344,472.51

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Texas Township Supervisor Ron Commissaris addressed the Board with concerns about a turn-around on Farmington Avenue where two plats have become connected. Residents report that the snowplows leave approximately 20-feet of snow on the sides of the road, in the still existing turn-around areas. Managing Director Reid reported that staff is aware of the situation. Mr. Commissaris indicated he also was checking his records.

Letters were received from Cooper Township, Kalamazoo Township, Pavilion Township, Prairie Ronde Township, Schoolcraft Township, and Texas Township requesting the Board to take bids for HMA work for the following projects:

Cooper Township

Northcrest Plat to include the following roads:

Lanfair Avenue-1,150' west of Woodlure Drive to Woodlure Drive Lonsdale-375' south of Lanfair Avenue to Lanfair Avenue Woodlure Drive-1,225' west of Lanfair Avenue to Lanfair Avenue Solvel Street and Thayer Avenue intersection improvement Kalamazoo Township Barclay Drive-Mt. Olivet Road to Sonora Street, HMA Overlay Olney Road-Gorham Lane to Nichols Road, HMA Overlay Pavilion Township South 34th Street-S Avenue north to Grand Trunk Railroad at R Avenue, HMA Overlay Prairie Ronde Township 2nd Street-U Avenue to TU Avenue, HMA spot wedge 4th Street-1,150' north of XY Avenue to 5,310' north of XY Avenue, HMA spot wedge Schoolcraft Township 18th Street-VW Avenue to U Avenue, HMA wedge and chip seal Texas Township Vankal Street-1 mile south of S Avenue to R Avenue, HMA Paving

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letters from the townships requesting HMA paving work and referred the matter to staff for processing.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board awarded the Aggregates-Season Requirements bid in the best interests of the Kalamazoo County Road Commission, based on haul distance, price and material availability to the following:
Statler Concrete KCRC Truck-22A, 23A, 21AA Crush concrete, Concrete 1-2, Processed Topsoil; Delivered 22A, 23A, 2-3 Stone, Processed topsoil, Fill sand High Grade Material: KCRC Truck 6A, 22A, 21AA Crush concrete, 6-8 stone, Processed topsoil, Unprocessed topsoil, Delivered 6-8 Stone Aggregate Resources: KCRC Truck 6A, 21AA, 22A, 23A, unwashed fill sand, Unprocessed topsoil; Delivered 6A, 21AA Kalin Construction - KCRC Truck-21AA Crush concrete Byholt, Inc., Sprinkle - KCRC Truck Processed topsoil; 4th Street; KCRC Truck-21AA, 2-3 Stone Consumers Concrete - KCRC Truck-23A, 21AA Crush concrete, Crush 1-3, 3-5 Stone, Concrete Rip Rap; Delivered 21AA Crush concrete, Crush concrete 1-2, 3-5 Stone, Concrete Rip/Rap Austin Sand & Gravel - KCRC Truck 6A, 22A, Processed topsoil, Unwashed fill sand Aggregate Industries Battle Creek - KCRC Truck-21AA; Bennett Delivered Unprocessed topsoil; Otsego - KCRC Truck, Crush concrete 1-2 Robert Bailey Cont. KCRC Truck 6A, 21AA, 2-3 Stone, 3-5 Stone, 6-8 Stone, 8-Larger, Processed Topsoil, Concrete Rip/Rap, Unwashed fill sand, Asphalt Millings

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Vice Chairperson Berkebile encouraged staff to monitor where aggregate materials are purchased in relationship to the area of delivery.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the bid for Culvert Galvanized Corrugated Metal Pipe to Jensen Bridge & Supply Co., low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board accepted a letter from Cooper Township requesting cancellation of two local road contracts that were approved November 14, 2006, and authorized the cancellation of: C Avenue-Riverview Drive to 24th Street, Chip Seal and E Avenue-14th Street to Douglas Avenue, Chip Seal.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized the vice chairperson's signature on the following local road contracts with Cooper Township with updated and lower project estimates:

C Avenue-Riverview Drive to 24th Street, Chip Seal E Avenue-14th Street to Douglas Avenue, Chip Seal

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

A request for a variance from the Board's Procedures, Guidelines, and Specifications for Developing New Public Roads was received from Attorney Michael Chojnowski, on behalf of his client, regarding the Board's 50-foot half-width right-of-way requirement for a proposed development located along a road that is currently part of the county road system. The Board also received a copy of the January 8, 2007, Ross Township Board meeting minutes, which indicate that both the Ross Township Planning Commission and the Ross Township Board of Trustees granted preliminary approval to the proposed plat and waived the 50-foot half-width requirement, as provided for in the Ross Township Zoning Ordinance. After reviewing the issue, the Board directed staff to take into account the comments

made by the commissioners during the variance request discussion and to advise Mr. Chojnowski of the determination.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board acknowledged and affirmed the institution of spring weight restrictions on all roads not constructed to all-season road standards effective Thursday, March 1, 2007 at 8 a.m.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Managing Director Reid shared a copy of the Equipment Superintendent Job Description that was approved in 1997 and a copy of a proposed Job Description for the position of Equipment and Facilities Superintendent.

Dr. Reid noted that minor modifications were made to the job description, including: No. 3 The person will take quotations in accordance with established guidelines; No. 9 The person will be required to perform duties of Area Superintendent during assigned weeks of duty rotation, and No. 10 Other duties as assigned.

Under the Employment Qualifications section for the position of Equipment and Facilities Superintendent, the Board suggested that the requirement for Certification as a Commercial Pesticide Applicator be removed and if necessary, the requirement could be a condition of employment and that a prospective job applicant should be given a reasonable time and opportunity to acquire the certification.

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the matter of the proposed Job Description for the Equipment and Facilities Superintendent position was postponed for two weeks.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Vice Chairperson Berkebile requested staff to determine if there are opportunities to divide or consolidate the work requirements of an Equipment and Facilities Superintendent.

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board followed the recommendation of staff and awarded the brush spray bid to FDC Enterprises, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Business Manager Perkins reviewed various aspects of the Dust Palliative bids noting that the 2006 contract was awarded to Liquid Dustlayer but they had numerous problems dispersing the product at the required specifications.

Ms. Perkins shared a memo from Sales/Marketing Director Phil Keilman, dated February 22, 2007, which advises that Liquid Dustlayer equipment can spread the product only at rates of 1,300, 1,400, etc. gallons-per-mile, not at mid-range rates of 1,350 to 1,670 gallons per mile, as the current bid document specifies.

Commissioner McCauley asked for an explanation of how the current specifications were determined and noted that the non-standard requirements appear to minimize the number of vendors who are able to submit bids that conform to the specifications.

Ms. Perkins advised that the current specifications have been in use for many years. Vice Chairperson Berkebile asked how Liquid Dustlayer, who does not meet the current specifications, was able to meet requirements in past years. Mr. Berkebile also noted that the Dust Palliative specifications are not those of the townships but of the Road Commission, a standard that is recommended to the townships. He further stated that it appears that the current specifications exclude all but one company from the bidding process and the Board has no choice but to award the bid to Great Lakes Chloride.

Considering the problems with meeting bid specifications in the past, Mr. Berkebile asked why the specifications were not changed for the 2007 bid. He also asked why the board was asked to consider a

company that did not meet the bid specifications for 2007 when they did not meet the specifications when recommended to the Board in 2006. Commissioner Berkebile compared the Dust Palliative bid to that of the Brush Spray. However, with the Brush Spray recommendation, the staff had an opportunity to review the equipment and determined that the contractor could meet bid specifications.

Dr. Reid advised that 2006 was the first year with Liquid Dustlayer and the company officials assured the staff in 2006 that they could meet the specifications. He further noted that other companies have offered bids in the past, were able to meet the Road Commission's specifications, and that the Board has the right to award bids that it deems in the Road Commission's best interest.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the bid for Dust Palliative to Great Lakes Chloride, low bidder meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board directed staff to investigate alternatives to the current specifications for Dust Palliative, to state the justification for having mid-range numbers, and to include names of contractors who possibly could meet revised specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Dr. Reid announced that joint meetings with townships are beginning to be scheduled with the first one planned for Tuesday, March 20, at 9 a.m. with Kalamazoo Township.

Managing Director Reid shared a copy of the quarterly report of the Kalamazoo County Retirement System, noting that the system continues to enjoy very favorable asset growth on a long-term basis.

Dr. Reid shared a copy of the Michigan Transportation Statement of Comparative Receipts and Distributions for the month ending January 31, 2006, vs. January 31, 2007, which reveals that total gross receipts were up 1%, the gasoline tax portion was down 6%, there was a modest decrease in the deductions off the top, with total distribution to counties up 1.2%. However, for the year-to-year comparison, the total distributions are down .5 of 1%.

Dr. Reid advised that Business Manager Daryl Perkins is recommending the purchase of a new server for the computer system. She has determined that purchasing one server suitable for both the business office and engineering department is cost effective and would provide a savings of approximately \$2,500 in the Capital Outlay budget.

Managing Director announced that the process of filling the General Superintendents position is underway with advertisements placed in the Road Association's newsletter, trade magazines, and on the Michigan Talent Bank website. Advertisements also will be placed in the Kalamazoo Gazette, Michigan Road and Construction and the Michigan Contractor magazines.

Dr. Reid advised that bids recently were opened for the G Avenue (37th Street to 39th Street) project, with Peters Construction coming in as low bid just under engineer's estimate.

Vice Chairperson Berkebile reminded the Board of the 4 p.m. County Board Committee of the Whole meeting where there would be discussion about increasing the Road Commission from a three-member to a five-member Board.

Mr. Berkebile reported that he and Managing Director Reid attended the informational meeting regarding the North Westnedge Avenue-Mosel Avenue to D Avenue project at the Cooper Township Hall. He advised that he also attended the Council of Governments meeting and met with the Kalamazoo

County Board of Township Supervisors where a major item of discussion was whether the best method of assigning five Road Commission board members would be by district or by an at-large assignment.

Mr. Berkebile noted that he had a concern with the initial Job advertisement for the General Superintendent as it relates to the requirement for an Associate's Degree. Mr. Berkebile stated that he is of the opinion that at least one member, if not the whole Board, should be involved in the process of filling the General Superintendent's position.

Pavilion Township Supervisor Pat White inquired as to how long the process might take to hire a new General Superintendent and it was suggested that the position might be filled by June 1.

Cooper Township Supervisor Jeff Sorensen encouraged the Board to have a representation in the decision process of hiring a new General Superintendent.

Schoolcraft Township Supervisor Don Ulsh expressed accolades to the road commission staff for the prompt removal of snow from the roads during the snowstorm the past weekend.

Supervisor White expressed his appreciation to Managing Director Reid for the joint meetings that are scheduled with the townships each year. He noted that it is an excellent opportunity for the Road Commission and township boards to share ideas and to review changes to the Board's policies.

The meeting adjourned at 8:35 a.m.

March 20, 2007 – Kalamazoo Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo Township Board of Trustees was held at the Kalamazoo Township Eastwood Fire Station, 2703 E. Main Street, Kalamazoo, Michigan, on Tuesday, March 20, 2007. The joint meeting began at 9 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also present: Managing Director Ronald E. Reid; Area Superintendent Travis Bartholomew, Clerk Donald Thall, Treasurer John Buckhout, Trustee George Cochran, Trustee Marvin DeVries, Trustee George Cochran, Trustee Patricia Hiatt, and Engineer Larry Stehouwer.

Following introductions, the board reviewed local road projects 2004 thru 2007, Primary Road projects for 2007, proposed Primary Road projects for 2008, and a report on the new process for HMA paving work. Also discussed was the North Westnedge Avenue project, the Kalamazoo River Trail project, The ³Drive MI² campaign, the proposed increase from three to five road commission board members and the discussions about the BR-131/US-131 interchange.

Chairperson Maddox expressed appreciation to the Kalamazoo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 10:15 a.m.

March 20, 2007 – Regular meeting

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 20, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Safety Director David Barnes, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Business Manager Daryl G. Perkins, Area Superintendent Travis Bartholomew, Area Superintendent James Beaudoin, Kalamazoo Area Transportation Study Director Jon Start, and three citizens.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the March 6, 2007, Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the March 19, 2007, payroll and March 20, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 139,206.16 |
| Vendor Account | <u>431,595.52</u> |
| | 570,801.68 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board asked for a summary of engineering costs related to the South Sprinkle Road at Bishop Avenue/Romence Road project.

A letter was received from MDOT Kalamazoo Transportation Service Center Manager Pete Pfeiffer advising that the MDOT is seeking input on their proposed 2008-2012 Transportation Program at a meeting scheduled for Thursday, March 29, 2007, at 1 p.m. at MDOT's Southwest Region Office. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the letter and referred it to file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Mel Pruis, of 1215 Giddings Avenue, Grand Rapids, writing on behalf of his family living at 16556 East MN Avenue, requesting that MN Avenue from 46th Street to 48th Street be paved. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter and directed that a copy be sent to the Charleston Township Board of Trustees.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Stephan Keto, of 5631 East Main Street, expressing his concerns about a storm water spillway located near Comstock High School, on North 26th Street in Comstock Township. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter and directed that the Comstock Public Schools be notified (as the spillway belongs to the school) and copy be sent to the Comstock Township Board of Trustees, Representative Lorence Wenke, Senator Tom George, the Kalamazoo County Drain Commissioner, and the Kalamazoo County Board of Commissioners.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized awarding the contract for Janitorial Service to CSM Services, low bidder meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on the following Prairie Ronde Township local road contracts, with deletion of the following statement: "Whenever any apparent increase threatens to cause the project cost to exceed the original estimated cost by more than ten (10%) percent, the Township may within five (5) days notify the Road Commission to halt the project pending renegotiation of this contract. 2nd Street-3,520' north of W Avenue to 3,870' north of W Avenue, Install gravel 10th Street-VW Avenue to V Avenue, Install gravel 10th Street-V Avenue to U Avenue, Install gravel 11th Street-YZ Avenue to Woodbrook Street, Install gravel Paw Paw Lake Drive- 4th Street to 740' north of 4th Street, Chip Seal V Avenue-Vankal Street to 2nd Street, Chip Seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the chairperson's signature on the following Schoolcraft Township local road contracts, with deletion of the following statement: "Whenever any apparent increase threatens to cause the project cost to exceed the original estimated cost by more than ten (10%) percent, the Township may within five (5) days notify the Road Commission to halt the project pending renegotiation of this contract." 18th Street-W Avenue to VW Avenue, Chip Seal TU Avenue- 2,700' east of 23rd Street to 23rd Street, Chip Seal Z Avenue-21st Street to 24th Street, Chip Seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the chairperson's signature on the following Texas Township local road contracts, with deletion of the following statement: "Whenever any apparent increase threatens to cause the project cost to exceed the original estimated cost by more than ten (10%) percent, the Township may within five (5) days notify the Road Commission to halt the project pending renegotiation of this contract." Paw Paw Lake Drive-Prairie Ronde Township Line to S Avenue, Chip Seal RS Avenue- 2nd Street to 6th Street, Chip Seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the chairperson's signature on an agreement between the County of Kalamazoo, the Kalamazoo County Road Commission, and the Kalamazoo Parks Foundation for the development, maintenance and operation of the Kalamazoo River Valley Trailway from Mosel Avenue to D Avenue, with the agreement to provide funding and assignment of responsibilities for the construction, maintenance, and operation of a non-motorized trailway from the intersection of Riverview Drive and Mosel Avenue to D Avenue at a location 200-feet east of the east abutment of the D Avenue Bridge over the Kalamazoo River in Cooper Township; and with the agreement to authorize the Kalamazoo County Road Commission to seek grants from the Michigan Department of Transportation to help pay for the Trailway and assume responsibility for administering the contracts for the appropriate engineering, design, and construction for completion of this segment of the non-motorized trailway and for the Road Commission to be fully reimbursed for all costs associated with the Trailway.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Safety Director David Barnes shared a report that detailed the use of natural aggregate vs. blast furnace slag as the cover stone for chip seal operations. Mr. Barnes' report listed comments from several road commissions throughout Michigan that noted their experience with the natural aggregate and blast

furnace slag. After considerable discussion, the Board directed staff to contact the township supervisors and ask their opinion about the use of natural aggregate vs. iron blast furnace slag on one or two local road projects and at least one primary road project.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized the modification of the spray bar on the Etnyre Distributor unit that would add a 2-foot section on both ends of the existing spray bar system and allow road crews to spray chip seal emulsion at a width of 24 feet instead of the current 20 feet, with the modification to be completed by Wolverine Tractor and Equipment, at an estimated cost of \$12,115.00.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile,
Abstain: Kent L. McCauley, due to possible conflict of interest

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized Deloof Construction to undertake repairs to the west end wall of the salt barn and replace the 14-foot roll-up door at a cost of \$10,260.00.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Business Manager Daryl Perkins reported on the communication system used by the Road Commission employees, noting that the staff currently uses the Nextel cellular system and two-way radio units. Also discussed was the GPS (Global Positioning System). Further action on the communication system was postponed.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the managing director's signature on a Preliminary Engineering Agreement between the National Railroad Passenger Corporation and the Kalamazoo County Road Commission for the 9th Street Bridge reconstruction project over Amtrak's Michigan District Tracks at Milepost 148.82 in Kalamazoo, Michigan.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed a recent revision to the Construct, Operate, Maintain, Use and/or Remove Within the County Road Right-of-way policy. The Board asked that a further review of the policy be scheduled at a future meeting.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted and approved the December 31, 2006 mileage county-wide and urban area certification including 449.23 miles of primary road, 804.87 miles of local road total mileage countywide, 200.12 miles of primary road urban miles and 349.58 miles of local road urban miles in the urban area certification, all as required by Act 51 Public Acts of 1951, and authorization of the chairperson's signature on the cover sheets.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board authorized the chairperson's signature on the following resolution:

WHEREAS, East S Avenue from South Sprinkle Road to the Urban Boundary 0.45 mile east of South 29th Street in Pavilion Township is not an all-season roadway and the area's commercial and agricultural enterprises use this roadway; and
WHEREAS, these enterprises supply agricultural commodities and manufactured goods and receive materials for their operation; and
WHEREAS, upgrading East S Avenue from South Sprinkle Road to the Urban Boundary 0.45 mile east of South 29th Street to an all-season roadway will permit year-round distribution of materials and products, which will enhance economic competitiveness and assist in the retention and expansion of employment, as well as economic growth and increased tax base; and

WHEREAS, the project will address a critical missing link in our all-season road network, interconnecting existing all-season roads, including South Sprinkle Road, South 29th Street, East N Avenue, W Avenue, US-131 and I-94; and

WHEREAS, the Category F Transportation Economic Development Funds will provide for financial assistance for roadway improvements which service and support development that increases employment in Michigan; and

WHEREAS, the Kalamazoo County Road Commission is making application for Michigan Transportation Economic Development Funds to improve East S Avenue from South Sprinkle Road to the Urban Boundary 0.45 mile east of South 29th Street, with limits of South Sprinkle Road to South 27th Street as Phase 1 to be applied as Fiscal Year 2008 and limits of South 27th Street to the Urban Boundary 0.45 mile east of South 29th Street as Phase 2 to be applied as Fiscal Year 2009.

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners of Kalamazoo County, in support of the economic development and employment expansion, has developed a Category F Transportation Economic Development Fund application to secure funding for this much-needed roadway improvement project; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County agrees to provide approximately 20 percent local match for this Transportation Economic Development Funded project and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted a warranty deed Melba C. Brown, a woman, whose address is 6899 Vista De Oro Drive, NE, Rockford, Michigan 49341, for land in Oshtemo Township and right-of-way for Northfield Trail and Westhaven Trail, as associated with the Westhaven Site Condominiums development and the additional right-of-way width for H Avenue and Drake Road, as those roads abut the Westhaven Site Condominiums development, recorded as Document 2007-010319, at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the following traffic control orders in Oshtemo Township:

TCO 1581 requires eastbound Northfield Trail traffic to Stop for Drake Road traffic

TCO 1582 requires southbound Northfield Trail traffic to Stop for West H Avenue traffic

TCO 1583 requires westbound Westhaven Trail traffic to Stop for Northfield Trail traffic

TCO 1584 requires northbound Westhaven Trail traffic to Stop for Northfield Trail traffic

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board rescheduled the April 17, 2006 3:30 p.m. regular board meeting to April 18, 2007 at 7:30 a.m., due to scheduling conflicts.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the Equipment and Facilities Superintendent Job Description, taking no action and postponing further action.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adopted the 2007 Board goals, as follows:

COMMUNICATIONS

General Public

- Publish annual newsletter
- Issue news releases on a regular basis
- Hold special project meetings and solicit public input
- Maintain Customer Service Evaluation on specific requests for service
- Continue to provide web site

Townships

- Hold meetings in the townships, as desired by townships and as feasible
- Schedule special project meetings in townships, as appropriate
- Each commissioner to visit with township officials in commissioner's areas two times annually
- Invite township supervisors or others to join road tours, as appropriate
- Host a meeting of the Kalamazoo County Chapter of the Michigan Townships Association
- Attend at least one meeting of each township board as a KCRC Board Kalamazoo County
- Invite county commissioners to meet and tour facilities
- Meet with the County Board of Commissioners at least two times annually
- Host county, state and townships candidates' forum/reception in early September
- Participate in community advisory and governmental committees, including, but not limited to:

- Intergovernmental GIS Coordinating Council
- Kalamazoo Area Transportation Study
- Kalamazoo County Board of Commissioners
- Kalamazoo County Board of Public Works
- Kalamazoo County Chapter of the Michigan Township Association
- Kalamazoo County Coordinating Council (KC3)
- Kalamazoo County Council of Governments
- Kalamazoo County Environmental Health Advisory Committee
- Kalamazoo County Parks Commission
- Kalamazoo Regional Chamber of Commerce

Participate in the County Road Association of Michigan

Participate in the Southwestern Road Commission Council

Hold special meetings with area legislators

Communicate on a regular basis with area legislators and key transportation personnel National

Participate in national organizations, including, but not limited to:

- American Public Works Association
- American Road & Transportation Builders Association
- National Association of Counties
- National Association of County Engineers
- National Roadside Vegetation Management Association

- Communicate with national representatives in government who impact transportation issues

ADVOCACY

- Provide financial, technical, and service support for the local road system
- Support adequate funding for roads
- Encourage employee involvement in service delivery and taking advantage of ongoing job-related educational opportunities
- Support efforts to improve area transportation facilities
- Support non-motorized facilities

OPERATIONAL

- Conduct a road tour of projects and areas of interest as may be required
- Support a formal system to recognize employee contributions and service
- Focus on safety projects
- Improve audiovisual presentations for public access
- Review/update roadside issues, including drainage and vegetation
- Review practices and determine if improvements can be made
- Conduct a peer review audit and evaluation of public relations efforts
- Review of organizational structure
- Review of communications and Global Positional System POLICY
- Review/update Board policies

- Review/update permit forms
LEGAL/REGULATORY

- Continue to work toward the transfer of roads in incorporated areas to the appropriate local road authority

- Review the possibility of transferring roads classified as part of the National Highway System to the Michigan Department of Transportation

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the following upcoming conferences/seminars:

April 15-17, Commissioners Seminar April 22-26, National Association of County Engineers Conference, May 14, noon, Southwestern Regional Council Meeting at Muskegon May 23, at 7:15 p.m., quarterly meeting of the Michigan Townships Association, Richland Township.

Managing Director Reid reminded the Board about the G Avenue-37th Street to 39th Street project information meeting at the Ross Township Hall on March 27 at 7:30 p.m. and the joint meeting with the Oshtemo Township Board of Trustees on March 27 at 6 p.m.

Dr. Reid announced that the Road Commission was awarded the Silver Award at the recent Kalamazoo United Way Awards dinner, recognizing the generous contributions by Road Commission employees.

Managing Director Reid reported that the luncheon meeting with legislators and their staff during the CRAM conference was very productive with four legislators attending. He also noted that Kalamazoo County was awarded the County Road Association's 2006 Award for Excellence in Public Relations, also known as the "CRAMmy", for work associated with the Board's recent updating of its Procedures, Guidelines, and Specifications for Developing New Public Roads policy.

Managing Director Reid advised that the Road Commission's application for High-Risk Rural Road Program funding for improvements to West VW Avenue 14th Street to 18th Street has been approved. The estimated construction cost for the project is \$553,000 and the HRRR Program will cover 90%, or approximately \$498,000 of the cost.

Dr. Reid announced that the HMA paving work bids would be opened on March 22, shared a copy of the winter 2006-2007 newsletter, and shared a copy of the Comparison of Billing Factors comparing the years 1997 through 2007.

Dr. Reid shared a notice received from Kalamazoo County Finance Director Bill Dundon advising that a change in the single-sum pension calculation rate would become effective August 1, 2007. Dr. Reid also stated that this would be a topic of discussion at the Committee of the Whole meeting on March 20 and at the Board of Commissioners regular meeting for April 3.

Commissioner McCauley offered his congratulations to the staff for their contributions to the United Way Campaign.

Mr. McCauley asked for a list of employees who are eligible to retire from the Kalamazoo County Road Commission.

Commissioner Berkebile noted that the County Board Committee of the Whole appears to be in support of increasing the number of Road Commissioners from a three-member to a five-member Board. However, they have not come to an agreement as to how the road commissioners would be appointed.

