

January 5, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 5, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, and Kalamazoo County Commissioner John Zull.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented with the following additions:

Request approval of travel expense voucher for Commissioner Maddox
Request rescheduling of the Texas Drive/8th Street public hearing
Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the minutes of the December 22, 2009 Board Meeting with the following amendments.

- 1) Clarification and discussion regarding the Kalamazoo Area Transportation Study agenda item. Add the words dues structure to the minutes.
- 2) Insert the 2010 Board Meeting Dates schedule to the minutes or attach as an addendum
- 3) Insert the 2010 Organization and Managing Director goals to the minutes or attach as an addendum
- 4) Change the minutes to reflect two separate motions for appointing the 2010 Chairperson and Vice-Chairperson

Commissioner Berkebile voiced his concerns that staff is editing the minutes from what the scribe drafts; the considerable discussion regarding the goals and objectives at the 12/22/2009 meeting were included in the original draft minutes before staff edited the comments out; KCRC minutes are the weakest minutes in terms of capturing the content of the meeting; the minutes should reflect the reasons if the commissioners do not unanimously agree on motions; and he requested that minutes be more detailed, and wants this issue on the agenda for the work session. Commissioner McCauley voiced a response that everyone makes mistakes but he does not believe that staff is editing the minutes; the Managing Director is the Board clerk and has the final say on the minutes before they come to the Board for approval. Commissioner McCauley continued by mentioning the Parliamentary procedure seminar he attended recommended that minutes reflect "discussion ensued". Commissioner Moyle indicated this was an area that was not as clear as he'd like it to be, and affirmed this should be an item for discussion in the work session. Commissioner McCauley commented that minutes can be as thorough or lacking as the Board would like them to be. Managing Director Johnson reviewed the amendments to the minutes for additional clarity and to summarize the requested changes. Motion carried to approve the minutes with requested amendments, and add discussion of minutes on the agenda for the upcoming work session.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the January 4th, 2010 payroll and the January 5, 2010 vendor accounts, as follows:

Payroll Account	\$ 144,543.97
Vendor Account	\$ <u>154,678.26</u>
Carried by the following vote:	\$ <u>299,222.23</u>

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Travel Expense Vouchers for: Commissioners Maddox, Moyle, and Managing Director Johnson.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the 2010 Slag KCRC Modified Aggregate Bid for 21.95 per ton with an option to extend for one year to Kenneth Smith Inc., low bidder, meeting specifications. Commissioner McCauley noted this bid award is a three dollar per ton decrease from last year's price. Commissioner Moyle, Commissioner Oscarson, Managing Director Johnson and General Superintendent Bartholomew exchanged comments on the use of native stone, and the various properties of the slag product,

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to change the authorized check signers to the Managing Director and Finance Director, and that two signatures be required for all checks. Commissioner Berkebile noted his concern with a policy that does not provide for Board representation as a check signer, and the fiduciary responsibility that the Board has. Commissioner Oscarson questioned if the authorized Board signer reviews every check. The response was no, there is no personal contact with the checks, as they are processed internally with automatic signature. Commissioner McCauley commented that staff found very few road commissions have Board chairperson signatures on checks. Commissioner Oscarson recommends that both the Managing Director and Finance Director are ensuring internal control over the disbursement process is maintained.

Carried by the following vote:
Aye: McCauley, Oscarson, Maddox, Moyle
Nay: Berkebile

Commissioner McCauley moved and it was seconded to approve the Michigan Department of Transportation (MDOT) Agreement Contract #09-5726 for the Kalamazoo River Valley Trail (KRVTr), Segment 2 for managing director's signature.

Carried by the following vote:
Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to reschedule the public hearing on the Texas Drive/8th Street petition public hearing to February 16. Commissioner Berkebile questioned whether that is enough time to advertise in the newspaper. Chief Engineer Tom Hohm advised it would be enough time.

Carried by the following vote:
Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Managing Director Johnson wished everyone a Happy New Year. She advised staff is working on the new year goals. She is looking forward to the retreat to discuss issues for the new year. Winter maintenance operations are moving forward.

Commissioner Moyle was pleased with the snow plow operations on the west side of Kalamazoo County, especially since they have gotten a lot of snow in that area.

Commissioner Berkebile shared that the winter maintenance crew was doing an excellent job on the roads. There was no report from Kalamazoo Area Transportation Study but they will be meeting the 3rd Wednesday of January.

Commissioner Oscarson commented road crews are doing a good job in the south side of the county.

Commissioner McCauley thanked the commission for their confidence in him to lead the Board meetings. He also advised he will be getting an e-mail out regarding scheduling a retreat for Board members and staff. He was unable to attend the Council of Governments meeting but Managing Director Johnson attended and reported there are some interesting issues being discussed and received the 2010 meeting schedule.

The meeting adjourned at 3:57 p.m.

July 6, 2010 – County Board Annual Report Presentation

A meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners—Committee of the Whole was held at 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, on Tuesday, July 6, 2010 at 7 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, County Commissioners, County Staff, and citizens.

Chairperson McCauley presented the 2009 Centennial Year annual report to the Kalamazoo County Board of Commissioners highlighting the accomplishments within declining revenue. He noted the efforts in collaboration and the educational sessions held throughout the year.

The meeting adjourned at 7:25 p.m.

June 8, 2010 Climax Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Climax Township Board of Trustees was held at the Climax Township Hall, 151 South Main Street, Climax, Michigan, on Tuesday, June 8, 2010. The joint meeting began at 6:32 p.m.

Present: Kenneth L. McCauley (Township Representative), Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle

Absent: Dennis J. Berkebile

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jeff Daughtry, Climax Township Supervisor Phyllis Simmons, Clerk Marcia Lewis-Paul, Treasurer Don Schultz, Trustee Richard Thierjung, Trustee Monique Strong, Climax Township Road Committee Bob Schaller, and 5 citizens.

Following introductions, Managing Director Johnson shared the Kalamazoo County Road Commission had received the Transportation Asset Management Council's Organizational Award for the Asset Management program. She then reviewed agenda items as follows; a review of 2005-2009 Climax Township local road projects, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan (CIP). Clerk Lewis noted there were no Climax Township roads in the CIP and questioned if their roads were in that good of shape. Managing Director Johnson answered saying the CIP is based on road conditions/issues and prioritized accordingly. Roads Committee member Bob Schaller inquired about the condition of 44th Street, in Climax Township which is not in the CIP and as a primary road what can the township expect for maintenance. Managing Director Johnson replied basic maintenance, such as patching. Trustee Strong inquired if a primary road could be returned to gravel. Managing Director Johnson noted that is not the intent, however many road commissions have had to do so based on funding.

Township Supervisor Simmons inquired who funds the KCRC revenue for roads. Managing Director Johnson replied 64% of the road commission budget is from the Michigan Transportation Fund (MTF) dollars collected from the gas tax and vehicle registration fees and licensing fees. She noted these funds have been decreasing and the 2010 budget for MTF is below 1998 figures.

Township Supervisor Simmons asked who puts together the Primary Road Capital Improvement Plan (CIP). Managing Director Johnson explained the KCRC and went on to explain she the Managing Director and a team including the General Superintendent, Chief Engineer and staff put together the priorities on the CIP. The CIP is then presented at a public meeting where the KCRC Board approves the plan. Ms. Johnson advised there is a great need for many projects, but the revenue is not there to support all the road commission would like to do.

Bob Schaller questioned the Special Assessment process. Managing Director Johnson described PA 246 and said each township's process is a little different. The KCRC is involved when a petition is received. The petitions are initiated by the landowners and there is a process that must be followed. Contributions by the KCRC, townships and special assessment dollars vary.

Township Supervisor Simmons asked if there was a difference in gravel from a road that is currently gravel to one that will be hard surfaced. General Superintendent Bartholomew replied KCRC has used 23A gravel for both projects in which gravel is placed over and existing gravel surface and remains as a gravel road and also when included as additional base with an HMA type project. KCRC is however anticipating using 22A gravel when applied under an HMA surface as the additional fines (clay content) is not necessary. KCRC prefers the 23A gravel when used on a road that will remain a gravel surface as the additional fines (clay) helps hold the aggregate in place.

Trustee Strong inquired how road maintenance responsibility is determined on township bordering roads. Managing Director Johnson noted the subject has been researched and it was determined the North Township maintains the South and the East takes care of the West. Township

Supervisor Simmons had a question regarding county bordering roads and Managing Director Johnson advised they vary and can be determined by the map and there have been agreements for many years addressing this issue. Clark Lewis inquired if they could receive a copy of those agreements and Managing Director Johnson agreed to see what records may be found however they are noted annually with every certification sent to the State.

Road Committee member Schaller commented he has had complaints from citizens that calls to the Kalamazoo County Road Commission are not returned, and wanted to know how the road commission wanted to be contacted. Ms. Johnson noted the road commission staff are public servants and take customer service very seriously. She requested to be notified of particular situations. Residents can call or e-mail the office and staff will enter a service request into the system which is routed to Area Superintendent Daughtry or the appropriate staff member for follow up. Managing Director Johnson noted there were 56 calls from Climax township residents in 2009 to date with currently 9 open. She stated she appreciates the calls.

A resident noted the sweeping process causes a lot of dust. Ms. Johnson explained this process is important for runoff into the drainage system. General Superintendent Bartholomew noted this is necessary clean up from winter maintenance.

A resident noted a mowing problem on MN Avenue. Area Superintendent Daughtry replied MN Avenue was not yet complete but mowers would be in the area soon.

A resident said a no passing sign was down on O Avenue.

Managing Director Johnson expressed appreciation to the Climax Township Board of Trustees for scheduling the joint meeting.

January 19, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 19, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Administrative Assistant Nancy Ryan, Texas Township Supervisor Dave Healy, and one citizen.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the minutes of the January 5, 2010 Board meeting.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the January 18, 2010 payroll and the January 19, 2010 vendor accounts, as follows:

Payroll Account	\$ 142,791.77
Vendor Account	\$ 281,706.25

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter regarding the update of our Act 51 mileage report for certification as indicated on the agenda and refer to staff to prepare the Act 51 mileage report by the March 30, 2010 deadline.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the 2010 revised Board meeting dates schedule showing Road Commission offices closed on Friday December 31, 2010 in observation of the New Year Day holiday.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to rescind the Resolution of New Roads from December 22, 2009 and approve the 2009 Revised Resolution of New Roads to accept recently constructed new roads into the public road system subject to the escrow funds and roadside restoration.

RESOLUTION

The Board of County Road Commissioners of Kalamazoo County approve and authorize acceptance into the county public road system the following plats, roads, road extensions and temporary turn-arounds as noted below:

Plats:

None

Roads:

Texas Heights #8

Presque Isle Drive, Section 22, Texas Township 1324.77' f1.

Trout Bay Street, Section 22, Texas Township 344.23' f1.

Port Hope Drive, Section 22, Texas Township 1759.90' f1.

Oshtemo Ridge #2

Tillingsdale Drive, Section 24 & 25, Oshtemo Township 1106' f1.

Crayton Avenue, Section 24 & 25, Oshtemo Township 334' f1.

Darlington Trail, Section 24 & 25, Oshtemo Township 1050' ft.

Rudgate Ridge #2

Gooseberry Avenue, Section 12, Texas Township 305' f1.

Woodrush Avenue, Section 12, Texas Township 630.3' f1.

Tiger Lily Drive, Section 12, Texas Township 824.63' f1.

Orchid Avenue, Section 12, Texas Township 353.35' ft

Road Extensions

Texas Heights #8

West Bay Street, Section 22, Texas Township 165' ft.

Petoskey Drive, Section 22, Texas Township 519.98' f1.

Rudgate Ridge #2

Southwind Street, Section 12, Texas Township 215' f1.

Cypress Bay Drive, Section 12, Texas Township 975' f1.

Temporary Turn-arounds:

Texas Heights #8

Trout Bay Street, Section 22, Texas Township 140' f1. south of Port Hope Drive

Petoskey Street, Section 22, Texas Township 140' f1. south of Port Hope Drive

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the resolution for abandonment of a portion of Texas Drive, subject to the completion of the 2010 Texas Drive American Recovery and Reinvestment Act (ARRA) project. Managing Director Johnson noted a new petition was received with the signatures of occupants and landowners replacing the previous petition received of the seven freeholders in Texas Township. Discussion ensued including Commissioner Berkebile, Texas Township Supervisor Mr. Dave Healy, Mr. Mike Schwartz of Prien and Newhoff, Chief Engineer Tom Hohm, Commissioner Oscarson and Managing Director Johnson regarding the 66' reserved as public utility easement, the removing of the existing pavement, the possibility of future driveway extensions and changes, driveway permits, and general traffic flow resulting from the potential future growth in that area. Commission Oscarson noted concerns that the future plans do not include a road extension after it is removed. Supervisor Healy responded that is not in the current plans.

RESOLUTION TO ABANDON PORTION OF TEXAS DRIVE

Texas Township

WHEREAS, Section 18 of the Michigan County Road Law, being MCL § 224.18; MSA § 9.118, as amended, provides for the absolute abandonment and discontinuance of any highway or part of highway under the jurisdiction of a county road commission; and

WHEREAS, the Board of County Road Commissioners of Kalamazoo County, Michigan, has been petitioned for absolute abandonment and discontinuance of the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that such petition has been signed by all of the owners of record and occupants of land abutting the highway or portion of highway described in this resolution; and

WHEREAS, this Board has determined that it is in the best interests of the public that the highway or portion of highway described in this resolution be absolutely abandoned and discontinued.

NOW THEREFORE, BE IT RESOLVED, that the following described highway or

portion of highway be and hereby is absolutely abandoned and discontinued as a public highway:

A Parcel of land commencing at the Southwest corner of Section 14, T. 3 S. R. 12 W., Texas Township Kalamazoo County Michigan; thence North 00 Degrees -16 Minutes-28 Seconds East along the West Line of said Section, 287.72 feet thence North 45 Degrees -48 Minutes-55 Seconds East, 70.05 feet to the place of beginning of the land hereinafter described: thence North 00 Degrees -16 Minutes-28 Seconds East parallel with and 50.00 feet East of said West line, 92.47 feet: thence North 45 Degrees -48 Minutes-55 Seconds East 436.87 feet thence Northeasterly 199.96 feet along a curve to the left with a radius of 780.00 feet and a chord bearing North 65 Degrees -08 Minutes-36 Seconds East, 199.41 feet; thence South 45 Degrees- 48 Minutes-55 Seconds West, 689.81 feet to the place of beginning. Containing 0.83 Acres.

RESERVING, HOWEVER, an easement for public utilities over the full width and length of the highway hereby being abandoned.

BE IT FURTHER RESOLVED that notice of this abandonment be given as required by law.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to postpone approving the public utility easement of a portion of Texas Drive, subject to the completion of the 2010 Texas Drive ARRA project, and to have this item show as Old Business on a future Board meeting agenda. Postponing this item will allow time for Road Commission and Township staff to determine what, if any, our next steps are given the Abandonment Resolution the Board approved. Considerable discussion took place including Commissioner Berkebile, Commissioner Oscarson, Managing Director Johnson, Chief Engineer Holm, Township Supervisor Dave Healy and Mike Schwartz of Prien and Newhoff.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve signatures on the final design plan cover Mylar for the Texas Drive/8th Street ARRA and Texas Township project scheduled for construction in 2010, with an Engineer's estimate of \$326,592.25.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the Michigan Department of Transportation (MDOT) contract #09-5757, 24th Street Bridge, for Managing Directors signature. The KCRC 2010 budget for this project is \$900,000.00. Construction is scheduled for 2010.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve MDOT contract # 09-5772, Sprinkle Road at G Avenue traffic signal upgrade work for Managing Directors signature. The KCRC 2010 budget for this project is \$300,000.00. Construction is scheduled for 2010.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to award the Traffic Engineering Services RFP to DLZ Michigan for 1 year, with a possible 6 month extension. This RFP included a provision allowing KCRC to terminate services with notice, if KCRC partners with another municipality for traffic engineering services.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the 9th Street at Quail Run Drive and the Stadium Drive at Venture Park Drive Traffic Signal installation bid to Strain Electric for a total of \$227,983.92, low bidder meeting specifications. Both of these projects will be complete by May 15, 2010.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to authorize Managing Director to implement 2010 weight restrictions on county roads.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Managing Director Johnson reported road crews are patching and doing brush removal. The annual local road participation (PAR) fund program information packets have been sent to the Township supervisors who will be meeting tomorrow. At the meeting, staff will be presenting and reviewing the PAR funds packet as well as the 2010 budget and winter maintenance information. This week staff is working to complete local road data collection for Alamo Township, and presenting RoadSoft to Climax Township in an effort to assist them as they work towards road millage. The Michigan Township Association meeting will be at the KCRC on February 24th at 7:00pm.

Commissioner Moyle thanked Commissioner Oscarson for attending the Environmental Health Advisory Council (EHAC) meeting and introduced him to the members. There was a report from the MSU Extension Office about coping with declining revenue, restructuring and staff reduction as these changes at MSU impact the EHAC.

Commissioner Berkebile reported there will be a Kalamazoo Area Transportation Study meeting tomorrow at 9:00a.m.

Commissioner Oscarson thanked Commissioner Moyle for inviting him to attend the EHAC meeting. The GIS coordinating council received an email from Pictometry Corporation offering Kalamazoo County free license access during 2010 for users who want access to information on line along with the ability to view aerial photos. Hopefully KCRC can take advantage of this offer.

Commissioner McCauley attended a Parks and Recreation meeting where it was reported park attendance is up with a surplus budget of \$20,000 this year and hopefully citizens will continue using county parks. A Board retreat is scheduled for February 1 at 2:00 pm and attendees will be getting details and questionnaires.

The meeting adjourned at 4:13 p.m.

February 2, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 2, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and one citizen.

Commissioner Maddox moved and it was seconded to accept the agenda as presented with the addition of a closed meeting to discuss labor negotiations.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the minutes of January 19, 2010 Board Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the February 1, 2010 payroll and the February 2, 2010 vendor accounts, as follows:

Payroll Account	\$ 108,940.58
Vendor Account	\$ 160,582.54

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the 2010 Dust Control Bid for 38% Calcium Chloride to Great Lakes Chloride and Mineral Well Brine with 18% Calcium Chloride to Michigan Chloride Sales, with an option to extend one year; both being low bidders meeting specifications based on product type.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

Managing Director Johnson reported the 35th Street bridge project has been selected for the American Council of Engineering Companies Merit Award which will be presented on February 20th 2010 at VanAndel museum. She thanked staff and the Board for their participation in the work session. She also noted that transportation funding bills have been introduced at the State level and she will be monitoring for movement toward additional funding.

Commissioner Maddox thanked Chairman McCauley and Vice-Chair Oscarson for organizing the retreat yesterday, it was very worthwhile.

Commissioner Oscarson said he, Chief Engineer Hohm and Traffic Engineering Technician Dwight Leeks attended a meeting with the County GIS Department where they discussed the road commission and townships working together to enhance the development of the Act 51 map. He advised further follow up and research is needed to get the program completed. He also mentioned a possibility of sharing a summer part time employee with the County to help with the project. Commissioner Oscarson contacted State Representative Larry DeShazor requesting his support for increasing the gas tax and the need for additional funding for Roads. Representative DeShazor emailed a reply that he understands the road commission has a definite need for additional funding. He felt the work session yesterday was very beneficial and appreciates staff and Commissioner participation and attendance.

Commissioner McCauley advised of a Parks and Recreation meeting next week. He thanked staff for the retreat saying he learned a lot.

Commissioner Berkebile moved and it was seconded to go into closed session Pursuant to Section 8 (c) of the Open Meetings Act for the purpose of discussing issues related to the Road Commission labor negotiations.

Commissioner Maddox moved and it was seconded to return from closed session.

Carried by the following vote:

Aye: McCauley, Oscarson Berkebile, Maddox, Moyle

The meeting adjourned at 4:12 p.m.

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February 16, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 16, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, and Administrative Assistant Nancy Ryan.

Commissioner Oscarson moved and it was seconded to accept the agenda as amended with the addition of a letter regarding the Texas Drive Utility Easement.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the minutes of February 1, 2010 Work Session, February 2, 2010 Board Meeting, and the February 8, 2010 Joint Meeting with Texas Township.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve and sign the February 15, 2010 payroll and the February 16, 2010 vendor accounts, as follows:

Payroll Account	\$ 121,586.48
Vendor Account	\$ 320,583.99

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letters regarding a complaint received by Michigan County Road Commission Self-Insurance Pool and refer to Chairman McCauley.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the response to the complaint received by the Michigan County Road Commission Self-Insurance Pool and refer to Chairman McCauley.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter regarding the Texas Drive Utility Easement and refer to old business for further discussion.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the 2010 Michigan Department of Transportation (MDOT) American Recovery and Reinvestment Act (ARRA) agreement contract # 09-5782 Texas Drive at 8th Street, for Managing Director Signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the 2010 22A and 23A Gravel-Compacted in Place Bid to James Fulton & Sons Inc., Woolf Excavating Inc., B&R Excavating, and Byholt Inc., low bidders meeting specifications.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

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Commissioner Maddox moved and it was seconded to award the 2010 Aggregate-Seasonal Requirement bid to Stoneco of Michigan, High Grade Materials, Aggregate Resources, Consumers Concrete, Aggregate Industries, Byholt Inc., Austin Sand and Gravel, and Superior Gravel based on haul distance for material loaded in KCRC trucks and by low bidder for material delivered to the road commission yard.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to award the 2010 Tree Planting bid to Grand Rapids Landscape Services Inc., the low bidder meeting specifications, with a possible one-year extension. The bid award is based on an average price per tree of \$ 113.33.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Old Business

Update of the Texas Drive Utility Easement. At a previous meeting the Board reviewed a utility easement document. Managing Director Johnson received a letter from Texas Township Attorney Roxanne Seeber advising that the utility easement is not necessary. Kalamazoo County Road Commission (KCRC) Attorney Steve Denefeld also reviewed and concurred that the utility easement which was previously presented to the Board is not necessary. Chief Engineer Hohm advised KCRC does have a resolution for abandonment which retains the right of utilities to be in the easement which will be recorded. Commissioner McCauley verified with Managing Director Johnson no further action is needed.

Managing Director Johnson announced the new Project Engineer, Paul Spitzley began on February 8th, and will have Paul attend a future Board meeting for introductions to the Board members. She thanked the road crews for doing a fine job of winter maintenance. A driver hit a transformer box near the maintenance garage. Staff is investigating the accident, getting quotes for repair, and notified the insurance pool of the accident. She thanked staff for completing the Asset Management Data collection for Climax Township, and shared that staff is working with Climax Township on a five year plan.

Commissioner Moyle indicated the Environmental Health and Advisory Council meeting was rescheduled due to weather.

Commissioner Maddox said he would like to follow up on questions from a meeting with Texas Township on new resurfacing materials. He noted the vendor has approached other townships. General Superintendent Travis Bartholomew advised he has the information.

Commissioner Berkebile complimented the road crews on the fine job they are doing keeping primary roads clear by 6 a.m. There will be a Kalamazoo Area Transportation Study (KATS) meeting next week.

Commissioner McCauley said he is working on getting the KCRC goals finalized. He welcomed new employee Paul Spitzley to the KCRC staff. He thanked staff for getting information to the Vicksburg newspaper regarding the 24th Street Bridge.

The meeting adjourned at 3:48 p.m.

February 24, 2010 –Michigan Township Association, Kalamazoo County Chapter

A special meeting of the Board of County Road Commissioners of Kalamazoo County was hosted by the Kalamazoo County Road Commission, at 3801 E. Kilgore, Kalamazoo, Michigan, in conjunction with the Michigan Township Association, on Wednesday, February 24, 2010, at 7:00 p.m.

Present: Kent L. McCauley, Dennis J. Berkebile, Jeffrie M. Maddox

Also attending: Kalamazoo County Road Commission General Superintendent Travis Bartholomew, and representatives from various townships in Kalamazoo County.

Representatives of various committees gave their reports, followed by a presentation by Jeffrey Fink, Kalamazoo County Prosecuting Attorney, and Richard Fuller, Kalamazoo County Sheriff, on the Law Enforcement Millage and the Kalamazoo County Jail Renovation Plans.

The meeting adjourned at 8:30p.m.

March 2, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 2, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Absent: Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, and Administrative Assistant Nancy Ryan.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the minutes of February 16, 2010 Board Meeting.

Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve and sign the March 1, 2010 payroll and the March 2, 2010 vendor accounts, as follows:

Payroll Account	\$ 121,128.74
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Vendor Account	\$ 107,148.60
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Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter of intent from Alamo Township requesting a HMA project on F Avenue-6th Street to Far Hills, refer to file and include on the first hot-mix asphalt (HMA) bid letting.

Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Cooper Township regarding weighmaster activities and forward to staff for response to Cooper Township. Commissioner McCauley advised he had spoken to Township Supervisor Sorensen who was in agreement with the road commission plans on enforcing seasonal weight restrictions; his main goal was to make the township concerns known. Managing Director Johnson noted staff and the Michigan State Police will be monitoring enforcement this year.

Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to accept the letter of intent from Cooper Township regarding a joint project with Kalamazoo Township for HMA paving on G Avenue-Douglas Avenue to Pitcher, refer to file and include on the first HMA bid letting.

Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter of intent from Brady Township requesting HMA paving on 34th Street from U Avenue to UV Avenue, refer to file and include on the first HMA bid letting.

Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter of intent from Richland Township requesting HMA paving on F Avenue from North Sprinkle Road to 2,500' east of North Sprinkle Road, refer to file and include on the first HMA bid letting.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from Comstock Township requesting HMA paving for L Avenue from River Street to 158' east of Stalwart Street, refer to file and include on the first HMA bid letting.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to rescind the award of the Quad-Axle Steel Dump Trailer that was originally awarded on September 1, 2009 to Freightliner of Grand Rapids because the vendor was unable to deliver.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to award the bid for a Quad Axle Steel Dump Trailer to East Michigan Trailer Sales, third low bidder based on availability, warranty of 2 years and meeting specifications, for the amount of \$49,465.00.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to amend the 2010 Capital Outlay Budget to include the purchase of the Quad Axle Steel Dump Trailer from East Michigan Trailer Sales in the amount of \$49,465.00.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Berkebile recommended, in the future when budgeted capital outlay purchases are not completed in one fiscal year, fund balance be reserved or allocated so when the transaction is completed in the next fiscal year, the new-year capital outlay budget is not impacted.

Commissioner Moyle moved and it was seconded to approve the Updated Just Compensation Resolution for the 35th Street from I-94 off ramp to the Kalamazoo River Bridge Project.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

WHEREAS, the 35th Street Roadway Reconstruction and intersection relocation project, within Comstock Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to reconstruct 35th Street from I-94 Off Ramp to the Kalamazoo River Bridge, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 035 210026; and

WHEREAS, the acquisition of certain permanent easements and temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property and temporary grading permits; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent easements, and temporary grading permits shall be made to the party of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the market study, appraisal, and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the permanent easements, and temporary grading permits for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Luxter Proeperties, LLC	8016.33
2	I-94 Investments, Inc.	4,541.20
3	William & Susan Graham	20,800.00
4	STS Hydropower LTD	115.46
5	Falcon Real Estate LTD	2,170.62
6	Comstock Township	100.00
7	Walters-Demmick Petroleum, Inc.	0.00
8	Kalamazoo County Road Commission	0.00
9	McDonalds Corp.	1,785.00
10	Innkeeper Five LLC	455.91

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain permanent easements, and temporary grading permits for parcels 1, 2, 3, 4, 5, 6, 7, 9, and 10 in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the Cooper Township local road participation fund contract for culvert replacement on B Avenue, 1,037 feet east of Douglas Avenue, with cost sharing at 70 percent Kalamazoo County Road Commission (KCRC) and 30 percent Cooper Township for Chairman signature.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the County Road Association of Michigan (CRAM) Board of Directors' ballot nominees Michael A. Maloney, Luke D. Houlton, William L. Watkins, and Brent O. Bair.

Carried by the following vote:
Aye: McCauley, Berkebile, Maddox, Moyle

Managing Director Johnson advised seasonal weight restrictions will go into effect on Thursday March 4th at 8:00 a.m. She thanked Commissioner McCauley, General Superintendent Bartholomew and Texas Township Clerk Linda Kerr for their presentation at the Council of Governments (COG) meeting. She then introduced new Project Engineer Paul Spitzley to the Board. Ms. Johnson thanked the township supervisors for early input regarding local road projects for 2010 and for HMA projects that will be included in the first bid letting.

Commissioner Maddox attended the Michigan Township Association Meeting (MTA) last week and heard a lot of praise for the Kalamazoo County Road Commission for both hosting event and road commission work with townships. He commented the townships would like a presentation on road Paser ratings as some townships are interested and the information would be well received.

Commissioner Moyle thanked staff for getting roads cleared of the wet heavy snow from last week.

Commissioner Berkebile attended the MTA meeting and found it informative and also thanked staff for their efforts getting last week's snow moved. At Kalamazoo Area Transportation Study(KATS) meeting they discussed the Westnedge and I-94 corridor project beginning this year and KATS amended the 2008-2011 transportation improvement program to include preliminary engineering, right of way acquisition and structure design for the section of I-94 east of Portage Road to west of Sprinkle. With the 2010 preliminary engineering the Michigan Department of Transportation (MDOT) is going ahead with projects to make I-94 better. He commented on bills introduced by legislature 5768, 5769 and 5770 to amend Public Act 51 of 1951. One is an increase in diesel fuel tax and the other two are for motor fuel tax modification. He advised of the importance of talking to elected officials to encourage them to get on board with these bills to improve roads and mass structures.

Chairman McCauley attended the COG meeting and thanked General Superintendent Bartholomew for giving an informative presentation on the Paser Road Rating System. He then thanked staff for hosting the MTA meeting. He reminded the Board the County Road Association Meeting (CRAM) meets next week and advised they will have a chance to talk with our legislators.

The meeting adjourned at 3:58 p.m.

March 9-11, 2010 – CRAM Conference

The Board of County Road Commissioners of Kalamazoo County attended the County Road Association of Michigan (CRAM) annual conference on March 9, March 10, and March 11, 2010.

Present: Kent L. McCauley, Dennis J. Berkebile, Jeffrie M. Maddox
Absent: Kenneth R. Oscarson, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson and Chief Engineer Tom Hohm.

The commissioners and staff attended various functions, activities and meetings in association with the CRAM annual conference. On Wednesday, March 10, 2010 the attendees met with their State Legislatures for a luncheon at the Capitol where they discussed transportation funding needs.

The conference adjourned at 12:00 noon on March 11, 2010.

March 22, 2010-House Transportation Committee Public Hearing

The Board of County Road Commissioners of Kalamazoo County attended a House Transportation Committee Public Hearing at Kalamazoo Valley Community College, Conference Room 4370, 6767 West O Avenue, Kalamazoo, Michigan on Monday, March 22, 2010, at 10:00 a.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile

Absent: Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom Hohm and representatives of the State House Transportation Committee, the Michigan Department of Transportation, Kalamazoo County Transportation Authority, various transportation officials and the general public.

Representatives from the Michigan Department of Transportation, the Kalamazoo County Road Commission and the Kalamazoo County Transportation Authority presented the impact of reduced funding including delayed projects, staffing reductions and reduced services.

The meeting adjourned at 12:10 p.m.

March 22, 2010

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo Township Board was held at the Kalamazoo Township Hall, 1720 Riverview Drive, Kalamazoo Michigan, on Monday March 22, 2010. The joint meeting began at 5:39 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile,
Absent: Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson; General Superintendent Travis Bartholomew, Area Superintendent Terry Tilley, Kalamazoo Township Supervisor Terri Mellinger, Clerk Donald Thall, Treasurer George Cochran, Trustee Don Martin, Trustee Mark Miller, Trustee Ronald Reid, Trustee Patricia Hiatt and Township Engineer Larry Stehouwer.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Kalamazoo Township local road projects, Kalamazoo Township 2010 to 2014 Capital Improvement Plan, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan.

Service request calls for Kalamazoo Township were reviewed as well as alley issues in Kalamazoo Township and options for abandonment. Outlot A in the Skyline Plat was also discussed.

Positive comments were received for winter maintenance operations in Kalamazoo Township.

Managing Director Johnson expressed appreciation to the Kalamazoo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:39 p.m.

March 30, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 30, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Chief Engineer Tom Hohm, Equipment and Facilities Superintendent Bob DeLeon, Administrative Assistant Nancy Ryan, and three citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as amended to reflect Correspondence item C; Letter received from McDonald's Corporation regarding 35th Street Roadway Reconstruction Project and New Business item F; Request approval of the Final Design plan for the Stadium Drive-4th Street to 6th Street for Board and Managing Director's signature on the cover Mylar.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the minutes of March 16th, 2010 Board Meeting, the March 22nd, 2010 House Transportation Committee Public Hearing and the March 22, 2010 Kalamazoo Township Joint Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve and sign the March 29th, 2010 payroll and the March 30th, 2010 vendor accounts, as follows:

Payroll Account	\$ 106,052.13
Vendor Account	\$ 175,264.33

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the travel expense voucher for Commissioner Berkebile.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

A citizen, Jill Hunt who resides at 2901 Nichols Road expressed concern over narrow shoulders and areas with no shoulders on Nichols Road and how she feels it affects the safety of children and others who use the road right of way for walking and bicycling. Managing Director Johnson will have staff call Ms. Hunt regarding the road improvement plans when the design phase of the Nichols Road project is reviewed in 2011.

Commissioner Oscarson moved and it was seconded to accept the Resolution adopted from Texas Township for Road Improvements on NCC Parkway and refer to staff.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the Resolution adopted by Texas Township for Road Name Change from NCC Parkway to Financial Parkway and refer to staff.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from McDonald's Corporation regarding 35th Street Roadway Reconstruction Project and refer to file.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Maddox moved and it was seconded to award the Janitorial Service Bid to Hi-Tec Building Services, Inc., for \$699 per month, the lowest price proposal meeting specifications, with the possibility of two one year renewals.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the Equipment, Hydraulic System, and Body for Class 8-64,000 GVW to Truck & Trailer Specialties, Inc. in the best interest of the KCRC, for \$394,632.00, based on experience and meeting specifications.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the revised compensation for the 35th Street from I-94 to Kalamazoo River project, for a total of \$5,943.52, for parcel number 07-25-102-041.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve local road participation fund contracts with Cooper Township for Chairman's signature:

Springbrook Drive-2,811 feet west of Riverview to Riverview Drive, and **Springbrook Drive**-Riverview Drive to E Avenue and **Springbrook Lane**-424' south of Springbrook Drive to Springbrook Drive and **Shady Grove Street**-Springbrook Drive to E Avenue and **Twin Spruce Drive**-South Shady Grove Street to North Shady Grove Street and **Twin Spruce Drive**-183' west of Shady Grove Street to Shady Grove Street-Crack Seal
Fineview Avenue-Douglas Avenue to North Westnedge Avenue, Sami Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve a local road participation fund contract with Richland Township for Chairman's signature:

30th Street-M-43 to Englewood Avenue, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the final design plan for Stadium Drive; 4th Street to 6th Street for Board and Managing Director signature on the cover Mylar.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Managing Director Johnson advised the seasonal weight restrictions ended on Wednesday, March 24th. Ms Johnson welcomed new Permit Agent Brian Franklin and advised he will start on April 12th.

Commissioner Oscarson thanked Equipment & Facilities Superintendent Bob DeLeon for his work with the equipment bid.

Commissioner McCauley also thanked Equipment & Facilities Superintendent Bob DeLeon for his research on the equipment bid.

The meeting adjourned at 3:50 p.m.

Comstock Township Joint Meeting
April 5, 2010

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Comstock Township Board of Trustees was held at the Comstock Township Hall, 6138 King Highway, Kalamazoo Michigan, on Monday April 5, 2010. The joint meeting began at 7:10 p.m.

Present: Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Kent L. McCauley, Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson; General Superintendent Travis Bartholomew, Area Superintendent Bill DeYoung, Comstock Township Clerk Anna Goodsell, Treasurer Chad Meints, Trustee Jeffrey Bogema, Trustee Sandra Bloomfield, Trustee David Burgess, Trustee Randy Thompson, Engineer Tom Wheat, Attorney Ken Sparks and 15 citizens.

Following introductions, Managing Director Johnson reviewed agenda items including a review of 2005-2009 local road projects and 2010 local road projects. She added staff was working to complete the local road asset management data collection for Comstock Township in 2010. There was a review of the L Avenue from River Street to 158' east of Stalwart Street project estimated at \$178,468 and with bid information came in at \$157,610, an 11.69% reduction. The 2010-2014 Primary Road Capital Improvement Plan was reviewed including the 35th Street/Miller Drive project in 2010. She also commented the 35th Street Bridge received a 2010 award by the American Council of Engineering Companies.

The River Street bridge project for 2012 was also discussed. Township Clerk Goodsell noted the River Street Bridge is heavily used by pedestrian traffic and hoped that would be considered in the design.

A citizen inquired if L Avenue would remain open during construction for greenhouse traffic. Area Superintendent DeYoung replied the crews will work with the growers and there would be a short window where the road would be closed later in the season for paving.

Township Trustee Burgess inquired on funding and how the asset management data collection could assist. Managing Director Johnson noted funding is an issue with fuel efficiency and higher gas prices that lead to fewer gallons sold and further reductions in Michigan Transportation Funding (MTF). She noted the asset management data would assist identifying a mix of fixes and to preserve roads in good condition, as well as building a 5 year plan.

Managing Director Johnson expressed appreciation to the Comstock Township Board of Trustees for scheduling the joint meeting.

April 13, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 13, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Daniel J. Moyle
Absent: Dennis J. Berkebile, Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, and one citizen.

Commissioner Moyle moved and it was seconded to accept the agenda as presented.
Carried by the following vote:
Aye: McCauley, Oscarson, Moyle

Commissioner Moyle moved and it was seconded to approve the minutes of the March 30, 2010 Board Meeting and the April 5' 2010 Comstock Township Joint Meeting.
Carried by the following vote:
Aye: McCauley, Oscarson, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the April 12, 2010 payroll and the April 13, 2010 vendor accounts, as follows:

Payroll Account	\$ 108,228.05
Vendor Account	\$ 473,312.47

Carried by the following vote:
Aye: McCauley, Oscarson, Moyle

Commissioner Oscarson moved and it was seconded to approve Travel Expense Vouchers for Commissioners McCauley, Oscarson, Maddox and Managing Director Johnson.
Carried by the following vote:
Aye: McCauley, Oscarson, Moyle

Commissioner Moyle moved and it was seconded to award the Consultant Engineering Services for Sprinkle Road from S Avenue to Zylman Avenue request for proposal (RFP) to Prein & Newhof, the low price proposal meeting specifications, in the amount of \$26,874.00. Commissioner Moyle asked when the bid letting date would be and Chief Engineer Hohm replied November or December of this year.
Carried by the following vote:
Aye: McCauley, Oscarson, Moyle

Commissioner Oscarson moved and it was seconded to approve the final design plan for the 35th Street from I-94 off Ramp to the Kalamazoo River Bridge project for the Board and Managing Director's signatures on the Mylar cover sheet. Commissioner Oscarson questioned if the Kalamazoo County Road Commission (KCRC) has all easements that are needed. Chief Engineer Hohm advised the KCRC is continuing to pursue one easement, and if not obtained, design modification may be possible, but the project is moving forward without that parcel.
Carried by the following vote:
Aye: McCauley, Oscarson, Moyle

Commissioner Moyle moved and it was seconded to approve the street name change from NCC Parkway to Financial Parkway in Texas Township. NCC Parkway was originally designated as First of America Parkway when built in 1992, and then in 1998 the street name was changed to NCC Parkway. The request is to now change to the generic name of Financial Parkway. Staffs from Texas Township, Kalamazoo County Planning Department, and KCRC have been working on this proposed name change. Traffic Service Director Byrnes shared that except for the bank data center there is only one other business that would be affected by the name change, and he is in the process of communicating with the owner of that

business. Managing Director Johnson and Mr. Byrnes shared that personal contact will be made with emergency services entities regarding the name change; however, the official name change at the State level could take some time. Commissioner Oscarson suggested leaving both street name signs up for a period of time, to aid motorists who may be looking for NCC Parkway. Managing Director Johnson agreed on the dual name street marker sign for a certain period of time and will refer to staff.

Carried by the following vote:

Aye: McCauley, Oscarson, Moyle

Commissioner McCauley moved and it was seconded to award the Countywide Tree Work bid to Quality Tree Service of Michigan, low bidder meeting specifications, in all divisions, for the amount of \$17,500. Gerry Rich of Quality Tree Service introduced himself to the Board, reviewed references and thanked the Board for an opportunity to work for the county.