Commissioner Berkebile advised that he attended the March 5 Chamber of Commerce meeting where there was discussion on the US-131 and BR-131 interchange. He noted that this project is not on the MDOT "radar" but the Chamber is interested in promoting this project to the MDOT.

Chairperson Maddox offered his congratulations to the staff for receiving the Silver Award from the United Way Silver Award and the CRAMmy Award from the County Road Association.

The meeting adjourned at 5:45 p.m.

March 23, 2007 – Lump Sum and Managing Director Contract

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Friday, March 23, 2007. Chairperson Maddox called the meeting to order at 7 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid and Business Manager Daryl G. Perkins, Secretary Dolores Morton

The Board had considerable discussion regarding the change of the assumption associated with calculating the single-sum pension benefit option for its retirees. It was noted that the County Board of Commissioners discussed this issue at its meeting of March 20, 2007, and had proposed that the effective date of the change be as soon as possible and not the August 1, 2007, date that had been proposed by the County's administration, its Human Resources Work Group, and as supported by the Road Commission and the Community Mental Health.

On a motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board added its support to request that the County Board of Commissioners use the same effective date of the change for Road Commission members as established for the County of Kalamazoo members when the County Board of Commissioners adopts the required amendment to the Kalamazoo County Employees Retirement System resolution.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the managing director's contract and came to a conclusion that the present contract would not be extended on December 31, 2007, and a new multi-year contract would not be offered to the managing director.

The meeting adjourned at 9:15 a.m.

March 26, 2007 –Managing Director Contract

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, March 26, 2007. Chairperson Maddox called the meeting to order at 11 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Attorney Stephen M. Denenfeld

The Board discussed a proposed agreement and release to be entered into with Managing Director Ronald E. Reid in order for him to retire effective April 2, 2007.

On a motion by Commissioner Maddox, seconded by Commission Berkebile, the Board approved and authorized the chairperson's signature on the agreement.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The meeting adjourned at 12:15 p.m.

March 26, 2007 – G Avenue Improvement Project

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Ross Township Hall, 6138 King Highway, Kalamazoo, Michigan, on Monday, March 26, 2006. The meeting was called to order at 7:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Chief Engineer Tom J.Hohm, Project Engineer Steve Carlisle, Engineer Oscar Loveless, Project Inspector Alex Deneau of Wightman & Associates, and 8 citizens.

Chairperson Maddox stated that the purpose of the meeting was to discuss the G Avenue-37th Street to 39th Street improvement project in Climax Township.

Following introductory comments, which included an update of the project, several questions from the citizens were answered. After all questions and comments were addressed, Chairperson Maddox invited those attending to review the project plans.

Chairperson Maddox thanked those who attended the meeting.

The meeting adjourned at 8:45 p.m.

March 27, 2007 – Oshtemo Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Oshtemo Township Board of Trustees was held at the Oshtemo Township Hall, 7275 West Main Street, Kalamazoo, Michigan, on Tuesday, March 27, 2007. The joint meeting began at 6 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also present: Managing Director Ronald E. Reid, Area Superintendent James Beaudoin, Oshtemo Township Supervisor John VanDyke, Clerk Deb Everett, Treasurer Nancy Culp, Trustee David Bushouse, Trustee Grace Borgfjord, Trustee Neil Sikora, Oshtemo Township Planner Mary Lynne Bugge, Township Attorney James Porter, and approximately 10 citizens.

Following introductions, the board reviewed local road projects 2004 thru 2007, Primary Road projects for 2007, proposed Primary Road projects for 2008, and a report on the new process for HMA paving work. Also discussed was the reduced cost of the Plainview Street project, the Kalamazoo River Trail project, The "Drive MI" campaign, the proposed increase from three to five road commission board members, discussions about the BR-131/US-131 interchange, the 2007 improvements for the Parkview Avenue at Stadium Drive project, and a request for an easement for the Road Commission's 9th Street Bridge over Amtrak project.

Chairperson Maddox expressed appreciation to the Oshtemo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7 p.m.

March 29, 2007 – Employee Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, March 29, 2007. Chairperson Maddox called the meeting to order at 7 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Managing Director Ronald E. Reid, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, Attorney Stephen M. Denenfeld, Safety Director David Barnes, Accountant Diane DeWaters, Interim Equipment Superintendent Bill DeYoung, Area Superintendent James Beaudoin, Payroll Clerk Felicia Townsend, and Accounts Payable Clerk Debra Hill.

There was discussion about the upcoming retirement by four employees and how to fulfill the responsibilities of those positions.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the appointment of James Beaudoin as Interim General Superintendent with all current responsibilities of that position.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Chairperson Maddox advised that Bill DeYoung has agreed to continue in the position of Interim Equipment Superintendent.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the appointment of Diane DeWaters as Interim Business Manager, with all current responsibilities of that position.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the appointment of John C. Byrnes as Interim Managing Director, with all current responsibilities of that position.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A contract to allow retired Special Projects Coordinator Ronald Copping to return to work at the Road Commission on a limited basis was discussed. A determination of how many hours Mr. Copping would be allowed to work and the rate of pay will be determined later.

The Board will schedule meetings on April 10 and April 24 at 3:30 p.m. and on April 13 at noon to meet with employees to determine how the current work responsibilities are being accomplished.

The meeting adjourned at 11:30 p.m.

March 29, 2007 – Employee Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, March 29, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Employees from the business office, the Roads Garage, the Equipment Department, and the Sign Department.

Chairperson Maddox addressed the employees and announced the retirement of several employees. He also announced that John Byrnes had been appointed Interim Managing Director, Diane DeWaters had been appointed Interim Business Manager and James Beaudoin had been appointed Interim General Superintendent.

Commissioners Berkebile and McCauley also addressed the employees to answer questions. Several employees asked for clarification of how the road commission would continue to function.

The meeting adjourned at 4 p.m.

April 3, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 3, 2007. Vice Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley
Absent: Jeffrie M. Maddox

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton and four citizens.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the following meeting minutes: the March 20, 2007, Kalamazoo Township joint meeting; the March 20, 2007, regular meeting; the March 23, 2007, meeting to discuss the Managing Director's contract; the March 26, 2007, meeting to discuss the Managing Director's contract; the March 26, 2007, G Avenue-37th Street to 39th Street improvement project information meeting in Climax Township; and the March 27, 2007, Oshtemo Township joint meeting.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the April 2, 2007, payroll and April 3, 2007, vendor accounts, as follows:

| | |
|-----------------|------------|
| Payroll Account | 149,801.27 |
| Vendor Account | 321,961.88 |
| | 471,763.15 |

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved expense reports for Chairperson Jeffrie M. Maddox, Vice Chairperson Dennis J. Berkebile, Member Kent L. McCauley, and Managing Director Ronald E. Reid.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Duane Antcliff, retired equipment superintendent, addressed the Board and offered to be an interim consultant for the purchase of Road Commission equipment.

Vice Chairperson Berkebile thanked Mr. Antcliff for his offer.

Mr. Berkebile noted that the Board met with employees on March 29, 2007, at 3:30 p.m. to advise them of the changes in office staff. He also stated that each of the commissioners had agreed to be a support person for the employees filling interim positions: Commissioner Maddox would be the support person for Interim Managing Director John Byrnes, Commissioner Berkebile would be the support person for Interim Business Manager Diane DeWaters, and Commissioner McCauley would be the support person for Interim General Superintendent James Beaudoin.

A letter was received from Engineer Mark A. Van Port Fleet, of the Michigan Department of Transportation's Design Support Area, advising that the Kalamazoo County Road Commission was approved for Federal funding, in an amount not to exceed \$553,500, for the High Risk Rural Road (HRRR) project on West VW Avenue-South 14th Street east to South 18th Street. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter from Mr. Van Port Fleet and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

A letter was received from Portage Transportation and Utilities Director G. Dallas Williams requesting the Board to consider installing a traffic signal at the West Milham Avenue and 12th Street intersection, an area that is experiencing increased traffic as a result of the Oakland Drive Bridge over I-94 bridge replacement project. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter from Mr.

Williams and directed staff to work with the City of Portage on this issue.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

A letter was received from Michigan County Road Commission Self-Insurance Pool Administrator Fred Haring advising of the opportunity for individuals to become a candidate for the Pool's Board of Directors. On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board accepted the letter from Mr. Haring and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

A letter and photographs were received from Brian Pennings, Manager of Pennings Brothers LLC, requesting the installation of concrete gutters in front of his building at 5829 West KL Avenue. Commissioner Berkebile stated that he had visited the vicinity and observed a retention pond near the subject area that concerned him. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter and directed staff to respond to Mr. Pennings and to work with the Oshtemo Township board to review the matter of the retention pond.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

A letter was received from K. Smith, of 8098 West AB Avenue, thanking the road crews for the quick response to her request that her road be plowed during a recent storm. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter from K. Smith and referred it to file.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the bid for Hot Mix Asphalt Paving for Area 1 to Wyoming Asphalt and Areas 2, 3, and 4 to Globe Construction, low bidders meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and authorized the interim managing director's signature on MDOT Contract No. 06-5665 between the Michigan Department of Transportation, the Board of County Road Commissioners of Kalamazoo County, and the City of Kalamazoo for the following improvements: Intersection improvements on Drake Road at the intersection of Highway M-43 including widening for dual left-turn lanes; together with necessary related work, located within the corporate limits of the CITY, and also within Kalamazoo Township, Kalamazoo County, Michigan.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board adopted the following resolution:

WHEREAS, the 43rd Street/Q Avenue/44th Street from R Avenue to south Village of Climax limits reconstruction project, within Climax Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to improve 43rd Street/Q Avenue/44th Street from R Avenue to south Village of Climax limits, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 042 210032; and

WHEREAS, the acquisition of certain land in-fee and conversion of existing right-of-way will be required in conjunction with this project; and WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and WHEREAS, the applicable statutes provide that a good faith written offer to obtain land in-fee and conversion of existing right-of-way shall be made to all parties of interest therein prior to the initiation of such proceedings; and WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain land in-fee and conversion of existing right-of-way for the parcels as set forth below and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

| Parcel # | Owner | Total Amount |
|----------|---|--------------|
| A | Lyle T. and Cynthia M. Carlson | \$1,700.00 |
| B | Donald L. and Karen K. Anderson | \$5,750.00 |
| C | Niles J. Hagelshaw Trust, c/o Larry and Bridgett Leach, Tammy Leach and Norman J. Leach | \$53,300.00 |
| D | Niles J. Hagelshaw Trust, c/o Larry and Bridgett Leach, Tammy Leach and Norman J. Leach | \$9,100.00 |
| E | Clare and Marie J. Brady, Jayne C. Brady, Timothy R. Brady, Tom G. Brady | \$8,700.00 |
| F | Frank Bowman, Jr. and Susan K. Bowman | \$20,300.00 |
| G | Clare and Marie J. Brady, Jayne C. Brady, Timothy R. Brady, Tom G. Brady | \$22,300.00 |
| H | Scott Harrison | \$10,000.00 |

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain land in-fee and conversion of existing right-of-way for parcels A, B, C, D, E, F, G, and H, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

A memo was received from Assistant Engineer Phil Czuk indicating that signatures authorized at the October 17, 2006, Board meeting on the Woodbrook East No. 1 Plat were rejected in Lansing and returned to the plat developer for revisions. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board rescinded action taken at the October 17, 2006, Board meeting that authorized signatures on the Plat of Woodbrook East No. 1 and authorized the reapproval and resigning of an updated mylar for the plat of Woodbrook East No. 1 in Prairie Ronde Township.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Chief Engineer Tom Hohm shared a memo requesting the Board's review and approval of an Independent Contractor Agreement to provide needed support in the Engineering Department. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized Chief Engineer to negotiate and enter into an Independent Contractor Agreement with Ronald R. Copping at a rate not to exceed \$42.50 per hour and not to exceed 30 hours per week.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board authorized Chief Engineer Tom Hohm to advertise a position posting for the Assistant Chief Engineer position.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director John Byrnes announced that spring weight restrictions were removed at 7 a.m. on Monday, April 2 and the night crew is now back working on days.

Mr. Byrnes advised that the engineering staff has been working on the Kalamazoo River Valley Trail Enhancement Grant and meeting with County Parks Director David Rachowicz and City of Kalamazoo Representative Dick Skalski to discuss details of the final Grant application and development of a RFP for engineering services.

Mr. Byrnes made the following announcements:

The S Avenue-South Sprinkle Road to 29th Street project TEDF grant application was delivered to Lansing this week,

Work on the North Westnedge Avenue from Mosel Avenue to D Avenue project should begin on April 2, and

The G Avenue-37th Street to 39th Street and Parkview Avenue-Stadium Drive projects will commence on April 16.

Interim Managing Director John Byrnes announced that a press conference would be held on April 3 in Lansing regarding three bills that would increase transportation funding. He also announced that April 5 is the official 98th anniversary of the Kalamazoo County Road Commission.

The meeting adjourned at 4:24 p.m.

April 9, 2007 – Cooper Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Cooper Township Board of Trustees was held at the Cooper Township Hall, 1590 West D Avenue, Kalamazoo, Michigan, on Monday, April 9, 2007. The meeting began at 7 p.m.

Present: Dennis J. Berkebile, Jeffrie M. Maddox
Absent: Kent L. McCauley

Also present: Interim Managing Director John C. Byrnes, Area Superintendent Travis Bartholomew, Cooper Township Supervisor Jeffrey Sorensen, Clerk Bonnie Sytsma, Treasurer Carole DeHaan, Trustee Brenda Buiskool, Trustee James Frederick, Trustee DeAnna Janssen, Trustee Robert Schiedel, and 13 citizens.

Following introductions, the board reviewed local road projects 2004 through 2007, Primary Road projects for 2007, proposed Primary Road projects for 2008, and a report on the new process for HMA paving work. Also discussed was the Kalamazoo River Trail project, the "Drive MI" campaign, and the proposed increase from three to five road commission board members. Trustee Buiskool asked for a review of speeds on D Avenue east from 12th Street and there were questions about the Westnedge project.

Vice Chairperson Berkebile expressed appreciation to the Cooper Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:45 p.m.

April 10, 2007 – Operations Discussion

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 10, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John C. Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, and one citizen.

The purpose of the meeting was for the Board to meet with staff to discuss operational questions.

There was discussion regarding an Independent Contractor Agreement contract with Ronald Copping, which had been delayed because of County Board administration concerns about former employees returning to work after retirement. Road Commission counsel had been working with County Board counsel to assure that any Independent Contract Agreement would not jeopardize the terms of Mr. Copping's retirement funds. One of the first projects Mr. Copping is needed for is to work on completion of information for the Annual Report. Consequently, signing of the cover sheets will be on the April 18, 2007, agenda and final preparation of the reports will be completed shortly thereafter.

Commissioner McCauley and Mr. Beaudoin discussed work on local road project estimates and changing bid quantities in the future to match estimates more easily.

The Interim Area Superintendent selection process was completed and a candidate selected.

Termite treatment quotes are coming in and staff is waiting for a third quote.

The Drywell cleaning bid has not been let because of an issue with disposal of the spoils. The Department of Environmental Quality has informed the Road Commission that the present arrangement is not satisfactory. Staff is working with the DEQ for a clarification, a change of interpretation, or a new location for disposal of the spoils.

Two new employees are scheduled to begin working on April 19, 2007. Additionally, Weighmaster Donald Dalman is retiring on April 19. The weighmaster position will be posted in-house to start the interview process. If a hire is not selected from the in-house employees, the position will be posted outside.

Chief Engineer Tom Hohm reported on the 44th Street culvert bid opening on April 12 and the need for a new bid for installation work. Mr. Hohm discussed the assistant engineer job description, which will be altered slightly and posted as soon as possible. Mr. Hohm also gave updates on ongoing projects.

The Board discussed the hire of an executive recruiter to search for candidates for the Managing Director's job. Initial interviews with recruiting firms will be held tentatively on April 25, 2007, beginning at 1 p.m.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized a pay increase for James Beaudoin as Interim General Superintendent, changing his status to Grade 9, Step A, effective Thursday, April 5, 2007.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized a pay increase for Diane DeWaters as Interim Business Manager, changing her status to Grade 8, Step A, effective Thursday, April 5, 2007.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized a pay increase for John Byrnes as Interim Managing Director, changing his status to Grade 11, Step A, effective Thursday, April 5, 2007.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

The Board cancelled the special meeting posted for Friday, April 13, 2007.

The meeting adjourned at 5 p.m.

April 10, 2007 – Schoolcraft Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Schoolcraft Township Board of Trustees was held at the Schoolcraft Township Hall, 50 East VW Avenue, Schoolcraft, Michigan, on Tuesday, April 10, 2007. The joint meeting began at 6:15 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also present: Interim Managing Director John C. Byrnes, Interim General Superintendent James Beaudoin, Schoolcraft Township Supervisor Donald K. Ulsh, Clerk Virginia Mongrieg, Treasurer Marti Moore, Trustee James Shaw, Trustee Robert Thompson.

Following introductions, the board reviewed local road projects 2004 thru 2007, including VW Avenue 14th Street to 18th Street. Also discussed was the list of Primary Road projects for 2007, proposed Primary Road projects for 2008, a report on the new process for HMA paving work, the 3Drive MI² campaign, and the proposed increase from three to five road commission board members.

Chairperson Maddox expressed appreciation to the Schoolcraft Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:50 p.m.

April 18, 2007 – Rescheduled Meeting

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, April 18, 2007. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile
Absent: Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Traffic Engineer Allan Galicia, Chief Engineer Tom Hohm, Interim Business Manager Diane DeWaters, and Secretary Dolores Morton.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved the agenda with the addition of an item to authorize the purchase of two vehicles.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved the minutes of the March 29, 2007, 7 a.m. meeting with employees; the March 29, 2007, 3:30 p.m. meeting with employees; the April 3, 2007, regular Board meeting; the April 9, 2007, joint meeting with Cooper Township; the April 10, 2007, 3:30 p.m. meeting with staff; and the April 10, 2007, joint meeting with Schoolcraft Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and signed the April 17, 2007, payroll and April 18, 2007, vendor accounts, as follows:

Payroll Account 114,273.58

Vendor Account 137,188.79

251,462.37

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

A letter and a copy of a published report entitled, ³An Assessment of Various Pavement Marking Applications and Rumble Strip Designs² was received from Steve Leuty, of 205 Lauderdale Drive. Mr. Leuty was requesting the Board to consider incorporating safety enhancement techniques into the Nichols Road (M-43 to Alamo Drive project in Kalamazoo Township. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board accepted the letter from Mr. Leuty and referred it to staff for review and response.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

A letter was received from residents of the Comstock Tower Apartments thanking the Board for recent improvements at the intersection of South Sprinkle Road and H Avenue. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter and referred it to file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board awarded the Pavement Marking-Legends contract to Michigan Pavement Marking, low bidder meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board awarded the Concrete Culvert contract to Northern Concrete Pipe, Inc., sole bidder.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a local road contract with Alamo Township for Hart Drive-6th Street to 3,150' southeast of 6th Street, HMA Overlay.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a local road contract with Pavilion Township for 34th Street-S Avenue to R Avenue, HMA Overlay.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a local road contract with Schoolcraft Township for 18th Street-VW Avenue to U Avenue, HMA Wedge and Chip Seal.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the interim managing director's signature on a Hot Mix Asphalt Paving contract to Wyoming Asphalt Paving Company, for the Local and Primary Road Paving Projects bid that was awarded for Area 1 at the April 3, 2007, board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the interim managing director's signature on a Hot Mix Asphalt Paving contract to Globe Construction, for the Local and Primary Road Paving Projects bid that was awarded for Areas 2, 3, and 4 at the April 3, 2007, board meeting

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted and approved the interim managing director's signature on the Act 51 Public Acts of 1951, as amended, Annual Financial Report for the Board of County Road Commissioners of Kalamazoo County for the year ended December 31, 2006.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized signatures on the project cover sheet for the Nichols Road-M-43 (West Main Street) to Alamo Avenue resurfacing project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board adopted the following resolution:

WHEREAS, the 35th Street Bridge over Kalamazoo River rehabilitation/widening project, within Comstock Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to rehabilitate/widen the 35th Street Bridge over Kalamazoo River, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 035 210026; and

WHEREAS, the acquisition of certain land in-fee, permanent easement and temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain land in-fee, permanent easement and temporary grading permits shall be made to all parties of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain land in-fee, permanent easement and temporary grading permits for the parcels as set forth below and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

Parcel # Owner Total Amount

2 Galesburg/Augusta Community Schools \$4,800.00

3 Comstock Charter Township 0.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain land in-fee, permanent easement and temporary grading permits for parcels 2 and 3, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the hire of Ken Dyer and Gary Nyberg to the Road Maintenance Department, effective April 19, 2007; and the hire of Kyle Waite, as a seasonal hire in the Traffic Engineering Department, effective May 14, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

Safety Director David Barnes gave a report on the Nextel phone service being used by the Road Commission. Mr. Barnes advised that the current Global Positioning System (GPS) tracks employees, not the vehicles being driven. Commissioner Berkebile noted that there are other systems that could provide an accounting of road commission equipment. The Board directed Mr. Barnes to research a cell phone that would have 2-way communication, email, and Internet capabilities. Also, on motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board directed staff to cancel the Nextel GPS service effective April 18, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board directed staff to cancel the Nextel GPS monthly service contract, provided the modification does not increase the costs or length of the Nextel service contract.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved a 2007 Capital Outlay Budget purchase of two sedans, each at a cost of \$13,478, through the State of Michigan's Cooperative Purchasing Program.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

Mr. Byrnes advised that a special meeting was scheduled on April 25, 2007, beginning at 1 p.m., to meet with executive recruiters, as the Board begins a search for candidates to interview for the managing director's position.

Mr. Byrnes announced that an Independent Contractor Agreement was signed with Ronald Copping and Mr. Copping returned to work as an independent contractor on Thursday, April 12, 2007.

Mr. Byrnes advised that all local road contracts requested by the various townships have been delivered or mailed to the respective townships.

Chief Engineer Tom Hohm reported on the status of 2007 primary road projects. North Westnedge Avenue-Mosel Avenue to D Avenue. Work began on April 9 with tree removals and construction is now at the point of crushing and shaping the roadway. Parkview Avenue at Stadium Drive. Intersection signalization and realignment work is beginning. G Avenue-37th Street to 39th Street. Curve alignment work is beginning and the project will include a new bridge over Gull Creek. The project is scheduled to start next week. 38th Street-MN Avenue to Climax Drive. The project is in the May letting. Nichols Road-M-43 to Alamo Drive. The project will include milling and resurfacing and is scheduled for the June letting. Plans for 2008 projects, including 9th Street and 35th Street, have been submitted to the Michigan Department of Transportation.

In response to concerns by Commissioner Berkebile at the April 3, 2007, Board meeting, Traffic Engineer Allan Galicia reported that staff reviewed the retention pond area discussed at the meeting and, at this time, Oshtemo Township will require a guardrail to be installed outside the public road right-of-way.

Commissioner Berkebile expressed appreciation to the staff for accepting and completing a number of job responsibilities previously carried out by recently retired employees.

Mr. Berkebile advised that he enjoyed attending the Commissioner's Seminar. He commented that one of the discussion topics was alternative fuels and noted that the Road Commission should continue to educate staff on this subject.

Mr. Berkebile spoke in support of the Drive Mi campaign, noting that public acceptance of the plan is less than 30%. He also commented that adjacent states have fuel taxes higher than Michigan but pump prices tend to stabilize with nearby states and costs in adjacent states usually are comparable.

Chairperson Maddox expressed his thanks to the staff, and especially to John Byrnes, for the excellent job of moving the business of the Road Commission forward after the recent retirements. He also thanked Commissioners Berkebile and McCauley for working with Interim Business Manager Diane DeWaters and Interim General Superintendent James Beaudoin.

Mr. Maddox stated that it would be difficult to get public support for an increase in the fuel tax with the economic issues Michigan recently has been facing. Mr. Maddox also noted that citizens must be given facts about the positive benefits, such as an improved road system throughout the state, if an increase in the fuel tax was to occur.

The meeting adjourned at 8:35 a.m.

April 25, 2007 – Recruiter Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, April 25, 2007. Chairperson Maddox called the meeting to order at 1 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Secretary Dolores Morton and representatives of two executive search firms.

The Board conducted interviews with Welch and Associates, and Collins & Associates.

The meeting adjourned at 3:45 p.m.

May 1, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 1, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and one citizen.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the agenda, amending the meeting time to 3:30 p.m.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the April 18, 2007, regular Board meeting; and the April 25, 2007, 1 p.m. special meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the April 30, 2007, payroll and May 1, 2007, vendor accounts, as follows:

| | |
|-----------------|---------------------|
| Payroll Account | 99,035.86 |
| Vendor Account | <u>1,067,354.70</u> |
| | 1,166,390.56 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Schoolcraft Township Supervisor Don Ulsh requesting the formal name change of two roads in Schoolcraft Township: "Barton Lake Drive" to "North Barton Lake Drive" and "Barton Lake Drive West" to "South Barton Lake Drive". Mr. Byrnes noted that emergency service providers initiated the name change request. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the letter from Supervisor Ulsh, referred the matter to staff and directed that the matter be brought back to the Board in two weeks.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted a letter from Charleston Township requesting cancellation of a local road contract for 38th Street-1 mile north of M-96 to 1.97 mile north of M-96, Chip Seal; and accepted a letter from Kalamazoo Township requesting cancellation of a local road contract for Olney Road-Gorham Lane to Nichols Road, HMA Overlay, contracts approved and signed by the Board on December 26, 2006.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized the chairperson's signature on the following local road contracts with Charleston Township: 38th Street-1 mile north of M-96 to 1.97 miles north of M-96, Chip Seal HJ Avenue-36th Street to 37th Street, Chip Seal MN Avenue-Mercury Drive to 46th Street, Chip Seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized the chairperson's signature on the following local road contracts with Comstock Township: 28th Street-H Avenue to Cade Avenue, HMA Overlay Country Estates Plat: HMA Overlay

Country Meadows Drive-28th Street to Ringling Avenue
Prairie Hill Street-Ringling Avenue to Flowerfield Avenue
Ringling Avenue-Country Meadows Drive to 28th Street
Wild Meadow Stree-Ringling Avenue to Flowerfield Avenue

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized the chairperson's signature on the following local road contracts with Cooper Township: 14th Street-5,300' south of C Avenue to C Avenue, Chip Seal AB Avenue-16th Street to 2,400' east of 16th Street, Chip Seal C Avenue-2,650' west of 17th Street to 17th Street, Chip Seal Northcrest Plat: Lanfair Avenue-1,150' west of Woodlure Drive to Woodlure Drive Lonsdale-375' south of Lanfair Avenue to Lanfair Avenue Woodlure Drive-1,225' west of Lanfair Avenue to Lanfair Avenue HMA Overlay Polk, Roosevelt, 21st Street - Chip Seal 21st Street-Roosevelt Street to 640' north of Roosevelt Street Polk Street-Roosevelt Street to 600' north of Polk Street, Roosevelt Street-21st Street to 2,180' east of 21st Street Solvel Street and Thayer Avenue, Intersection Improvement

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized the chairperson's signature on the following local road contracts with Kalamazoo Township: Barclay Drive-Mt. Olivet Road to Sonora Street, HMA Overlay Olney Road-Gorham Lane to Nichols Road, HMA Overlay

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the chairperson's signature on the following local road contracts with Prairie Ronde Township: 2nd Street-U Avenue to TU Avenue, HMA Spot Wedge 4th Street-1,150' north of XY Avenue to 5,310' north of XY Avenue, HMA Spot Wedge 5th Street-W Avenue to VW Avenue, Chip Seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized the chairperson's signature on a local road contract with Texas Township for Vankal Street-1 mile south of S Avenue to R Avenue, HMA Overlay.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized the chairperson's signature on the following Michigan State Police traffic control order in Texas Township:

S 39-12-07 rescinds S 39-289-80, which had established a speed limit of forty-five (45) miles per hour on 8th Street from Texas Heights Drive to West O Avenue, and establishes a new speed limit of forty-five (45) miles per hour on 8th Street from Texas Heights Drive to West O Avenue.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the following individuals as seasonal hires:

Risa Denenfeld-Business Office, effective May 7, 2007 Phil Schallhorn-Roads Department, effective May 17, 2007 Troy Dinse-Roads Department, effective June 11, 2007 Jordan Avery Engineering/Traffic Services Department, date to be determined, Engineering intern rate of \$9.75 per hour

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the Equipment and Facilities Superintendent position. Chairperson Maddox expressed the desire to maintain the position as a temporary assignment until the Board can more fully understand and establish the duties of the position. Commissioner McCauley noted that, because of the increased load of work, some staff is asking to be relieved of the extra responsibilities they have taken on. Commissioner Berkebile requested that posting of this position be deferred at least two weeks and suggested that a meeting be held May 8 at 7:30 a.m. with staff to discuss the organizational structure of the Road Commission.

Also discussed was the Assistant Chief Engineering position. Chief Engineer Tom Hohm requested that the position title be changed to Project Engineer.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board authorized the posting of the Project Engineer position.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed possible meeting dates for a 38th Street project informational meeting. Chief Engineer Hohm was directed to talk with Charleston Township officials to schedule a meeting, possibly on May 31 at 7:30 p.m., at the Charleston Township Hall regarding the 38th Street project.

Mr. Byrnes announced that the Southwest Council would meet on May 14 at the Muskegon County Road Commission.

Mr. Byrnes noted that plans for area parades are beginning. The Board directed the staff to determine parade dates and to share the information with the commissioners.

Chief Engineer Tom Hohm reported the status of 2007 primary road projects. North Westnedge Avenue (Mosel Avenue to D Avenue. Crews are somewhat ahead of schedule and paving should begin soon. Parkview Avenue at Stadium Drive. Pulverization has begun and sewer work is continuing. G Avenue-37th Street to 39th Street. The project began this week with tree removal work. 38th Street-MN Avenue to Climax Drive. Project scheduled for June letting. Nichols Road-M-43 to Alamo Drive. Project scheduled for June letting.

Commissioner Maddox asked Chief Engineer Hohm to look at the detour route and signage in connection with work at Sherman Lake.

Commissioner McCauley thanked Jim Beaudoin for his work with the townships to prepare local road contracts and advised that he and Mr. Beaudoin would be meeting with Wakeshma Township Supervisor Dave Taylor later in the week. He also announced that Jim Mezo accepted the Interim Area Superintendent position for Oshtemo, Prairie Ronde, Schoolcraft, and Texas townships.

Commissioner Berkebile announced that the Kalamazoo Area Transportation Study would be meeting at 7 p.m. on May 29 and asked that the meeting be posted as a Board meeting date.

Chairperson Maddox expressed appreciation to Interim General Superintendent Jim Beaudoin for the work he has been doing in the Roads Department.

The Board moved to closed session.

The meeting adjourned at 5:35 p.m.

May 8, 2007 – Organization Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 8, 2007. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Interim Equipment Superintendent Bill DeYoung, Chief Engineer Tom Hohm, Secretary Dolores Morton, and one citizen.

The Board discussed the Table of organization and job positions. They also heard comments from staff regarding the activities of the Road Commission.

The Board interviewed Douglas Scripture regarding his proposal to provide candidates for the Managing Director position.

After the Board heard the proposal and asked questions, Mr. Scripture left the meeting.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the hire of Welch and Associates as the search firm to seek candidates to be interviewed for the position of managing director with the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board continued their discussions about various ways to fill the open staff position. A meeting was scheduled on May 15, 2007 at 2 p.m. to continue discussions about personnel.

The meeting adjourned at 9:20 p.m.

May14, 2007 – Pavilion Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Pavilion Township Board of Trustees was held at the Pavilion Township Hall, 7510 East Q Avenue, Kalamazoo, Michigan, on Monday, May 14, 2007. The joint meeting began at 6:20 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Interim General Superintendent Jim Beaudoin, Area Superintendent Jeff Daughtry, Pavilion Township Supervisor Patrick White, Treasurer Karen Ruthven, Clerk Emily Hayward, and Trustee Greg Thomas.

Following introductions, the board reviewed Pavilion Township local road projects for 2004 through 2007, Primary Road projects for 2007, and a report on the new process for HMA paving work. Also discussed was the Kalamazoo River Trail project, the "Drive MI" campaign, and the proposed increase from three to five road commission board members.

Chairperson Dennis Maddox expressed appreciation to the Pavilion Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:05 p.m.

May 15, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 15, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes; Safety Director David Barnes; Interim General Superintendent James Beaudoin; Interim Business Manager Diane DeWaters; Chief Engineer Tom Hohm; Secretary Dolores Morton; Schoolcraft Township Supervisor Don Ulsh; Frederick C. Gardner of Gardner Provenzano, Schauman, & Thomas and one citizen.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the agenda with the addition of a request from Comstock Township to cancel the 28th Street project local road contract signed in 2006, a request for signatures on a cover sheet for the 9th Street Bridge project detour, and discussion about a change of road names in Schoolcraft Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved the minutes of the May 1, 2007, regular meeting; and the May 8, 2007, special meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the May 14, 2007, payroll and May 15, 2007, vendor accounts, as follows:

Payroll Account 100,156.35

Vendor Account 183,248.80

283,405.15

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Frederick C. Gardner, of Gardner, Provenzano, Schauman & Thomas, presented the independent auditor's report of the Board's financial statements for the year ended December 31, 2006. Mr. Gardner commended Accountant Diane DeWaters, and the business office staff, on the completeness of the financial records and noted that the records are in excellent order. The financial statements were found to present fairly the financial position of the Kalamazoo County Road Commission on December 31, 2006, and the opinion was unqualified (had no criticism).

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the Concrete Culvert Installation work for the 44th Street South of B Avenue project to Quantum Construction, low bidder meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the contract for Pavement Marking to M & M Pavement Marking, low bidder meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-5175 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo

County for the following: Reconstruction and realignment work along 38th Street from MN Avenue to Climax Drive; including crushing and shaping, earthwork, tree removal, drainage improvements, hot mix asphalt resurfacing, and pavement marking work; and altogether with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-7175 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the loan contract associated with MDOT Contract No. 07-5175, as part of the Local Jobs Today Program to finance, in part, the transportation infrastructure improvements to 38th Street from MN Avenue to Climax Drive.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Oshtemo Township Clerk Deb Everett requesting cancellation of a local road contract for Plainview Street. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the request by Oshtemo Township to cancel the local road contract for Plainview Street-915' south of Stadium Drive to Stadium Drive, HMA Overlay, which was approved and signed at the October 17, 2006, Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized the chairperson's signature on a local road contract with Oshtemo Township for Plainview Street-915' south of Stadium Drive to Stadium Drive, HMA Overlay, with an updated estimate.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the chairperson's signature on a dust control agreement with Richland Township to apply liquid 38% solution calcium chloride brine at an application rate of 1,350 gallons per mile on a continuous basis along the 2.59 miles of gravel roads in the township, with a note requesting two applications on the gravel section of East EF Avenue in Richland Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board adopted and authorized the chairperson's signature on the following resolutions indicating the Board's support to seek Local Bridge Program Funds for five Kalamazoo County bridges:

5th Street Bridge

WHEREAS, the 5th Street Bridge over Sand Creek in Alamo Township, Kalamazoo County, Michigan, is narrow and in a severely deteriorated condition; and WHEREAS, these structural deficiencies place at risk the motoring public and greatly inconvenience school bus operations, commercial traffic, emergency vehicles and the accomplishment of agricultural activities; and WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2010.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

8th Street Bridge

WHEREAS, the 8th Street Bridge over Amtrak in Oshtemo Township, Kalamazoo County, Michigan, has a disintegrating HMA deck and deteriorating expansion joints that allow road runoff containing deicing chemicals to leak onto beam ends and pier members, and

WHEREAS, these deficiencies place at risk the longevity of the bridge, the service it provides and its value as an important transportation system asset, and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to perform preventive maintenance on this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2010.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

24th Street Bridge

WHEREAS, the 24th Street Bridge over Portage Creek on the common line of Brady and Schoolcraft Townships, Kalamazoo County, Michigan, is experiencing severe decay of key superstructure members; and

WHEREAS, this structure is on an urban minor arterial and is of utmost importance to the local economy as well as intra-county and inter-county travel; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to rehabilitate this structure to safely accommodate existing and anticipated commercial and non-commercial vehicular traffic as well as non-motorized users; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2010.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

S Avenue Bridge

WHEREAS, the S Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

WHEREAS, these deficiencies impair the movement of commercial traffic, and the accomplishment of agricultural activities; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2010.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

TS Avenue Bridge

WHEREAS, the TS Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2010.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Business Manager Diane DeWaters shared a report of Participation Funds amounts that have not been obligated by the township boards. KCRC policy states that each township must obligate its portion of the participation funds with signed specific local road project contract(s) based on estimates, which have been received by the Road Commission's business office by the close of the business day on May 15.

After discussion, and to afford the townships a further opportunity to obligate their Participation Fund monies, motion made by Commissioner Maddox, seconded by Commissioner Berkebile, to extend the May 15 deadline for two weeks, with contracts obligating Participation Funds to be received in the KCRC Business Office by May 29, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

An email was received from Comstock Township requesting cancellation of the 28th Street local road contract signed in 2006. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board cancelled the local road contract for 28th Street from H Avenue to Cade Avenue, HMA Overlay, which had been approved on December 26, 2006.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized signatures on the cover sheet of a contract with the Michigan Department of Transportation for intersection signalization for the South 9th Street Bridge detour at the intersections of 11th Street and KL Avenue and 11th Street and West Michigan Avenue.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed a request by Schoolcraft Township Supervisor Don Ulsh that Barton Lake Drive be renamed North Barton Lake Drive and Barton Lake Drive West be renamed South Barton Lake Drive. Mr. Ulsh shared that the Schoolcraft Township Board has held several meetings with area residents to inform them of the possible change. Mr. Ulsh noted that it was the township's consensus that the names should be changed. The Board asked staff to place this item on the agenda for formal action in two weeks.

Mr. Byrnes announced that a public information meeting on the 38th Street project has been scheduled for May 22 at 5 p.m. at the Charleston Township Hall. That meeting will be following by the 6:30 p.m. joint meeting with the Charleston Township Board.

Mr. Byrnes also announced that bid results show Hoffman Brothers to be the as-read low bidder for the 38th Street project.

Interim Managing Director Byrnes advised that the Upper Peninsular Road Builders Association annual meeting is scheduled for June 20-21. He also announced that the Kalamazoo Area Transportation Study would hold a public meeting on the KATS 2030 Long-Range Transportation Plan at 7 p.m. on May 29 at the Kalamazoo Public Library.

Mr. Byrnes reported that County Board Office Manager Dina Sutton had called to schedule a joint meeting between the KCRC and the County Board of Commissioners. A date will be scheduled in July.

Chief Engineer Tom Hohm reported that all projects are going well and are on schedule.

Commissioner Berkebile advised that he attended the Kalamazoo Area Global Information System meeting. The KAGIS is encouraging townships to share information.

Commissioner Maddox reported that he attended the Council on Governments meeting and the Global Information System was a topic of discussion. He reported that he also attended the Trailway ribbon cutting ceremony.

Commissioner Maddox expressed appreciation to Interim Business Manager Diane DeWaters for her work on the annual audit.

The meeting adjourned at 4:30 p.m.

May 15, 2007 – Prairie Ronde Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Prairie Ronde Township Board of Trustees was held at the Prairie Ronde Township Hall, 8140 West W Avenue, Schoolcraft, Michigan, on Tuesday, May 15, 2007. The joint meeting began at 6:35 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley
Absent: Dennis J. Berkebile

Also present: Interim Managing Director John C. Byrnes; General Superintendent Jim Beaudoin; Prairie Ronde Township Supervisor Thomas L. Swiat, Clerk Michael Rochholz, Treasurer Mary VerHage, Trustee John M. Chapin, and Trustee Michael J. Tomlinson.

Following introductions, the board reviewed Prairie Ronde Township local road projects for 2004 through 2007, Primary Road projects for 2007, and a report on the new process for HMA paving work. Also discussed were the Kalamazoo River Trail project, the "Drive MI" campaign, and the proposed increase from three to five road commission board members.

Chairperson Maddox expressed appreciation to the Prairie Ronde Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7 p.m.

May 22, 2007 – Charleston Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Charleston Township Board of Trustees was held at the Charleston Township Hall, 1499 South 38th Street, Galesburg, Michigan, on Tuesday, May 22, 2007. The joint meeting began at 6:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile

Absent: Kent L. McCauley

Also attending: Interim Managing Director John Byrnes; Area Superintendent Bob DeLeon; Charleston Township Supervisor Francis Bell, Clerk Linda Kramer, Treasurer Brenda Schug, Trustee Nelson Hiestand, Trustee Art Samson; and approximately 8 citizens.

Following introductions, the board reviewed local road projects 2004 through 2006, local road projects for 2007, Primary Road projects for 2007, proposed Primary Road projects for 2008, and a report on the new process for HMA paving work. Also discussed was the Kalamazoo River Trail project, the "Drive MI" campaign, and the proposed increase from three to five road commission board members.

Chairperson Maddox expressed appreciation to the Charleston Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:05 p.m.

May 29, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 29, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and two citizens.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the agenda with the addition of a Charleston Township dust control contract, a Cooper Township local road contract, acceptance of documents related to the North Port Crossing plat, two traffic control orders for the North Port Crossing plat, and a letter from Wakeshma Township Supervisor David Taylor regarding Participation Funds.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved the minutes of the May 14, 2007, Pavilion Township joint meeting; the May 15, 2007, regular meeting; and the May 15, 2007, Prairie Ronde Township joint meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the May 28, 2007, payroll and May 29, 2007, vendor accounts, as follows:

Payroll Account 103,729.88

Vendor Account 403,227.99

506,957.87

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Cooper Township Supervisor Jeffrey Sorensen requesting the installation of a deceleration lane on eastbound D Avenue as it approaches the intersection of North Westnedge. Interim Managing Director John Byrnes noted that the Westnedge Avenue project design does not accommodate a deceleration lane. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the letter from Mr. Sorensen and referred it to staff for response and a review of similar intersections.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Wakeshma Township Supervisor David Taylor requesting that the township be allowed to carry over 2007 Participation Funds to use to pave 47th Street-W Avenue to UV Avenue, to adjust the scope of the 47th Street project, or to change to a different project if it is in the best interests of the township when the funds are available in 2008. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board deferred action on the request by Wakeshma Township to carry over 2007 Participation Funds into 2008 for a proposed but unsigned contract for 47th Street, directed that the Wakeshma Township allocated 2007 Participation Funds be put on temporary hold, and referred Mr. Taylor's letter to staff.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board further noted that contracts for Participation Funds will be accepted beyond the May 15 due date this year but, in the future, townships would be required to submit a signed contract by May 15 in order to use Participation Funds for local road projects.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized the managing director's signature on MDOT Contract No. 07-5246 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following: Hot mix asphalt cold milling, pavement removal, and surfacing work along Nichols Road from Highway M-43 (West Main Street) to Alamo Avenue; including concrete curb and gutter, sidewalk ramps, and pavement marking work; and altogether with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and authorized the chairperson's signature on a local road contract with Pavilion Township for OP Avenue-34th Street to 36th Street, HMA Overlay.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on a dust control contract with Prairie Ronde Township to apply liquid 38% solution calcium chloride brine on a continuous basis at an application rate of 1,350 gallons per mile along the 28.95 miles of gravel roads in the township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on a dust control contract with Ross Township to apply liquid 38% solution calcium chloride brine on an interrupted basis at an application rate of 1,350 gallons per mile along the 5.67 miles of gravel roads in the township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized the chairperson's signature on the following local road contracts with Oshtemo Township: H Avenue-Wolf Drive to 2nd Street, Chip Seal Maple Hill Drive-West Main Street (M-43) to 2,860' north, Maple Hill Drive-620' south of West Main Street (M-43) to W. Main Street, (M-43), Corydon Avenue-515' east of Maple Hill Drive to Maple Hill Drive, Chip Seal.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized the chairperson's signature on a dust control contract with Oshtemo Township to apply liquid 38% solution calcium chloride brine on a continuous basis at an application rate of 1,350 gallons per mile along the 1.33 miles of gravel roads in the township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on the following local road contracts with Climax Township:

ON Avenue-3,838' west of 42nd Street to 42nd Street, Chip seal OP Avenue-42nd Street to 44th Street, Chip seal Q Avenue-38th Street to 43rd Street, Chip seal Q Avenue-45th Street to 48th Street, Chip seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and authorized the chairperson's signature on a dust control contract with Charleston Township

to apply liquid 38% calcium chloride brine on a continuous basis at a rate of 1,350 gallons per mile on 3.67 miles of the township's 4.04 gravel roads.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on a local road contract with Cooper Township for 14th Street-E Avenue to D Avenue, Chip Seal.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the chairperson's signature on a maintenance agreement with Visser Developers of Kalamazoo, L.L.C., a Michigan limited liability company, its successors, legal representatives and assigns, whose address is 5401 West H Avenue, Kalamazoo, Michigan, 49009, for a cul-de-sac turnaround, to be known as Hunter's Field Lane, in the North Port Crossing plat of Cooper Township, and recorded as document 2007- 021209 at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a warranty deed from Visser Developers of Kalamazoo, L.L.C., a Michigan limited liability company, whose address is 5401 West H Avenue, Kalamazoo, Michigan, 49009, for rights-of-way for Hunters Crossing and Wild Flower Path, in association with the North Port Crossing plat in Cooper Township, and recorded as Document 2007-021207, at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a Declaration and Grant of Easement from Visser Developers of Kalamazoo, L.L.C., a Michigan limited liability company, whose address is 5401 West H Avenue, Kalamazoo, Michigan, 49009, for an easement to create a temporary cul-de-sac turnaround, on Hunter's Crossing, in the North Port Crossing plat of Cooper Township, and recorded as document 2007-021208, at the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized the following traffic control orders TCO 1585 requires southbound Hunters Crossing traffic to STOP for West D Avenue traffic TCO 1586 requires westbound Wild Flower Path traffic to STOP for Hunters Crossing traffic

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

In response to a request from Schoolcraft Township Supervisor Don Ulsh, discussions with the Schoolcraft Township Board of Trustees, correspondence with the Schoolcraft Postmaster, and notification, discussion and meetings with residents living on the roads known as "Barton Lake Drive East" and "Barton Lake Drive West", motion was made by Commissioner Berkebile, seconded by Commissioner Maddox, to rename "Barton Lake Drive East" as "North Barton Lake Drive" and to rename "Barton Lake Drive West" as "South Barton Lake Drive", in accordance with provisions of Section 18, Act 283, Public Acts of 1909, as amended, as the road names will conform to a general plan and avoid confusion or duplication.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director Byrnes shared a memo from Safety Director David Barnes regarding updating the Nextel phone system. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized Interim Managing Director John Byrnes to sign a one-year contract for 23 new Sprint/Nextel hybrid phones for Road Commission staff and to cancel the contract for Nextel phones for the Road Maintenance and Garage staff.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Mr. Byrnes advised that Ross Township is requesting chip seal contracts for Baseline Road-39th Street to 40th Street, Baseline Road-44th Street to 45th Street, 46th Street-M-89 to C Avenue, and 38th Street-528' south of G Avenue to G Avenue.

Mr. Byrnes shared a copy of a list of local road projects approved and signed by township boards that will obligate Road Commission Participation Funds. Vice Chairperson Berkebile noted that, since approximately \$141,000 of Participation Funds will not be used by the townships, in spite of the extended time in which contracts would have been accepted, it is recommended that staff be authorized to determine a project or projects that would utilize the approximately \$141,000 in remaining Par Funds. The Board further noted that staff should develop a system to further improve the Participation Fund program.

Mr. Byrnes announced that a notice was received from the Michigan Department of Transportation advising that the KCRC was successful in its pursuit for safety funding for the D Avenue at 14th Street intersection and Drake Road at Stonebrook Street (signal upgrade) projects. He added that staff has submitted applications for Local Jobs Today funding to cover the local match on this 2008 project.

Mr. Byrnes advised that the Roads, Equipment, Sign Shop, and selected management staff will change to 6:30 a.m. to 3 p.m. hours for the chip seal work, beginning June 4, 2007, with the Dispatcher scheduled to work until 4 p.m. to cover phone calls.

Interim Managing Director Byrnes shared that guardrail spray work is almost complete.

Mr. Byrnes stated that the Roads Department management staff has requested change orders on HMA paving bids to allow spot wedging on primary roads before they are seal coated. Quotes from Wyoming Asphalt for Area 1 and Globe Construction for Area 4 add up to an amount that, by policy, can be approved by the Managing Director. Area 1 spot paving costs for Nazareth Road-East Main Street to M-43 will be \$9,688.25 and Area 4 spot paving costs for O Avenue-6th Street to 8th Street will be \$5,174.07.

Commissioner McCauley announced that the driveway into the Road Commission grounds has been chip sealed with natural aggregate. He also advised that suggested plans for an aerial-lift unit for the Maintenance Building have been reviewed and a bid proposal is planned. He noted that consideration is being given to extending the summer hours until Labor Day.

Commissioner Berkebile reported that the process of searching for a new managing director is progressing with the hiring of Welch and Associates and the finalization of a job description. He shared that the job has been posted internally, in the County Road Association of Michigan newsletter, and in several road publications with a June 30, 2007, deadline for receipt of applications.

Chairperson Maddox expressed his appreciation to the staff for their work in submitting applications for Local Jobs Today funding for the D Avenue at 14th Street intersection and Drake Road at Stonebrook Street (Lowe's driveway) signal upgrade safety projects.

The meeting adjourned at 4:18 p.m.

June 4, 2007 – Comstock Joint Township Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Comstock Township Board of Trustees was held at the Comstock Township Community Center, 6330 King Highway, Comstock, Michigan, on Monday, June 4, 2007. The joint meeting began at 6 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes; Comstock Township Supervisor Timothy J. Hudson, Clerk Anna L. Scott, Treasurer Chad Meints, Trustee Jeffrey D. Bogema, Trustee Sandra Katje, Trustee William Shields, and approximately 30 citizens.

Following introductions, the board reviewed local road projects for 2004 through 2006, local road projects for 2007, Primary Road projects for 2007, chip seal projects, and a report on the new process for HMA paving work. Also discussed was the Kalamazoo River Trail project, the "Drive MI" campaign, the proposed increase from three to five road commission board members, and the brush spray program, which will be conducted in Comstock Township beginning in August 2007.

Chairperson Maddox expressed appreciation to the Comstock Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:30 p.m.