Carried by the following vote:

Aye: McCauley, Oscarson, Moyle

Commissioner Moyle moved and it was seconded to award the Crack Seal bid to Scodeller Construction Inc., with an option to extend for one year, in the best interest of the Kalamazoo County Road Commission and meeting specifications, for \$1.079 per pound, with an estimated amount of 125,000 pounds for the 2010 season.

Carried by the following vote:

Aye: McCauley, Oscarson, Moyle

Commissioner Oscarson moved and it was seconded to award the Hot Mix Asphalt (HMA) 1st bid letting to Lakeland Asphalt Corporation, for all four divisions, low bidder meeting specifications.

Carried by the following vote:

Aye: McCauley, Oscarson, Moyle

Commissioner Moyle moved and it was seconded to award the 2010 HMA Plant Mix bid to Michigan Paving and Materials Company, Lakeland Asphalt Corporation, and Wyoming Asphalt Company for 36A modified and 13A modified, based on haul distance from plant to job site; and award the 2010 CP-6 bid which includes delivery to the KCRC yard, to Saginaw Asphalt Paving Company, low bidder meeting specifications.

Carried by the following vote:

Aye: McCauley, Oscarson, Moyle

Commissioner Oscarson moved and it was seconded for the Board to accept the special assessment petition for C Avenue, Fraulin Drive, Werner Street, Ricker Street, Fraulin Circle, all part of Highland Park, in Richland Township, and refer to staff. Staff will review the petition further to establish the validity of the signatures and return to the Board to determine the necessity and set a public hearing date. Commissioner Oscarson questioned if the request for petition amount of \$1,200.00 per residence was based on a KCRC estimate. Managing Director Johnson replied an estimate was provided, but that staff will verify the basis of the \$1,200.00 per residence assessment amount.

Carried by the following vote:

Aye: McCauley, Oscarson, Moyle

Managing Director Johnson thanked road crews and supervisory staff for a fine job clearing tree damage caused by the storm in the south end of the county.

Commissioner Moyle attended a joint meeting with Cooper Township and heard many favorable comments regarding KCRC staff. The Kalamazoo County Environmental Health Advisory Council (EHAC) will be meeting tomorrow.

Commissioner Oscarson returned today from the 2010 County Road Association of Michigan, Commissioners Conference in Traverse City. He received information on the Open Meetings Act, as well as some advice and an opportunity to get copies of the policies from Macomb County Road Commission, which is being absorbed into the county government at the first of the year. He felt it would be useful to have copies of the policies for KCRC reference. Commissioner Oscarson said he also received information on

Health Savings Accounts and Health Insurance, that he passed on to the Managing Director. He said it was a good and informative conference.

Commissioner McCauley reminded the Board and Staff of the Michigan Transportation Team Lobby Day, which is May 4th in Lansing; the Capital Rally is at 10:30 a.m. The purpose is to raise awareness of the need for additional funding. Commissioner McCauley, Managing Director Johnson and Chief Engineer Tom Hohm attended the Kalamazoo River Valley Trail ground breaking ceremony, where Managing Director Johnson spoke. He said it was very well attended.

The meeting adjourned at 3:55 p.m.

April 13, 2010 Schoolcraft Township

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Schoolcraft Township Board of Trustees was held at the Schoolcraft Township Hall, 50 East VW Avenue, Schoolcraft, Michigan, on Tuesday, April 13, 2010. The joint meeting began at 6:30 p.m.

Present: McCauley, Oscarson, Moyle

Absent: Berkebile, Maddox

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jim Beaudoin, Schoolcraft Township Supervisor Donald K. Ulsh, Clerk Virginia Mongreig, Treasurer Teresa Scott, Trustee Ken Hovenkamp, Trustee Greg Feldmeier and fifteen citizens.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Schoolcraft Township local road projects, the Schoolcraft Township PASER rating, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan. Township Supervisor Ulsh noted that Schoolcraft Township was spending more on roads this year than they had previously.

Concerns were expressed on the lack of notification of the informational meeting for the 24th Street Bridge project. There were also concerns regarding the detour route and the possibility of motorists using 22nd Street instead. Managing Director Johnson noted the detour route will be signed accordingly and motorists should be using the designated detour route. Township Supervisor Ulsh noted 22nd Street is already in poor shape and the additional traffic could add to the deterioration.

Managing Director Johnson expressed appreciation to the Schoolcraft Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:55 p.m.

April 27, 2010 Charleston Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Charleston Township Board of Trustees was held at the Charleston Township Hall, 1499 South 38th Street, Galesburg, Michigan, on Tuesday, April 27, 2010. The joint meeting began at 6:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also present: Managing Director Joanna I. Johnson, Area Superintendent Bill DeYoung, Charleston Township Supervisor Francis Bell, Clerk Linda Cramer, Treasurer Brenda Schug, Trustee Don Balkema, and Trustee Arthur Sampson.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Charleston Township local road projects, the Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan. Also discussed were the Charleston Township PASER rating map and the 35th Street/Miller Drive realignment project.

Township Supervisor Bell commented he is pleased with Charleston Township Area Superintendent Bill DeYoung's response time.

Managing Director Johnson expressed appreciation to the Charleston Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:45 p.m.

April 27, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 27, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Accountant Diane DeWaters, Administrative Assistant Nancy Ryan, Tim Rogowski Kalamazoo County Board Commissioner District 11, and Fred Gardner of Gardner Provenzano, Schauman, & Thomas.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the minutes of the April 13, 2010 Board Meeting and the April 13, 2010 Schoolcraft Township Joint Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the April 26, 2010 payroll and the April 27, 2010 vendor accounts, as follows:

Payroll Account	\$ 105,795.51
Vendor Account	\$ 636,932.96

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Mr. Gardner presented the December 31, 2009 audited financial statements and independent auditor's report giving the Kalamazoo County Road Commission (KCRC) an Unqualified Opinion, which means the financial statements present fairly the financial position of the KCRC. Mr. Gardner commended the finance office staff on the completeness of the financial records, sharing that KCRC is on a short list of Road Commissions that he works with that doesn't require adjusting entries as a result of the audit.

There was a five minute break while Mr. Gardner removed his equipment.

Commissioner Oscarson moved and it was seconded to accept the letter from Ross Township requesting local road participation fund projects and refer to staff to include on the 2nd HMA bid letting. Managing Director Johnson noted Fernwood Drive and Trillium Drive are on one estimate.

East Gull Lake Drive-D Avenue to C Avenue, HMA Wedge

Fernwood Drive-M-89 to Trillium, HMA Wedge

Trillium Drive-North of Fernwood, HMA Wedge

North Sherman Lake Drive-12 locations

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to accept the letter from Climax Township requesting local road participation fund projects, and refer to staff to include on the 2nd HMA bid letting. The Board also approved the delayed payment for the project according to KCRC delayed payment policy for a maximum of \$29,000.00. Managing Director Johnson commented the Asset Management rating for 43rd Street was a two, so the Township is trying to bring that rating up.

43rd Street between Q Avenue and P Avenue-Pulverize, Gravel and HMA Paving

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Richland Township requesting local road participation fund projects and refer to staff to include on the 2nd HMA bid letting.

B Avenue-24th Street to M-89 for 1.23 miles, HMA wedging and chip seal

FG Avenue-35th Street to 36th Street for a total of .74 miles, HMA wedging and chip seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from Michael L. Chojnowski, Attorney regarding 9109 East DE Avenue and refer to file as it is in the Richland Village limits. Staff will send a letter indicating property is in the Village limits.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Robert A. Soltis, Attorney regarding 9109 East DE Avenue and refer to file as it is in the Richland Village limits.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from Lowell M. Seyburn and Hans-Dieter Warzun regarding Warzun Real Estate Purchase and refer to staff for further review.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the 2009 Act 51 Annual Financial Report for Finance Director and Chairman Signature. Managing Director Johnson thanked Accountant Diane DeWaters and Finance Director Carla Benison for their work on this report.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the 2010 – 2011 Curb/Centerline Sweeping Bid, with an option to extend for one year, to Superior Sweeping Service, Inc. – sole bidder, meeting specifications for \$100,978.00. Commissioner Maddox asked why there is only one bidder and General Superintendent Bartholomew responded saying one bidder notified KCRC of his retirement, and disposal of the material may be a problem for other potential bidders. Commissioner Oscarson questioned whether sweeping could be done by KCRC staff, and General Superintendent Bartholomew responded saying the equipment is very expensive and the timing and need for sweeping services conflicts with the timing and staffing of road projects, and the KCRC has nowhere to dispose of the sweepings.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the resolution supporting the Local Safety Program application of the KCRC for Douglas Avenue at G Avenue.

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Local Safety Program Funding for safety improvements on the state and local road systems, and the Michigan Department of Transportation is soliciting new candidate project applications for 2012 Federal Local Safety Program; and

WHEREAS, the Kalamazoo County Road Commission has identified an improvement project on Douglas Avenue at the intersection with West G Avenue and this is a public road; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of earth excavation in the northwest and southwest quadrants and the replacement of the existing guardrail in the northeast quadrant of the intersection of Douglas Avenue at West G Avenue to provide safer travel; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway Local Safety Program project will developed contract documents for construction letting by the Summer of 2012,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Local Safety Program project application to secure Federal funding for this safety improvement project on Douglas Avenue at the intersection with West G Avenue; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Safety Program funds and agrees to provide the necessary local match funds for the Local Safety Program Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the Local Bridge Funding Resolutions for 2013.

Sprinkle Road Bridges

WHEREAS, the Sprinkle Road Bridge over the Kalamazoo River and the Sprinkle Road Bridge over Norfolk Southern Railroad in Comstock Township and Kalamazoo Township, Kalamazoo County, Michigan, is due for preventative maintenance; and

WHEREAS, these deficiencies place at risk the longevity of the bridge, the service it provides and its value as an important transportation system asset; and

WHEREAS, the investment in preventative maintenance will preserve the condition of the bridge deck and bridge beams, avoiding more costly repairs in the near future; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to apply preventative maintenance to this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

8th Street Bridge

WHEREAS, the 8th Street Bridge over Amtrak Railroad in Oshtemo Township, Kalamazoo County, Michigan, is deteriorating, has a disintegrating HMA deck and deteriorating expansion joints that allow road runoff containing deicing chemicals to leak onto beam ends and pier members, and

WHEREAS, these deficiencies place at risk the longevity of the bridge, the service it provides and its value as an important transportation asset, and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to rehabilitate this structure by replacing the bridge joints and bridge deck; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

S Avenue Bridge

WHEREAS, the S Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

WHEREAS, these deficiencies impair the movement of commercial traffic, and the accomplishment of agricultural activities; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

TS Avenue Bridge

WHEREAS, the TS Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

40th Street Bridge

WHEREAS, the 40th Street Bridge over Little Portage Creek in Wakeshma Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2013.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Joint meeting Guidelines for Kalamazoo County Board of Commissioners and the Board of County Road Commissioners of Kalamazoo County.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the national functional classification change of G Avenue, Cooper Township from the proposed River Reach Boulevard to North Riverview Drive from an urban local-Act 51 local to an urban collector-Act 51 primary at the appropriate time. The change is subject to the G Avenue upgrades to all season as part of the City of Parchment River Reach project. Managing Director Johnson noted she had received an e-mail from Cooper Township indicating Township support. Commissioner Berkebile advised the Kalamazoo Area Transportation Study (KATS) is also in agreement.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the following Alamo local road participation fund contract for Chairman's signature:

F Avenue-Far Hills Way to 6th Street, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the following Charleston Township local road project for Chairman's signature:

L Avenue-38th Street to 3,700' east of 38th Street, Gravel, Pulverize, HMA Paving

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the following Richland Township local road participation fund contract for Chairman's Signature.

F Avenue-North Sprinkle Road to 2,500' east of North Sprinkle Road, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to go into closed session to discuss issues related to the Road Commission's purchase of property..

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commission Maddox moved and it was seconded to return from the closed session.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson attended the Geography (GEO) Services Planning meeting and participated as a judge for the WMU Senior Capstone Design Projects. She also noted the KCRC would be receiving the Transportation Asset Management Council Organizational Award for work incorporating asset management education and collection. The award will be received at the Asset Management Conference in Mt. Pleasant on May 6th.

Commission Oscarson thanked the finance staff for the Act 51 report and audit.

Commissioner McCauley thanked the finance staff for the Act 51 report and thanked Managing Director Johnson for judging the WMU Senior Capstone Design Projects.

The meeting adjourned at 5:22 p.m.

May 11, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 11, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, and Administrative Assistant Nancy Ryan.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the minutes of the April 27, 2010 Board Meeting and the April 27, 2010 Charleston Township Joint Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve and sign the May 10, 2010 payroll and the May 11, 2010 vendor accounts, as follows:

Payroll Account	\$ 106,788.17
Vendor Account	\$ 85,727.27

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from Prairie Ronde Township requesting local road participation fund projects and refer to staff to include on the 2nd HMA bid letting.

XY Avenue-4th Street to 6th Street, HMA Wedging

4th Street-XY Avenue to W Avenue, HMA Wedging

YZ Avenue-120' east of Prairie Brook Drive to 2,315' west of U. S. 131 HMA Wedging

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to receive the correspondence from Oshtemo Township for an Oshtemo Township Board Resolution and Permanent Traffic Control Order # 100413-1 and refer to staff to explore the potential meaning of the TCO. Commissioner Berkebile cautioned using the word accept versus receive.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Michigan Department of Transportation, Office of Economic Development and Enhancement application for Category F Grants for fiscal year 2012 for N Avenue/11th Street/ON Avenue from 9th Street to 12th Street. Commissioner Berkebile commented that he disagreed with the project due to the removal of approximately 80 trees on N Avenue, in a primarily residential neighborhood. He questioned Chief Engineer Tom Hohm on whether KATS had been involved in part of the decision to select this project. Chief Engineer said KATS is aware of the project. Commissioner Berkebile went on to question the need to make N Avenue, ON Avenue and 11th Street an all season road. Commissioner Oscarson noted that an upgrade was previously scheduled for 2014, and felt the trees would have to be removed at that time and questioned Commissioner Berkebile on the difference of removing them in 2012 or 2014. Commissioner Berkebile said he disagreed with destroying the trees on N Avenue for this project

Carried by the following vote:
Aye: McCauley, Oscarson, Maddox, Moyle
Nay: Berkebile

Commissioner Maddox moved and it was seconded to approve the Special Assessment Resolution for Highland Park, Richland Township and set a public meeting date for June 1, 2010 at 5:30 p.m. for the First Order of Determination at Richland Township.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

WHEREAS, a petition by landowners in the Township of Richland, Kalamazoo County, Michigan, was filed with this Commission on April 5, 2010, said petition requesting certain highway improvements over the following described area:

Highland Park -C Avenue from West Gull Lake Drive to Fraulin Drive, C Avenue to Werner Street. Werner Street from C- Avenue to Fraulin Drive, Fraulin Circle- Fraulin Drive to Fraulin Drive .71 mi. Total estimate is \$74,700.00

Said petition being filed and submitted in accordance with the provisions of Act 246 of Public Acts of Michigan of 1931, as amended, and

WHEREAS, this Commission has caused the validity of said resolution-petition to be verified as is required in Section 1 of said Act 246, as amended, this Commission having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this Commission has caused plans and specifications to be made, as provided in Section 2 of said Act, and

WHEREAS, section 4 of said Act requires this Commission to make an Order of Determination; **NOW, THEREFORE, BE IT HEREBY RESOLVED**, that this Commission, in accordance with the provision of Act 246 of the Public Acts of Michigan of 1931, as amended hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes the first Order of Determination;

IT IS FURTHER RESOLVED, that a public hearing upon this declaration of necessity and First Order of Determination shall be held in the Township Hall of Richland Township, Kalamazoo County, Michigan, on the 1st day of June 2010, at 5:30 o'clock P. M., for the purpose of providing all persons interested an opportunity to appear before the Commission and give their reason for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and to make the apportionments of costs as provided in said Act. At said hearing the commission shall make final determination of the Special Assessment District and number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

BE IT FURTHER RESOLVED, that **NOTICE** of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Commissioner Oscarson moved and it was seconded to accept the petition, approve the Special Assessment Resolution for Greenfield Shores, Pavilion Township and set a public meeting date for June 1, 2010 at 7:00 p.m. for the First Order of Determination at Pavilion Township.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

WHEREAS, a petition by landowners in the Township of Pavilion, Kalamazoo County, Michigan, was filed with this Commission on April 27, 2010, said petition requesting certain highway improvements over the following described area:

Greenfield Shores Drive from QR Avenue to 3530' North of QR Avenue.

Total estimate is \$105,492.50

Said petition being filed and submitted in accordance with the provisions of Act 246 of Public Acts of Michigan of 1931, as amended, and

WHEREAS, this Commission has caused the validity of said resolution-petition to be verified as is required in Section 1 of said Act 246, as amended, this Commission having also determined that said petition meets the requirements and specifications as spelled out in said Act, and this

Commission has caused plans and specifications to be made, as provided in Section 2 of said Act, and

WHEREAS, section 4 of said Act requires this Commission to make an Order of Determination; **NOW, THEREFORE, BE IT HEREBY RESOLVED**, that this Commission, in accordance with the provision of Act 246 of the Public Acts of Michigan of 1931, as amended hereby declares that said improvement project is necessary and would be for the benefit of the public welfare and convenience, and herewith makes the first Order of Determination;

IT IS FURTHER RESOLVED, that a public hearing upon this declaration of necessity and First Order of Determination shall be held in the Township Hall of Pavilion Township, Kalamazoo County, Michigan, on the 1st day of June 2010, at 7:00 o'clock P.M., for the purpose of providing all persons interested an opportunity to appear before the Commission and give their reason for or against the granting of the petition, review the specifications, equalize the apportionments of benefits, make objection to same, and to make the apportionments of costs as provided in said Act. At said hearing the commission shall make final determination of the Special Assessment District and number of annual installments over which said assessments shall be spread, as is provided in Section 9 of said Act.

BE IT FURTHER RESOLVED, that **NOTICE** of this public meeting shall be given by publication, posting and mailing, as is provided in said Act for notices on hearings.