June 11, 2007 – Texas Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Texas Township Board of trustees was held at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo Michigan, on Monday June 11, 2007. The joint meeting began at 6:00 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley

Absent: Jeffrie M. Maddox,

Also attending: Interim Managing Director John Byrnes; Interim General Superintendent Jim Beaudoin; Texas Township Clerk Linda Kerr, Treasurer Joyce Neubauer, Trustee Steven Bosch, Trustee Erin Hoogendyke, Trustee Paul Cutting, and four citizens.

Following introductions, the board reviewed local road projects 2004 through 2006, local road projects for 2007, Primary Road projects for 2007, proposed Primary Road projects for 2008, the KCRC 5-Year Capital Improvement Plan, and a report on the new process for HMA paving work. Also discussed was the "Drive MI" campaign and the proposed increase from three to five road commission board members.

Vice Chairperson Berkebile expressed appreciation to the Texas Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:05 p.m.

June 12, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 12, 2007. Vice Chairperson Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley
Absent: Jeffrie M. Maddox

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Interim Equipment Superintendent Bill DeYoung, Traffic Engineer Allan Galicia, Chief Engineer Tom Hohm, Secretary Dolores Morton, Kalamazoo Supervisor Gary Cramer, and two citizens.

The board accepted the agenda as presented with the addition of dust control contracts for Alamo, Brady, and Wakeshma townships and a Climax Township local road contract.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the May 22, 2007, joint meeting with Charleston Township; the May 29, 2007, regular meeting and the June 4, 2007, joint meeting with Comstock Township, as corrected.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the June 11, 2007, payroll and June 12, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 104,613.71 |
| Vendor Account | <u>175,588.46</u> |
| | 280,202.17 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and awarded the bid for Catch Basin Cleaning/Dry Well Maintenance to Pipeline Maintenance for Areas 1, 2 and 4, and to Clean Earth Environment for Area 3, overall low bidders,

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the bid for Tree Work—Countywide, for Divisions 1 and 3 to Trimrite Tree Service, Division 2 to West Michigan Tree Services, and Division 4 to Medco Tree Service, low bid meeting specifications.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized the vice chairperson's signature on the following local road contracts:

Brady Township

32nd Street—V Avenue to U Avenue, Double Seal

TU Avenue—Schoolcraft Township line to South Sprinkle, Chip Seal

Ross Township

38th Street—528' south of G Avenue to G Avenue, Chip Seal

46th Street—M-89 to C Avenue, Chip Seal

Baseline Road—39th Street to 40th Street, Chip Seal

Baseline Road—44th Street to 45th Street, Chip Seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director John Byrnes advised that Chairperson Maddox asked that action be postponed for two weeks on the Rathco Safety Supply request for an extension of its pricing of barricade rental, as Mr. Maddox was unable to attend this meeting.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized modification of the engineering services contract with DLZ for the 9th Street—Stadium Drive to KL Avenue and bridge over Amtrak project, to include traffic signal design, coordination of sanitary sewer installation, and other items, with costs not to exceed \$57,073.15, for the additional services.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A memo from Traffic Engineer Allan Galicia was discussed regarding the feasibility of changing the lane alignment as part of the Nichols Road—Highway M-43 (West Main Street) to Alamo Avenue project. Mr. Galicia proposed that the current four lanes be restriped for a three-lane roadway, with the work to be accomplished in coordination with the Nichols Road resurfacing project. Mr. Galicia's report indicated that changing a four-lane roadway to three lanes sometimes results in improved safety. Kalamazoo Township Supervisor Gary Cramer advised that he and Mr. Galicia had reviewed the data and Mr. Cramer concurred that the change could be beneficial to the area. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved changing the lane alignment from four lanes to three lanes, as part of the Nichols Road—Highway M-43 (West Main Street) to Alamo Avenue project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the vice chairperson's signature on an Alamo Township dust control agreement for the application of liquid 38% solution calcium chloride brine at a rate of 1,350 gallons per mile on an interrupted basis along the 5.49 miles of gravel roads in the township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the vice chairperson's signature on a Brady Township dust control agreement for the application of liquid 38% solution calcium chloride brine at a rate of 1,350 gallons per mile on a continuous basis along the 11.72 miles of gravel roads in the township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the vice chairperson's signature on a Wakeshma Township dust control agreement for the application of liquid 38% solution calcium chloride brine at a rate of 1,350 gallons per mile on a continuous basis along the 24.40 miles of gravel roads in the township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized the vice chairperson's signature on a Climax Township local road contract for TS Avenue—6,100' east of 39th Street to 39th Street, Regravel.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director Byrnes reviewed local road contracts using 2007 Participation Funds and reported that, as of June 7, 2007, there is \$163,922 remaining in Participation Funds.

Commissioner McCauley advised that he and Interim General Superintendent Jim Beaudoin planned to meet with Wakeshma Township Supervisor Dave Taylor to review projects that could be accomplished by Wakeshma Township in 2007. The Board agreed to delay reassigning the Participation Funds to other projects until the June 26, 2007, Board meeting.

Mr. Byrnes announced that he and Interim Business Manager Diane DeWaters had reviewed applicant resumes for the Weighmaster position and their recommendation was William DeYoung. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized the promotion of William DeYoung from the Roads Maintenance Department to the position of Weighmaster/Inspector, at a date to be announced.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Mr. Byrnes advised that the contractor expects to begin centerline painting the week of June 18.

Interim Managing Director Byrnes reported that Safety Director Dave Barnes has completed the preliminary work on the brush spray program mailing, and letters are being sent to residents in Charleston, Comstock, Richland, and Ross townships, advising them that brush spraying will begin July 30, 2007.

Tom Hohm gave an update on projects:

- Base and leveling courses are on North Westnedge Avenue with final course expected next week,
- Parkview Avenue has been paved,
- Tree removal has begun on the 38th Street project, and
- First course paving will begin next week on G Avenue.

Interim Managing Director Byrnes advised that milling and paving have begun on the TU Avenue culvert project and will be followed by a seal coat. Mr. Byrnes also reported that staff continues to repair roads in Brady and Wakeshma townships with numerous road break-ups in the southeast corner of the county, and U Avenue—36th Street to 42nd Street is in very poor condition.

Interim General Superintendent Jim Beaudoin reported that work on the seal coat program would not start until June 25, as the majority of the slag has not been received.

Commissioner McCauley expressed appreciation to Chief Engineer Tom Hohm for the report on the Local Jobs Today funding for the Drake Road at Stonebrook Avenue and D Avenue at 14th Street safety projects. Mr. McCauley offered his congratulations to William DeYoung for being promoted to the weighmaster position and announced that the Roads Department staff is currently down five employees.

Commissioner Berkebile offered appreciation to staff for the extra work they have been doing as a result of retirements. He also advised that the search for a new managing director is continuing with a June 30 deadline for applications

The meeting adjourned at 4:27 p.m.

June 26, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 26, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley

Absent: Dennis J. Berkebile

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and two citizens.

The board accepted the agenda as presented.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved the minutes of the June 11, 2007, Texas Township joint meeting; and the June 12, 2007, regular Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved and signed the June 25, 2007, payroll and June 26, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 101,138.06 |
| Vendor Account | <u>616,009.92</u> |
| | 717,147.98 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved an expense report for Vice Chairperson Dennis J. Berkebile.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Mr. Joseph Crookston, of 5855 East F Avenue, addressed the Board regarding the roadway in front of his home, stating that, when he was installing his driveway, a road commission employee advised him that the road would be contoured to match his driveway. After considerable discussion, Chairperson Maddox asked for additional input from staff and directed that the matter be placed on the agenda for the next Board meeting.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted letters from John S. Polasek, Director of the Bureau of Highway Department, advising that funding from the Local Jobs Today Initiative was awarded to the Kalamazoo County Road Commission for the Drake Road at Stonebrooke Avenue intersection project for \$38,860 and the D Avenue at 14th Street intersection project for \$61,100.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board awarded the Hot Mix Asphalt Paving bid to Globe Construction for Division 1 and to Lakeland Asphalt Corporation for Divisions 2 and 3, low bidder meeting specifications for each division.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the chairperson's signature on a dust control agreement with Kalamazoo Township to apply liquid 38% solution calcium chloride brine at an application rate of 1,670 gallons per mile on a continuous basis on the gravel section of Schuster Avenue in Kalamazoo Township.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board postponed a decision regarding filling the position of Interim Equipment Superintendent, requesting that the matter be further discussed.

Carried by the following vote:
Nay: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the seasonal hire of Nicholas Ludwig in the Roads Maintenance Department and Kristen Malik in the Traffic Engineering Department, effective June 27, 2007.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board adopted the following resolution:

WHEREAS, the 35th Street Bridge over Kalamazoo River rehabilitation/widening project, within Comstock Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to rehabilitate/widen the 35th Street Bridge over Kalamazoo River, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 035 210026; and

WHEREAS, the acquisition of certain land in-fee and temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property and temporary grading permits; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain land in-fee and temporary grading permits shall be made to the party of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain land in-fee and temporary grading permits for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

| <u>Parcel #</u> | <u>Owner</u> | <u>Total Amount</u> |
|-----------------|---------------------|---------------------|
| 1 | STS Hydropower, LTD | 6,425.00 |

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain land in-fee and temporary grading permits for parcel 1, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:
Aye: Jeffrie M. Maddox, Kent L. McCauley

Mr. Byrnes shared a list of costs for barricades, with a comparison of purchasing vs. rental expenses. After considerable discussion, the Board directed staff to make inquiries about the cost to purchase used barricades from Rathco Safety Supply, Inc. and to place the item on the July 10, 2007 Board meeting agenda.

Following the June 12, 2007, Board meeting, an error was found in the Tree Work — Countywide bid spread sheet. The Division 2 low bid was awarded to West Michigan Tree Service, however, they did not offer a bid in a timely manner. West Michigan Tree Service's bid envelope was received in the Business Office on June 21, 2007, at 11:05 a.m., a time considerably past the specified time of 9:30 a.m.

Consequently, West Michigan Tree Service's bid was non-responsive to the terms set forth by the Kalamazoo County Road Commission and the bid was rejected.

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board withdrew the award for Division 2 Tree Work — Countywide from West Michigan Tree Services, and awarded Division 2 to Medco Tree Service, the responsive low read bidder

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized a Grade 5 Step D pay level for Bill DeYoung for the position of Weighmaster/Inspector, effective June 27, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Mr. Byrnes shared a list of township local road projects and the balances of Participation Funds unused by the townships. Commissioner McCauley stated that estimates for proposed contracts were delivered to the Wakeshma Township board for review at their July 2, 2007, board meeting. Mr. McCauley asked for a two-week extension on the contract deadline for Wakeshma Township, until the July 10, 2007, regular meeting.

Chief Engineer Tom Hohm gave an update on projects:

- North Westnedge Avenue — placing of shoulder material and topsoil,
- Parkview Avenue — signal work now underway,
- 38th Street project — tree work nearly complete and contractor working on sand grade,
- G Avenue — contractor now doing guardrail work and road marking,
- Nichols Road — project to begin July 9.

The Board asked that a letter be sent to townships boards advising them of the amount of Participation Funds not used by each township and notifying them that the remaining Participation Funds would be reallocated to the Road Commission's Primary Road Maintenance budget.

Mr. Byrnes announced that the chip seal program began on June 25, 2007.

The new Nextel phones were put into service on June 21, 2007.

Interim Managing Director Byrnes advised that the first round of dry well spoils will be disposed of at the Road Commission with roll-off dumpsters supplied by Best Way Disposal at a cost of \$330 per 10-yard load.

Commissioner McCauley expressed appreciation to Chief Engineer for the new project report format. He also noted his appreciation for the dry well spoils work.

Chairperson Maddox expressed appreciation to Safety Director David Barnes for his work on the Nextel phones. Mr. Maddox thanked Commissioner McCauley for working with the Wakeshma Township Board of Trustees and encouraging them to use their Participation Funds to improve roads in Wakeshma Township.

Mr. Maddox asked about plans for the July 4 parade. Mr. Byrnes confirmed that the Kalamazoo County Road Commission would participate in the Schoolcraft 4th of July parade.

Mr. Maddox announced that the deadline for receipt of resumes for the managing director's position is June 30, 2007. The Board will schedule a meeting to review the applications submitted.

The meeting adjourned at 4:50 p.m.

July 3, 2007, Special Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 3, 2007. Chairperson Maddox called the meeting to order at 8 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, and Secretary Dolores Morton.

The Board discussed the pay scale for the Interim Equipment and Facilities Superintendent position. Following discussion, motion made by Commissioner Maddox, seconded by Commissioner Berkebile, to offer the Interim Equipment and Facilities Superintendent position to Tim Landrum at a pay increase of \$2.00 per hour.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed the additional time that was granted to the townships to obligate Participation Funds and noted that such an extension would not be made in 2008. The Board plans to meet in the fall of 2007 to further refine the Local Road Participation Fund policy.

A special meeting will be held on Friday, July 17, 2007, at 7:30, to meet with Sheri Welch, of Welch and Associates.

Interim Managing Director Byrnes reminded the Board about the July 4th Schoolcraft parade.

The meeting adjourned at 8:45 a.m.

July 10, 2007 – Pay Scale Discussion

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 10, 2007. Chairperson Maddox called the meeting to order at 3:10 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile

Absent: Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Secretary Dolores Morton, and Mechanic Tim Landrum.

The Board discussed the pay scale for the Interim Equipment and Facilities Superintendent position. Following discussion, motion made by Commissioner Berkebile, seconded by Commissioner Maddox, to offer the Interim Equipment and Facilities Superintendent position to Tim Landrum at a Grade 6, Step A level classification.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

The meeting adjourned at 3:35 p.m.

July 10, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 10, 2007. Chairperson Maddox called the meeting to order at 3:40 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile,
Absent: Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Pavilion Township Supervisor Pat White, and Texas Township Supervisor Ron Commissaris.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted the agenda after deleting consideration of the July 3, 2007, special meeting minutes and the addition of local road contracts for Brady Township, Climax Township, Pavilion Township, and Ross Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of the June 26, 2007, regular Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the July 9, 2007, payroll and July 10, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 101,138.06 |
| Vendor Account | <u>616,009.92</u> |
| | 717,147.98 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

Pavilion Township Supervisor Pat White expressed appreciation to the Board for the extension of time given to the townships to use Local Road Participation Funds. Mr. White also thanked Area Superintendent Jeff Daughtry for the work staff accomplished on the 34th Street— S Avenue to R Avenue, HMA Overlay project.

Texas Township Supervisor Ron Commissaris expressed appreciation to the staff for the recently accomplished resurfacing work on Vankal Street.

A letter was received from Texas Township Supervisor Ron Commissaris requesting that left-turn signals be installed for southbound 8th Street traffic and eastbound Q Avenue traffic at the 8th Street and Q Avenue intersection. Mr. Byrnes advised that staff would get traffic counts for the intersection after school gets back in full operation in early September. Mr. Byrnes also noted that staff would conduct traffic counts for the 10th Street at Q Avenue intersection, as requests have been received for traffic changes at that intersection. Mr. Commissaris noted that Texas Township is experiencing extensive growth, moving from a rural to a residential community. On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted the letter from Mr. Commissaris and referred it to staff for review and action.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-5283 for the

following: Traffic signal installation work at the intersection of 11th Street and KL Avenue and removal of the existing flashing beacon and replacement with a temporary traffic signal at the intersection of 11th Street and Michigan Avenue for the detour associated with the upcoming project to replace structure R01 of 39-08-25, which carries 9th Street over the railroad tracks of Amtrak; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-5304 for the following: Intersection improvements on the eastern leg of the intersection of C Avenue with the northern leg of 32nd Street (Highway M-43 north), the southern leg of 32nd Street (Highway M-43 south and Highway M-89 East), and the western leg of C Avenue (Highway M-89 west) including placement of pavement markings, signing, curb and gutter, traffic signalization, and drainage work; together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized signatures on a Michigan Department of Transportation form requesting reimbursement in the amount of \$10,000 for payments made during the period July 1, 2006, through June 30, 2007, to licensed professional engineers employed or retained by this commission, in accordance with Section 12 (2) of Act 51, Public Acts of 1951, as amended.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized signatures on the cover sheet for the South 9th Street from 1,200' north of Stadium Drive to KL Avenue improvement project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the chairperson's signature on the following local road contracts with Oshtemo Township: L Avenue — Almena Drive to 4th Street, HMA Wedge and Chip Seal
ML Avenue — 4th Street to 6th Street, HMA Wedge and Chip Seal

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the chairperson's signature on the following local road contracts with Richland Township: CD Avenue — 24th Street to 26th Street and 26th Street—D Avenue to CD Avenue, HMA Overlay
Greer Drive—35th Street to 4,500' east of 35th Street, HMA Wedge and Chip Seal.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the interim managing director's signature on a Hot Mix Asphalt Paving contract with Globe Construction for the Local and Primary Road Paving Projects bid that was awarded for Division 1 at the June 26, 2007, board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized the chairperson's signature on a Brady Township local road contract for South 30th Street—XY Avenue to W Avenue, HMA Skip Wedge and Chip Seal.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the chairperson's signature on a Climax Township local road contract for QR Avenue — Wooden Street to 38th Street, HMA Wedge and Chip Seal.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the chairperson's signature on the following local road contracts with Pavilion Township: O Avenue—32nd Street to 32nd Street, Hot Rubber Crack Seal
OP Avenue—5,280' west of 32nd Street to 32nd Street, Chip Seal.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized the chairperson's signature on the following local road contracts with Ross Township: 39th Street — 865' south of D Avenue to D Avenue, HMA Spot Wedge
Baseline Road — 40th Street to 42nd Street, HMA Spot Wedge
DE Avenue—36th Street to 37th Street, HMA Spot Wedge

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

The Board reviewed a list of Participation Funds used by the townships, which revealed five townships did not fully use their funding. Mr. Byrnes advised that Ross Township is working to develop a local road project for 41st Street, with MSU expected to share some of the project costs. Commissioner Berkebile asked that Supervisor Bither be directed to write a letter to the Board asking for an extension of the time for Ross Township to use their Participation Funds, noting the special circumstances that MSU might assist with the costs. The Board agreed to reallocate all but approximately \$50,000 of the remaining Participation Funds with the reallocated funds to be used on a primary road project.

Interim Managing Director Byrnes reported that Rathco Safety Supply was contacted about their willingness to sell used barricades to the Road Commission. Generally, they would be willing but stated that the lights would have to be removed because the Rathco logo is placed on the barricades. Mr. Byrnes further noted that staff would develop a bid or quote document to cover the remaining yearly requirement. Staff will purchase new barricades.

Mr. Byrnes advised that a quote was received from a contractor regarding the driveway at 5855 East F Avenue in the amount of \$600. On motion by Commission Berkebile, seconded by Commissioner Maddox, the Board directed staff to send a letter to Mr. Joseph Crookston, of 5855 East F Avenue, listing the improvements the Kalamazoo County Road Commission would make to Mr. Crookston's driveway entrance noting that, when East F Avenue is repaved, the normal saw cut and remove procedure would be followed.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

The Board discussed the concrete vs. asphalt apron area of driveways and directed staff to review the policy regarding driveway entrances and to bring the matter before the Board with suggested requirements in the future.

Mr. Byrnes advised that letters were sent to each township advising them of the final use of their Participation Funding and noting any remaining funds would be used on a primary road project.

Mr. Byrnes shared a document that noted the current progress on primary and local road projects, adding that the Roads Department resumed seal coating on Monday.

Mr. Byrnes shared an email correspondence from Dina Sutton advising that the County Board of Commissioners would be discussing and seeking input from the public regarding the process of appointing two additional Kalamazoo County road commissioners at their July 17, 2007, 7 p.m. Board meeting.

The meeting adjourned at 4:35 p.m.

July 13, 2007

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Friday, July 13, 2007. Chairperson Maddox called the meeting to order at 9:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile
Absent: Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Chief Engineer Tom Hohm and Secretary Dolores Morton.

The purpose of the meeting was to discuss and approve a primary road project

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the Nichols Road—Alamo Avenue to Ravine Road project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

The Board asked staff to prepare a list of project costs for maintenance of primary roads and local roads, including general maintenance, preventative maintenance, and preservation and structural improvement expenses, to be shared with the Board of County Commissioners of Kalamazoo.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the appointment of Chairperson Jeffrie M. Maddox as primary voting delegate and Interim Managing Director John C. Byrnes as alternate voting delegate to the Michigan County Road Commission Self-Insurance Pool's annual meeting on July 19, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

The meeting adjourned at 9:55 p.m.

July 17, 2007

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 17, 2007. Chairperson Maddox called the meeting to order at 8:35 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Secretary Dolores Morton, and Sheri Welsh and Jerry Emrick of Welsh & Associates

The purpose of the meeting was to make an initial review of candidates that applied for the position of Kalamazoo County Road Commission managing director.

The Board reviewed the resumes of the applicants that were offered by Welsh & Associates for review and chose five of the candidates to be interviewed.

The Board also discussed the method of interview, the qualities they were seeking in the candidates and proposed questions to ask.

Ms. Welsh and Mr. Emrick will schedule interviews with the five applicants and advise the Board of those appointments.

The meeting adjourned at 9:25 a.m.

July 17, 2007 – County Board Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Kalamazoo County Board of Commissioners office, 201 West Kalamazoo Avenue, Kalamazoo, Michigan, on Tuesday, July 17, 2007. The meeting was called to order at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile

Absent: Kent L. McCauley

Also attending: County commissioners, key County Board administrative staff, and numerous citizens.

The purpose of the meeting was to discuss the proposed increase from three to five road commissioners.

The meeting concluded at 8:44 p.m.

July 24, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 24, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley
Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Chief Engineer Tom Hohm and Secretary Dolores Morton.

The board accepted the agenda after deleting discussions regarding Stadium Park Way in Oshtemo Township.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the meeting minutes of July 3, 2007, to discuss road commission issues; July 10, 2007, 3 p.m. meeting to discuss a road commission issue; July 10, 2007, regular Board meeting; July 13, 2007, meeting to approve a project; July 17, 2007, meeting to review managing director resumes; and July 17, 2007, 7 p.m. County Board of Commissions meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved an expense report for Chairperson Jeffrie M. Maddox.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and signed the July 23, 2007, payroll and July 24, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 109,632.38 |
| Vendor Account | <u>413,267.91</u> |
| | 522,900.29 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Ross Township Supervisor Jeff Bither requesting an extension of time for the township's Participation Funds as the township is working with Brook Lodge to develop a joint paving project for EF Avenue between 41st Street and 42nd Street. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the letter from Supervisor Bither and referred it to staff.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board directed staff to respond to Ross Township Supervisor Bither, advising that the Board would grant an extension of Participation Funds, with the condition the funds are project specific for EF Avenue between 41st Street and 42nd Street, and that the funds would be fully used no later than 2008.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from John S. Polasek, Director of the Bureau of Highway Development, advising that Governor Granholm signed two bills into law on June 28, 2007, extending the deadline for the Local Jobs Today Program. Applications for new projects are to be accepted until September 1, 2007. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board directed staff to solicit engineering proposals for the Mosel Avenue from Westledge Avenue to Kalamazoo River Bridge reconstruction project, with award of engineering services to be made at the August 7, 2007, Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and authorized the interim managing director's signature on a Hot Mix Asphalt Paving contract with Lakeland Asphalt Corporation for the Local and Primary Road Paving Project bid awarded for Divisions 2 and 3, at the June 26, 2007, meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from the County Road Association Self-Insurance Fund (CRASIF) seeking candidates for nomination to their Board of Trustees. The Board accepted the letter from CRASIF and referred it to file.

Chief Engineer Tom Hohm advised he has had discussions with Michigan Department of Transportation staff regarding the enhancement grant for the Kalamazoo River Valley Trailway. Specifically, discussions centered around MDOT's request to alter the segment order so the trail would connect eastward towards Battle Creek, rather than the local proposed option of the two segments north to D Avenue. Mr. Hohm noted that the Parks Foundation of Kalamazoo was in agreement with the proposed changes. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the proposed changes to the Kalamazoo River Valley Trailway plan and directed staff to work with the Parks Foundation to prepare an addendum to the agreement that was signed by the Board at their meeting of March 20, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Mr. Byrnes advised that he attended the Michigan County Road Commission Self-Insurance Pool's annual meeting at Mt. Pleasant. The highlight of the meeting was the announcement that there would be a Pool refund total of \$10.5 million.

Mr. Byrnes announced that the brush spray work is scheduled to begin on July 30, with Richland, Ross, Comstock, Charleston townships and three roadways in Kalamazoo Township to be sprayed this year.

The Board and managing director had a discussion concerning the 2008 and 2009 construction projects, federal funding levels and local match. Discussion centered on the 43rd Street/Q Avenue/44th Street and Mosel Avenue projects.

Mr. Byrnes announced that a ribbon-cutting ceremony is scheduled for Tuesday, July 31 for the Oakland Road over I-94 Bridge.

Mr. Berkebile advised that he attended the County Board of Commissioners meeting at which the Board discussed the issue of increasing Road Commission Board members to a total of five. The County Board has directed their counsel to draft a resolution stating that road commissioners would be chosen at large with four of the five Board members to be residents of a township. The matter will be before the County Board again at their meeting of August 7, 2007.