Commissioner Moyle moved and it was seconded to approve the 1st HMA bid letting contract with Lakeland Asphalt for Managing Director Signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the following Ross Township local road participation fund contract for Chairman's signature:

Idlewild Drive-3,051 feet west of 37th Street to 1,640 feet east of 37th Street, and **Wild Drive**-Idlewild Drive to 484 feet east of Idlewild Drive, and **Idle Drive**-37th Street to Idlewild Drive, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the following Oshtemo Township local road participation fund contracts for Chairman's signature:

Oshtemo Trace-1,850' south of KL Avenue to KL Avenue and **Oshtemo Court**-312' west of Oshtemo Trace to Oshtemo Trace and **Upper Valley Trail**-135' east of Oshtemo Trace to Oshtemo Trace, Chip Seal

West Port Plat: **Rose Arbour Avenue**-9th Street to 447' east of Bramble Drive, and

Karabrook Court-240' west of Ramblewood Drive to Ramblewood Drive and

Countrywood Court-300' west of Ramblewood Drive to Ramblewood Drive, and

Ramblewood Drive-Torrington Road to H Avenue, Chip Seal

KL Avenue-Almena Drive to 4th Street, HMA Wedging and Chip Seal

Signal Hill Drive-210' south of Nightingale Avenue to Nightingale Avenue, HMA Wedging

Windrift Avenue-425' west of Ramblewood Drive to Ramblewood Drive, HMA Wedging

Oshtemo Trace-40' south of KL Avenue to KL Avenue, HMA Wedging and Drainage Correction

2nd Street-Almena Drive to M-43, Chip Seal

Big Rock Drive-M-43 to M-43, Chip Seal

5th Street-M-43 to H Avenue, Chip Seal

Oak Highlands Plat: **Foxmoor Court**-350' east of Cross Country Drive to 340' west of Cross Country Drive, and **Windcrest Court**-275' east of Cross Country Drive to Cross Country Drive, and **Steeplechase Court**-675' east of Cross Country Drive to Cross Country Drive, and **Farmwood Court**-193' west of Cross Country to Cross Country Drive, and **Hawthorn Valley Avenue**-320' east of Cross Country Drive to Cross Country

Drive and **Arbor Valley Avenue**-630' east of Cross Country Drive to Cross Country Drive, Chip Seal
Greystone Plat: **Hobbit Circle**-565' west of 4th Street to 4th Street, and **Greystone Road**-Old Forest Drive to 4th Street, and **Old Forest Drive**-Forest Creek Drive to 376' north of Greystone Road, and **Forest Creek Drive**-Old Forest Drive to Stadium Drive, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the following Pavilion Township local road participation fund contracts for Chairman's Signature:

O Avenue-31st to 32nd Street, Crack Seal and Chip Seal

O Avenue-29th Street to 31st Street, Crack Seal and Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the following Cooper/Kalamazoo Township local road participation fund contract for Chairman's Signature:

G Avenue-Douglas Avenue to Pitcher Street, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the following Prairie Ronde Township local road participation fund contract for Chairman's Signature:

V Avenue-2nd Street to 5th Street, Chip Seal and Infrared Patching

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the following Alamo Township local road participation fund contract for Chairman's Signature:

F Avenue-6th Street to 7th Street, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the following Comstock Township local road participation fund contract, subject to Comstock Township Clerk's signature, for Chairman's Signature:

L Avenue-River Street to 158' east of Stalwart Street, Gravel, Pulverize, HMA Paving

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the following Texas Township local road participation fund contracts for Chairman's Signature:

Finnigan Street-Q Avenue to PQ Avenue, Cape Seal

2nd Street-S Avenue to RS Avenue, Chip Seal

Rudgate Plat: **Saddle Club Drive**-Stoney Brook Road to Dunwoody Court, **Dunwoody Court**-580' south of Saddle Club Drive to Saddle Club Drive, **Stoney Brook Road**-80' south of Braeburn Court to Farmington Avenue, **Braeburn Court**-290' east of Stoney Brook Road to Stoney Brook Road, **Vista Ridge**-375' west of Stoney Brook to Stoney Brook Road, **Bramblewood Drive**-Brandy Chase Avenue to Stoney Brook Road, **Brandy Chase Avenue**-Bramblewood Drive to Cobblewood Drive, **Cobblewood Drive**-490' south of Brandy Chase Avenue to Stoney Brook Road, Cape Seal

Texas Heights Plat: **Keweenaw Street**-Texas Heights Avenue to Tawas Avenue, **Tawas Avenue**-Interlochen Street to Keweenaw Street, **Mackinaw Cove**-265' east of Interlochen Street to Interlochen Street, **Interlochen Street**-Texas Heights Avenue to Q Avenue, Cape Seal

Managing Director Johnson noted the Board will attend the sixth 2010 township joint meeting at Prairie Ronde Township this evening at 6:30 p.m. She mentioned thirteen of the fifteen township joint meetings in Kalamazoo County have either taken place or have been scheduled.

Ms. Johnson also noted the deadline for township's local road participation fund program is May 15, 2010.

Commissioner Moyle said he would be attending a Kalamazoo County Environmental Health Advisory Council (EHAC) meeting tomorrow May 12th.

Commissioner Berkebille attended a Southwest Council Meeting on Monday May 10th, hosted by the St. Joseph County Road Commission in Sturgis, MI.

Commissioner Oscarson noted he, Managing Director Johnson and General Superintendent Travis Bartholomew attended a Michigan Transportation Asset Management Conference in Mt Pleasant and were pleased the KCRC was selected for the 2010 Organizational Award for demonstrating outstanding achievement with their input of the core principles of Asset Management. Selection for this award was based on KCRC work with Western Michigan University students and the asset management system. He complimented staff on receiving this award.

Commissioner Oscarson expressed the need for the KCRC to review our various permit fees, comparing our revenues to expenses and check the fees that surrounding road commissions charge for their permits, noting the KCRC fees haven't been reviewed since 2001.

Commissioner McCauley attended a Parks and Recreation Meeting and noted the north section of the Kalamazoo River Valley Trail is progressing well. He advised the Parks and Recreation Committee renewed their discussion on fund raising.

Managing Director Johnson advised she attended a Council of Governments (COG) meeting on Monday where Kalamazoo Southwest Michigan First Chief Executive Officer Ron Kitchens gave a presentation on economic development. He is planning to return to COG to discuss how various public agencies can assist in the process for economic development.

The meeting adjourned at 4:15 p.m.

May 11, 2010 Prairie Ronde

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Prairie Ronde Township Board of Trustees was held at the Prairie Ronde Township Hall, 8140 West W Avenue, Schoolcraft, Michigan, on Tuesday, May 11, 2010. The joint meeting began at 6:30 p.m.

Present: Kenneth L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Daniel J. Moyle
Absent: Jeffrie M. Maddox

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Prairie Ronde Township Supervisor Thomas L. Swiat, Jr., Clerk Paula Craig, Treasurer Mary VerHage, Trustee John M. Chapin and Trustee Michael J. Tomlinson.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Prairie Ronde Township local road projects, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan.

Township Supervisor Swiat noted concerns about revenue and therefore reduced their typical local road work this year. He discussed the importance of a crown in gravel roads and maintaining gravel on the roads. He commented the township has been told they have the best gravel roads in the county. After Managing Director Johnson reviewed the service requests for 2009 for Prairie Ronde, Township Supervisor Swiat noted he prefers calls to go through him as he gets a better response providing the information directly to Area Superintendent Beaudoin. Managing Director Johnson noted all calls are tracked in the Kalamazoo County Road Commission (KCRC) system and each call should have the same level of response regardless of the caller as part of public service. Supervisor Swiat commented on the fine job Area Superintendent Beaudoin does and he is always looking and noting areas needing attention. He was impressed with the good response from everyone at KCRC.

Managing Director Johnson expressed appreciation to the Prairie Ronde Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:45 p.m.

Attest: Timothy A. Snow, County Clerk

May 25, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 25, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and Alamo Township Supervisor Bob Vlietstra.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented with three additions; request approval of the Dennis Hice lease agreement, request approval of Texas Township local road project contract for NCC Financial Parkway and request approval of Prairie Ronde dust control contract.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the minutes of the May 11, 2010 Board Meeting and the May 11, 2010 Prairie Ronde Township Joint Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve and sign the May 24, 2010 payroll and the May 25, 2010 vendor accounts, as follows:

Payroll Account	\$ 107,898.77
Vendor Account	\$ 190,327.71

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter of intent from Schoolcraft Township requesting local road participation fund project to be included on the second bid letting for:

23rd Street-U Avenue to T Avenue and **U Avenue**-22nd Street to 23rd Street, HMA Wedging

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letters from Wakeshma Township requesting a three year local road participation fund project on U Avenue from 36th Street to 39th Street and the subsequent letter of withdrawal and refer to file.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner McCauley moved and it was seconded to accept the letter dated May 12, 2010 from Kalamazoo Township requesting local road participation fund projects, which included Harvey Street and the subsequent letter dated May 17, 2010 withdrawing one of the projects which was Harvey Street from Alamo Avenue to 875' north of Alamo Avenue, refer letters to file and include the other three projects in the second HMA bid letting.

Turwill Lane-970' south of West Main Street to West Main Street

G Avenue-Douglas Avenue to Pitcher Street-Jointly with Cooper Township (Previously approved)

Chaparral Street-Grand Prairie Avenue to Aspen Drive

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from Comstock Township dated May 4, 2010 requesting local road participation fund project for Roe Street-from Market Street to

Celery Street for an HMA overlay and the subsequent e-mail from Comstock Township withdrawing this project and file the letters.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Alamo Township but declined the request to hold \$3,292.66 of participation funds to be held for use at a later date in 2010 for the removal of the 5th Street Bridge. Discussion took place on the lack of a petition for abandonment and current local road participation fund policy. Managing Director Johnson noted the Kalamazoo County Road Commission (KCRC) supports the removal of the 5th Street Bridge but does not recommend approval of holding participation funds based on the local road participation fund policy. The KCRC has not received a petition for abandonment, although Alamo Township Supervisor Bob Vlietstra said he had a petition with him at the meeting. The Township Supervisor and Board members discussed the options for the bridge removal and road abandonment and decided there would be further discussion before a decision was made regarding abandonment.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the letter supporting the Village of Augusta's 2010 Local Bridge Program for Managing Director's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to release the contingency for the Resolution for Abandonment of Texas Drive and accept the Warranty Deed for the Right-of-Way associated with the new Texas Drive. Commissioner Oscarson questioned whether there were any drainage problems and Chief Engineer Hohm advised there were no problems as it was tied into the existing drainage system.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the Pavement Marking (centerline) bid to RS Contracting Inc., low bidder meeting specifications with an option to extend for one year.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to award the Pavement Markings-LEGENDS bid to Michigan Pavement Marking Inc., low bidder meeting specifications with an option to extend for one year.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve leave without pay for Paul Spitzley, Project Engineer from July 16, 2010 to July 23, 2010 which is six work days.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve Ross Township's dust control contract for Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve Richland Township's dust control contract for Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve Comstock Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Wakeshma Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Kalamazoo Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Climax Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Alamo Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve Oshtemo Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Brady Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Texas Township local road participation fund contract for Chairman's signature.

Sierra Madre Trail-Appalachian Trail to 6th Street and **Teton Trail**-Mystic Trail to Sierra Madre Trail, Cape Seal

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Wakeshma Township local road participation fund contracts for Chairman's signature:

44th Street-700' south of V Avenue to V Avenue, Chip Seal
38th Street-W Avenue to V Avenue, Chip Seal
U Avenue-39th Street to 42nd Street, Pulverize, Gravel, Calcium Chloride (return to gravel)

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Cooper Township local road participation fund contracts for Chairman's signature:

16th Street-B Avenue to Baseline Road, Chip Seal
16th Street-Douglas Avenue to B Avenue, Chip Seal

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve Schoolcraft Township local road participation contracts for Chairman's signature:

Oakland Drive-VW Avenue to 5,350' north of U Avenue (Portage city limits), Crack Seal
Oakland Drive-VW Avenue to U Avenue, Chip Seal
14th Street-YZ Avenue to XY Avenue, Double Seal
V Avenue-18th Street to Portage Road, Chip Seal
Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Brady Township local road participation fund contract for Chairman's signature:

34th Street-UV Avenue to U Avenue, HMA Overlay
Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the lease agreement with Dennis Hice.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve this Texas Township local road project contract. The project is fully funded by PNC and will be included on the second bid letting.

NCC Parkway from 1,875' west of 9th Street to 9th Street, HMA Wedging/Chip Seal
Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Prairie Ronde Township's dust control contract for Chairman's signature.

Carried by the following vote:
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson reminded Board members and staff of the Joint Meeting with Oshtemo Township at 6:00 p.m. and the County Board Annual Report presentation scheduled for July 6, at 7:00 p.m.

The meeting adjourned at 4:33 p.m.

May 25, 2010 – Budget Work Session

A budget work session of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 25, 2010, at 4:47 p.m. following the regular board meeting.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also present: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Finance Director Carla Benison and Chief Engineer Tom Hohm.

Commissioner Maddox moved and it was seconded to adopt the 2010 amended budget resolution.

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves and adopts the following first amended budget for the calendar year of 2010.

	Original <u>Budget</u>	<u>Change</u>	Amended Budget <u>05/25/2010</u>
Revenue			
Michigan Transportation Fund	11,761,000		11,761,000
Federal, State and Enhancement	6,113,327		6,113,327
Townships	1,119,340		1,119,340
Cities	19,000		19,000
Interest	50,000		50,000
Other	<u>200,000</u>		<u>200,000</u>
Total Revenue	19,262,667		19,262,667
Expenditures			
Construction and Capacity Improvements	1,250,000		1,250,000
Preservation and Structural Improvements	8,655,084	116,017	8,771,101
Routine and Preventive Maintenance	6,952,531	295,000	7,247,531
Net Equipment	(738,653)		(738,653)
Administrative	1,023,680		1,023,680
Capital Outlay	834,500	163,845	998,345
Interest	5,000		5,000
Distributive	2,973,879		2,973,879
Depreciation	<u>(511,071)</u>		<u>(511,071)</u>
Total Expense	20,444,950	574,862	21,019,812

Excess of Revenues Over (Under) Expenditures	(1,182,283)	(1,757,145)
Fund Balances 1/1/2010	6,185,150	6,185,150
Budgeted Fund Balance 12/31/2010	5,002,867	4,428,005

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson provided an update on sharing a Traffic Engineer with the City of Kalamazoo. The individual would be a city employee and the road commission has a resolution on the liability coverage questions. Staff has reviewed costs comparisons with our current traffic engineering services consultant. There will be further discussions and details will be decided. The Kalamazoo County Road Commission may return to the Board with an agreement to move forward.

Managing Director Johnson provided an update on the Kalamazoo County Sheriff department partnership for the weighmaster operations and the presentation at the Township Supervisors meeting. The Kalamazoo County Sheriff would handle prosecution costs, calls for weighmaster issues would be routed to the Sheriff's office. The Townships would need to allow the Kalamazoo County Sheriff to be the agent who receives the funds directly from the courts. Currently citations are issued countywide. The Kalamazoo County Sheriff's goal is 40 hours per week, equally administered countywide. The KCRC would provide the Sheriff use of the two scales and provide the \$20,000.00 provided in dispatch fee towards this activity and the \$11,000.00 budgeted for this activity in 2010. After that, there would be no further contribution for dispatch/weighmaster as the revenue from citations should account for the activity of the Kalamazoo County Sheriff. There are no quotas for citations by the Kalamazoo County Sheriff and this would be a dedicated position. The KCRC staff will keep the Board posted on progress.

The work session concluded at 5:25 pm.

May 25, 2010-Joint Meeting Oshtemo Township

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Oshtemo Township Board of Trustees was held at the Oshtemo Township Hall, 7275 West Main, Kalamazoo, Michigan, on Tuesday, May 25, 2010. The joint meeting began at 6:00 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jim Beaudoin, Oshtemo Township Supervisor Elizabeth A. Heiny-Cogswell, Clerk Deborah Everett, Treasurer Nancy Culp, Trustee Grace Borgfjord, Trustee David Bushouse, Trustee James Grace, Trustee Scott McCormick, Township Engineer Marc Elliott, Township Attorney Jim Porter and two citizens.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Oshtemo Township local road projects, the Oshtemo Township PASER rating. Township Supervisor Heiny-Cogswell asked for an explanation of the asset management process. Managing Director Johnson reviewed the process of asset management data collection on the non-federal aid eligible roads and which townships have already been completed in the county. It was noted this information would be very helpful for the township and the Kalamazoo County Road Commission (KCRC) in creating five year plans. Township Supervisor Heiny-Cogswell questioned how quickly that information is available after data collection. Managing Director Johnson responded it is collected on site, returned to the office, uploaded and the information is immediately available for reports. The 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan were then reviewed.

Trustee Bushouse asked about the Driftwood road sign and Trustee Grace advised he had received an update from the KCRC and would review at the next Roads Committee meeting. The Township Supervisor noted the Oshtemo Township planning department would be requesting a study either by Kalamazoo Area Transportation Study (KATS) or KCRC for the Downtown Development Area (DDA) district in the 9th Street area. Oshtemo Township hopes to meet with KATS and KCRC to review the scope of the project and which entity is best to complete the study. Township Supervisor Heiny-Cogswell inquired when the KCRC would know which bridges would be funded by the local bridge program. Managing Director Johnson responded the applications are not due until June 4, 2010 and it may be a few months later, as it is a competitive process statewide for funding.

Managing Director Johnson expressed appreciation to the Oshtemo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:30 p.m.

June 1, 2010 Greenfield Shores First Order of Determination

Pursuant to Notice duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, a first order of determination hearing by the Board of County Road Commissioners of Kalamazoo County was held at the Pavilion Township Hall located at 7510 East Q Avenue, Scotts Michigan 49088 on Tuesday, June 1, 2010. Commissioner McCauley called the meeting to order at 7:00 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Daniel J. Moyle
Absent: Dennis J. Berkebile, Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom Hohm, Pavilion Township Supervisor Pat White, Pavilion Township Trustee Gregory Thomas and 25 citizens.

Commissioner McCauley announced the purpose of the first order of determination hearing was for the purpose of giving all persons interested an opportunity to appear before the Commission and give their reasons for or against a proposed highway improvement project submitted to the Commission by landowners in the Township of, Kalamazoo County, Michigan, and for other purposes as spelled out in the Notice. The proposed project of Greenfield Shores Drive from QR Avenue to 3,530 feet north of QR Avenue Special Assessment.

Commissioner McCauley reviewed the special assessment district includes 71 benefit units are adjacent to Greenfield Shores Drive. One of the benefit units is Smiley Drive. That unit is to be assessed to the eight parcel owners on Smiley Drive. The total estimated cost of the project is \$105,492.50 with individual assessments of \$1,485.81 which can be spread over 3 years.

Commissioner McCauley opened the public hearing at 7:05pm.

Mr. Jay Kreidler at 8186 Greenfield Shores questioned the benefit units. Chief Engineer Hohm reviewed the parcel map and the benefit units included. Township Supervisor White also reviewed the benefit unit structure by the township.

Attorney James W. Porter, P.C. reviewed objections on behalf of Donald and Katherine Barnes at 8188 Greenfield Shores and presented the Board the following letter dated June 1, 2010;

Re: Objections to Validity of Proposed Greenfield Shores Drive Road Special Assessment District by Donald and Katherine Barnes.

Gentlemen:

I represent Donald and Katherine Barnes of 8188 Greenfield Shores, owners of Lot 48, Greenfield Shores Subdivision. The purpose of this letter to object to the validity of the proposed Greenfield Shores Drive Road Special Assessment District as a result of the following:

1. The petition is not valid in that it does not contain signatures of the owners of 51% of the lineal footage of lands fronting or touching upon the highway at issue, in that, the lands of Steve Smith have been arbitrarily excluded from the determination of lineal road frontage.
2. The Road Commission in this case has failed to apportion any of the cost of the improvement to the Township at large, which it is required to do, pursuant to Section 10 of Act 246.
3. There are mathematical errors in the computation of road frontage, including the amount of road frontage allocated to the property owners at 8188 Greenfield Shores in that property owners' road frontage is actually 45 feet, and yet 52.5 feet is indicated on the present petition map submitted to the Kalamazoo County Road Commission.

4. The proposed assessments in this case are not properly apportioned, in that the proposed assessments are based on a per-parcel basis, and yet the parcels all vary in width, some of which have three times the frontage of the property owners at 8188 Greenfield Shores.
5. The proposed assessments for the road improvement are not properly apportioned in that they failed to apportion any of the cost to other benefitted properties which abut the road, to-wit: the property owned by Steve Smith, thereby placing an unfair burden upon parcels so assessed, including Lot No. 48.
6. The proposed assessment exceeds the proportional increase in the value of real estate of the property owners.
7. The Road Commission should consider accepting a portion of the cost of the improvement from its County roads funds, since this improvement is being made to a public road.

Therefore, we request that the petition process be reinitiated incorporating all the benefitted properties, or that the Greenfield Shores Drive Road Special Assessment district be declared invalid, null and void.

A resident of Smiley Drive stated he was not concerned if Greenfield Shores Drive was a gravel road.

Ms. Marie Leaver of 8140 Greenfield Shores stated concerns about water issues.

Attorney Porter stated that the F.O.I.A. requests did not note 71 benefit units, as the information received stated 68 benefit units. Chief Engineer Hohm reviewed the parcel map and the benefit units included. Township Supervisor White stated the change had taken place after inquiries and further review, however the district did not change and the additional parcels are within the district. Chief Engineer Hohm explained the district did not change and the cost of the project is not increasing the petition remains valid based on the number of signatures.

Township Supervisor White and Commissioner McCauley stated the dwindling resources of both the Township and the Road Commission.

Residents inquired as to why an asphalt paving project was necessary for the complete road when only areas are in poor condition. Managing Director Johnson stated the costs of hot mix asphalt (HMA) wedging would not be cost effective based on mobilization and volume. Commissioner McCauley stated an estimated cost of HMA wedging versus an overlay project from recent bids.

Residents inquired why a chip seal would not be appropriate. Managing Director Johnson stated based on the condition of the roadway that would not be a cost effective treatment. It would not be the right fix and the right time and would be waste of money. Chip seal is a preventative maintenance process and Greenfield Shores is beyond maintenance. Commissioner Oscarson explained that based on the age of the roadway, it has lost its pavement life and therefore a chip seal would not be an effective treatment.

A resident stated that this project is necessary and that the cost of the project is appropriate. He stated that if the roadway continues to deteriorate then there could be damage to the residents' vehicles as a result of a rough road.

A resident asked about the timeline of the proposed construction schedule. The answer was that there would be several days of preparation work and that paving and shoulders would be complete in 2 to 3 days, with the total project taking about a week to complete.

A resident asked about the next steps. Managing Director Johnson stated the final order of determination would be held at the KCRC June 22nd Board meeting. The project would then be bid for 2 – 3 weeks.

Residents also expressed concerns with parking along the roadway. Township Supervisor White stated he would follow up with the County Sheriff.

Managing Director Johnson stated we are here in response to the petition, and this was a grass roots effort request by the residents.

Commissioner McCauley asked if there were any further comments to come before the Board. He stated the Board has the authority to adjust the project cost within 10 percent of the project estimate and to establish an equitable apportionment. The public hearing closed at 8:02pm

Upon, motion duly made by Commissioner Moyle, supported by Commissioner Oscarson and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, as resolution-petition was duly filed with this Commissioner under the provisions of Act 246 of the Public Acts of Michigan 1931, as amended, on by Landowners in the Township of Pavilion, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area:

Greenfield Shores Drive from QR Avenue to 3530 feet north of QR Avenue, Hot Mix Asphalt Overlay

And,

WHEREAS, this Commission, on May 11, 2010 made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public meeting was duly held on 1, the day of June 2010, at 7:00pm at the Township Hall of Pavilion Township located at 7510 East Q Avenue, Scotts Michigan 49088

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special assessment district be established covering the following described area;

Greenfield Shores Drive from QR Avenue to 3530 feet north of QR Avenue, Hot Mix Asphalt Overlay

And,

that the assessment shall be spread over three (3) equal installments and that the apportionment of percentage of costs and be in the project file. The special assessment district includes 71 benefit units are adjacent to Greenfield Shores Drive. One of the benefit units is Smiley Drive. That unit is to be assessed to the eight parcel owners on Smiley Drive. The total estimated cost of the project is \$105,492.50 with individual assessments of \$1,485.81 which can be spread over 3 years.

Aye: McCauley, Oscarson, Moyle

Upon motion duly made, supported and unanimously carried, the meeting was closed.

The meeting adjourned at 8:15 p.m.

June 1, 2010 Highland Park First Order of Determination

Pursuant to Notice duly given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, a first order of determination hearing by the Board of County Road Commissioners of Kalamazoo County was held at the Richland Township Hall located at 7401 North 32nd Street, Richland MI 49083 on Tuesday, June 1, 2010. Commissioner McCauley called the meeting to order at 5:32 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Daniel J. Moyle
Absent: Dennis J. Berkebile, Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Engineering Technician Eric Augst, Richland Township Supervisor Alan Bussema, Richland Township Trustee Teresa Stafford, Township Treasurer Marsha Drouin and 15 citizens.

Commissioner McCauley announced the purpose of the first order of determination hearing was for the purpose of giving all persons interested an opportunity to appear before the Commission and give their reasons for or against a proposed highway improvement project submitted to the Commission and give their reasons for or against a proposed highway improvement project submitted to the Commission by landowners in the Township of, Kalamazoo County, Michigan, and for other purposes as spelled out in the Notice. The project of

Highland Park

C Avenue - West Gull Lake Drive to Fraulin Drive,

Fraulin Drive - C Avenue to Werner Street,

Werner Street - C Avenue to Fraulin Drive,

Ricker Street - C Avenue to Fraulin Drive,

Fraulin Circle - Fraulin Drive to Fraulin Drive

Hot Mix Asphalt Overlay

Commissioner McCauley reviewed the special assessment district includes 36 benefit units. The total estimated cost of the project is \$74,700 with individual assessments of \$1,037.50 which can be spread over 3 years.

Commissioner McCauley opened the public hearing at 5:35 pm.

Mr. Randy Johnson of 9464 Fraulin Drive inquired on how the manhole covers would be adjusted. Commissioner Oscarson noted that the estimate outlines sewer adjustment rings that will be used to meet pavement.

Ms. Pam Harrington at 9342 Ricker stated concerns of changes in the pavement and potential water problems. She stated there is currently an asphalt berm that was put in to assist the problem and she would like that retained.

Mr. Dennis Hoorn at 10830 East C Avenue inquired on how long the road would be closed. Commissioner Oscarson stated traffic would try to remain open, however when the paver is in front of your home it will limit access for a short time.

Mr. Ed McCarty of 9446 Fraulin Drive inquired on the timeline. Managing Director Johnson noted the final order of determination would be held at the KCRC June 22nd Board meeting. The project would then be bid for 2 – 3 weeks.

Mr. Jack Gusmundo inquired if the township was participating. Township Supervisor Bussema responded yes with 50%. He also inquired if residents could seal the road. Managing Director Johnson noted crack sealing projects are coordinated with the townships and KCRC for local roads.

Commissioner McCauley asked if there were any further comments to come before the Board. He stated the Board has the authority to adjust the project cost within 10 percent of the project estimate and to establish an equitable apportionment. The public hearing closed at 6:05pm.

The Notice of hearing was reviewed with all persons present. The general nature of the proposed projects was discussed and the plans and specifications for the projects were reviewed, along with the proposed schedule for apportionment of benefits. Several citizens appeared and presented their opinions for the petition and proposed assessments.

Upon, motion duly made by Commissioner Oscarson, supported by Commissioner Moyle, and unanimously carried, it was moved to adopt the following resolution:

WHEREAS, as resolution-petition was duly filed with this Commissioner under the provisions of Act 246 of the Public Acts of Michigan 1931, as amended, on _____ by Landowners in the Township of Richland, Kalamazoo County, Michigan, requesting certain highway improvements over the following described area:

Highland Park

C Avenue - West Gull Lake Drive to Fraulin Drive,

Fraulin Drive - C Avenue to Werner Street,

Werner Street - C Avenue to Fraulin Drive,

Ricker Street - C Avenue to Fraulin Drive,

Fraulin Circle - Fraulin Drive to Fraulin Drive

Hot Mix Asphalt Overlay

And,

WHEREAS, this Commission, on May 11, 2010 made its first Order of Determination, pursuant to the provisions of said Act, scheduling this date for a public hearing on said project for the purpose specified in the Notice of this public meeting, which said Notice has been duly given, and the said public meeting was duly held on 1, the day of June 2010, at 5:30pm at the Township Hall of Richland Township located at 7401 North 32nd Street, Richland MI 49083

NOW, THEREFORE, BE IT HEREBY RESOLVED, that a special assessment district be established covering the following described area;

Highland Park

C Avenue - West Gull Lake Drive to Fraulin Drive,

Fraulin Drive - C Avenue to Werner Street,

Werner Street - C Avenue to Fraulin Drive,

Ricker Street - C Avenue to Fraulin Drive,

Fraulin Circle - Fraulin Drive to Fraulin Drive

Hot Mix Asphalt Overlay

And,

that the assessment shall be spread over three (3) equal installments and that the apportionment of percentage of costs and be in the project file.

Aye: McCauley, Oscarson, Moyle

Upon motion duly made, supported and unanimously carried, the meeting was closed.

The meeting adjourned at 6:10 p.m.

June 7, 2010 Wakeshma Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Wakeshma Township Board of Trustees was held at the Wakeshma Township Hall, 13988 S. 42nd Street, Fulton, Michigan, on Monday, June 7, 2010. The joint meeting began at 7:00 p.m.

Present: Kenneth R. Oscarson, Dennis J. Berkebile and Daniel J. Moyle
Absent: Kent L. McCauley, Jeffrie M. Maddox

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jeff Daughtry, Wakeshma Township Supervisor Doug Byas, Clerk Nancy Mulder-Paul, Treasurer Caroline Wise, Trustee Larry Bennett and Trustee Barbara Thole

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Wakeshma Township local road projects, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan. Township Supervisor Byas inquired about the 42nd Street project listed on the CIP. It was noted the chip seal would be done in 2010 and the project may be moved back in the CIP due to other projects from 2011-2012.

Managing Director Johnson asked for feedback regarding the 44th Street south of W Avenue project. Trustee Bennett noted the project and condition of the road has been very good.

Managing Director Johnson reviewed the top 5 service request reasons for 2009.

Township Supervisor Byas inquired if KCRC could put up no truck signs for Artmarten and Whitelawn due to manure haulers using the roads when going to the store. Commissioner Berkebile followed up that a local ordinance was needed for these to be enforceable. Managing Director Johnson stated many times this can be addressed by contacting the company hauling. Township Supervisor Byas said he would try that option first.

Trustee Bennett inquired on the difference between calcium chloride and mineral well brine for dust control. Commissioner Oscarson commented on the shortage in 2009 provided us the opportunity to seek the alternate mineral well brine. Township Supervisor Byas said the mineral well brine worked well in 2009, but that could vary based on the weather.

Area Superintendent Daughtry provided an update on the U Avenue project and dust control.

Township Supervisor Byas inquired when feedback on the Local Bridge Program Funding would be. Managing Director Johnson stated not until the fall and expressed appreciation for the Township support.

Managing Director Johnson thanked the Wakeshma Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:20 p.m.

June 7, 2010 Wakeshma Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Wakeshma Township Board of Trustees was held at the Wakeshma Township Hall, 13988 S. 42nd Street, Fulton, Michigan, on Monday, June 7, 2010. The joint meeting began at 7:00 p.m.

Present: Kenneth R. Oscarson, Dennis J. Berkebile and Daniel J. Moyle
Absent: Kent L. McCauley, Jeffrie M. Maddox

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jeff Daughtry, Wakeshma Township Supervisor Doug Byas, Clerk Nancy Mulder-Paul, Treasurer Caroline Wise, Trustee Larry Bennett and Trustee Barbara Thole

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Wakeshma Township local road projects, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan. Township Supervisor Byas inquired about the 42nd Street project listed on the CIP. It was noted the chip seal would be done in 2010 and the project may be moved back in the CIP due to other projects from 2011-2012.

Managing Director Johnson asked for feedback regarding the 44th Street south of W Avenue project. Trustee Bennett noted the project and condition of the road has been very good.

Managing Director Johnson reviewed the top 5 service request reasons for 2009.

Township Supervisor Byas inquired if KCRC could put up no truck signs for Artmarten and Whitelawn due to manure haulers using the roads when going to the store. Commissioner Berkebile followed up that a local ordinance was needed for these to be enforceable. Managing Director Johnson stated many times this can be addressed by contacting the company hauling. Township Supervisor Byas said he would try that option first.

Trustee Bennett inquired on the difference between calcium chloride and mineral well brine for dust control. Commissioner Oscarson commented on the shortage in 2009 provided us the opportunity to seek the alternate mineral well brine. Township Supervisor Byas said the mineral well brine worked well in 2009, but that could vary based on the weather.

Area Superintendent Daughtry provided an update on the U Avenue project and dust control.

Township Supervisor Byas inquired when feedback on the Local Bridge Program Funding would be. Managing Director Johnson stated not until the fall and expressed appreciation for the Township support.

Managing Director Johnson thanked the Wakeshma Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:20 p.m.

June 8, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 8, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and Alamo Township Supervisor Bob Vlietstra

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the minutes of with a correction to the May 25, 2010 Board Meeting minutes changing the date for the County Board Annual Report Presentation to July 6, 2010 at 7:00 p.m.

May 25, 2010 Board Meeting

May 25, 2010 Budget Work Session

May 25, 2010 Joint Meeting Oshtemo Township

June 1, 2010 First Order of Determination Hearing – Highland Park

June 1, 2010 First Order of Determination Hearing – Greenfield Shores

June 2, 2010 Leadership Kalamazoo Graduation Ceremony

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve and sign the June 7, 2010 payroll and the June 8, 2010 vendor accounts, as follows:

Payroll Account	\$ 126,559.90
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Vendor Account	<u>\$ 383,996.69</u>
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Carried by the following vote:	\$ 510,556.59
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Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from residents of Tanager Court, Oshtemo Township requesting this private road become a public road and refer to staff.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Alamo Township dated May 25, 2010 with a Petition for Absolute Abandonment and Discontinuance of 5th Street and refer to staff to continue to work with Alamo Township on the next steps. Alamo Township Supervisor Vlietstra commented on the deteriorating condition of the bridge, on the liability of the bridge, and whose responsibility it is to remove the bridge deck. Commissioner Oscarson noted the validity of the petition for abandonment needs to be determined, and the options for the bridge structure future need to be discussed. Commissioner Berkebile noted Alamo Township doesn't feel it is their responsibility to remove the deck as the bridge is currently road commission responsibility and liability.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from Alamo Township objecting to Oshtemo Township's Permanent Traffic Control Order #100413-1, refer to file and follow up as needed by staff to fulfill the statutory responsibilities of MCL 257.726.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from Attorney Kenneth Sparks on behalf of Kalamazoo Township objecting to Oshtemo Township's Permanent Traffic Control Order #100413-1 and refer to file.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from Attorney Michael L. Chojnowski on matters concerning Luxter Properties LLC., and refer to file.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the Village of Climax local road contracts for Chairman's signature:

- a. **Snapdragon Street**-Thistle Avenue to West Maple Street, Chip Seal
- b. **East Hancock Street**-South Main Street to Church Street, Chip Seal
- c. **East Maple Street**-Sheldon Street to East Village Limit, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve Charleston Township dust control contract for Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Michigan Department of Transportation (MDOT) agreement contract #10-4007 for 38th Street-MN Avenue to Climax Drive for Managing Director's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the MDOT agreement contract #10-5396 for reconstruction of 35th Street/I-94 exit ramp/Miller Drive for Managing Director's Signature.

Commissioner Maddox questioned the different options of this project as it pertains to Luxter Properties and Chief Engineer Hohm advised if that property became available it could be added to the project.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the MDOT agreement contract #10-5397 for Stadium Drive-4th Street to 6th Street for Managing Director's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson thanked the Board members for attending the Leadership Kalamazoo graduation. She noted it was a worthwhile experience.

Managing Director Johnson noted two positions were eliminated, the Safety Director and Payroll Clerk, and expressed appreciation to staff for their support during the difficult changes.

Commissioner Moyle congratulated Managing Director Johnson for completing the Leadership Kalamazoo class and advised he would be attending an Environmental Health and Advisory Council meeting tomorrow.

Commissioner Maddox also congratulated Managing Director Johnson for her Leadership Kalamazoo endeavor.

Commissioner Maddox would like a review of application process costs and policy for plat development. He feels the language should be more specific. Managing Director Johnson advised a template agreement between developers and KCRC is in process.

Commissioner Berkebile congratulated Managing Director Johnson for her participation and graduation from Leadership Kalamazoo.

Commissioner Berkebile added to Commissioner Maddox's statement regarding permits and developing plat roads. He felt the percentage of escrow money held needs to be increased, to avoid having developer money held in escrow inadequate to complete plat roads.

Commissioner Oscarson congratulated Ms. Johnson on her completion of the Leadership Kalamazoo program.

Commissioner Oscarson reminded the Board, Wednesday there is a Building Kalamazoo Map Workshop. Managing Director Johnson said there are 20 people registered.

Chairman McCauley congratulated Managing Director Johnson for completing Leadership Kalamazoo.

Commissioner McCauley commented on Managing Director Johnson's leadership abilities in handling the difficult decisions regarding the position eliminations.

Chairman McCauley attended a Parks and Recreation meeting last week and commented on the popularity of the new dog park at Prairie View Park. He shared he has seen the preliminary drawings for the expansion of the Expo Center.

The meeting adjourned at 4:00 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 22, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Administrative Assistant Nancy Ryan, Pavilion Township Supervisor Patrick White, and 1 citizen.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the minutes of the:

June 7, 2010 Wakeshma Township Joint Meeting

June 8, 2010 Board Meeting

June 8, 2010 Climax Township Joint Meeting

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to approve and sign the June 21, 2010 payroll and the June 22, 2010 vendor accounts, as follows:

Payroll Account	\$104,556.74
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Vendor Account	<u>\$328,807.79</u>
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Carried by the following vote: \$433,364.53

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Michigan Department of Transportation (MDOT) regarding the 43rd Street project and refer to file.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from James W. Porter, PC regarding Greenfield Shores Drive Road Special Assessment District and refer to file. Commissioner Berkebile questioned who Attorney Porter is representing in the letter and Managing Director Johnson replied Mr. and Mrs. Barnes.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Discussion was had to effect that on June 1, 2010 a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions Act 246 of the Public Acts of Michigan of 1931, as amended said public meeting being for the purpose of hearing reasons for or against the project for highway improvement as proposed as proposed by a petition of landowners in Pavilion Township, Kalamazoo County, Michigan, received by the Commission on April 27, 2010 and for other purposes spelled out in said Notice. At the conclusion of said public meeting the Commission made final determination of the Special Assessment District to be assessed for the benefits of the construction of the proposed improvement and number of annual installments over which said assessments shall be spread.

It is duly noted that less than thirty days have passed since said public hearing and that Section 7 of said Act requires the Commission to take certain action within 30 days after said hearing. Therefore, upon motion duly made by Commissioner Moyle and unanimously carried, it was moved to adopt the following resolutions:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Commission by

landowners in the Township of Pavilion, Kalamazoo County, Michigan, received by the Commission on April 27, 2010

And

WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvements and the number of annual installments over which said assessments shall be spread was made at said public meeting, and

WHEREAS, Section 7 of said Act requires the Commission to take certain action within thirty days from said public meeting,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Commission hereby declares and make its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which is attached to this Final Order of Determination.

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project(s):

**Greenfield Shores Drive from QR Avenue to 3530' North of QR Avenue
Total estimate is \$105,492.50**

and it appearing that the special assessments have been spread over a period of three (3) year(s); and, it further appearing that interest at the rate of six (6%) percent per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to March 1 of each year hereafter;

WHEREFORE, the Commission shall forward the special assessment District(s) tax roll(s) to the Treasurer of Pavilion Township for collection as agent for the Commission as soon as is practicable following collection of same; and, further, that a copy of his Resolution be forwarded to said Township Treasurer, and a copy to the Kalamazoo County Treasurer.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Discussion was had to effect that on June 1, 2010 a public meeting was held, pursuant to notice thereof duly given in accordance with the provisions Act 246 of the Public Acts of Michigan of 1931, as amended said public meeting being for the purpose of hearing reasons for or against the project for highway improvement as proposed as proposed by a petition of landowners in Richland Township, Kalamazoo County, Michigan, received by the Commission on April 5, 2010 and for other purposes spelled out in said Notice. At the conclusion of said public meeting the Commission made final determination of the Special Assessment District to be assessed for the benefits of the construction of the proposed improvement and number of annual installments over which said assessments shall be spread.

It is duly noted that less than thirty days have passed since said public hearing and that Section 7 of said Act requires the Commission to take certain action within 30 days after said hearing. Therefore, upon motion duly made by Commissioner Moyle and unanimously carried, it was moved to adopt the following resolutions:

WHEREAS a public meeting has been duly held, pursuant to notice thereof given in accordance with the provisions of Act 246 of the Public Acts of Michigan of 1931, as amended, said public meeting relating to certain highway improvements as requested in a petition submitted to the Commission by landowners in the Township of Richland, Kalamazoo County, Michigan, received by the Commission on April 5, 2010

And

WHEREAS, final determination of the special assessment district to be assessed for benefits on construction of the proposed improvements and the number of annual installments over which said assessments shall be spread was made at said public meeting, and

WHEREAS, Section 7 of said Act requires the Commission to take certain action within thirty days from said public meeting,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that this Commission hereby declares and make its final Order of Determination determining that said proposed improvement project is necessary and would be for the benefit of the public welfare and convenience, and that said proposed improvement project shall be made in accordance with the final specifications which are herewith adopted, a copy of which is attached to this final Order of Determination.