Mr. Berkebile announced with he recently met with Richland Township Supervisor Al Bussema and Road Commission Traffic Engineer Allan Galicia to discuss the 34th Street and DE Avenue intersection, near the site of the new Gull Lake High School. Mr. Berkebile noted that there was concern about sight distance at the intersection and improvement suggestions were made. Mr. Berkebile added that the school representative was encouraged to work with the Kalamazoo County Sheriff's Department to reduce the speed limit in the area.

The meeting adjourned at 4:32 p.m.

July 24, 2007 – Interview

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at 346 W. Michigan, Suite 338, Kalamazoo, Michigan, on Tuesday, July 24, 2007. Chairperson Maddox called the meeting to order at 5:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Sheri Welch of Welch and Associates

The purpose of the meeting was to interview a prospective candidate for the position of managing director.

The meeting adjourned at 7:38 p.m.

July 25, 2007 – Interview

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at 346 W. Michigan, Suite 338, Kalamazoo, Michigan, on Wednesday, July 25, 2007. Chairperson Maddox called the meeting to order at 2:10 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Sheri Welch of Welch and Associates

The purpose of the meeting was to interview three prospective candidates for the position of managing director.

The meeting adjourned at 7:50 p.m.

August 7, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 7, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile

Absent: Kent L. McCauley

Also attending: Chief Engineer Tom Hohm, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Secretary Dolores Morton, Special Projects Coordinator Ronald Copping, Ross Township Supervisor Jeff Bither, Texas Township Supervisor Ron Commissaris and nine citizens.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board accepted the agenda with correction of Item G for New Farm Street.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of the July 24, 2007, regular meeting; the June 24, 2007, 5:30 p.m. special meeting; and the July 25, 2007, 2:10 p.m. special meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and signed the August 6, 2007, payroll and August 7, 2007, vendor accounts, as follows:

| | |
|-----------------|---------------------|
| Payroll Account | 125,465.07 |
| Vendor Account | <u>1,062,677.37</u> |
| | 1,188,142.44 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

An email was received from Ross Township Supervisor Jeff Bither advising that 51% of the signatures for the proposed special assessment project for 41st Street have been received from area residents. Mr. Bither is requesting the Board's consideration to advance 2008 Participation Funds to the township for the EF Avenue project, which is proposed to cost \$41,454.50. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted Mr. Bither's letter and referred it to file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

A petition to establish a special assessment district for highway improvements for 41st Street was received from Ross Township. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board referred the petition to establish a special assessment district for 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property), to M-89 back to Ross Township for further review.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on a Ross Township local road contract for EF Avenue—41st Street to 42nd Street, HMA Overlay on Prepared Aggregate Surface.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

A letter was received from Oshtemo Township Attorney James Porter requesting the Board's action to transfer Stadium Park Way to the Kalamazoo County Road Commission, including the following documents: Warranty Deed, Agreement for the Establishment of the Stadium Park Way Drain, Temporary Easement for Cul-de-sac Turnaround, and Agreement to Construct and Extend Stadium Park Way.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a Warranty Deed from the Grantor(s) Charter Township of Oshtemo, Kalamazoo County, Michigan, a municipal corporation whose address is 7275 W. Main Street, Kalamazoo, MI 49009, transferring Stadium Park Way to the Kalamazoo County Road Commission, and recorded as document No. 2007-022752, in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted an Agreement for the Establishment of the Stadium Park Way Drain and the Stadium Park Way Drainage District, Pursuant to Section 433 of Act No. 40 of the Public Acts of 1956, as Amended, from the Grantor(s) Charter Township of Oshtemo, Kalamazoo County, Michigan, a municipal corporation, whose address is 7275 W. Main Street, Kalamazoo, MI 49009, and recorded as document No. 2007-014036, in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a temporary easement for cul-de-sac turnaround purposes, on, over and upon a parcel of land situated to the north of Stadium Park Way, located in the Township of Oshtemo, County of Kalamazoo, which will expire upon the extension of Stadium Park Way as a public roadway and was recorded as 2007-031089 in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted and authorized the interim managing director's signature on an Agreement to Construct and Extend Stadium Park Way, by and between the Kalamazoo County Road Commission, a Michigan municipal corporation of 3801 East Kilgore Road, Kalamazoo, Michigan 49001 and The Charter Township of Oshtemo, a Michigan chartered township of 7275 West Main Street, Kalamazoo, MI 49009 and was recorded as 2007-031090 in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized Traffic Control Order 1587 to require southbound Stadium Park Way traffic to STOP for Stadium Drive traffic, in Oshtemo Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the interim managing director's signature on an Amended Easement for Storm Drainage Purposes between the Branch Gymnastics Elite Training Center, Russell H. and Zelma Geary, the Road Commission and the Township of Texas, which will allow for storm water drainage, storm water recharge and the construction and maintenance of storm water drainage systems in connection with NCC Parkway located in Texas Township and will be recorded in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

A letter was received from Gordon W. Van Wieren, of the Thrun Law Firm, regarding the \$4,800 just compensation offer made to Galesburg-Augusta Schools on April 18, 2007, for the 35th Street over the Kalamazoo River Bridge project, and proposing a counter offer of \$11,000.00. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter from Attorney Van Wieren regarding a counter offer for the just compensation offered to the Galesburg-Augusta Schools on April 18, 2007, and directed staff to request a breakdown of expenses used by Mr. Van Wieren to arrive at the \$11,000.00 amount.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a Warranty Deed from the Grantor(s) Buttercup Bob, L.L.C. (James Bloomfield, President of Buttercup Bob, L.L.C.), whose address is 6101 East MN Avenue, Kalamazoo, MI 49048, conveying and warranting to Grantee, Kalamazoo County Road Commission, a Michigan municipal corporation, whose address is 3801 Kilgore Road, Kalamazoo, Michigan 49001, for public road rights-of-way situated in the Township of Comstock, County of Kalamazoo, and State of Michigan, which is part of an area development known as New Farm Street land division, contingent upon receipt of correct title insurance, and recorded as document No. 2007-028468, in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted an Agreement for the Establishment of the New Farm Street and New Farm Street Drainage District, Pursuant to Section 433 of Act No. 40 of the Public Acts of 1956, as amended, from the Grantor(s) Buttercup Bob, L.L.C. (James Bloomfield, President of Buttercup Bob, L.L.C.), whose address is 6101 East MN Avenue, Kalamazoo, MI 49048, in Comstock Township, and recorded as document No. 2007-027982, in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

Vice Chairperson Berkebile requested that the Board review the Public Roads Policy in regards to title insurance.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized Traffic Control Order 1588 to require southbound New Farm Street traffic to STOP for MN Avenue traffic, in Comstock Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized signatures on the Mylar cover sheet for the Drake Road at Stonebrooke Avenue improvement project, in Kalamazoo Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized signatures on the Mylar cover sheet for the D Avenue at 14th Street improvement project, in Cooper Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board awarded the Proposal for Engineering Services for the Mosel Avenue from Westnedge Avenue to Kalamazoo River Bridge reconstruction project in Kalamazoo Township to URS Corporation, low bid meeting specifications.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and accepted an agreement with Oshtemo Township for sanitary sewer work to be constructed as part of the 9th Street—North of Stadium Drive to north KL Avenue road project, with MDOT to administer the project and Oshtemo Township to be responsible for the costs for sanitary sewer and associated work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board declined to accept a counter offer of \$10,000.00 from the Educational Community Credit Union for a drainage easement and revised compensation for property in connection with the 9th Street from 1,200' north of Stadium Drive to KL Avenue reconstruction project, in Oshtemo Township, and directed staff to pursue the property acquisition as noted in the Just Compensation resolution adopted at the Board's February 20, 2007, meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted a Warranty Deed from J & S Ventures, LLC, a Michigan limited liability company whose address is 6312 Stadium Drive, Kalamazoo, Michigan 49009, conveying and warranting to Grantee, Kalamazoo County Road Commission, a Michigan municipal corporation, whose address is 3801 Kilgore Road, Kalamazoo, Michigan 49001, for public road rights-of-way situated in the Township of Texas, County of Kalamazoo, and State of Michigan, which is part of an area development known as Crooked Lake Cove Condominium in Texas Township, contingent upon receipt of correct title insurance and to be recorded in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the chairperson's signature on a drainage agreement with J & S Ventures, LLC, a Michigan limited liability company whose address is 6312 Stadium Drive, Kalamazoo, Michigan 49009, which will allow the draining of public road storm water on and to a private area for storm/surface water retention in connection with development of an area to be known as Crooked Lake Cove Condominium in Texas Township and to be recorded in the Kalamazoo County Register of Deeds office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized Traffic Control Order 1589 to require southbound Interlochen Street traffic to STOP for West Q Avenue traffic, in Texas Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

The Board reviewed the July 26, 2006, request from Gerald and Sandra Bastian, for a release of highway easement for Outlot A of Docsa's plat in Comstock Township. At the July 26 meeting, the Board directed the Bastians to work with the Comstock Township Board of Trustees to first receive the township's approval for the release of highway easement. The Board received a letter at 3:01 p.m., on August 7, 2007, from the Charter Township of Comstock, noting that at their August 6, 2007, the township board considered the request of Sandra Bastian to release the highway easement on Outlot A of the Docsa Plat in the Charter Township of Comstock and, after discussion and giving consideration to the matter, voted unanimously to support the release of the easement. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter from Comstock Township and directed staff to work with Ms. Bastian on preparation of the documents needed for the release of easement for Outlot A of Docsa's plat in Comstock Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

Chief Engineer Hohm announced that the next Southwestern Council meeting would be held on Monday, August 13, with Ottawa County hosting.

Chief Engineer Hohm shared an update report on the various primary road projects, noting that the paving work has begun on 38th Street and pavement markings have been completed on Nichols Road and G Avenue.

Chairperson Maddox asked that staff review the signing on G Avenue.

Vice Chairperson Berkebile reported that he participated in the ribbon cutting ceremony for the Oakland Drive bridge opening and that it was well attended by local and state officials.

Mr. Berkebile reported that he attended the Council of Governments meeting where Joe Bland spoke on the need to coordinate industrial zoning and create "one-stop shopping" for the permitting process in Kalamazoo County.

Mr. Berkebile noted that he also attended a meeting in Washtenaw County entitled "Michigan Business for Better Roads" where there was discussion about encouraging the promotion of alternative funding for transportation needs. He reported that over 100 bridges in Michigan are posted as weight restricted or closed.

Chairperson Maddox offered his appreciation to the road crews, noting that he had heard good reports about the seal coat work.

Mr. Maddox also noted that the final interview would be held on August 8 and a formal offer would be made soon to one of the candidates.

The meeting adjourned at 4:43 p.m.

August 8, 2007 – Interview

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at 346 W. Michigan, Suite 338, Kalamazoo, Michigan, on Wednesday, August 8, 2007. Chairperson Maddox called the meeting to order at 6 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Sheri Welch of Welch and Associates and Peter Auger

The purpose of the meeting was to interview Mr. Auger for the position of managing director.

The meeting adjourned at 7:50 p.m.

August 14, 2007 – ROW Issus

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 14, 2007. Chairperson Maddox called the meeting to order at 8 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John C. Byrnes, Chief Engineer Tom Hohm, Secretary Dolores Morton, and Right-of-way Broker Jay C. DuBois

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board rescheduled the August 21, 2007, 3:30 p.m. board meeting to August 21, 2007, at 8:30 a.m.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board reviewed the counter-offer, in the amount of \$11,000.00, received from Gordon W. Van Wieren, of the Thrun Law Firm, for the \$4,800 just compensation offer made to Galesburg-Augusta Schools on April 18, 2007, for the 35th Street over the Kalamazoo River Bridge project. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized staff to offer \$6,000.00 for the Just Compensation to the Galesburg-Augusta Schools and if the amount is not accepted, to proceed with condemnation proceedings.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile,

Nay: Kent L. McCauley

The Board reviewed the counter-offer, in the amount of \$10,000.00, received from the Educational Community Credit Union (ECCU), for additional considerations beyond the \$531.37 compensation offer made to the ECCU on February 20, 2007, for property realignment in connection with the 9th Street from 1,200' north of Stadium Drive to KL Avenue reconstruction project, in Oshtemo Township. On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board authorized staff to accept the offer from the ECCU to accommodate the advertise and construct schedule for the 9th Street from 1,200' north of Stadium Drive to KL Avenue reconstruction project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Nay: Dennis J. Berkebile

The meeting adjourned at 9:30 a.m.

August 15, 2007 – Lunch with Interviewee

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at 5830 Portage Road, Kalamazoo, Michigan, on Wednesday, August 15, 2007. The meeting began at noon.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Texas Township Supervisor Ron Commissaris, County Administrator Don Gilmer, Cooper Township Supervisor Jeff Sorensen, and Peter Auger.

The purpose of the meeting was to meet with a prospective candidate for the position of managing director. Following a luncheon, the Board returned to the road commission offices to introduce Mr. Peter Auger to the employees.

The meeting adjourned at 3:30 p.m.

August 21, 2007

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 21, 2007. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Oshtemo Township Supervisor John VanDyke, Oshtemo Township Trustee Stan Rakowski, Oshtemo Township Attorney James Porter, and five citizens

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved the agenda as presented.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved the minutes of the August 7, 2007, regular meeting; the August 8, 2007, interview meeting; the August 14, 2007, right-of-way discussion meeting; and the August 15, 2007, luncheon meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the August 20, 2007, payroll and August 21, 2007, vendor accounts, as follows:

| | |
|-----------------|---------------------|
| Payroll Account | 105,029.24 |
| Vendor Account | <u>1,378,544.34</u> |
| | 1,483,573.58 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Mr. Gary Glover, of 6286 Enola, addressed the Board inquiring about the ditch enhancement planned for the River Street project. Interim Managing Director Byrnes advised that it would be an open ditch as in normal project design.

Mr. Joseph Glover, of 2000 River Street, asked about requirements for fencing on his property. He was advised that a fence could not be erected in the Road Commission right-of-way area. Mr. Glover also inquired about a large rock that seemed to be a sight obstruction at the corner of River Street and East Michigan Avenue. Mr. Byrnes informed Mr. Glover that staff was familiar with the problem but the rock is placed outside the road right-of-way, thus outside the Road Commission's jurisdiction.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board authorized the chairperson's signature on the following local road contracts with Prairie Ronde Township:

2nd Street—W Avenue to V Avenue, Gravel

3rd Street—Y Avenue to XY Avenue, Gravel

6th Street—XY Avenue to W Avenue, Gravel

10th Street—2,720' south of WX Avenue (Canadian National Railroad) to VW Avenue, Gravel

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a warranty deed from Lageoc, Ltd., a Michigan Corporation, whose address is 5076 Sports Drive, Kalamazoo, Michigan 49009 and Oshtemo Business Park Condominium Association, a Michigan Non-Profit Corporation, whose address is 5076 Sports Drive, Kalamazoo, Michigan, 49009 (Grantors), conveying and warranting to the Board of County Road Commissioners of Kalamazoo County, whose

address is 3801 East Kilgore Road, Kalamazoo, Michigan 49001, the property commonly known as Technology Avenue, Industry Drive, and Resource Street, along with the ownership of the storm water drainage facilities located within those roadways in the Township of Oshtemo, Kalamazoo County, Michigan, contingent upon receipt of title insurance, and to be recorded at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a temporary easement, from Lageoc, Ltd., a Michigan Corporation, whose address is 5076 Sports Drive, Kalamazoo, Michigan 49009, for cul-de-sac turnaround purposes for Industry Drive, in the development known as Oshtemo Business Park Condominium Association, in Oshtemo Township, and to be recorded at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted and authorized the chairperson's signature on the Oshtemo Business Park Drainage Area Agreement between Lageoc, Ltd., a Michigan Corporation, with offices at 5076 Sports Drive, Kalamazoo, Michigan 49009, (Developer), Oshtemo Business Park Condominium Association, a Michigan Non-Profit Corporation, with offices at 5076 Sports Drive, Kalamazoo, Michigan, 49009 ("Association"), and to be recorded at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the following Traffic Control Orders in Oshtemo Township:

TCO 1590 requires southbound Resource Street traffic to STOP for West N Avenue traffic

TCO 1591 requires westbound Technology Avenue traffic to STOP for South 9th Street traffic

TCO 1592 requires northbound Resource Street traffic to STOP for Technology Avenue traffic

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director Byrnes shared copies of Oshtemo Township correspondence, including a "Prohibition Against Travel on Other than Truck Routes" Ordinance, a route map, an opinion on the legal rights of the township to place such restrictions, and a letter to Oshtemo Township business owners, in support of a request by the township to place signs on the Oshtemo Township Truck Route. After considerable discussion, motion was made by Commissioner Maddox, seconded by Commissioner McCauley, to postpone further review of the Oshtemo Township truck route ordinance until the September 4, 2007, Board meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Abstain: Dennis J. Berkebile, due to possible conflict of interest as the company he works for would be greatly affected by such an ordinance

It is hereby acknowledged by this Board that on August 21, 2007, a petition was filed at its offices by certain landowners in the Township of Ross, Kalamazoo County, Michigan, requesting highway improvement construction on:

41st Street from approximately 500 feet north of EF Avenue (north line of Michigan State University property) to M-89, Hot Mix Asphalt (HMA) overlay and gravel shoulders in accordance with the provisions of Act 246 of the Public Acts of 1931, as amended, all as is more particularly described in said petition.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, and unanimously carried, it was moved that said petition be referred to the Managing Director for verification that the petition meets the requirements and specifications as spelled out in said Act 246, and, in particular, Section one (1) of said Act.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director Byrnes advised that guardrail was installed on KL Avenue at the Cooper Beach Apartment complex.

Interim Managing Director Byrnes advised that KCRC right-of-way agent Jay DeBois reported that Galesburg-Augusta Schools turned down the Road Commission offer of \$8,000 for right-of-way for the 35th Street over the Kalamazoo River Bridge project. Staff will supply Board Attorney Stephen Denenfeld with information for a condemnation proceeding.

Mr. Byrnes advised the following:

- A check was received from the Liability Pool for the 2007 refund in the amount of \$332,441,
- The Michigan Townships Association will meet on August 22 at 7:15 p.m., at the Midlink Business Park
- The traffic signal at M-89 and 34th Street is in the flash mode for one week.

Commissioner Berkebile noted that the County Board has approved increasing in the number of Road Commissioners from three to five at-large representatives, provided four are township residents. The County Board will accept applications for the position until September 21, 2007.

Commissioner McCauley added his approval to increasing the number of road commissioners from three to five, noting that he looked forward to working with the new Board members and appreciated those who would take the time to apply for the position.

The Board continued with a discussion of the managing director's proposed contract. Diane DeWaters was consulted about Road Commission retirement and longevity benefits. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved a draft copy of the managing director's contract.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The meeting adjourned at 8:15 a.m.

September 4, 2007 – Special Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 4, 2007. The meeting was called to order at 3:10 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The board met to review the contract for the managing director's position.

The meeting adjourned at 3:25 p.m.

September 4, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 4, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Traffic Engineer Allan Galicia, Secretary Dolores Morton, and one citizen.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the minutes of the August 21, 2007, meeting with one correction.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the August 31, 2007, payroll and September 3, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 102,225.61 |
| Vendor Account | <u>798,867.83</u> |
| | 901,093.44 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Mr. Douglas Smith, of 11706 East G Avenue, appeared before the Board and reported some concerns about the G Avenue project. Staff was directed to refer the matter to Wightman & Associates.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a letter from John S. Polasek, Director of the Bureau of Highway Department, advising that funding from the Local Jobs Today Initiative was awarded to the Kalamazoo County Road Commission for the Mosel Avenue—Westnedge Avenue to Kalamazoo River Bridge improvement project in the amount of \$275,250.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Karen and Jack Miller, of 4788 Thistle Mill Court, Kalamazoo, regarding their concerns about the condition of the road surface on Squires Drive, the noise of truck traffic, and the speed of traffic. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board directed staff to respond to Mr. and Ms. Miller and to advise the Kalamazoo Township police officials about the concern with the reported speeding on Squires Drive.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board authorized the chairperson's signature on a local road contract with Richland Township for C Avenue at M-43 and M-89, Intersection signalization and intersection improvement.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board authorized the Interim Managing Director's signature on a Cost Agreement with the Michigan Department of Transportation for maintenance of the traffic signal at M-43 (West Main) and Drake Road (12th Street).

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board authorized the Interim Managing Director's signature on a Cost Agreement with the Michigan Department of Transportation for maintenance of the traffic signal at M-43 (32nd Street) and M-89 (C Avenue).

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Discussion was had to the effect that on August 21, 2007, this Board passed a motion relative to the verification of a petition for highway improvement in Ross Township, said petition being submitted by landowners in the Township of Ross, Kalamazoo County, Michigan, for 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property) to M-89, Hot Mix Asphalt (HMA) overlay and gravel shoulders. The interim managing director reports that staff has checked the requirements for such a petition, specified in Section (1) one of Act 246 of the Public Acts of Michigan of 1931, as amended, and finds that such petition is valid and in order. Further, pursuant to the requirements of Section (2) two of said Act, this board reports that it has examined the location of the proposed project and would be for the benefit of the public welfare and convenience. Accordingly, upon motion made by Commissioner Berkebile, supported by Commissioner Maddox, and unanimously carried, it was moved that the interim managing director shall proceed to take such other and further steps for the planning and laying out of said project as are called for under said Act, and in particular, Section (2) two of said Act.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Discussion was had to the effect that on August 21, 2007, this Board passed a motion relative to the verification of a petition for highway improvement in Ross Township, said petition being submitted by landowners in the Township of Ross, Kalamazoo County, Michigan. The interim managing director reports that he has taken the necessary steps for the planning and laying out of said project, specified in Section 2 of Act 246 of the Public Acts of Michigan of 1931, as amended.

On motion by Commissioner Maddox, supported by Commissioner Berkebile, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a petition by landowners in the Township of Ross, Kalamazoo County, Michigan, was filed with this Board on August 21, 2007, said petition requesting certain highway improvements over the following described area:

41st Street from approximately 500 feet north of EF Avenue (north line of Michigan State University property) to M-89, Hot Mix Asphalt (HMA) overlay and gravel shoulders
said petition being filed and submitted in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, and

WHEREAS, this Board has caused the validity of said petition to be verified, as is required in Section 1 of said Act 246, as amended, this Board having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this Board has caused plans and specifications to be made as provided in Section 2 of said Act, and

WHEREAS, Section 4 of said Act requires this Board to make an Order of Determination;

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board, in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes its first Order of Determination;

IT IS FURTHER RESOLVED, that a public hearing upon this declaration of necessity and first Order of Determination shall be held in the Township Hall of Ross Township, Kalamazoo County, Michigan, on Tuesday, the 25th day of September 2007, at 7:30 p.m., for the purpose of providing all persons interested an opportunity to appear before the Board and give their reasons for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and make the apportionments of costs, as is provided in said Act. At said hearing, the Board shall make final determination of the Special Assessment District and the number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

BE IT FURTHER RESOLVED, that NOTICE of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved the following personnel actions for Kalamazoo Area Transportation Study employees, approved by the KATS Policy Committee at their August 29, 2006, meeting and retroactive to October 1, 2006.

- Nicole Dalman—3.1 COLA increase retroactive to October 1, 2006; 1% merit increase retroactive to January 1, 2007; and 2.6 COLA and 1% merit increase effective October 1, 2007
- Kathy Schultz—3.1 COLA increase retroactive to October 1, 2006; 1% merit increase retroactive to January 1, 2007; and 2.6 COLA and 1% merit increase effective October 1, 2007
- Steve Stepek—2.6 COLA and 1% merit increase effective October 1, 2007
- Jonathan Start—3.1 COLA increase retroactive to October 1, 2006; 1% merit increase retroactive to January 1, 2007; and 2.6 COLA and 1% merit increase effective October 1, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board appointed Commissioner Dennis Berkebile as primary voting delegate to the County Road Association Self-Insurance Fund (CRASIF) September 2007 annual meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized the hire of Robert Blanchard as Project Engineer in the Engineering Department, at Grade 4, Step D, effective September 11, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed Attorney Steve Denefeld's review of the Relinquishment of Easement for Outlot A, in the Docsa Plat of Comstock Township. Mr. Denefeld indicates that there is a lawsuit pending regarding ownership of the outlot and he suggested no further action until the matter is settled. By consensus, the Board took no action on the request of Mr. and Mrs. Bastian for a release of Outlot A, in the Docsa Plat of Comstock Township.

The Board discussed a request by Oshtemo Township for the Road Commission to sign roads requiring drivers to comply with Oshtemo Township's recently adopted Truck Route Ordinance. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board directed staff to request input from connecting townships and cities, to seek an opinion from the Michigan Department of Transportation about the affect such signing would have on future funding for the signed roads, and to confer with the Kalamazoo Area Transportation Study about the effect of such signing.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Abstain: Dennis J. Berkebile, due to possible conflict of interest as the company he works for would be greatly affected by such an ordinance

Interim Managing Director Byrnes announced Farm Bureau meeting scheduled on September 17 and October 10.

Mr. Byrnes advised that a public hearing on the 35th Street Bridge project would be held on September 19, 2007 at 7 p.m.

Mr. Byrnes announced that the last seal coat project has been completed. However, Comstock Township is expected to request contracts for additional work yet this year.

Interim Managing Director Byrnes reported that staff is beginning the process of developing the 2008 Budget.