BE IT RESOLVED THAT all of the statutory and procedural steps and requirements of Act 246 of the Public Acts of Michigan of 1931, as amended, have been complied with pertaining to the following special assessment project(s):

Highland Park- C Avenue- West Gull Lake Drive to Fraulin Drive and **Fraulín Drive-** C Avenue to Werner Street. **Werner Street-** C Avenue to Fraulin Drive. **Ricker Street-** C Avenue to Fraulin Drive. **Fraulín Circle-** Fraulin Drive to Fraulin Drive .71 miles
Total estimate is \$74,700.00

and it appearing that the special assessments have been spread over a period of three (3) year(s); and, it further appearing that interest at the rate of six (6%) percent per year shall be charged on the unpaid balance of each assessment annually; and that the due date for these assessments shall be December 1 of each year hereafter and said assessments shall be delinquent if not paid prior to March 1 of each year hereafter;

WHEREFORE, the Commission shall forward the special assessment District(s) tax roll(s) to the Treasurer of Richland Township for collection as agent for the Commission as soon as is practicable following collection of same; and, further, that a copy of his Resolution be forwarded to said Township Treasurer, and a copy to the Kalamazoo County Treasurer.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the offer of \$17,300.00 for Luxter Property LLC., the owner of parcel number 07-25-102-050 for the 35th Street from I-94 to Kalamazoo River Bridge project for temporary grading easement and the Managing Director's signature on the Purchase Agreement. Tom Palarz of Land Matters, our right-of-way consultant, was asked by Commissioner Oscarson if it was easier to negotiate with property owners and return to the Board with an agreement for approval. Mr. Palarz commented it is effective to have the value established and negotiate with the property owner, followed by having them sign a contract based on their agreement.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to appoint the Michigan County Road Commission Self Insurance Pool voting delegate authorization to Joanna I. Johnson, Managing Director.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the MDOT Licensed Professional Engineer reimbursement for Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the 2010 Hot Mix Asphalt (HMA) second bid letting for Areas 1, 3 and 4 to Michigan Paving and Materials Company and award Area 2 to Lakeland Asphalt Corporation; low bidders meeting specifications, and to approve contracts for Managing Director's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve \$76,655.81 of local road participation (PAR) funds not used by Alamo, Kalamazoo and Comstock Townships be allocated to the primary fund for 2010. Pavilion Township Supervisor Pat White requested consideration for next year that unused local road par funds be offered to other townships able to match the funds. Supervisor White thanked the Board for the recent Joint Meeting with Pavilion Township and expressed appreciation to staff and the board for adding R Avenue repaired from East Long Lake Drive to 24th Street in 2010.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve Pavilion Township local road participation contract for Chairman's signature.

a. RS Avenue-3,455' west of 28th Street to 28th Street, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Richland Township local road participation contracts for Chairman's signature. Managing Director Johnson noted the FG Avenue project is a HMA wedge, not an overlay.

a. FG Avenue-35th Street to 36th Street, HMA Wedging/Chip Seal

b. B Avenue-24th Street to M-89, HMA Wedging/Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve Ross Township local road participation contracts for Chairman's signature.

a. Fernwood Drive-M-89 to Trillium Drive and Trillium Drive-Fernwood Drive to 2,890' north of Fernwood Drive, HMA Wedging

b. East Gull Lake Drive-D Avenue to C Avenue, HMA Wedging/Chip Seal

c. Sherman Lake Drive-3,341' west of 39th Street to 39th Street, HMA Wedging/Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve Climax Township local road participation contract for Chairman's signature.

a. 43rd Street-Q Avenue to P Avenue, Gravel and HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Schoolcraft Township local road participation contract for Chairman's signature.

a. 23rd Street-U Avenue to T Avenue and U Avenue-22nd Street to 23rd Street, HMA Wedging

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson said she had attended a Township Supervisor's meeting on June 16th, where they discussed the uniform traffic code.

Managing Director Johnson expressed appreciation to Tom Dietz, Tim Snow, Lotta Jarnefelt and Gary Hahn who gave presentations at the Building of the Kalamazoo County Map Workshop held at the

Kalamazoo County Road Commission on June 16th. She said it was an interesting and a well attended presentation.

Commissioner Berkebile noted the Building of the County Map Workshop was very interesting and congratulated Managing Director Johnson for getting the team together that made the presentations.

Commissioner McCauley reminded the Board that Wednesday, June 23rd is Match Day at Bronson Park sponsored by the Kalamazoo Foundation. They are celebrating their 85th birthday and will match dollar for dollar up to the first \$85,000.00 donated.

The meeting adjourned at 3:55 p.m.

June 29, 2010
35th Street Improvement Project Public Meeting

A public meeting of the Board of County Road Commissioners of Kalamazoo County was held on Tuesday, June 29, 2010. The meeting began at 6:30 p.m. at the Comstock Township Hall, 6138 King Highway, Comstock, MI.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile
Absent: Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom J. Hohm, Traffic Service Director John Byrnes, Comstock Township Trustee David Burgess, Project Manager Robert L. Atkins, Project Engineer Jason A. Fagerman and one citizen

After introductions by Chief Engineer Hohm consultants from Kingscott Associates, Robert Atkins and Jason Fagerman reviewed the project information and reviewed the plans for 35th Street with one citizen and Township Trustee Burgess. The targeted start date for the project is July 14, 2010 with completion by the end of October.

The meeting concluded at 6:50 p.m.

July 6, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 6, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew and Administrative Assistant Nancy Ryan.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented with one addition, the approval of travel expense voucher for Commissioner Maddox.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the minutes of:

June 22, 2010 Board Meeting

June 29, 2010 35th Street Improvement-Public Meeting

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to approve and sign the July 2, 2010 payroll and the July 6, 2010 vendor accounts, as follows:

Payroll Account	\$ 97,971.42
Vendor Account	\$135,067.38

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Travel Expense Vouchers for Commissioners Oscarson, Berkebile, Maddox and Managing Director Johnson.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the Notice of Public Hearing Special Assessment for Road Repair and Maintenance Improvements from Texas Township, with clarifications and provide a written response requiring the conditions as noted under the Public Improvements Act (PA) 188, for roads under the Kalamazoo County Road Commission (KCRC) jurisdiction. Commissioner Berkebile noted this was redundant as PA 188 is a State law MCL, Public Improvement Act 188 of 1954, Section 41.722 (2) (a) through (c).

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the letter from the Michigan Department of Transportation regarding Transportation Economic Development Funds, Category A for 12th Street and refer to staff for follow up.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the request for proposal (RFP) for Engineering Services for the River Street Bridge over the Kalamazoo River project to Moore and Bruggink.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the following Prairie Ronde Township local road participation fund contracts for Chairman's signature:

- a. 4th Street-XY Avenue to W Avenue, HMA Wedging
- b. XY Avenue-4th Street to 6th Street, HMA Wedging
- c. YZ Avenue-120' east of Prairie Brook Drive to 2,315' west of US-131, HMA Wedging

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebille, Maddox, Moyle

Managing Director Johnson noted the 2009 Kalamazoo County Road Commission Annual Report would be presented to the Kalamazoo County Board later that evening and thanked staff members for their work on the report and contributions throughout the year.

Commissioner Moyle attended an Environmental Health and Advisory Council meeting and advised of hazardous waste collection at Loy Norrix High School on the 10th of July.

Commissioner Berkebille reminded the Board of a meeting on Friday, July 9, at 7:30 a.m. of the Kalamazoo Chamber Transportation Advisory Council. Representative Larry DeShazor (House 61st District) and Paul Opsommer, vice chair of the House Transportation Committee (93rd District, Dewitt) will be presenting to Kalamazoo Regional Chamber of Commerce members during the Chamber's Transportation Council meeting about a reform package called Priority Now, which addresses transportation funding issues in the State of Michigan.

The meeting adjourned at 3:42 p.m.

July 12, 2010

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 N. 6th Street, Kalamazoo, Michigan, on Monday, July 12, 2010. The joint meeting began at 6:00 p.m.

Present: Kent L. McCauley, Jeffrie M. Maddox, Daniel J. Moyle

Absent: Dennis J. Berkebile

Also present: General Superintendent Travis Bartholomew, Alamo Township Supervisor Robert Vleitstra, Clerk Garilyn Sportel-Bogard, Treasurer Mary Stoneburner, Trustee Ronald Feniger, Trustee Dawn Potter-Williams and ??

Following introductions, General Superintendent Bartholomew reviewed agenda items as follows; review of 2005-2009 Alamo Township local road projects, the Alamo Township PASER rating, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan.

General Superintendent Bartholomew expressed appreciation to the Alamo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:55 p.m.

Attest: Timothy A. Snow, County Clerk

July 12, 2010-Alamo Township

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 N. 6th Street, Kalamazoo, Michigan, on Monday, July 12, 2010. The joint meeting began at 6:00 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also present: General Superintendent Travis Bartholomew, Alamo Township Supervisor Robert Vleitstra, Deputy Supervisor Barb Fisher, Clerk Garilyn Sportel-Bogard, Treasurer Mary Stoneburner, Trustee Ronald Feniger, Trustee Dawn Potter-Williams and six citizens.

Following introductions, Commissioner McCauley reviewed agenda items as follows; review of 2005-2009 Alamo Township local road projects with an update by General Superintendent Bartholomew, the Alamo Township PASER rating which Commissioner Oscarson noted was a tool to build a 5-year plan, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan. Also, discussed was the Transportation Economic Development Fund resolution for 12th Street, 5th Street and the Uniform Traffic Code as it relates to the Weighmaster position with the County Sheriff. The Local road participation fund policy was also reviewed with key dates and funding.

Deputy Supervisor Fisher inquired if KCRC could track savings of aggregate based on Aggregate Industries supply. Trustee Potter-Williams inquired if there was further follow up to a phone call that was received by dispatch regarding storm damage tree removal. General Superintendent Bartholomew noted dispatch has a complete list of KCRC contacts. She also noted a service request for tree removal was handled well.

Commissioner McCauley expressed appreciation to the Alamo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:40 p.m.

July 12, 2010

**Public Hearing Special Assessment for Road Repair, Maintenance and Improvements
Texas Township**

A public meeting of the Board of County Road Commissioners of Kalamazoo County was held on Monday, July 12, 2010. The meeting began at 7:00 p.m. at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo, MI.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Daniel J. Moyle
Absent: Jeffrie M. Maddox

Also attending: Texas Township Supervisor David Healy, Clerk Linda Kerr, Treasurer/Trustee Paul Cutting, Trustee Donald Boven, Trustee Steven Bosch, Trustee Erin Hoogendyke and approximately 65 citizens.

After introductions Dave Healy Texas Township supervisor reviewed the road repair, maintenance and improvements as authorized by PA 188 of 1954 as amended.

Commissioner Oscarson, as an individual Commissioner, commended the township's foresight in attempting to address the preservation of local roads. He noted the PASER rating is a tool and a snap shot in time. He suggested the Township Board clarify how updating priorities and altering type of improvement may impact use of Special Assessment District (SAD) funds.

Commissioner Moyle, as an individual Commissioner, commended the township's foresight in attempting to address the preservation of local roads. He noted types of treatments and costs for the future.

Various citizens provided commented on the special assessment district.

The meeting concluded at 9:30 p.m.

July 20, 2010 Board Meeting

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 20, 2010. Commissioner McCauley called the meeting to order at 3:33 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and one citizen.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the minutes as presented with two corrections, the change of adjourn time of the Texas Township Special Assessment Meeting to 9:30 p.m. and the addition of Commissioner's Berkebile and Maddox vote to approve travel expense vouchers for Commissioners McCauley and Moyle.

July 6, 2010 Board Meeting

July 6, 2010 County Board Annual Report presentation

July 12, 2010 Alamo Township Joint Meeting

July 12, 2010 Texas Township Special Assessment Public Hearing

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve and sign the July 19, 2010 payroll and the July 20, 2010 vendor accounts, as follows:

Payroll Account	\$ 101,995.45
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Vendor Account	\$ 644,688.73
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Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve Travel Expense Vouchers for Commissioners McCauley, Moyle.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to receive the letter and exhibits from William K. Fahey, Attorney regarding Objections to Oshtemo Township's Traffic Control Order and refer to staff.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the preliminary plat for Pine Acres Replat #5, Oshtemo Township pending construction plan approval for Chairman's signature. Commissioner Oscarson suggested it may be appropriate for the KCRC attorney develop a letter with a disclaimer holding KCRC harmless for storm water problems within the plat.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the preliminary plat for Barrington Shores #5, Texas Township, pending construction plan approval for Chairman's signature. Commissioner Oscarson raised two questions, the amount of time the KCRC is involved in storm sewer inspection and if there is compaction testing. Chief Engineer Hohm answered the KCRC is involved with inspection of storm

sewers and a consultant will be out during construction overseeing storm sewer construction at least 75% of the time, and there is both compaction and material sampling done by PSI which is included in the 3% fee paid by the developer.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the Countywide Tree work bid to Quality Tree Service of Michigan for Division 1, Procure Tree Service for Divisions 2 and 4 and West Michigan Tree Service for Division 3 for a total of \$21,108.00. Commissioner McCauley inquired if a discount would be available with Procure. Staff will verify if a discount is applicable.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile advised as an employee of Consumers Energy he will be abstaining from voting on this issue. Commissioner Maddox moved and it was seconded to approve the license with Consumers Energy for \$100.00 per year for slag storage in Ross Township for Managing Directors signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Abstain: Berkebile

Commissioner Berkebile moved and it was seconded to approve the temporary traffic control order (TCO) of 25 mph within the work zone for 35th Street, 200 feet south of I-94 to the Kalamazoo River Bridge and on Miller Drive from 35th Street to a designated location east 1,200 feet, for the duration of the road reconstruction project.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the 12th Street-C Avenue to County line, Transportation Economic Development Funds (TEDF), Category A resolution. Commissioner Berkebile advised the State Senate budget may reallocate TEDF Category A money for next year to fill the state's budget shortfall. Managing Director Johnson advised she would check with the state for any guidance on this concern. Managing Director Johnson said she knew funds from the TEDF Category A were moved out previously in the state's budget, however would check further.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the local road contracts for Kalamazoo Township for Chairman's signature.

a. Chaparral Street-Grand Prairie Avenue to Aspen Drive, HMA Overlay

b. Turwill Lane-970' south of West Main to West Main, HMA Overlay

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Kalamazoo Township project contract for Chairman's signature. Commissioner Berkebile questioned whether the standard addendum was changed to reflect the township's agreement to pay 100% of the cost and Managing Director Johnson advised yes.

a. Sherwood Plat-Alley #4, Chicago Avenue to Cooper Avenue, Gravel/Grading

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the local road contract for Prairie Ronde Township for Chairman's signature.

a. 4th Street-XY Avenue to W Avenue, Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson reminded the Board of the Joint Meeting with Richland Township at 6:30 p.m. that evening, noting she was looking forward to meeting with the Richland Township Board.

Commissioner Maddox attended the Alamo Township Joint meeting where there were questions regarding the specifics of the 2011, 12th Street project.

Commissioner Berkebile attended a meeting with the Kalamazoo Chamber Transportation Advisory Council on July 9th where Representative's Paul Opsommer and Larry DeShazor presented their Priority Now funding reform package. They noted that there is a less than zero possibility for a fuel tax increase. Priority Now provides a reallocation of sales tax paid on fuel that earmarks 6% of the first 4% of state sales tax into a Priority Now fund used exclusively for road maintenance and repair. Commissioner Berkebile, during the meeting, asked the Representatives about the Act 51 dollars which are routinely raided by other departments and allocated elsewhere, and if the Reform Package constitutionally protects those funds for roads, and their answer was no. According to the representatives this plan is the only viable way to increase funding for road construction repair and maintenance. They said the chances of it going forward before the elections is very slim but in a lame duck there is an opportunity for it to go forward. Commissioner Berkebile's expectation was low as there will be new people in Lansing and he doesn't see it happening next year either.

The meeting adjourned at 3:57 p.m.

July 20, 2010 Richland Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Richland Township Board of Trustees was held at the Richland Township Hall, 7401 North 32nd Street, Richland, Michigan, on Tuesday, July 20, 2010. The joint meeting began at 6:30 p.m.

Present: Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Kent L. McCauley

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Bill DeYoung, Richland Township Supervisor Alan Bussema, Clerk Jacqueline Light, Trustee Jeannie Byrne, Trustee Teresa Stafford, Trustee Debora Robinson, Trustee David Wendzell and four citizens.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Richland Township local road projects, 2010 Richland Township projects, Village of Richland Winter Maintenance Agreement, 2010 Asset Management local road ratings, Primary Road Capital Improvement Projects for 2010 and the 2010-2014 Primary Road Capital Improvement Plan. Managing Director Johnson reviewed the 2010 Richland township Phone Survey results and service requests. She noted in 2009, 129 service requests were received for Richland Township. Most requested were snow removal, mailbox, washout, potholes and trees. She stated that a follow up meeting was held to review the Winter Maintenance Agreement and feedback was positive. She stated KCRC hopes to complete the Asset Management ratings for Richland Township in 2010. Another presentation for elected officials on Asset Management will be held in September at Kalamazoo County Road Commission (KCRC).

Clerk Light inquired on the status of 26th Street. Area Superintendent DeYoung advised the milling was completed early to accommodate scheduling and additional work will continue at the end of the week.

Supervisor Bussema commented on the condition of 28th Street for consideration in the next 5 year primary road capital improvement plan.

Trustee Wendzel inquired on the condition of Richland Township roads to other townships. Managing Director Johnson noted that data is being collected countywide through the asset management program; however Richland Township roads are in good condition. Supervisor Bussema inquired if there are any new technologies available for road improvements. Managing Director Johnson stated the KCRC is continuously attending training, experimenting on processes and types of treatments. General Superintendent Bartholomew reviewed various processes, including fog seals.

Clerk Light inquired if the KCRC has seen a reduction in participation from townships with the local road participation fund program. Managing Director Johnson advised the road commission has not seen a reduction; it has been consistent on the level of participation by each township. Supervisor Bussema advised the township will be considering an operating mileage dedicated to roads. He reviewed a chart noting the costs of treatments and revenue needed to continue to maintain the roads within the township. Managing Director Johnson stated she appreciated the support of the township in maintaining our infrastructure.

Managing Director Johnson thanked the Richland Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 6:50 p.m.

August 3, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 3, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and three citizens.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the minutes as presented.

July 20, 2010 Board Meeting

July 20, 2010 Richland Township Joint Meeting

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the August 2, 2010 payroll and the August 3, 2010 vendor accounts, as follows:

Payroll Account	\$ 107,950.99
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Vendor Account	\$ 807,081.41
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Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

A citizen, Bob Baker of Ross Township, Highland Park, expressed concerns over a series of drains in his area and his problem identifying who is responsible for their maintenance. General Superintendent Bartholomew has been in contact with the Drain Commission regarding this issue and has been investigating as to the origin and responsibility of this drainage system and will follow up with Mr. Baker.

Bonnie Landrum requested the record to show in full disclosure that she is married to Tim Landrum an employee of the Road Commission; however her attendance today has nothing to do with him.

Commissioner Oscarson moved and it was seconded to accept the letter from Robert A. Soltis, Attorney regarding Alamo Township's response to Oshtemo Township's "objections" regarding Oshtemo Township Traffic Control Order #100413-1 and refer to staff.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Wedel's regarding the intersection of Texas Drive/Milham/12th Street and refer to staff. Mrs. Landrum representing Wedel's Garden Center expressed concerns regarding a roundabout that will be built on the Texas/Milham/12th Street intersection. Mrs. Landrum feels that the current traffic signal at the intersection allows for more exposure to Wedel's as motorists are waiting for the signal to change, and that the proposed roundabout will negatively affect her business in that motorists will no longer be idle at the intersection, and therefore not able to view the business. Discussion ensued regarding the benefits of a roundabout as well as the how they are engineered and only concept plans have been reviewed at this time. Commissioner Oscarson advised that once we have additional engineering completed we would have better information to share as well as the location being ideal for this application. Commissioner Berkebile stated that his is in favor of a roundabout in this area; however feels this organization missed an opportunity with the public for this concept. Mrs. Landrum asked whether citizens had input regarding this project. Chief Engineer Hohm noted he had met

with Mr. George Wedel and introduced him to the right of way agent. He went on to say the road commission had not received acceptance funding letter from Lansing at this time and if the project moves forward there will be an informational public meeting scheduled in the late summer or early fall. Managing Director Johnson advised staff also met with a family member in March. Commissioner McCauley requested staff email Mrs. Landrum the roundabout information and educational video's recently shared from Oakland County Road Commission as it was very informative.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the local road contract for Pavilion Township for Chairman's signature:

a. O Avenue-32nd Street to 34th Street, Crack/Chip Seal

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson noted August 1 through August 7th is "Stop on Red Week" and spoke with WKZO radio reminding citizens to obey the law and stop at red lights.

A ribbon cutting celebrating the opening of the 24th Street Bridge will take place Friday August 6th at 11:30 a.m.

Commissioner Berkebile shared the Kalamazoo Area Transportation Study (KATS) has formed a sub-committee to establish guidelines for determining road project priorities and would be happy to talk about this further and answer questions. Texas Township has completed the next step towards a Township wide special assessment for road work in their township, and the City of Portage will be having a ribbon cutting ceremony for the bike trail opening on the southeast side of the Crossroads mall on Monday August 9th at 11:30 a.m.

Commissioner McCauley noted the paving of the next segment of the Kalamazoo River Valley Trail from Mosel to G Avenue has been completed, and reminded the Board the Kalamazoo County Fair opens next Monday and encouraged the public to attend.

Commissioner Maddox moved and it was seconded to go into closed session to discuss issues related to the Road Commission's pending litigation.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to return from the closed session.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

The meeting adjourned at 5:00 p.m.

August 17, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 17, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Project Engineer Paul Spitzley, Administrative Assistant Nancy Ryan and 10 citizens.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the August 3, 2010 Board Meeting minutes as amended correcting two typographical errors.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the August 17, 2010 payroll and the August 18, 2010 vendor accounts, as follows:

Payroll Account	\$ 103,967.36
Vendor Account	\$ 680,652.48

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Jackie Wadsworth, a resident of Sherwood Park passed out pictures of her home and other information regarding the abandonment of Alley #2 Sherwood Park.

Commissioner Moyle moved and it was seconded to accept the Petition for Abandonment of a portion of Alley #2 Sherwood Park, Kalamazoo Township for action at the August 31, 2010 regular Board meeting. Managing Director Johnson noted the abandonment is for 180' of Alley #2 from Chicago Avenue to Humphrey Street and added this motion is merely acknowledging the Board received the petition. Several citizens raised concerns and objections regarding abandoning this portion of Alley #2. At the August 31st Board meeting the Board will determine if the abandonment of this portion of Alley #2 is in the best interest of the public and either grant or deny the petition.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the preliminary plat for Chestnut Hills #1, Comstock Township, pending construction plan approval for Chairman's signature. Commissioner Oscarson had a question on the basin capacity in the plat. Project Engineer Paul Spitzley explained the 433 Agreement with the Drain Commission and details of the storm water retention area. Chief Engineer Hohm added both the Comstock Township Planning Commission and the Township Board approved the preliminary plat at their respective meetings.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the Audit Services RFP to Plante & Moran, for three fiscal years beginning with the year ending December 31, 2010, with the possibility of two 3 year extensions (total of 9 years). Commissioner Oscarson commented, due to challenging fiscal restraints the road commission is facing, it would normally be difficult to justify the premium fee that Plante & Moran is charging; however, recent allegations cause him to support the hiring of Plante & Moran. Their experience

and credentials will provide guidance and reinforce the integrity of management staff and it is in our best interest to take rigorous action to protect our management staff and Commissioners from any perception of impropriety. Commissioner Berkebile agreed with Commissioner Oscarson and added that we should move away from existing auditing firm since we've been with them so long, and get a fresh look at our financials. .

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to award the Precast Concrete Four Sided Box Culverts to Mack Industries, low bidder meeting specifications in the amount of \$64,454.00.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the 2010 HMA third bid letting for Area's 1 and 2 to Lakeland Asphalt, low bidder meeting specifications for \$273,021.60, and approved the contracts for Managing Director's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the County Road Association Self Insurance Fund (CRASIF) annual meeting vote authorization to Commissioner Berkebile and alternate to Managing Director Johnson.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson noted staff has been working with Channel 21, which broadcasts the road commission meetings. Staff has been delivering new meeting tapes on a regular basis, but Channel 21 has been airing the same March meeting tape repeatedly. They apologized and are working to correct the problem.

Managing Director Johnson said she appreciated all who participated in the opening ceremony of the 24th Street Bridge in Brady Township. She also thanked the Engineering staff for their work on the completion of this project.

Mrs. Johnson also noted the over 100 miles of chip seal projects will be completed this week and regular maintenance activities will resume for the rest of the summer.

Commissioner Moyle attended an Environmental Health Advisory Council (EHAC) meeting and a presentation was given by Dave Hartley on the Kalamazoo County Brownfield redevelopment as well as an update on the Enbridge oil spill, the containment issues and long term secondary backups. He noted there would be a public meeting and Commissioner Berkebile advised the public meeting would be Thursday at 6 p.m.

Commissioner Maddox noted the Michigan Transportation (MTF) funds may be less of a drop than previously expected, along with the recent insurance refund, and supply prices coming in low, perhaps there is potential to add some additional projects or expenditures into the budget. Commissioner McCauley noted Finance Director Benison is working on closing July and an upcoming midyear budget adjustment.

Commissioner Berkebile thanked Traffic Services Director John Byrnes for correcting a problem with the traffic signal at Cork and Sprinkle.

Commissioner Berkebile advised Kalamazoo Area Transportation Study (KATS) policy committee members have been asked to do a performance review of the Executive Director. Each member is providing their feedback and comments; the entire committee will then meet with Executive Director Start to discuss his annual review.

Commissioner Berkebile shared that he and his fellow Commissioners have been fielding phone calls from local elected officials regarding recent “hate mail” they have been receiving. His answer to these calls is the statements are unsubstantiated and the best place for an unsigned letter is in the garbage.

Commissioner Oscarson agreed with Commissioner Berkebile’s statement and suggested establishing a policy addressing unsigned, unaddressed correspondence that lacks proper identification, stating such correspondence not be presented to, nor considered by the Board.

Commissioner Oscarson noted he had been working with General Superintendent Bartholomew with the spray system for the salt barn and hopefully will have prices on equipment soon so the road commission can move forward.

Commissioner Oscarson advised the Kalamazoo River Valley Trail (KRVT) volunteer recognition picnic and the Michigan Township Association picnics are on the same evening and ½ hour apart on Wednesday the 26th.

Commissioner McCauley advised Parks and Recreation had a meeting at Markin Glen Park to view the park and the new camp facility noting a lot of positive changes.

Commissioner McCauley noted the KVRT is now paved. Chief Engineer Hohm advised 50 percent is now paved and the two miles on the south end are complete but they are still working on the north end.

The meeting adjourned at 4:15 p.m.

August 31, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 31, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Texas Township Supervisor Dave Healy, and 7 citizens.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the August 17, 2010 Board Meeting minutes as amended inserting "Oscarson" to the third paragraph on page 3.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the August 30, 2010 payroll and the August 31, 2010 vendor accounts, as follows:

Payroll Account	\$ 102,060.87
Vendor Account	\$1,042,374.92

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

A citizen, Mr. Leonard Marcilous resident of 9728 West G Avenue, Alamo Township, explained to the Board he felt it unfair the Kalamazoo County Road Commission (KCRC) removed his mailbox for non compliance of mailbox regulations. He noted he had taken pictures of mailboxes around the county that (he felt) also not in compliance, but KCRC hadn't removed these. Commissioner McCauley advised mailbox enforcement is on a one by one basis and his particular mailbox was not singled out for non compliance.

Commissioner Oscarson moved and it was seconded to accept the letter from the Michigan Department of Transportation for the Annual Road Mileage Certification and refer to file.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Enbridge regarding the Enbridge Line 6B Incident and refer to staff.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Several citizens who reside along Alley #2, Sherwood Park, Kalamazoo Township discussed reasons why they did not want a portion of the alley to be abandoned. One citizen favors abandoning the alley expressed reasons she wants to have this portion abandoned. Commissioner Berkebile explained the alley is not maintained by the KCRC because no funding is received for its maintenance. He suggested the citizens talk with their Kalamazoo township officials about allocating township funding toward maintenance of the alley and potential improvements to this property. Managing Director Johnson advised the road commission's part in this abandonment process is to accept the petition and check its validity. The final decision by the KCRC Board is made in the best interest of the public. Commissioner Maddox moved and it was seconded to deny the Petition for Abandonment of a portion of Alley #2 Sherwood Park, Kalamazoo Township in the best interest of the public. He also advised the KCRC staff should send information to

Kalamazoo Township indicating the KCRC has received multiple requests from residents in the area seeking improvements to this alleyway.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to consider the request from the Texas Township Board to waive the overhead charges for an experimental ultra-thin project on Stoney Brook Road in 2010. Commissioner Oscarson expressed concerns that waiving the overhead on an experimental project may set a precedent for other Townships and suggested capping the amount of overhead that is waived might be a better alternative. Commissioner Berkebile stated this was an experimental project, comparing a cape seal to an ultra thin and would not set a precedent. Commissioner Moyle agreed. Managing Director Johnson added the project will be fully funded by Texas Township as there are no PAR funds involved.

Carried by the following vote:

Aye: McCauley, Berkebile, Maddox, Moyle

Nay: Oscarson

Commissioner Berkebile moved and it was seconded to add three projects to the 2010 budget including crack sealing in 2010 for 2011 projects, and HMA overlay for portions of both 42nd Street and W Avenue in Fulton, for a total estimate of \$280,750.00. Commissioner Berkebile questioned the MCRCSIP (Michigan County Road Commission Self Insurance Pool) refund then found the memo indicated that the budget for insurance expense builds in a factor for an annual refund. Commissioner Maddox felt more funds should be spent for improvements this year as prices are lower and the budget could be closer to a zero balance. Finance Director Benison replied there are three months left in the fiscal year, including winter maintenance months, many project invoices have not yet been received and all these expenses will have an impact on the budget. Commissioner Maddox continued saying the MTF (Michigan Transportation Fund) reduction may not be as high as originally expected for this budget year, and many roads need to be repaired. Managing Director Johnson suggested the 2011 reduction in MTF may be another 3 percent and future costs are still unknown, suggesting the KCRC be conservative in budgeting and spending.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to award the 2 Precast Concrete Four Sided Box Culverts with Wingwalls and Headwalls bid to VanderVeen Excavating, low bidder meeting specifications.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the Improvements to the Intersection of N Avenue at 29th Street bid to Robert Bailey Contractors, Inc. low bidder meeting specifications.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox thanked staff for work on additional projects to be completed this year.

Commissioner Berkebile attended a Kalamazoo Area Transportation Study (KATS) meeting where prioritizing Federal Aid projects and who will receive funding was discussed.

Commissioner Berkebile invited board members to a retirement celebration at the Portage City Hall tomorrow (September 1, 2010) for Dallas Williams, a 21 year employee of the City of Portage as Director of Transportation and Activities.

Commissioner Oscarson attended the Kalamazoo River Valley Trail (KRVT) and the Michigan Township Association picnic on Wednesday saying they were both well attended.

The meeting adjourned at 4:19 p.m.

September 14, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 14, 2010. Commissioner McCauley called the meeting to order at 3:35 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, and Administrative Assistant Nancy Ryan.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the August 31, 2010 Board Meeting minutes.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve and sign the September 13, 2010 payroll and the September 14, 2010 vendor accounts, as follows:

Payroll Account	\$ 99,471.45
Vendor Account	\$ 863,982.93

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the Michigan Department of Transportation (MDOT) Mutual Aid Agreement. Commissioner Moyle questioned whether the road commission would be able to get better salt prices, Managing Director Johnson advised the Kalamazoo County Road Commission (KCRC) participates in the State of Michigan MiDeal Program which negotiates prices for members on salt and other materials and supplies.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to confirm the Buy Sell Agreement signed by the Managing Director for 1425 North 26th Street as outlined in the September 24th, 1996 Settlement Agreement. Commissioner Berkebile asked if KCRC council had reviewed the Agreement, Managing Director Johnson advised yes.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to award the 2010 Hot Mix Asphalt (HMA) Fourth Bid Letting to Michigan Paving and Materials Company; low bidder meeting specifications and approve the vendor contracts for Managing Director signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the experimental local road project contract for Stoney Brook Road, with the overhead charges waived, Texas Township for Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson noted the 35th Street project is progressing well and HMA paving on the new Miller Drive will be next week She also noted the N Avenue at 29th Street intersection improvement is underway.

Managing Director Johnson noted the Transportation Asset Management; A Workshop for Elected Officials is to be held at the KCRC facility tomorrow September 15th from 9:00 a.m. to 12:00 p.m.

Commissioner Moyle gave an update on the Enbridge Oil clean up operations noting there are 1800 workers on the clean-up, the worst area being from I-69 to Capital Avenue, and some areas are cleaned up only to be stirred up and contaminated again.

Commissioner Berkebille attended the County Road Association Self Insurance Fund (CRASIF) Annual Meeting and Northern Road Commission conference. He provided Managing Director Johnson with an informational packet including legal issues and different applications for chip sealing and thin overlays.

Commissioner Oscarson also attended the CRASIF and Northern Road Commission conference saying it was informational and worthwhile. He also provided contact information regarding different chip seal and fog seal applications.

Commissioner Oscarson advised he got an email from the Department of Government indicating the Kalamazoo Department of Public Safety will be collecting unused and expired medication at their headquarters on 150 East Crosstown on September 25th, 2010 from 10 a.m. to 2 p.m.

The meeting adjourned at 3:42 p.m.

**September 21, 2010 Special Assessment Informational Meeting East Long Lake Drive,
Pavilion Township**

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Pavilion Township Hall, 7510 East Q Avenue, Scotts, Michigan, on Tuesday, September 21, 2010 at 7:00 p.m.

Present: Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle
Absent: Kenneth R. Oscarson, Jeffrie Maddox

The purpose of the meeting was to provide residents of East Long Lake Drive, Pavilion Township information on the special assessment process.

Also present: Managing Director Joanna I. Johnson, Chief Engineer Thomas J. Hohm, General Superintendent Travis Bartholomew, Engineering Technician Eric Augst, Pavilion Township Supervisor Patrick L. White, Township Trustee Greg Thomas and 30 citizens.

Township Supervisor Pat White reviewed the letter that was sent to residents on August 31, 2010. The township had received several calls on the condition of East Long Lake Drive. He noted the township has limited funding therefore a special assessment is necessary for the road improvement of East Long Lake Drive.

Managing Director Johnson explained the special assessment process is outlined in Public Act 246 of 1931, as amended. She reviewed the handout on the process and noted this is a "grassroots" effort by residents and the Kalamazoo County Road Commission (KCRC) only proceeds with the process once a valid petition is received by the property owners requesting road improvements. The current estimate for the project is \$128,260.00, however this estimate is subject to change due to fluctuations in hot mix asphalt (HMA) and material costs which may need to be adjusted depending when a petition is routed.

Pavilion Township and KCRC representatives answered questions from the residents on the scope of the project and the special assessment process.

The meeting concluded at 7:52 p.m.

Texas Township Joint Meeting September 27, 2010

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Texas Township Board of trustees was held at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo Michigan, on Monday September 27, 2010. The joint meeting began at 5:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jim Beaudoin, Texas Township Supervisor David Healy, Clerk Linda Kerr, Treasurer/Trustee Paul Cutting, Trustee Donald Boven, Trustee Joyce Neubauer, Trustee Erin Hoogendyk, Township Attorney Roxanne Seeber, Township Engineer Tom Wheat and two citizens.

Following introductions, Managing Director Joanna Johnson reviewed agenda items as follows; review of 2005-2009 local road projects, 2010 local road projects, 2010 – 2014 Primary Road Capital Improvement Plan.

Township Supervisor Healy noted Wedel's has offered their on-site training room for sessions on the Milham Road/12th Street/Texas Drive roundabout. Commissioner Maddox inquired whether the Board felt Wedel's was in favor of the roundabout. Township Supervisor Healy responded noting he has heard concerns on the impact of construction on their business.

Supervisor Healy asked about the number of trees that may be impacted for the N Avenue project. Managing Director Johnson noted some trees will be affected however a better determination would be made with design plans.

Trustee Boven requested the road commission inspect a manhole structure that has sunken on 9th Street in front of the hotel and trailer park.

Township Engineer Tom Wheat noted the township would like to enter into an agreement on a sewer project in conjunction with the installation of the roundabout. He is working with Kalamazoo County Road Commission (KCRC) Chief Engineer Tom Hohm on an agreement.

Clerk Linda Kerr questioned the impact of traffic on ON Avenue if a roundabout goes in at Milham/Texas/12th Street and whether there will be substantial time for turn movements at ON Avenue.

Township Supervisor Healy requested pictures of the Stoney Brook Road project and reviewed with the board the potential option of applying 2010 local road participation funds to the cost of the Stoney Brook Road project. Managing Director Johnson noted the Board would need to consider if they would continue to waive overhead costs.

Township Supervisor Healy noted the township is putting together a roads committee and the Board would be acting on the Special Assessment District that evening. Managing Director Johnson offered to have Area Superintendent Jim Beaudoin assist. Supervisor Healy said he appreciates Jim's response and work for Texas Township.

Supervisor Healy thanked the Board for their educational sessions at KCRC and for staff's service. Managing Director Johnson thanked the township for all their efforts in infrastructure improvements.

The meeting adjourned at 6:00 p.m.

Texas Township Joint Meeting September 27, 2010

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Texas Township Board of trustees was held at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo Michigan, on Monday September 27, 2010. The joint meeting began at 5:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jim Beaudoin, Texas Township Supervisor David Healy, Clerk Linda Kerr, Treasurer/Trustee Paul Cutting, Trustee Donald Boven, Trustee Joyce Neubauer, Trustee Erin Hoogendyk, Township Attorney Roxanne Seeber, Township Engineer Tom Wheat and two citizens.

Following introductions, Managing Director Joanna Johnson reviewed agenda items as follows; review of 2005-2009 local road projects, 2010 local road projects, 2010 – 2014 Primary Road Capital Improvement Plan.

Township Supervisor Healy noted Wedel's has offered their on-site training room for sessions on the Milham Road/12th Street/Texas Drive roundabout. Commissioner Maddox inquired whether the Board felt Wedel's was in favor of the roundabout. Township Supervisor Healy responded noting he has heard concerns on the impact of construction on their business.

Supervisor Healy asked about the number of trees that may be impacted for the N Avenue project. Managing Director Johnson noted some trees will be affected however a better determination would be made with design plans.

Trustee Boven requested the road commission inspect a manhole structure that has sunken on 9th Street in front of the hotel and trailer park.

Township Engineer Tom Wheat noted the township would like to enter into an agreement on a sewer project in conjunction with the installation of the roundabout. He is working with Kalamazoo County Road Commission (KCRC) Chief Engineer Tom Hohm on an agreement.

Clerk Linda Kerr questioned the impact of traffic on ON Avenue if a roundabout goes in at Milham/Texas/12th Street and whether there will be substantial time for turn movements at ON Avenue.

Township Supervisor Healy requested pictures of the Stoney Brook Road project and reviewed with the board the potential option of applying 2010 local road participation funds to the cost of the Stoney Brook Road project. Managing Director Johnson noted the Board would need to consider if they would continue to waive overhead costs.

Township Supervisor Healy noted the township is putting together a roads committee and the Board would be acting on the Special Assessment District that evening. Managing Director Johnson offered to have Area Superintendent Jim Beaudoin assist. Supervisor Healy said he appreciates Jim's response and work for Texas Township.

Supervisor Healy thanked the Board for their educational sessions at KCRC and for staff's service. Managing Director Johnson thanked the township for all their efforts in infrastructure improvements.

The meeting adjourned at 6:00 p.m.

September 28, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 28, 2010. Commissioner McCauley called the meeting to order at 3:35 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm and Administrative Assistant Nancy Ryan.

Commissioner Maddox moved and it was seconded to accept the agenda with one correction changing the Closed Session to follow Commissioner's Time and Committee Reports.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the minutes of the September 14, 2010 Board Meeting and the September 21, 2010 Special Assessment Informational Meeting, East Long Lake Drive, Pavilion Township. Commissioner Maddox requested that on the September 14th Board Minutes the phrase "waiving overhead charges" be added to Commissioner Berkebile's motion to approve the Texas Township Stoney Brook Road experimental local road project.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the September 27, 2010 payroll and the September 28, 2010 vendor accounts, as follows:

Payroll Account	\$ 99,666.42
Vendor Account	\$ 931,904.34

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the Travel Expense Voucher for Commissioner Berkebile.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the special assessment local road contract for Highland Park, Richland Township for chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the special assessment local road contract for Greenfield Shores, Pavilion Township for chairman's signature. Managing Director Johnson noted the paving has been completed.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the project contracts with Kalamazoo County for chairman's signature. This contract will be presented for County Board's approval at their meeting on October 5, 2010.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the resolution authorizing the purchase of Warzun property.