Commissioner McCauley offered his congratulations for the summer seal coat work and asked for an update on the costs of the projects. He concurred with the request to involve the Board in the budget preparation regarding pay increases and offered his congratulations to Road Commission employees who recently took advantage of the Tuition Reimbursement program.

Vice Chairperson Berkebille requested that the Board discussion salary increases early in the budgeting process. Mr. Berkebille noted a concern about a drainage issue at the intersection of Gull Road and Sprinkle Road. He also expressed his appreciation to the staff for their work cleaning up trees and limbs following the recent wind and rainstorms.

Chairperson Maddox concurred on the request to involve the Board in the process of setting pay increases for the staff. Mr. Maddox asked Interim General Superintendent Beaudoin to report at the next Board meeting on the 2007 chip seal work, including any recommendations for 2008. Mr. Maddox thanked Mr. Beaudoin for the excellent work accomplished this year.

The meeting adjourned at 4:25 p.m.

September 5, 2007-Special Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, September 5, 2007. The meeting was called to order at 5 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile (by conference call), Kent L. McCauley

Also attending: Peter Auger

The board met with Peter Auger, candidate for the position of managing director.

The meeting adjourned at 6:05 p.m.

September 18, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 18, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Traffic Engineer Allan Galicia, Chief Engineer Tom Hohm, Secretary Dolores Morton, Kalamazoo Supervisor Gary Cramer, and four citizens.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the agenda after adding approval of the VW Avenue project cover sheet and further discussion of a request by Oshtemo Township for Kalamazoo County Road Commission signing of their truck route.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved the minutes of the September 4, 2007, meeting to review the managing director's contract; the September 4, 2007, regular meeting; and the September 5, 2007, meeting with a candidate for the managing director's position.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the September 17, 2007, payroll and September 18, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 103,513.05 |
| Vendor Account | <u>565,942.13</u> |
| | 669,455.18 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A memo from Traffic Engineer Allan Galicia was discussed regarding the feasibility of changing the lane alignment on the Mosel Avenue reconstruction project scheduled for 2008. The memo demonstrates that conversion from 4-lane to 3-lane sections would not impact traffic for many years. Mr. Galicia proposed that the current four lanes be restriped for a three-lane roadway, with the work to be accomplished in coordination with the Mosel Avenue from Westnedge Avenue to Kalamazoo River Bridge resurfacing project in 2008. Mr. Galicia's report indicated that changing a four-lane roadway to three lanes often results in improved safety. Kalamazoo Township Supervisor Gary Cramer advised that he and Mr. Galicia had reviewed the data and Mr. Cramer concurred that the change could be beneficial to the area. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved changing the lane alignment from four lanes to three lanes, as part of the Mosel Avenue from Westnedge Avenue to Kalamazoo River Bridge project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-5454 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Left-turn lane construction work at the intersection of D Avenue and North 14th Street; including cold milling, trenching, drainage improvements, ditching, hot mix asphalt paving, pavement marking, and restoration work; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-5480 between the Michigan Department of Transportation and the Board of County Road Commissioners of Kalamazoo County for the following:

Traffic signal upgrading work at the intersection of South Drake Road and Stonebrooke Street; including left-turn phase and pedestrian signal work; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board authorized the chairperson's signature on local road contracts with Comstock Township for the following: 31st Street — N Avenue to ML Avenue, Chip Seal

Casper Street — 1,100' south of H Avenue to H Avenue and Borgess Drive — 118' west of Casper Street, Cold mill entire road surface and HMA Overlay

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved a step increase for Chief Engineer Thomas J. Hohm, from Grade 9 Step D to Step E, effective August 5, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Business Manager Diane DeWaters and Interim General Superintendent Beaudoin shared comments about the report detailing 2007 local road project costs that were over/under estimate. Ms. DeWaters noted that, out of local road projects totaling more than \$2 million, over-estimate projects amounted to only \$14,355.57. She also advised that five townships have Participation Funds remaining with a few projects yet to be billed. Any remaining Par Funds are to be carried over to 2008.

Mr. Maddox thanked Ms. DeWaters for the report, noting that it was a good starting point for guiding the staff in accomplishing the seal coat projects for 2008.

Mr. Berkebile expressed appreciation for the report noting that it was very informative. He expressed the opinion that this is the first year the road commission had been honest with themselves and the townships on costs. He noted that the interim staff has stepped up to put together a system of accurate estimates. He further noted that out of \$2 million in total projects, only about 10% was over-estimated and, in the contracting industry, he noted that that figure was not all that bad. Hopefully, the staff can bring it down a couple of percents next year and the report will be the basis on which to work next year, to look at real costs, estimate numbers and then to fine-tune the estimates a bit more.

Mr. McCauley also expressed appreciation for the report and the efforts by staff to create estimates that more accurately reflect the actual project costs.

Interim General Superintendent Jim Beaudoin expressed appreciation to the Board for their support of the staff during the seal coat season. He noted that all the staff "stepped up to the plate" to help. He advised that 106.8 miles of road were seal coated and the work was accomplished in 23 working days. Mr. Beaudoin also made suggestions for equipment that would be advantageous for the staff to have as they go into the seal coat season next year. He asked the Board to consider his suggestions as they work on the 2008 budget.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board awarded the Tree Work—Countywide bid to the following: Medco— Divisions 1, 2, 3, and 4 and to Treeworks, Inc.—Division 5, low bidder meeting specifications in each division.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Chief Engineer Tom Hohm reviewed load analyses recently performed by Wightman & Associates with the following recommended bridge weight restrictions.

V Avenue Bridge over Portage River

Recommended Existing

1 unit 21 tons 1 unit 41 tons

2 units 26 tons 2 units 52 tons

3 units 43 tons 3 units 62 tons

Y Avenue Bridge over Portage Creek

Recommended Existing

1 unit 20 tons 1 unit 41 tons

2 units 26 tons 2 units 52 tons

3 units 43 tons 3 units 62 tons

Z Avenue Bridge over Portage Creek

Recommended Existing

1 unit 21 tons 1 unit 41 tons

2 units 26 tons 2 units 52 tons

3 units 43 tons 3 units 62 tons

U Avenue Bridge over Portage River

Recommended Existing

1 unit 26 tons

2 units 32 tons None

3 units 40 tons

River Street Bridge over Kalamazoo River

Recommended Existing

1 unit 42 tons

2 units 71 tons None

3 units 77 tons

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board authorized the posting of the bridges as recommended.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized signatures on the Plat of Western Woods, in Oshtemo Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and accepted an easement from 550 Treasure Island Development, LLC, a Michigan Limited Liability Company, whose address is 550 Treasure Island Drive, Mattawan, MI 49071, for the purpose of creating a cul-de-sac turnaround on Buster Drive in the plat of Western Woods, and to be recorded at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board approved and authorized the following Traffic Control Orders in Oshtemo Township:

TCO 1593 requires eastbound Western Woods Drive traffic to Stop for North 5th Street traffic

TCO 1594 requires southbound Buster Drive traffic to Stop for Western Woods Drive traffic

TCO 1595 requires northbound Doolittle Court traffic to Stop for Western Woods Drive traffic

TCO 1596 requires southbound Hawkins Court traffic to Stop for Western Woods Drive traffic

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the Board accepted and authorized the chairperson's signature on a drainage agreement between Robert L. Muir and Barbara J. Muir, husband and wife, whose address is 5695 Mt. Olivet Road, Kalamazoo, MI 49004 and the Board of County Road Commissioners of Kalamazoo County, Michigan, whose address is 3801 East Kilgore Road, Kalamazoo, MI 49001, associated with the plat of Muirfield with streets to be known as Polaris Avenue and Solvel Street, with a private area for storm/surface water detention, and to be recorded at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board approved and authorized signatures on the cover sheet for the VW Avenue from 500 feet east of 14th Street to 18th Street in Schoolcraft Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director John Byrnes advised that a letter was sent to jurisdictions whose roads could be affected by Oshtemo Township's recently adopted Truck Route Ordinance. The letter advised the jurisdictional officials about the ordinance and requested comment and input. Jurisdictions contacted included: Alamo Township, Texas Township, and City of Kalamazoo in Kalamazoo County and Alma Township in Van Buren County. Mr. Byrnes also advised that contact had been made with Michigan Department of Transportation officials asking if posting roads restricted to truck traffic would have an effect on future Federal funding to the Kalamazoo County Road Commission. Mr. Byrnes advised that MDOT responses were noncommittal and he was directed to make inquiries at the next Kalamazoo Area Transportation Study meeting about the affect such an ordinance could have on future funding from the KATS.

Commissioner Berkebile excused himself from the Oshtemo Township Truck Route Ordinance discussions due to a possible conflict of interest, as the company he works for would be greatly affected by such postings.

Interim Managing Director Byrnes reported that changes were made to the property of Mr. Douglas Smith's property as part of the G Avenue project work and advised that the work should be completed in about three weeks.

Mr. McCauley expressed appreciation to staff for their follow up with Mr. Douglas Smith's concerns about the G Avenue project. Commissioner McCauley also thanked Interim Business Manager Diane DeWaters and Interim General Superintendent James Beaudoin for the report on the local road projects listing. Mr. McCauley asked Mr. Beaudoin to express appreciation to the roads crew for the excellent work on the local road projects during 2007.

Commissioner Berkebile echoed comments by Mr. McCauley about the excellent job done by the Roads Department. Mr. Berkebile announced that the United Way campaign would begin soon and encouraged the entire Board to attend the kick-off meeting to be held with Road Commission employees.

Mr. Berkebile advised that he recently attended the Northern Michigan Association of Road Commissions. One of the discussions concerned a report that some road commissions were not receiving supplies for which they were billed. He further noted that it was his understanding that the Kalamazoo County Road Commission has procedures in place that prevents such shorting of supplies.

Commissioner Maddox advised that a draft copy of the 2006 Annual Report was shared with the Board. He encouraged the other Board members to review the draft copy and expressed appreciation to Diane DeWaters and others who contributed to the report.

The meeting adjourned at 5:46 p.m.

September 18, 2007 Special Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 18, 2007. Chairperson Maddox called the meeting to order at 5:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Jerry Emrick, of Welsh & Associates, and candidate Joanna Johnson

The purpose of the meeting was to interview a candidate for the position of managing director of the Kalamazoo County Road Commission.

The meeting adjourned at 6:35 p.m.

September 21, 2007 - Golf Outing

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held on Friday, September 21, 2007. The meeting began at 7 a.m. at the Thornapple Golf Club, 6415 West F Avenue, Kalamazoo, Michigan.

Attending: Dennis J. Berkebile, Kent L. McCauley, and numerous other community leaders and residents.

The purpose of the meeting was to support the Youth for Christ organization.

The event adjourned at 5 p.m.

September 25, 2007 – 41st Street Special Assessment Meeting

Pursuant to Notice duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, a public meeting was held in the Township Hall of Ross Township, Kalamazoo County, Michigan, at 7:30 p.m., on the 25th day of September 2007.

Present: Jeffrie M. Maddox, Dennis J. Berkebile

Also present: Interim Managing Director John C. Byrnes, Special Projects Consultant Ron Copping, Ross Township Supervisor Jeff Bither, and 18 citizens.

The meeting was for the purpose of giving all persons interested an opportunity to appear before the Board and give their reasons for or against a proposed highway improvement project to be known as the 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property), to M-89 Special Assessment District, submitted to the Board by landowners in the Township of Ross, Kalamazoo County, Michigan, and for other purposes as spelled out in said Notice.

The Notice of hearing was read to all persons present. The general nature of the proposed project was discussed and the plans and specifications for the project were reviewed, along with the proposed schedule for apportionment of benefit.

All citizens who desired addressed the board regarding the project.

On motion by Commissioner Berkebile, supported by Commissioner Maddox, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, a resolution-petition was duly filed with this Board under the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, on September 4, 2007, by Landowners in the Township of Ross, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area: 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property), to M-89, and

WHEREAS, this Board, on September 4, 2007, made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public meeting was duly held on Tuesday, the 25th day of September 2007, at 7:30 p.m., at the Township Hall of Ross Township located at 12086 M-89, Augusta, Michigan.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special Assessment District be established covering the following described area: 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property), to M-89

On motion by Commissioner Maddox, supported by Commissioner Berkebile, and unanimously carried, it was moved that the assessment shall be spread over ten (10) years, and that the apportionment of percentage of costs and benefits for the project shall be in the project file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile

The meeting adjourned at 8:52 p.m.

October 2, 2007 – Special Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 2, 2007. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes

The board discussed the managing director's contract. Additional items discussed were the Oshtemo Township truck route ordinance and the status of the Equipment and Facilities Superintendent position.

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board authorized staff to post and advertise a position opening for Equipment and Facilities Superintendent.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The meeting adjourned at 8:10 a.m.

October 2, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 2, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley
Absent: Dennis J. Berkebile

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Oshtemo Township Supervisor John VanDyke, Oshtemo Township Attorney James Porter, Oshtemo Township Planning Director Jodi Stefforia and six citizens.

The Board accepted the agenda as modified.

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved the minutes of the September 18, 2007, regular meeting; the September 18, 2007, meeting to interview a candidate for the position of managing director; the September 21, 2007, meeting at the Thornapple Golf Club to support the Youth for Christ organization; and the September 25, 2007, special assessment meeting for the 41st Street project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

The approval of one expense account was postponed for two weeks.

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved and signed the October 1, 2007, payroll and October 2, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 97,215.37 |
| Vendor Account | <u>310,526.92</u> |
| | 407,742.29 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Mr. Doug Norman appeared before the Board expressing concerns about his property located at the intersection of Market Street and South Sprinkle Road. Mr. Norman reported that there is a great deal of fence damage along his property that fronts South Sprinkle Road and he is requesting that the fence be repaired. The Board directed staff to follow up with Mr. Norman and to repair the fence.

The staff reviewed the bid tabulation for Winter Maintenance units. The board postponed for two weeks the award of the bid to allow more time to investigate the bids and for a recommendation.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized signatures on the Plat of Muirfield, in Cooper Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved and authorized the following Traffic Control Orders in Cooper Township:

TCO 1597 requires northbound Hillsight Street traffic to STOP for Polaris Avenue traffic
TCO 1598 requires eastbound Polaris Avenue traffic to STOP for Lindenwood Street traffic
TCO 1599 requires southbound Solvel Street traffic to STOP for Thayer Avenue traffic

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved and authorized the following Traffic Control Orders in Kalamazoo Township: TCO 1600 requires eastbound Hilltop Street traffic to STOP for Fairfield Avenue traffic.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

In response to a letter from Phillip Cole, Sales Manager of Aggregate Resources, Inc., and on staff recommendation, motion made by Commissioner Maddox, seconded by Commissioner McCauley to extend the contract for Ice Control Sand to Aggregate Resources through the 2007/2008 winter season, in accordance with the bid awarded November 11, 2006.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

In response to a letter was received from Fred D. Circle, president of FDC Enterprises, Inc., and on staff recommendation, motion made by Commissioner McCauley, seconded by Commissioner Maddox to extend the contract for Brush Spray to FDC Enterprises, Inc through the 2008 season, in accordance with the bid awarded March 6, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved and authorized the managing director's signature on MDOT Contract No. 07-5502 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the following:

PART A—FEDERAL AND STATE PARTPICATION

Hot mix asphalt surfacing work along 9th Street from Meridian Avenue northerly to approximately 1800 feet north of Quail Run Drive; including crushing and shaping, pavement removal, widening, and permanent pavement marking work; and all together with necessary related work.

PART B—NO FEDERAL OR STATE PARTPICATION

Sanitary sewer work along 9th Street from Meridian Avenue northerly to approximately 1800 feet north of Quail Run Drive; including pavement, slope restoration, and maintaining traffic work; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved and authorized the managing director's signature on MDOT Contract No. 07-7502 between the Michigan Department of Transportation and the Board of County Road Commissioners of the County of Kalamazoo, Michigan for the loan contract associated with MDOT Contract No. 07-5502, as part of the Local Jobs Today Program to potentially finance, in part, the transportation infrastructure improvements to 9th Street from Meridian Avenue northerly to approximately 1800 feet north of Quail Run Drive.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board authorized the Interim Managing Director's signature on a Cost Agreement with the Michigan Department of Transportation for maintenance of the traffic signal at M-43 (West Main) and 9th Street.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Discussion was had to the effect that on September 24, 2007, a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting being for the purpose of hearing reasons for or against the project designated as:

41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property) to M-89

for improvements as proposed by a petition by landowners in Ross Township, Kalamazoo County, Michigan, received by the board on August 21, 2007, and for other purposes spelled out in said notice. At the conclusion of said public meeting the Board made final determination of the Special Assessment District to be assessed for benefits on the construction of the proposed improvement and the number of annual installments over which said assessments shall be spread.

It is duly noted that less than thirty (30) days have passed since said public hearing and that Section 7 of said Act requires the Board to take certain action within thirty (30) days after said hearing. Therefore, upon motion duly made by Commissioner Maddox, supported by Commissioner McCauley, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Board by landowners in the Township of Ross, Kalamazoo County, Michigan, received by the Board on August 21, 2007, and WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvement and the number of annual installments over which said assessments shall be spread was made at said public meeting, and

WHEREAS, Section 7 of said Act requires the Board to take certain action within thirty (30) days from said public meeting,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Board hereby declares and makes its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which shall be placed in the project file.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

On motion by Commissioner Maddox, supported by Commissioner McCauley, it was duly moved and unanimously carried as follows:

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project:

41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property) to M-89

The assessment roll is in the project file, and it appearing that the special assessments have been spread over a period of ten (10) year; and, it further appearing that interest at the rate of 6 percent (6%) per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to February 14 of each year hereafter;

WHEREFORE, the Board shall forward the special assessment district tax roll to the Treasurer of Ross Township for collection as agent for the Board who shall remit the monies collected to the Board as soon as is practicable following collection of same; and, further, that a copy of this resolution be forwarded to said Township Treasurer.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Three citizens, Mr. Ken Case, Ms. Jacqueline Devereaux, and Mr. N. Jeffrey Enevold, appeared before the Board and expressed objections to the 41st Street special assessment project. The Board heard the comments and advised that a petition could be circulated seeking reconsideration of the project. Mr. Case expressed interest in such a petition and was directed to work with staff.

The Board discussed the Oshtemo Township Truck Route Ordinance. Concerns were discussed, such as increased traffic on non-signed roads, which would bear the cost of producing the signs and maintenance. After considerable discussion, motion made by Commissioner Maddox, seconded by Commissioner McCauley to approve and authorize Oshtemo Township to post signs on roads Oshtemo Township deems as being on their "Truck Route".

Carried by the following vote:

Aye: Jeffrie M. Maddox, Kent L. McCauley

Interim Managing Director John C. Byrnes advised that work is almost complete on the G Avenue bridge project.

Mr. Byrnes noted that staff is continuing to work with the Michigan Department of Transportation, County Parks and Parks Foundation on the Kalamazoo Valley River Trail. MDOT has advised that they will award four segments on the Kalamazoo Trail portion. Mr. Byrnes further advised that a Request for Proposal has been issued to interested companies for construction of the Trailway.

Mr. Maddox advised that he recently attended the Council of Governments meeting and one item of discussion was uniform zoning regulations in Kalamazoo County.

The meeting adjourned at 4:15 p.m.

October 8, 2007 Managing Director Discussion

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, October 8, 2007. Chairperson Maddox called the meeting to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile

Absent: Kent L. McCauley

The Board discussed details of the managing director's contract.

The meeting adjourned at 8:05 p.m.

October 16, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 16, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, and 13 citizens.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved the agenda after adding discussion about a contract with the Michigan Department of Transportation for the Parkview Avenue Bridge.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved the minutes of the October 2, 2007, 7:30 a.m. special meeting; the October 2, 2007, regular meeting; and the October 8, 2007, 7:30 a.m. special meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved an expense report for Chairperson Jeffrie M. Maddox.

Carried by the following vote:

Aye: Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the October 15, 2007, payroll and October 16, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 98,555.82 |
| Vendor Account | <u>554,208.15</u> |
| | 652,763.97 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Commissioner Berkebile noted that he was under the impression that citizens were expected to attend the meeting to discuss the Oshtemo Township Truck Route Ordinance and that, as a Consumers Energy employee, there is a conflict of interest for him regarding this discussion item. Mr. Berkebile stated that he would abstain from any comment regarding the truck route ordinance.

A number of citizens appeared before the Board regarding the Oshtemo Township Truck Route Ordinance and shared comments about the ordinance that will limit truck traffic on a number of roads in Oshtemo Township used by delivery and service trucks. Comments included:

- How such an ordinance can be in place on a primary road,
- Concerns about safety with the present traffic being redirected onto fewer roads,
- The rationale for the ordinance should be shared with the public,
- Deliveries of goods into the impacted area may be difficult.

After all had a chance to comment, Chairperson Maddox expressed appreciation for the comments but suggested that concerns should be directed to the Oshtemo Township Board of Trustees.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board accepted a letter from Robert P. Humphrey, Humphrey Products Company of 5070 East N Avenue, requesting the

abandonment of the 24th Street from South Sprinkle Road south and referred the matter to staff for review and report.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted a notice announcing that the Michigan County Road Commission Self-Insurance Pool would meet October 18 and 19, 2007, in Augusta, Michigan.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board awarded the Tree Work—Countywide bid to the following: W. Michigan Tree Service— Division 1 and 3; Rickert Landscape—Division 2; and Trimrite Tree Service—Division 4, in the best interests of the Kalamazoo County Road Commission, following staff recommendation.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-5598 for the following: Hot mix asphalt resurfacing work along VW Avenue from 14th Street to 18th Street; including shoulder trenching and widening, aggregate base, hot mix asphalt wedging, drainage improvements, tree removal, and permanent signing upgrading work; and all together with necessary related work.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the interim managing director's signature on an agreement between the County of Kalamazoo, the Kalamazoo County Road Commission, and the Kalamazoo Parks Foundation describing the development, maintenance and operation of the Kalamazoo River Valley Trailway from Gull Road to Mosel Avenue (Segment 1), and Riverview Drive/Mosel Avenue intersection to D Avenue at a location 200-feet east of the east abutment of the D Avenue Bridge over the Kalamazoo River (Segment 2) in the City of Parchment, Kalamazoo Township and Cooper Township; with the agreement to provide funding and assignment of responsibilities for the construction, maintenance, and operation of a non-motorized trailway, to authorize the Kalamazoo County Road Commission to seek grants from the Michigan Department of Transportation to help pay for the Trailway and assume responsibility for administering the contracts for the appropriate engineering, design, and construction for completion of this segment of the non-motorized trailway, and for the Kalamazoo County Road Commission to be fully reimbursed for all costs associated with the Trailway.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board approved and authorized the interim managing director's signature on an agreement between the County of Kalamazoo, the Kalamazoo County Road Commission, and the Kalamazoo Parks Foundation describing the development, maintenance and operation of the Kalamazoo River Valley Trailway from Mayor's River Front Park to South Sprinkle Road (Segment 3) and South Sprinkle Road to 35th Street (Segment 4), in the City of Kalamazoo, Kalamazoo Township and Cooper Township, with the agreement to provide funding and assignment of responsibilities for the construction, maintenance, and operation of a non-motorized trailway; to authorize the Kalamazoo County Road Commission to seek grants from the Michigan Department of Transportation to help pay for the Trailway and assume responsibility for administering the contracts for the appropriate engineering, design, and construction for completion of this segment of the non-motorized trailway, and for the Kalamazoo County Road Commission to be fully reimbursed for all costs associated with the Trailway.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board awarded the Kalamazoo River Valley Trailway Recommendation for Consultant work to O'Boyle, Cowell, Blalock, Associates, in the best interests of all parties involved.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved and authorized Board signatures on an Employment with Joanna Johnson as managing director of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and authorized the interim managing director's signature on MDOT Contract No. 07-5100 for the following:

Replacement of Structure S01 of 39014, which carries Parkview Avenue (M Avenue) over Highway US-131; additional work required to widen Structure S01 of 39014, which carries Parkview Avenue (M Avenue) over Highway US-131, from two to three lanes; together with necessary related work, located within Oshtemo Township, Kalamazoo County, Michigan; with an estimate of \$517,300.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board awarded Winter Maintenance bids for the following: Peters Construction—4 units and Longhaul—1 unit, in the best interests of the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Interim Managing Director Byrnes advised that staff had received a ballot for the annual election of directors for the Association of Southern Michigan Road Commissions.

Mr. Byrnes reminded the Board about several upcoming meetings.

October 24, 7:30 a.m. — Safety/Retiree Reception October 29, 5 p.m. — Host open house for candidates for road commissioner positions, increasing the Board from three members to five members
October 30, 5:30 p.m. — County Board will interview five candidates for the two positions on the Kalamazoo County Road Commission
November 13, 9 a.m. — Joint meeting with the Kalamazoo Township Board of Trustees

Commissioner McCauley noted that the position of Equipment and Facilities Supervisor has been posted.

Chairperson Maddox advised that the 2006 Annual Report would be presented to the County Board of Commissioners at the 7 p.m. County Board meeting following the meeting.

The meeting adjourned at 4:39 p.m.

October 16, 2007 – County Board Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners was held at 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, on Tuesday, October 16, 2007, at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John C. Byrnes, Business Manager Diane DeWaters, Chief Engineer Tom Hohm, the county commissioners, and key County Board administrative staff.

Chairperson Maddox thanked the County Board of Commissioners for the opportunity to meet with the County Board. Mr. Maddox shared the Board of County Road Commissioners of Kalamazoo County's 2006 annual report. Following the presentation, there was an opportunity for questions.

The meeting adjourned at 7:30 p.m.

October 24, 2007 – Safety Reception

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the road commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, October 24, 2006. The meeting began at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Kalamazoo County Road Commission staff, retirees, and guests.

The purpose of the meeting was to honor and celebrate Road Commission staff for safe driving and work during the previous year and to recognize Road Commission retirees.

The meeting concluded at 9:30 a.m.

October 24, 2007 –Special Meeting

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the road commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, October 24, 2006. The meeting began at 9 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John C. Byrnes

The Board discussed an agreement concerning the 9th Street Bridge reconstruction project over Amtrak's Michigan District Tracks at Milepost 148.82 in Kalamazoo, Michigan. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized the interim managing director's signature on a Force Account Agreement Between National Railroad Passenger Corporation and the Kalamazoo County Road Commission for the 9th Street Bridge Reconstruction Project in Kalamazoo, Michigan, with staff to negotiate details in Paragraph 4A related to "an initial payment to Amtrak, which represents approximately two months of Amtrak's estimated costs".

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board discussed a snowplow contractor bid.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board authorized staff to hire a seasonal employee for the Roads Department for winter snowplowing activities.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The meeting concluded at 9:30 a.m.

October 29, 2007 - Open House

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, October 29, 2007. The meeting convened at 5 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Joanna Johnson, candidates for the two open road commissioner positions on the Kalamazoo County Road Commission Board, Interim Managing Director John Byrnes, township officials, and county commissioners.

The purpose of the meeting was to hold an open house for prospective applicants for the two open positions of road commissioner on the Board.

The meeting adjourned at 6:30 p.m.

October 30, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 30, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Also attending: Interim Managing Director John Byrnes, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, and four citizens.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved the agenda as presented.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the board approved the minutes of the October 16, 2007, regular meeting; the October 16, 2007, special meeting at 7 p.m. with the County Board; the October 24, 2007, Safety Reception at 7:30 a.m.; and the October 24, 2007, special meeting at 9 a.m. to discuss an agreement concerning the 9th Street project.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board approved an expense report for Interim Managing Director John Byrnes.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the October 29, 2007, payroll and October 30, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 99,682.32 |
| Vendor Account | <u>384,101.96</u> |
| | 483,784.28 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Prairie Ronde Township Supervisor Tom Swiat addressed the Board with concerns about snowplowing the newly graveled roads in his township during the coming winter. He asked if the snowplow drivers could be directed to raise the blade about 1/2 inch when they transition from paved to gravel roads in Prairie Ronde Township. General Superintendent Beaudoin stated he understood Mr. Swiat's concern and felt it would be worth trying but expressed concern about the possibility of a snow buildup on the road surface. The Board agreed with Mr. Swiat's request and directed staff to choose one of the routes in Prairie Ronde Township on which to test the plan.

Mr. Doug Norman appeared before the Board and asked about the status of the fence repairs on his property on South Sprinkle Road south of Market Street. Interim General Superintendent James Beaudoin advised that the work should be completed by December. Mr. Norman further asked that guardrails be installed. Mr. Maddox thanked Mr. Norman for his comments but advised that only the fence repairs would be done.

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted a Petition for Reconsideration for the 41st Street from approximately 500 feet north of EF Avenue to M-89 Special Assessment District, and based on Act 246 of 1931, the Board authorized staff to schedule a Reconsideration Hearing in Ross Township to re-examine the 41st Street special assessment district.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

A letter was received from Rodney Nagel, of 5957 East C Avenue, requesting the Board's consideration to release their rights to Springbrook View #3, Outlot E. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter from Mr. Nagle and referred it to staff for further consideration.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved the interim managing director's signature on a contract with Long Haul Excavating and Lawn Care for one winter maintenance unit for the winter seasons of 2007-2008 and 2008-2009.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved the interim managing director's signature on a contract with Peters Construction Company for four winter maintenance units for the seasons of 2007-2008 and 2008-2009.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board selected Dennis J. Berkebile, of Kalamazoo County, to be entered on the commissioner ballot for a two-year term on the Association of Southern Michigan Road Commission's Board of Directors; and Steve Warren, of Kent County, and Joanna Johnson, of Calhoun County, to be entered on the staff ballot for a two-year term on the Association of Southern Michigan Road Commission's Board of Directors.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

On motion by Commissioner Maddox, seconded by Commissioner McCauley, the board selected Orrin Gregg, of Lenawee County, to be entered on the ballot for a one-year term on the County Road Association's Board of Directors.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

In response to a letter and on staff recommendation, motion made by Commissioner Maddox, seconded by Commissioner Berkebile, to accept an offer from Bit-Mat Products to extend the 2007 pricing for Liquid Asphalt through 2008, as awarded on February 20, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

The Board reviewed a signalization study of the South Sprinkle Road and Commercial Avenue intersection requested by the city of Portage. Traffic Engineer Allan Galicia reported that a study of the intersection indicates that, because of the difficulty making a left turn at this intersection, motorists are traveling through a residential area to use the signalized intersection at South Sprinkle Road and Milham Avenue. Mr. Galicia indicated that 4-hour and 1-hour traffic volume warrants are satisfied and noted that an actuated signal could be installed that would minimized delays at the intersection. There was discussion about who should be responsible for the signal costs. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the report and directed staff to contact the city of Portage to advise them that the Kalamazoo County Road Commission would install the traffic signal if the city of Portage agreed to cover the installation costs.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley

Chief Engineer Tom Hohm shared a report on the 43rd/Q Avenue/44th Street project and expanded on the information it provided. Interim Managing Director Byrnes reviewed the various segments and options, noting that the Rural Task Force would have to approve any change in reallocation of funding. Other comments:

- Is there a safety reason for the project?
- Concern was expressed about funds already expended on the project.
- Loss of Rural Task Force funds should not be a reason to move forward with the project.
- Traffic flow in the area would likely improve if the project were completed.
- The Environment Impact study should be reviewed again.
- Intersections with an accident history should be addressed first.

Interim Managing Director Byrnes reported that staff has been conducting interviews for the Equipment and Facilities Supervisor. He also noted that staff is working on the 2008 Budget.

Commissioner McCauley expressed appreciation to the staff for the informative open house held on October 29 for applicants for the road commissioner open positions. Mr. McCauley commended staff for the cleanliness of the facilities.

Mr. McCauley shared information about a program conducted by the Calhoun County Road Commission called, "Snow Plow Day." A date is chosen early in the fall season and road commission and snowplow contract drivers are invited to drive the routes on which they will be plowing snow. The event is concluded with a potluck dinner for those who participate.

Commissioner Berkebile echoed Mr. McCauley's comments about the open house and offered his thanks to the staff. He stated that he appreciated the opportunity to meet the five candidates for the road commissioner position.

Mr. Berkebile advised that he has received a number of phone calls regarding the awarding of the Kalamazoo River Valley Trailway bid. He further noted he would like the Board and staff to schedule a meeting to specifically discuss bidding issues.

Board Chairperson Maddox also thanked the staff for their work in scheduling the open house and commented that there was a good turnout for the event. He noted that he was looking forward to working with the two new commissioners.

The meeting adjourned at 5 p.m.

October 30, 2007 – County Board

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners was held at 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, on Tuesday, October 30, 2007. The meeting began at 5:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile,
Absent: Kent L. McCauley

Also attending: County Board administrative staff.

Chairperson Maddox and Vice Chairperson Berkebile attended the interview and selection process of the County Board of Commissioners for the two new road commissioner positions.

The meeting adjourned at 7:55 p.m.

November 8, 2007 – Michigan Townships Association

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at The Birches, 3082 South 9th Street, Kalamazoo, Michigan, on Thursday, November 8, 2007. The meeting began at 7 p.m. The Michigan Townships Association sponsored the meeting

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Joanna Johnson and numerous Kalamazoo County township, city, county representatives and their guests.

Western Michigan University President John Dunn was the featured speaker.

The meeting concluded at approximately 9:45 p.m.

November 13, 2007 – Kalamazoo Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo Township Board of Trustees was held at the Kalamazoo Township Westwood Community Room, at 1310 Nichols Road, Kalamazoo, Michigan, on Tuesday, November 13, 2007. The joint meeting began at 9 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle,
Absent: Kenneth R. Oscarson

Also present: Interim Managing Director John C. Byrnes; Area Superintendent Travis Bartholomew, Interim General Superintendent James Beaudoin, Supervisor Gary Cramer, Clerk Donald Thall, Treasurer John Buckhout, Trustee George Cochran, Trustee Marvin DeVries, Trustee Patricia Hiatt, and Engineer Larry Stehouwer.

Following introductions, the board reviewed the proposed primary road projects for 2008, details of the Kalamazoo River Valley Trailway project; 2007 local and primary road projects; and Kalamazoo Township's concerns about the Thistle Mill Corridor regarding surface conditions, speed of traffic, truck usage and winter maintenance.

Chairperson Maddox expressed appreciation to the Kalamazoo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 10:30 a.m.

November 13, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 13, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Interim Managing Director John Byrnes, Interim General Superintendent James Beaudoi, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, and two citizens.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the agenda as amended, adding discussion of the Equipment Facilities Superintendent position.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved the minutes of the October 29, 2007, open house for prospective road commission candidates; and the October 30, 2007, regular meeting.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board approved an expense report for Commissioner Kent L. McCauley.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved and signed the November 12, 2007, payroll and November 13, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 99,796.59 |
| Vendor Account | <u>238,283.47</u> |
| | 338,080.06 |

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Murel Wallace addressed the Board concerning a brick wall located between her property at 51109 Washburn Avenue and her next-door neighbor's property. Mr. Byrnes confirmed that, in the past the landscaping did not impact the Road Commission's operations in the right-of-way. Staff was directed to review placement of the new brick wall and report back to the Board and Ms. Wallace.

A letter and resolution were received from the Village of Vicksburg petitioning for jurisdiction and control of a section of South 22nd Street. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter and resolution and directed staff to review the matter and advise area school and township officials about the request.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved a contract with Graham Forestry Service, Inc., for 138 days of forestry consulting services in 2008, as outlined in Mr. Graham's letter dated November 1, 2007.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board adopted the following resolution:

WHEREAS, the Drake Road at Stonebrooke Street Intersection improvement project, within Oshtemo Township and the City of Kalamazoo, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to rehabilitate the Drake Road at Stonebrook Avenue Intersection, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 012 210767; and

WHEREAS, the acquisition of certain easements will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property easements; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain easements shall be made to the party of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain easements for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

| Parcel # | Owner | Total Amount |
|----------|-------------------------------------|--------------|
| 1 | Westmain 2000, LLC (Mutual Benefit) | 0.00 |
| 2 | Thomas L. Stephens | 966.00 |
| 3 | Tereso and Sanjuana Marin | 2,135.00 |

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain easements for parcels 1, 2, and 3 in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Interim Managing Director Byrnes shared a copy of the I-94 Business Loop Gateway Plan proposed by Kalamazoo Township and City of Kalamazoo officials. Mr. Byrnes advised that the plan would involve the road commission at a limited number of intersections. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board directed staff to prepare a resolution supporting the I-94 Business Loop Gateway Plan without any financial commitment by the Kalamazoo County Road Commission.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board approved and authorized signatures on the Mylar cover sheet for the 35th Street Bridge over the Kalamazoo River in Comstock Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved and authorized signatures on the Mylar cover sheet for the 9th Street Bridge over the Amtrak Railroad in Oshtemo Township.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Interim Managing Director Byrnes advised that the staff initially interviewed eight candidates for the position of Equipment Facilities Superintendent, narrowed it to three candidates, then came to a consensus on one candidate. On motion by Commissioner McCauley, seconded by Commissioner Maddox, the Board authorized Interim Managing Director Byrnes to offer the Equipment Facilities Superintendent position to the chosen candidate.

Carried by the following vote:

Aye: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Mr. Byrnes shared that staff has conferred with Ross Township regarding dates to hold the 41st Street special assessment district Hearing of Reconsideration. By consensus, the Board set the Hearing of Reconsideration for 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property), to M-89 on December 11, 2007, at 7 p.m. at the Ross Township Hall.

Chief Engineer Hohm offered comments on the 43rd Street from R Avenue to Q Avenue project. Chairperson Maddox encouraged the new commissioners to become acquainted with the various aspects of the proposed designs. Several options for project designs and funding were discussed. Mr. Maddox requested that this be a discussion topic at the next Board meeting.

Mr. Byrnes shared copies of the 2008 Draft Budget. Further discussion of the 2008 Budget will occur following the November 27 regular Board meeting.

Commissioner Oscarson indicated his appreciation at being appointed a Road Commissioner and the opportunity to serve on the Board.

Commissioner Moyle indicated his interest and excitement at his appointment and noted that he was looking forward to working with the Board.

Commissioner McCauley offered his congratulations to Mr. Oscarson and Mr. Moyle and welcomed them.

Commissioner Berkebile echoed his congratulations to the new Board members. Mr. Berkebile encouraged Chief Engineer Hohm to choose two road commission employees to participate in the Bridge Inspection Training scheduled for January 2008 in Lansing.

Mr. Berkebile advised the two new commissioners that the Association of Southern Michigan Road Commission annual conference would be held the first week in December and encouraged Mr. Moyle and Mr. Oscarson to attend if their schedules would allow. He also noted that a Commissioner's Seminar is held each year in April and noted that would be an excellent learning opportunity.

Mr. Maddox also welcomed Mr. Moyle and Mr. Oscarson and offered his assistance to them in getting them "up to speed" on road commission issues.

The meeting adjourned at 5 p.m.

November 15, 2007 – 35th Street Bridge Information Meeting

A special meeting of the Board of County Road Commissioners was held at the Galesburg-Augusta High School, 1076 N. 37th Street, Galesburg, Michigan, on Thursday, November 15, 2007. The meeting was called to order at 7 p.m.

Present: Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox, Kent L. McCauley

Also present: Interim Managing Director John C. Byrnes, Chief Engineer Tom Hohm, Phil Vogelsang from URS Corporation, and approximately 20 citizens and business owners.

The purpose of the meeting was to provide information about an improvement project for 35th Street over the Kalamazoo River Bridge in Comstock Township.

Following introductory comments, which included an update of the project, a number of questions were asked. After all questions and comments were addressed, those in attendance were invited to review the project plans.

The meeting concluded at 9 p.m.

November 27, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 27, 2007. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Traffic Services Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, Traffic Engineer Allan Galicia, Chief Engineer Tom Hohm, Secretary Dolores Morton, and City of Portage Transportation Director Dallas Williams.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board accepted the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the October 30, 2007, County Board meeting; the November 8, 2007, Michigan Townships Association meeting; the November 13, 2007, the Kalamazoo Township joint meeting; the November 13, 2007, Board meeting; and the November 15, 2007, 35th Street project information meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the November 26, 2007, payroll and November 27, 2007, vendor accounts, as follows:

| | |
|-------------------|-------------------|
| Payroll Account | 99,194.02 |
| Longevity Account | 108,425.07 |
| Vendor Account | <u>266,269.96</u> |
| | 473,889.05 |

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Mark Harrison, MDOT Bridge Program Manager for the Local Agency Program, advising that the Kalamazoo County Road Commission was approved by the Regional Bridge Council for rehabilitation of the 24th Street Bridge over Portage Creek in Brady Township and Schoolcraft Township for the 2010 construction season. On motion by Commissioner Maddox, seconded by Commissioner McCauley, the Board accepted the letter from Mr. Harrison and referred it to file.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Dallas Williams, City of Portage Transportation Director, in response to the Board's position that the Kalamazoo County Road Commission would install a traffic signal at the intersection of South Sprinkle Road and Commercial Avenue only if the city of Portage agreed to cover the installation costs. It was noted that the Road Commission has shared in the cost of other signals with the city of Portage. Traffic Engineer Galicia advised that there was only one correctable accident at the intersection in the past four years. It was also reported Congestion Mitigation/Air Quality (CMAQ) funds might become available if bids for the CMAQ Sprinkle Road corridor project should come in under estimate. On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board accepted the letter from Mr. Williams and referred it to staff for future consideration.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

The Board postponed consideration of the bids for the Cab and Chassis—37,000 GVW units until a future Board meeting.

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board authorized the managing director's signature on Cost Agreements with the Michigan Department of Transportation for maintenance of traffic signals at the following M-43 intersections: Brook Street, G Avenue, Nazareth Road, Shaffer Road and Bixby Road, M-89 (North Junction), and Sprinkle Road.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Moyle, the board authorized the managing director's signature on a contract with Peters Construction Company for winter maintenance for one unit for the 2007-2008 and 2008-2009 winter season.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Chief Engineer Hohm presented an agreement with the City of Galesburg for water main work to be constructed as part of the 35th Street - Kalamazoo River Bridge to M-96 road project. Mr. Hohm noted that additional expenses have been identified for the agreement. The Board directed Mr. Hohm to modify Exhibit A to add the additional expenses and a penalty clause to the Agreement if the city of Galesburg's share of the project costs is not repaid in a timely manner. Action on the agreement was postponed until revisions are made.

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the Board adopted the following resolution:

WHEREAS, the Kalamazoo County Road Commission recognizes the importance of the I-94 Business Loop Gateway Plan; and

WHEREAS, the Township of Kalamazoo, City of Kalamazoo, and County of Kalamazoo have taken a leadership role to develop this plan in Kalamazoo County; and

WHEREAS, Michigan's 117,302 miles of road rank as one of its most valuable resources, by which millions of Michiganians and visitors travel to work and play, ship their goods, ride their mass transportation, and build their homes, places of business and recreation; and,

WHEREAS, Michigan's economic growth and well-being rely on a safe, well-constructed and well-maintained infrastructure; and,

WHEREAS, the Kalamazoo County Road Commission offers its support to the Township of Kalamazoo, City of Kalamazoo, and County of Kalamazoo in their endeavors to implement the I-94 Business Loop Gateway Plan; and

NOW, THEREFORE, BE IT RESOLVED, that the Kalamazoo County Road Commission recognizes its funding participation to be very limited but encourages the implementation of the I-94 Business Loop Gateway Plan; and

BE IT FURTHER RESOLVED, that the Kalamazoo County Road Commission urges our federal, state and local officials to do their part to implement the I-94 Business Loop Gateway Plan, as being one element that improves Michigan's transportation infrastructure to meet Michigan's needs and to allow Michigan to be competition with surrounding states.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board appointed Daniel J. Moyle to serve on the Environmental Health Advisory Council.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

The Board further discussed the 43rd Street from R Avenue to Q Avenue project using Rural Task Force Funding. Staff reported that Susan Richardson, of MDOT, advised that redefining the project

limits and reducing the project length would not be a concern to the Rural Task Force. Staff was directed to send a letter requesting a change in the parameter of the project and further action was postponed.

Managing Director Johnson indicated her appreciation to the Board for the opportunity to work with them and noted she also is looking forward to working with the staff.

Ms. Johnson advised that there was one reservation available for a Board member to attend the Association of Southern Michigan Road Commissions Conference on December 3, 4 and 5.

Managing Director Johnson reported that staff is continuing to work on the 2008 Budget.

Commissioner McCauley extended a welcome to Managing Director Johnson and expressed appreciation that Larry Smith has accepted the position of Equipment and Facilities Superintendent.

Commissioner Oscarson extended a welcome to Managing Director Johnson. Mr. Oscarson asked about the prioritization of signals. Traffic Engineer Galicia reported that two new traffic signals or upgrades are included in the budget each year. The intersections chosen are the result of traffic studies, crash warrants and monies available. Mr. Galicia advised that there are a number of intersections whose data reveals a need for a traffic signal with more warrants than South Sprinkle Road and Commercial Avenue

Vice Chairman Berkebile welcomed Ms. Johnson to her first meeting as managing director and noted that he is looking forward to her work with the Board.

Mr. Berkebile stated that there is a need to craft Board goals and objectives for 2008 for the managing director.

Mr. Berkebile expressed his appreciation and gratitude to John Byrnes for his excellent leadership during the past several months. He noted that Mr. Byrnes started a culture change and was the "glue" that held the staff together. Mr. Berkebile thanked Mr. Byrnes for his outstanding work during the months he served as interim managing director

Chairperson Maddox welcomed Ms. Johnson as the new Managing Director and stated that he was looking forward to working with her. He further thanked Mr. Byrnes for his excellent work in leading the staff during his time as interim managing director. Mr. Maddox further stated that the entire staff stepped up and completed work that needed to be completed.

Mr. Maddox expressed his appreciation to Commissioner McCauley, Interim General Superintendent Beaudoin and Interim Business Manager DeWaters for their review of resumes and the hire of Larry Smith as Equipment and Facilities Superintendent.

The meeting adjourned at 4:27 p.m.

November 27, 2007 – Budget

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the road commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 27, 2007. The meeting was called to order at 4:40 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Interim General Superintendent James Beaudoin, Interim Business Manager Diane DeWaters, and Chief Engineer Tom Hohm.

The purpose of the meeting was to review the Kalamazoo County Road Commission's proposed 2008 budget. After considerable discussion, the Board scheduled a special meeting for Friday, November 30, 2007, to continue Budget discussions.

The meeting adjourned at 5:30 p.m.

November 30, 2007 - Budget

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Friday, November 30, 2007. The meeting was called to order at 7:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Interim General Superintendent James Beaudoin, and Interim Business Manager Diane DeWaters.

The purpose of the meeting was to review the Kalamazoo County Road Commission's proposed 2008 budget.

There was considerable discussion regarding a one-time bonus for employees for their efforts in 2007 as a result of numerous retirements early in the year. Following discussion, motion made by Commissioner Berkebile, seconded by Commissioner McCauley, to authorize a bonus in the amount of \$750 to non-contract employees and a bonus of \$250 to union employees.

Motion did not carry by the following vote:

Aye: Berkebile

Nay: Maddox, McCauley, Moyle, Oscarson

Following discussion, motion made by Commissioner McCauley, seconded by Commissioner Berkebile, to authorize a bonus in the amount of \$500 to non-contract employees and a bonus of \$200 to union employees payable in the first pay period in December, contingent upon legal counsel approval of such a decision.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Following further discussion, motion made by Commissioner Maddox, seconded by Commissioner Berkebile, to authorize a 2.5% increase to the wage rate for current non-contract employees effective with the first pay of 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

There was further discussion on the 2008 Budget and staff was directed to decrease the revenue by a 3% basis, reducing line items, as needed, from the working draft of the 2008 budget, which would result in a balanced budget for 2007.

A public hearing on the 2008 Budget was set for December 20, 2007 at 5:30 p.m. at the Road Commission offices.

The meeting adjourned at 10:30 a.m.

December 11, 2007

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, December 11, 2007. Vice Chairman Berkebile called the meeting to order at 3:30 p.m.

Present: Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson
Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Safety Director David Barnes, Interim General Superintendent James Beaudoin, Traffic Services Director John Byrnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, Oshtemo Planning Director Jodi Stefforia and 12 citizens.

The board accepted the agenda as presented.

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved the minutes of the November 27, 2007, regular meeting; the November 27, 2007, budget meeting; and the November 30, 2007, budget meeting.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner McCauley, the board approved an expense report for Vice Chairman Dennis J. Berkebile.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the board approved and signed the December 10, 2007, payroll and December 11, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 116,387.45 |
| Vendor Account | <u>394,970.74</u> |
| | 511,358.19 |

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

A number of residents addressed the Board regarding the VW Avenue project from 14th Street to 18th Street. Mr. Berkebile invited residents to share their comments, which included:

- Concern about the loss of the rural road atmosphere of VW Avenue,
- Fears that any road improvements would result in increased speed of traffic,
- Removal of approximately 130 trees.

Traffic Engineer Galicia reported that in a five-year period, VW Avenue from 14th Street to 18th Street has had the highest accident history of any rural zone in Kalamazoo County, with 70% of the accidents occurring as a result of weather related conditions. Mr. Galicia advised that the reconstructed road would allow moisture to more quickly move onto the shoulders and into ditches, and the shoulders would be widened to provide a recovery area for motorists.

Managing Director Johnson advised that the Road Commission had applied for and been awarded Federal High Risk Rural Road Funding, which would cover 90% of the project costs.

Commissioner Oscarson noted that the proposed improvements would provide for a road with better traction and would divert moisture off the road surface.

Vice Chairman Berkebile advised the citizens that the Board would be willing to schedule a meeting to further explain the project.

Mr. Zachary Bossenbroek, representing G Avenue Properties, LLC, addressed the Board requesting the upgrade of 10th from G Avenue to H Avenue, in Oshtemo Township, to all-season standards. G Avenue Properties, LLC is seeking the Board's approval for the upgrade and is willing to sign an agreement to cover the costs of the work. Vice Chairman Berkebile stated that any such agreement would require assurances of G Avenue Properties' participation in all costs, including engineering.

Mr. Don Vrhel, of 4425 Squires, asked the Board about surveying that is occurring on his property. Traffic Services Director Byrnes responded that he was not aware of any surveying activity in the area but advised Mr. Vrhel of a Kalamazoo Township meeting, scheduled at 6 p.m. on December 12, when there would be discussion about the Kalamazoo River Valley Trailway, which could be part of the surveying work.

Managing Director Johnson reviewed information regarding the Voluntary Employees Beneficiary Association (VEBA) Trust, which is to establish post-employment benefits in compliance with Governmental Accounting Standards 45 (GASB) and that governs Other Post Employment Benefits (OPEB), including benefits for health, dental, life, etc. for retirees. Ms. Johnson noted that the County Board, Kalamazoo Community Mental Health and Substance Abuse Services, and KCRC have been working together on this issue, complying with a requirement to report the OPEB benefit that is tied to the amount of federal revenue received by the reporting unit. The information about VEBA was for review only with Board action possible at the next meeting, pending approval by the County Board at their December 18, 2007, meeting.

A letter was received from Michael Leon, Economic Development Specialist with the Michigan Department of Transportation Economic Development and Enhancement, advising that the Kalamazoo County Road Commission's request for Category F funding for S Avenue in Pavilion Township, had been approved. On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board accepted the letter from Michael Leon advising that the Kalamazoo County Road Commission's request for Category F funding for S Avenue from South Sprinkle Road to the east urban boundary, approximately 0.45 miles east of 29th Street, in Pavilion Township had been approved and referred the letter to file.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson shared a copy of the 2008 Proposed Budget and advised that a public hearing on the Budget was scheduled for December 20 at 5:30 p.m.

In response to a letter from Diane Lawler, President of M & M Pavement Marking, Inc., and on staff recommendation, motion made by Commissioner Oscarson, seconded by Commissioner McCauley to accept an offer from Ms. Lawler, to extend the bid pricing awarded on April 18, 2006, for Pavement Marking work through December 31, 2008.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved and authorized acceptance of the following plats, roads, road extensions, and temporary turn-arounds into the county public road system:

Plats:

Muirfield, Section 35, Cooper Township

Western Woods, Section 16, Oshtemo Township

Roads:

New Farm Street, Section 32, Comstock Township, from MN Avenue to 2142 feet northeasterly

Hunters Crossing, Section 18, Cooper Township, from D Ave. northerly 1737 feet to Woodview Grove

Wild Flower Path, Section 18, Cooper Township, from Hunters Crossing to 956 feet northeasterly

Woodview Grove, Section 18, Cooper Township, from Hunters Crossing to 147 feet east

British Street, Section 30, Cooper Township, from St. Luke Avenue north 533 feet to E Avenue

Camden Way Avenue, Section 30, Cooper Township, from Rapids Way St. easterly 445 feet to 14th St.
Durham Street, Section 30, Cooper Township, from Liverpool Avenue, north 466 feet to St. Luke Ave.
Liverpool Avenue, Section 30, Cooper Township, from Durham Street east 1316 feet to Rapids Way St.
Lockett Street, Section 30, Cooper Township, from Liverpool Avenue to 233 feet south
Rapids Way Street, Section 30, Cooper Township, from St. Luke Avenue to 1610 feet south
St. Luke Ave., Section 30, Cooper Township, from 99' W of Durham Street E 1394' to Rapids Way St.
Ashby Lane, Section 5, Kalamazoo Township, from Edling Drive northerly 507 feet to Carsten Avenue
Carsten Avenue, Section 5, Kalamazoo Township, from Nichols Rd. easterly 1153 feet to Piedmont Dr.
Edling Drive, Section 5, Kalamazoo Township, from Carsten Ave. southeasterly 1043' to Piedmont Dr.
Piedmont Drive, Section 5, Kalamazoo Township, from Edling Drive to 966 feet north
Northfield Trail, Section 1, Oshtemo Township, from H Avenue northeasterly 2419 feet to Drake Road
Stoneview Avenue, Section 1, Oshtemo Township, from Northfield Trail to 133 feet westerly
Westhaven Trail, Section 1, Oshtemo Township, from Northfield Tr. northeasterly 1574' to Northfield Tr.
Stadium Park Way, Section 34, Oshtemo Township, from Stadium Drive to 1034 feet northerly
Industry Drive, Section 35, Oshtemo Township, from Technology Avenue to 505 feet north
Resource Street, Section 35, Oshtemo Township, from N Avenue north 800 feet to Technology Ave.
Technology Avenue, Section 35, Oshtemo Township, from 9th Street east 1956 feet to Industry Drive
Breezy Meadow Court, Section 15, Texas Township, from Crooked Cove Street to 363 feet west
Crooked Cove Street, Section 15, Texas Township, from Field Bay Avenue to 1346 feet southwest
Field Bay Avenue, Section 15, Texas Township, from 175 feet east of Crooked Cove Street west 618'
Interlochen Street, Section 15, Texas Township, from Q Avenue northerly 1038' to Crooked Cove St.
Wild Prairie Street, Section 15, Texas Township, from Interlochen Street to 250 feet west

Road Extensions:

Solvel Street, Section 35, Cooper Township, from south line of Muirfield Plat south 183' to Thayer Ave.

Temporary Turn-arounds:

Woodview Grove, Section 18, Cooper Township, from 147 feet east of Hunters Crossing to 287 feet east of Hunters Crossing

Rapids Way Street, Section 30, Cooper Township, along the north 151 feet of the south 216 feet of the east right-of-way line

Piedmont Drive, Section 5, Kalamazoo Township, along the north 136 feet of the east right-of-way line and the south 98 feet of the north 117 feet of the west right-of-way line

Buster Drive, Section 16, Oshtemo Township, along the north 125 feet of the east right-of-way line and the north 122 feet of the west right-of-way line

Stadium Park Way, Section 34, Oshtemo Township, from 1034 feet northerly of Stadium Drive to 1174 feet north of Stadium Drive

Industry Drive, Section 35, Oshtemo Township, along the north 120 feet of the east and west right-of-way lines

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved the transfer of up to 30% of the 2007 primary road Michigan Transportation Fund revenue, as needed to balance the local road fund deficit.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson presented a copy of an Independent Contractor Agreement with Ronald Copping to extend his work in the Engineering Department. On motion by Commissioner McCauley, seconded by Commissioner Moyle, the Board approved an Independent Contractor Agreement with Ronald Copping to extend his work until March 28, 2008, for sixteen (16) hours per week at a rate of pay of \$42.50 per hour, with the condition that the Engineering Department work to learn Mr. Copping's responsibilities.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson shared a memo and a copy of the Board's policy requiring the use of vacation time in the year accrued, noting that Interim Business Manager/Accountant DeWaters was unable to use all 2007 vacation time hours as a result of her dual responsibilities and recommending that the Board pay five (5) days of vacation time to Ms. DeWaters. On motion by Commissioner McCauley, seconded by Commissioner Moyle, the Board accepted Ms. Johnson's recommendation and authorized Diane DeWaters to be paid five (5) days of vacation time not used in 2007, without precedent.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner McCauley, the Board approved and accepted an agreement with the City of Galesburg for costs associated with water main work on the 35th Street—Kalamazoo River Bridge to M-96 project.

Carried by the following vote:

Aye: Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson advised that the snow plowing operations are working well and commended the road crews for their recent work.

Vice Chairman Berkebile shared that he, Chief Engineer Hohm and Managing Director Johnson attended the Association of Southern Michigan Road Commissions annual meeting on December 3, 4 and 5. He noted that he attended sessions on condemnation and parliamentary procedures and found them very worthwhile. Mr. Berkebile encouraged Commissioners Moyle and Oscarson to take advantage of the opportunity to attend the conference in 2008. He also noted that the County Road Association of Michigan has hired a public relations staff person and is considering hiring a professional engineer. As this was the final Board meeting before Christmas, Mr. Berkebile wished all a Merry Christmas and a Happy New Year.

The meeting adjourned at 4:32 p.m.

December 11, 2007 – Ross Township

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Ross Township Hall located at 12086 M-89, Augusta, Michigan, on Tuesday, December 11, 2007. Vice Chairman Berkebile called the meeting to order at 7:30 p.m.

Present: Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson
Absent: Jeffrie M. Maddox, Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Ross Township Supervisor Jeff Bither and Trustee Sid Durham, and 14 citizens.

The purpose of the meeting was to give all interested persons an opportunity to appear before the Board and give their reasons for or against a petition for reconsideration of a proposed highway improvement project to be known as the 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property), to M-89 Special Assessment District, submitted to the Board by landowners in the Township of Ross, Kalamazoo County, Michigan, and for other purposes as spelled out in said Notice.

The Notice of hearing was read to all persons present. The general nature of the proposed project was discussed; the plans and specifications for the project were reviewed, along with the proposed schedule for apportionment of benefit.

All citizens who desired to do so addressed the board regarding the project.

On motion by Commissioner Oscarson, supported by Commissioner Moyle, and unanimously carried, the Board terminated the special assessment district to pave 41st Street from approximately 500 feet north of EF Avenue, (north line of Michigan State University property), to M-89, and the Board authorized notification of the residents of the termination.

Carried by the following vote:

Aye: Berkebile, Moyle, Oscarson

The meeting adjourned at 8:30 p.m.

December 14, 2007

A luncheon of the Board of County Road Commissioners was held at the Beacon Club, 5830 Portage Road, Portage, Michigan, on Friday, December 14, 2007, at 11:30 a.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also attending: Safety Director David Barnes, Interim General Superintendent James Beaudoin, Traffic Services Director John Byrnes, and Interim Business Manager Diane DeWaters.

The luncheon concluded at 2 p.m.

December 20, 2007

A public hearing of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, December 20, 2007. Chairperson Maddox called the public hearing to order at 5:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Interim Business Manager Diane DeWaters, and Secretary Dolores Morton.

The board met to receive public input on the proposed 2008 Budget.

The board suggested that the managing director and staff create a schedule to review the budget on a quarterly basis so they can be aware, in a timelier manner, of the budget being over or under projected amounts.

The board will work with the managing director to create a list of goals and will schedule a strategic planning meeting.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adjourned the meeting at 6:00 p.m.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

December 26, 2007

A public hearing of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, December 20, 2007. Chairperson Maddox called the public hearing to order at 5:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Interim Business Manager Diane DeWaters, and Secretary Dolores Morton.

The board met to receive public input on the proposed 2008 Budget.

The board suggested that the managing director and staff create a schedule to review the budget on a quarterly basis so they can be aware, in a timelier manner, of the budget being over or under projected amounts.

The board will work with the managing director to create a list of goals and will schedule a strategic planning meeting.

On motion by Commissioner Berkebile, seconded by Commissioner Maddox, the board adjourned the meeting at 6:00 p.m.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

December 26, 2007

The rescheduled meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, December 26, 2007. Chairman Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Interim Business Manager Diane DeWaters, Chief Engineer Tom Hohm, Secretary Dolores Morton, County Finance Administrator William L. Dundon, and 11 citizens.

On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the board approved the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Oscarson, the board approved the minutes of the December 11, 2007, regular meeting; the December 11, 2007, Ross Township public hearing; and the December 14, 2007, luncheon meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the board approved and signed the December 21, 2007, payroll and December 25, 2007, vendor accounts, as follows:

| | |
|-----------------|-------------------|
| Payroll Account | 130,775.37 |
| Vendor Account | <u>298,811.12</u> |
| | 429,586.49 |

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board approved expense reports for Kent L. McCauley and Kenneth R. Oscarson.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Mr. Gerald Alexander, of 5066 Lewsinda, addressed the board regarding his opposition to the roadway extension in the proposed Rudgate Ridge No. 2 Site Condominium in Texas Township. Staff was directed to contact the Texas Township board to clarify their position on this Site Condominium.

A letter was received from Larry Glass, of 6617 West G Avenue, requesting notification of any meetings the road commission schedules involving the upgrade of 10th Street from G Avenue to H Avenue. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter from Mr. Glass and referred it to file.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Alamo Township Supervisor Bob Vlietstra regarding the upgrade of 10th Street from G Avenue to H Avenue. On motion by Commissioner McCauley, seconded by Commissioner Moyle, the Board accepted the letter from Mr. Vlietstra and referred it to file.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Two letters were received from the Association of Southern Michigan Road Commissions (ASMRC) announcing the results of the recent election of members to the board of ASMRC and expressing appreciation to Vice Chairman Berkebile and Managing Director Johnson for their interest in serving on the Board of Directors. On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board accepted the letters and referred them to file.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Attorney Craig Rolfe, on behalf of Schoolcraft Township, regarding a request by the Village of Vicksburg for "complete jurisdiction and control of 22nd Street in Section 11 of Schoolcraft Township." On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board accepted the letter from Mr. Rolfe, directed staff to research the matter, and referred Mr. Rolfe's letter to file.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from G. Dallas Williams, City of Portage Transportation and Utilities Director, regarding a request for abandonment of the 24th Street access to the Humphrey Products private drive. On motion by Commissioner McCauley, seconded by Commissioner Oscarson, the Board accepted the letter from Mr. Williams and directed staff to review the matter and make a recommendation on this request.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A letter was received from Patrick C. Cecil, of Pipeline Maintenance, asking for clarification on the contract award made to Pipeline Maintenance at the Board's June 12, 2007, meeting. On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board accepted the letter and directed staff to notify Mr. Cecil that the Catch Basin/Drywell Maintenance work would be rebid in 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Mr. William Dundon, County Finance Administrator, addressed the board regarding the Voluntary Employees Beneficiary Association (VEBA) Trust, which is to be set up for post employment benefits in compliance with GASB 45, and which was approved by the Board of Commissioners at their December 18th meeting. Mr. Dundon explained the Trust and answered questions.

On motion by Commissioner McCauley, seconded by Commissioner Berkebile, the Board approved the chairman's signature on the following resolution:

WHEREAS, Kalamazoo County (the "County"), by resolution of its Commissioners dated December 18, 2007, adopted the Kalamazoo County Voluntary Employees' Beneficiary Association Trust Agreement ("VEBA"), effective December 18, 2007, in order to aid in prefunding Retiree Medical Benefits to certain qualified retired employees of the County; and

WHEREAS, the County extended the opportunity to utilize the VEBA to certain "Component Units" of the County, being any authority, district, board or commission whose employees participate in the Kalamazoo County Employees' Retirement System; and

WHEREAS, Section 1.9 of the VEBA provides that a Component Unit may adopt the VEBA to fund Retiree Medical Benefits by the following:

(a) A resolution of the governing body of such Component Unit, including a description of how the amount of contributions to be made by the Component Unit will be determined, whether such contributions will be funded on a discretionary or actuarial basis, and adoption by the Component Unit of the Kalamazoo County Retiree Health Benefit Plan ("Plan") for the retirees of such Component Unit, and

(b) A resolution of the Kalamazoo County Board of Commissioners consenting to such adoption by the Component Unit and amending the Plan to provide medical benefits to retirees of such Component Unit; and

WHEREAS, the Kalamazoo County Road Commission qualifies as a Component Unit and wishes to adopt the VEBA and Plan as described above;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Kalamazoo County Road Commission that the VEBA and Plan are hereby adopted, effective December 18, 2007, and
BE IT FURTHER RESOLVED that the Kalamazoo County Road Commission shall fund the VEBA on an actuarial basis, and
BE IT FURTHER RESOLVED that this resolution shall be presented to the Kalamazoo County Board of Commissioners for its consent to the adoptions by this Component Unit of the VEBA and Plan, and
BE IT FURTHER RESOLVED that the proper Kalamazoo County Road Commission personnel are authorized and directed to take such further actions as may be required and consistent with this resolution in order to implement adoption of the VEBA by the Kalamazoo County Road Commission, including, without limitation, the deposit of contributions to the VEBA as soon as administratively feasible and otherwise proper as determined by the Kalamazoo County Road Commission from time to time.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

A number of residents addressed the board with questions and comments about the proposed upgrade of 10th Street from G Avenue to H Avenue in Oshtemo Township. The board noted that the resolution to be adopted indicates that any and all costs will be the responsibility of G Avenue Properties and allows for KCRC and G Avenue Properties, LLC, to review options both before and after engineering plans are completed.

Following the question and answer period, on motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved the following resolution:

WHEREAS, 10th Street from G Avenue to H Avenue in Oshtemo Township is currently classified as a primary road; and

WHEREAS, G Avenue Properties, LLC is requesting that this portion of 10th Street be upgraded to all-season road standards (the "Project"); and

WHEREAS, G Avenue Properties, LLC or its successor or assign (collectively the "Applicant") shall advance payment and/or bonding for all costs associated with the engineering phase of the Project, and if the Project continues to construction, the Applicant shall advance payment and/or bonding for all costs associated with the construction, the Applicant shall also be responsible for and pay any and all costs and fees required for the acquisition of any real estate needed for the project; and

WHEREAS, it is the policy of the Board of County Road Commissioners of Kalamazoo County to work cooperatively with individuals, partnerships, corporations, and organizations to improve roads to an all-season road status and to promote economic development opportunity and agricultural-related activities on the county road system; and

WHEREAS, the Board of County Road Commissioners of Kalamazoo County and the Applicant wish to reserve the right to review and reconsider the Project both prior to the engineering phase and after the engineering phase of the Project;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County hereby approves the upgrade of 10th Street from G Avenue to H Avenue subject to the following: (1) the Applicant shall advance payment and/or bonding for all costs associated with the engineering phase of the Project, and if the Project continues to construction, the Applicant shall advance payment and/or bonding for all costs associated with the construction, the Applicant shall also be responsible for and pay any and all costs and fees required for the acquisition of any real estate needed for the Project; and (2) all work performed shall be in accordance with Kalamazoo County Road Commission plans and specifications; and (3) each party reserves the right to review and reconsider this action both prior to the engineering phase of the Project and after the engineering phase of the Project, with either party having the right to terminate the Project either at those times.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board approved the chairman's signature on the Joint Operating Agreement/MS4 Certificate of Coverage that includes the County Board of Commissioners, the County Drain Commission, and the Kalamazoo County Road Commission, as owners/operators of the Municipal Separate Storm Sewer Systems, with the Road Commission to be the lead agency but with each entity to be responsible for the duties outlined within the agreement.

Carried by the following vote:
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board approved the following resolution:
WHEREAS, the Mosel Avenue from N. Westnedge to the Kalamazoo River Bridge reconstruction project, within Kalamazoo Township and the City of Kalamazoo, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and
WHEREAS, the Board intends to reconstruct Mosel Avenue from N. Westnedge to the Kalamazoo River Bridge, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 064 210782; and
WHEREAS, the acquisition of certain permanent easements will be required in conjunction with this project; and
WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property; and
WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements shall be made to all parties of interest therein prior to the initiation of such proceedings; and
WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the certain permanent easements for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

| <u>Parcel #</u> | <u>Owner</u> | <u>Total Amount</u> |
|-----------------|---------------------------|---------------------|
| 1 | Vicki Bilyk | \$500.00 |
| 2 | Haviland Products Company | \$500.00 |
| 3 | Township of Kalamazoo | \$500.00 |
| 4 | ABCAT | \$500.00 |
| 5 | City of Kalamazoo | \$1,000.00 |

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain permanent easements for parcels 1, 2, 3, 4, and 5, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board accepted a warranty deed from North Peak Development, LLC., a Limited Liability Company, whose address is 2186 E. Centre Avenue, Portage, MI 49002, for property in Oshtemo Township, associated with the Oshtemo Ridge plat, subject to easements and building and use restrictions of record and further subject to all conditions, restrictions, easements and limitations of record and to be recorded at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Moyle, seconded by Commissioner Berkebile, the Board approved and authorized the chairperson's signature on a drainage agreement with North Peak Development, LLC., a Limited Liability Company, whose address is 2186 E. Centre Avenue, Portage, MI 49002, for property in Oshtemo Township, associated with the Oshtemo Ridge plat, and in connection with the drainage of public roadways that will be known as Ellington Drive, Coddington Lane, Oshtemo Ridge Trail, Darlington Trail, Crayton Avenue and Tillingdale Drive and to be recorded at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:
Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

In response to a letter from Shannon Nielsen, President of Michigan Pavement Markings LLC, and on staff recommendation, motion made by Commissioner Berkebile, seconded by Commissioner McCauley, to extend the contract for Pavement Marking – Legends for one year through December 31, 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the board scheduled regular board meetings at 3:30 p.m., every other Tuesday, beginning January 8, 2008, noting that the chairman may call special meetings for other dates or times subject to need and to the open meetings act.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Kent, the Board elected Jeffrie M. Maddox as chairman of the Board of County Road Commissioners of Kalamazoo County for 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Maddox, seconded by Commissioner Oscarson, the Board elected Dennis J. Berkebile as vice chairman of the Board of County Road Commissioners of Kalamazoo County for 2008.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the Board approved the following committee assignments:

Kalamazoo County Board of Commissioners — Jeffrie M. Maddox, Kenneth R. Oscarson, alternate
Kalamazoo Area Transportation Study — Policy Committee, Dennis J. Berkebile, 2008 Chairman; Jeffrie M. Maddox, alternate

Kalamazoo County Council of Governments — Jeffrie M. Maddox, delegate; Dennis J. Berkebile, alternate

Kalamazoo County Environmental Health Advisory Council — Daniel J. Moyle, delegate; Kent L. McCauley, alternate

Kalamazoo County Parks and Recreation Commission — Kent L. McCauley, delegate; Daniel J. Moyle, alternate

Kalamazoo County Coordinating Council — Dennis J. Berkebile

Intergovernmental Geographic Information System Coordinating Council – Kenneth R. Oscarson, delegate; Dennis J. Berkebile, alternate

Kalamazoo County Board of Public Works (BPW) — Joanna I. Johnson

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner Moyle, the Board adopted the 2007 Amended Budget Resolution:

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves and adopts the following amended budget for the calendar year of 2007:

| | |
|------------------------------|------------|
| Revenue | |
| Michigan Transportation Fund | 13,000,000 |
| State - Other Funds | 105,700 |
| Township | 1,130,000 |
| Federal | 3,700,000 |

| | |
|------------------|----------------|
| Critical Bridge | (2,060) |
| Local Jobs Today | 370,000 |
| Interest | 160,000 |
| Other | <u>250,000</u> |
| Total Revenue | 18,713,640 |

| | |
|--|-------------------|
| Expense | |
| Preservation-Structural Improvement, Preventive and Routine Maintenance | 17,900,000 |
| Administrative | 900,000 |
| Capital Outlay | 185,000 |
| Equipment | (418,000) |
| Depreciation | (690,000) |
| Total Expense | <u>17,877,000</u> |

| | |
|--|-----------|
| Excess of Revenues Over (Under) Expenditures | 836,640 |
| Fund Balance - Beginning of Year 2007 | 5,163,138 |
| Budgeted Available Operating Fund - 31 December 2007 | 5,999,778 |

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Berkebile, seconded by Commissioner McCauley, the Board adopted the 2008 Budget Resolution and directed staff to amend, if verified with the auditor, the fund balance—beginning year 2008 to reflect the 2007 amended budget.

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves and adopts the following budget for the calendar year of 2008:

| | |
|------------------------------|----------------|
| Revenue | |
| Michigan Transportation Fund | 12,645,828 |
| State - Other Funds | 771,974 |
| Township | 1,412,765 |
| Cities | 10,000 |
| Federal | 8,054,167 |
| Critical Bridge | 0 |
| Local Jobs Today | 566,619 |
| Interest | 175,000 |
| Other | <u>300,000</u> |
| Total Revenue | 23,936,353 |

| | |
|--|-------------------|
| Expense | |
| Preservation-Structural Improvement, Preventive and Routine Maintenance | 24,634,236 |
| Administrative | 1,133,645 |
| Capital Outlay | 637,000 |
| Equipment | (32,132) |
| Depreciation | (700,000) |
| Total Expense | <u>25,672,749</u> |

| | |
|--|-------------|
| Excess of Revenues Over (Under) Expenditures | (1,736,396) |
| Fund Balance - Beginning of Year 2008 | 5,163,138 |
| Budgeted Available Operating Fund - 31 December 2008 | 3,263,382 |

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board designated Joanna I. Johnson, managing director, as the individual to fulfill the statutory functions of clerk and superintendent.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

On motion by Commissioner Maddox, seconded by Commissioner Berkebile, the board designated Thomas J. Hohm, chief engineer, to fulfill the statutory functions of county highway engineer.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Chief Engineer Hohm presented a recommendation to the board regarding the proposed project for 43rd Street/Q Avenue/44th Street from R Avenue to PQ Avenue. After considerable discussion of options and concerns, motion made by Commissioner McCauley, seconded by Commissioner Berkebile to authorize staff to meet with residents Case and Wolf to review the updated proposed project, with no further engineering funds to be spent on the project without the board's approval.

Carried by the following vote:

Aye: Maddox, Berkebile, McCauley, Moyle, Oscarson

Managing Director Johnson reported that she attended a recent Brady Township Road Committee meeting with Superintendent Jeff Daughtry and reviewed 2007 projects and proposed 2008 projects for Brady Township.

Ms. Johnson noted that she would be working with Facilities and Equipment Superintendent Larry Smith and Interim Business Manager Diane DeWaters to develop a plan to use our Fleet Maintenance computer software to more efficiently manage our equipment fleet.

Commissioner McCauley stated that he had heard positive comments about Managing Director Johnson meeting with the roads crew when the bonus checks were distributed and staying until the last driver received their check.

Commissioner Berkebile offered his congratulations to the road crews during the recent snow storm, stating they did a fantastic job. Mr. Berkebile also encouraged the drivers to use sand and salt when it is needed but to limit distribution on level roads or where not necessarily needed. Mr. Berkebile wished everyone a Happy New Year.

Chairman Maddox also wished everyone a Happy New Year and stated he was looking forward to working with the staff in 2008.

The meeting adjourned at 6:05 p.m.