The undersigned hereby certifies that he/she is the duly elected and qualified Representative of the Board of County Road Commissioners for Kalamazoo County, a Michigan Public Body Corporate (the "Commission") and that set forth below are complete, true and correct copies of certain resolutions duly adopted by the Board of the Commission on the 28th day of September, 2010:

"RESOLVED, that the Commission is hereby authorized to purchase the property located at 1425 North 26th Street, Kalamazoo, Michigan, pursuant to the terms of the Buy Sell Agreement dated September 7, 2010, and the Agreement Regarding the Discharge of Storm Water and Related Matters dated September 24, 1996."

"RESOLVED FURTHER, that Joanna I. Johnson, the Commission's Managing Director, is hereby authorized and directed, for and on behalf of the Commission, to execute and deliver any and all sales agreements, addenda, closing statements and other documents required to effectuate such sale and conveyance."

The undersigned further certifies that the foregoing resolutions do not conflict with or contravene the governing documents of the Commission. The resolutions set forth above have not been altered in any way and as of the date hereof remain in full force and effect.

IN WITNESS WHEREOF, the undersigned has signed this Certificate the 28th day of September, 2010.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the 2010 2NS Sand Bid to Aggregate Resources Inc.; low bidder, meeting specifications with an option to extend for one year. Commissioner McCauley asked whether the contract could be split between the two lowest bidders as the difference in price per ton is only one cent, and the KCRC has been very pleased with Byholt. Discussion ensued regarding the bid specifications which estimated the amount of tons needed. The bidders may have used this figure to submit their bid.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to adopt the second amended 2010 Amended Budget Resolution.

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves and adopts the following second amended budget for the fiscal year of 2010.

	Previously Amended <u>Budget</u>	Current Amendment	New Amended <u>Budget</u>
Revenue			
Michigan Transportation Fund	11,761,000	200,000	11,961,000
Federal, State and Enhancement	6,113,327		6,113,327
Townships	1,119,340		1,119,340
Cities	19,000		19,000
Interest	50,000		50,000
Other	<u>200,000</u>		<u>200,000</u>
Total Revenue	19,262,667	200,000	19,462,667

Expenditures

Construction and Capacity Improvements	1,250,000		1,250,000
Preservation and Structural Improvements	8,771,101	50,000	8,821,101
Routine and Preventive Maintenance	7,247,531	280,750	7,528,281
Net Equipment	(738,653)		(738,653)
Administrative	1,023,680		1,023,680
Capital Outlay	998,345	170,000	1,168,345
Interest	5,000		5,000
Distributive	2,973,879		2,973,879
Depreciation	<u>(511,071)</u>		<u>(511,071)</u>
Total Expense	21,019,812	500,750	21,520,562
Excess of Revenues Over (Under) Expenditures	(1,757,145)	300,750	(2,057,895)
Fund Balance 1/1/2010	<u>6,185,150</u>		<u>6,185,150</u>
Budgeted Fund Balance 12/31/2010	4,428,005		4,127,255

Managing Director Johnson noted even though the Michigan Transportation Fund (MTF) increased the revenue budget by \$200,000, staff will remain conservative with the MTF estimates as total MTF receipts for the state remain at historically low levels, and no new revenues are expected in the future. She and Finance Director Carla Benison also noted the purchase of the Warzon property increases the capital outlay budget by \$170,000, and the estimates for right of way purchase for the Milham/Texas Drive @ 12th Street roundabout are \$50,000 higher than expected. Both of these expenditures will affect the 2010 fiscal year budget.

Carried by the following vote:
Aye: McCauley, Oscarson, Maddox, Moyle

Managing Director Johnson noted the road commission is awaiting the delivery of the structures to complete projects on B Avenue and ON Avenue.

Managing Director Johnson updated the Board on the continuing progress of the 35th Street project.

Managing Director Johnson noted Western Michigan University (WMU) students have selected the 5th Street Bridge in Alamo Township as a Senior Capstone Design project.

Commissioner McCauley thanked Finance Director Carla Benison and Managing Director Johnson for their work on the mid-year budget.

Commissioner Maddox moved and it was seconded to go into closed session to discuss issues related to the Road Commission's purchase of property.

Carried by the following vote:
Aye: McCauley, Oscarson, Maddox, Moyle

Commission Maddox moved and it was seconded to return from the closed session.

Carried by the following vote:
Aye: McCauley, Oscarson, Maddox, Moyle

The meeting adjourned at 5:03 p.m.

October 12, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 12, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and one citizen.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the September 21, 2010 Joint Meeting Texas Township and the September 28, 2010 Board Meeting minutes.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve and sign the October 11, 2010 payroll and the October 12, 2010 vendor accounts, as follows:

Payroll Account	\$ 100,000.41
Vendor Account	\$ 522,703.51

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded approve the Travel Expense Vouchers for Commissioners Oscarson and McCauley.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Mr. Chris West, Associate Planner, Oshtemo Township, speaking on behalf of Jodi Stefforia, Township Planning Director, Oshtemo Township requested a street marker be installed where Ellington Drive T's into Oshtemo Ridge Trail to the right and Darlington Trail to the left to prevent confusion. He also suggested a street marker be erected where Darlington Trail curves and turns into Crayton Avenue. Commissioner McCauley thanked Mr. West for his input and advised the request would be referred to staff.

Commissioner Oscarson moved and it was seconded to accept the letter received from the Michigan Department of Transportation (MDOT) regarding the Act 51 Annual Mileage Certification Report and refer to staff for completion.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the Winter Maintenance Services bid for five contracted snow and ice removal units to Peters Construction Company, sole bidder, for the 2010-2011 and 2011-2012 winter season with an option to extend the bid for the 2012-2013 winter season.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson and staff requested discussion of the Traffic Engineer joint agreement with the City of Kalamazoo. Staff has been working with the City, attorneys, and insurance administrators to collaborate on the sharing of a Traffic Engineer. Commissioner Oscarson questioned whether there could be a conflict in sharing if both entities are in need of the engineer at the same time. Managing Director Johnson noted she didn't foresee a problem and each case would be dealt with individually. She also noted there are a certain number of hours guaranteed in the agreement. Commissioner Berkebile questioned if the shared

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engineer would be paid a guaranteed number of hours weekly whether worked or not and Managing Director Johnson answered the shared Traffic Engineer position would be paid for actual hours worked. Commissioner McCauley questioned if the Traffic Engineer position for the City of Kalamazoo is filled at this time. Managing Director Johnson advised the position is vacant.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve the Michigan Department of Transportation (MDOT) contract # 10-5690 for Sprinkle Road, Force Account Preventative Maintenance Work which is an American Recovery and Reinvestment Act (ARRA) project.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to allow Texas Township to use Local Road Participation funds for the experimental Stoney Brook Road project, only if the previously waived overhead charges are reinstated and shared by the Township. .

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the recommendations for the Association of Southern Michigan Road Commissions Annual Election of Board of Directors Official Ballot for a term of one year as follows; Orrin Gregg (Lenawee); Commissioners Izzy DiMaggio (Berrien), David Solmes (Barry), Joanna Johnson (Kalamazoo) and Steven Warren (Kent) for Commissioners and Staff two year terms respectively.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to reschedule the December 7th, 2010 regular Board meeting to Thursday December 9th, 2010 at 7:30 a.m. to accommodate staff and Board attendance at the annual Association of Southern Michigan Road Commissions conference.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile advised of a Kalamazoo Area Transportation meeting tomorrow Wednesday October 13th at 9:00 a.m. discussion will include the US-131/US-131BR full interchange and noted this issue may affect the election of candidates for the Kalamazoo County Commission.

Commissioner Berkebile advised of a bus tour on Friday, December 27th, 2010 from 10:00 a.m. to 12:15 p.m. in celebration of the success of the Kalamazoo County Brownfield Redevelopment.

Commissioner Oscarson noted the second round of Pictometry training is available and if anyone is interested they can contact him. Managing Director Johnson verified the KCRC has been using this technology frequently.

Commissioner McCauley noted the final section of the Kalamazoo River Valley Trail has been completed and there was a color tour on Saturday, October 9th, 2010.

Commissioner Maddox moved and it was seconded to go into closed session to discuss issues relating to the Road Commission's purchase of property.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commission Maddox moved and it was seconded to return from the closed session.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

October 12, 2010

The meeting adjourned at 5:20 p.m.

October 12, 2010 Ross Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Ross Township Board of Trustees was held at the Ross Township Hall, 12086 East M-89, Augusta, Michigan, on Tuesday, October 12, 2010. The joint meeting began at 6:45 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Ross Township Supervisor Jeff Bither, Clerk Martha Chambers, Treasurer Cynthia Genung, Trustee Sidney Durham, Trustee Diana Langshaw, Trustee Owen Murray, and Trustee Jonathan Scott.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Ross Township local road projects, the Ross Township PASER rating, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan.

Trustee Langshaw requested brush control at the intersection of C Avenue and 40th Street as it is difficult to see the stop sign. She had observed many intersections in the county where brush control is needed. Trustee Scott requested estimates on repairing all roads in poor condition. Trustee Murray expressed his appreciation for information provided in Asset Management and educational sessions provided by the Kalamazoo County Road Commission.

Managing Director Johnson expressed appreciation to the Ross Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:00 p.m.

October 12, 2010 Ross Township Joint Meeting

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Ross Township Board of Trustees was held at the Ross Township Hall, 12086 East M-89, Augusta, Michigan, on Tuesday, October 12, 2010. The joint meeting began at 6:45 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Ross Township Supervisor Jeff Bither, Clerk Martha Chambers, Treasurer Cynthia Genung, Trustee Sidney Durham, Trustee Diana Langshaw, Trustee Owen Murray, and Trustee Jonathan Scott.

Following introductions, Managing Director Johnson reviewed agenda items as follows; review of 2005-2009 Ross Township local road projects, the Ross Township PASER rating, 2010 Primary Road Capital Improvement Projects and the 2010-2014 Primary Road Capital Improvement Plan.

Trustee Langshaw requested brush control at the intersection of C Avenue and 40th Street as it is difficult to see the stop sign. She had observed many intersections in the county where brush control is needed. Trustee Scott requested estimates on repairing all roads in poor condition. Trustee Murray expressed his appreciation for information provided in Asset Management and educational sessions provided by the Kalamazoo County Road Commission.

Managing Director Johnson expressed appreciation to the Ross Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:00 p.m.

October 26, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 26, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, City of Kalamazoo Engineer Frank Szopo and 10 citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented with the addition of Correspondence item C, a letter regarding abandonment in Ross Township.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve minutes of the October 12, 2010 Board Meeting and the October 12, 2010 Joint Meeting Ross Township.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve and sign the October 25, 2010 payroll and the October 26, 2010 vendor accounts, as follows:

Payroll Account	\$ 98,795.25
Vendor Account	\$544,677.62

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded approve the Travel Expense Vouchers for Commissioners Maddox, Moyle and Managing Director Johnson.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter received from Attorney Donald Thinschmidt regarding address 6981 Owen Drive, Alamo Township and refer to file. Managing Director Johnson noted staff met with Attorney Thinschmidt's client on site and built a cement spillway and added gravel to address the problem. She added both resident and attorney were pleased with the results.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the Petition for Abandonment for a portion of Midlake Drive and Harger Street, Ross Township for action at the November 9th, 2010 regular board meeting. Managing Director Johnson noted the petition was submitted by Gull Lake Ministries and will be referred to staff to determine if it is in compliance with Michigan Statute 224.18 Section 5, and the Board will make determination if it is in the best interest of the public at the November 9th, 2010 Board meeting. The Board has 20 days from when a petition is accepted by the Board, to take action on the abandonment. In that same 20-day period, the validity of the petition also has to be verified. Commissioner Maddox is against action at the next Board meeting as he has received concerns from the Township and citizens, and suggests a public meeting regarding the impact of abandoning the road prior to Board action. Commissioner Oscarson advised this Petition for Abandonment is new to the Board and the public will be given ample opportunity to voice opinions. Managing Director Johnson advised staff will verify the validity of the petition, and if found not valid, Gull Lake Ministries will be notified and given the opportunity to resubmit the petition. Commissioner McCauley questioned whether the 20 day period has begun and Managing Director Johnson answered yes, as of Board acceptance today, if it is a valid petition. Commissioner Maddox commented the 20 day period should not start until the validity of the petition is verified. Several residents of the area were in attendance at the meeting, in addition to representatives from the petitioner Gull Lake Ministries. Many citizen comments and concerns were raised during the meeting, including long-term plans for the area and

Gull Lake Ministries, noise, traffic re-routing, emergency services access, deeded lake access points, visitor and resident safety concerns, etc. Commissioner Berkebile suggested all residents be given opportunity, with a public hearing, to tell the Board how the proposed abandonment of roads will affect how the roads are used by citizens. Commissioner Berkebile asked if access points were deeded to Midlake Park residents, citizen responded yes. Commissioner Berkebile advised that the Township governs the long-term plans of the developments; the road commission is concerned with the structure and flow of traffic on roads. Managing Director Johnson noted a public hearing on the matter could be held, within the 20-day period, and if a hearing is held, notice will be posted at the Township, along with a mailing to affected residents. She also noted that all Kalamazoo County Road Commission Board meetings are open to the public.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile made a motion and it was seconded for the Board to set a public hearing at an appropriate time for the abandonment of portions of Harger and Midlake Drive.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Bob Baker regarding the abandonment in Ross Township of a portion of Harger Street and Midlake Drive roads in Midlake Park and refer to staff for public hearing.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the Traffic Engineer joint agreement with the City of Kalamazoo for Managing Director's signature. Managing Director Johnson introduced City of Kalamazoo Engineer Frank Szopo. Commissioner Oscarson had questions about travel time arrangements and Mrs. Johnson advised these issues have been discussed and it was agreed when this does happen the costs will be split among entities. Engineer Szopo noted days will be scheduled so travel time will be minimal and there will be offices at both entities and similar rules would apply to vehicle usage. The City of Kalamazoo will have the agreement on their agenda at one of their upcoming November meetings.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Abandonment Resolution and Quit Claim Deed for Miller Drive, 35th Street project, for Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Discussion on Policies, New Business Agenda Item C. Commissioner McCauley suggested Commissioners review the policies presented and advise Managing Director Johnson of any feedback by the end of the week. Considerable discussion took place on the Local Road Participation Fund Policy. Commissioner Berkebile would like to continue current practice of Board Chairman signature on Local Road Contracts rather than Managing Director's signature. Currently the policy notes several specific dates, and the timing of Township Board meetings, Road Commission Board meetings, and the deadlines noted in the policy may make it difficult for projects to meet the first HMA bid letting deadline. Also, the timing of meeting dates may affect a Townships ability to decide and administer projects. There was agreement that fall is the time to develop plans and projects for the next year, and the Board encourages townships to develop a 5-year road plan. In addition, the asphalt contractors want to get as early start as possible in the spring, and in the past, the earlier bid letting received a better HMA price. Managing Director Johnson summarized the overall goal of this policy as understanding the township needs, taking into consideration our current system and building a process that is seamless and efficient in accomplishing the task.

Commissioner Berkebile moved and it was seconded to approve the local road project contract for crack seal various locations, Texas Township as submitted for Chairman's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson noted Asset Management Data Collection has been completed in ten townships and the other five townships will be completed next year. She thanked staff for their efforts in this

process and explained the importance of taking the next step in Asset Management in developing a five year plan for local road improvements.

Commissioner Oscarson gave his condolences to the family of State Representative Robert Jones saying he was a good friend and a great representative.

Commissioner McCauley thanked Sue Moore for taking the staff picture. He noted the Village of Vicksburg passed a resolution supporting the Kalamazoo River Valley Non-motorized Trail.

The meeting adjourned at 4:26 p.m.

November 30, 2010 Work Session

A work session meeting of the Board of County Road Commissioners of Kalamazoo County was held at 3801 E. Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 30, 2010. The meeting began at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also present: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Finance Director Carla Benison, General Superintendent Travis Bartholomew

The purpose of the meeting was to discuss the Kalamazoo County Road Commission proposed Local Road Cost Sharing and Local Road Participation Fund Policies, proposed Capital Assets Policy, Cash Balance and Disbursement Information, proposed Fee Schedule, proposed 2011 – 2015 Primary Road Capital Improvement Plan (CIP), 2011 draft Budget and 2011 draft Organizational Goals.

Local Road Cost Sharing and Local Road Participation Fund Policy Review

After review and discussion of the proposed policy changes the Board provided general feedback including:

- There was a general agreement to delete the policy of charging the township up to 10% over estimated cost if projects run over the estimated amount.
- Commissioner Moyle stated the price of HMA is solely based on petroleum prices which are hard to predict.
- Commissioner Oscarson was opposed to not changing the estimate amount if the bid letting exceeds the estimated amount feeling the Township could extend payments to the following year.
- Managing Director Johnson reviewed the proposed policy: contract price is a “not to exceed price”, if a project is bid and is over the contract amount the township would be notified before the Board awarded the contract if they would like to continue with the project 50/50.
- General Superintendent Bartholomew noted the importance of tons per hour to the asphalt vendors and advised the more tonnage the better the price and the most frequent cause of estimate overrun is fluctuation in HMA prices.
- Discussion took place on the continued practice of KCRC covering project over estimated cost.
- Discussion took place on whether the Managing Director should have authority to sign local road contracts. Staff reviewed the intent was for the timely processing of projects. Staff reviewed the steps and time frame for the current system.

Commissioner Maddox moved and seconded to approve the policies with the removal of the word “shall” for Managing Director’s signature and replace it with the word “can”. Discussion continued advising the Managing Director’s signature on the local road contracts can be reviewed as part of the purchasing guidelines, part of the annual designation when the Managing Director is established as clerk to the Board, or reviewed annually by Board resolution.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Draft Capital Assets Policy

Commissioner Oscarson moved and seconded to approve the Fixed Assets and Capitalization Policy with item F. to include computer systems at \$2,500.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Cash Balance and Disbursement Information

The Board reviewed the current information provided and preferred information for the future. The consensus was to provide the Board with the example Summary Report of Cash and Disbursements and existing AP-Payment Selection Distribution Detail with clearer descriptions and the PR-Hours Paid report.

Draft Fee Schedule

Managing Director noted the new fee for abandonment requests based on the time dedicated in this area. Commissioner Maddox stated he would like to see a penalty, possibly twice the fee for those who have not obtained permits. Managing Director Johnson noted we should be applying "Other Charges" as sometimes twice the fee would not include all the costs associated with compliance. Commissioner Berkebile commented that the Transportation Permits appears to have a gap between 12ft and 16ft and suggested 12 ft wide or greater replacing 16ft.

Draft 2011-2015 Primary Road Capital Improvement Plan

Commissioner Berkebile noted the 2011 N Avenue design project should include the TEDF application which included 11th Street/ON Avenue for design.

Draft 2011 Budget

Commissioner Berkebile stated he would like to see the local road participation fund allocation to \$950,000. Also noted was a calculation adjustment on page 4 to include \$25,000 for Parchmont. The Board discussed wage adjustments and a performance incentive for non-bargaining employees. Finance Director Benison advised on the concerns with further deterioration of our fund balance and federal aid allocations.

The meeting adjourned at 6:30 p. m.

Attest: Timothy A. Snow, County Clerk

November 9, 2010 Brady Township

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Brady Township Board of Trustees was held at the Brady Township Hall, 13123 South 24th Street, Vicksburg, Michigan, on Tuesday, November 9, 2010. The joint meeting began at 7:00 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Jeffrie M. Maddox, Daniel J. Moyle
Absent: Dennis J. Berkebile

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Brady Township Supervisor Lee Philport, Deputy Supervisor and Trustee Randy Smith, Clerk Cande Vermeulen, Treasurer Malia Allgaier, Trustee Gerrit Vander Kamp, and 14 citizens.

Township Supervisor Philport reviewed Brady Township agenda packet with the Kalamazoo County Road Commission (KCRC) agenda information.

Township Supervisor reviewed 2010 – 2011 Township Budget and results. He noted the township road committee has been working on road needs and areas needing attention by KCRC.

The Township presented a full report of areas of concern and their three year project plan.

XY Avenue was discussed, both issues with the 2008 project and pavement cracking. The discussion continued with XY Avenue east of 33rd Street and the estimate to rebuild this portion of road. Managing Director Johnson noted the fix presented was the ideal fix for the road and a double seal would not be the best option. Citizen Dave Taylor commented on the edge break off and cracking issues on the 2008 XY Avenue project. Mrs. Johnson stated that there are no guarantees on Hot Mix Asphalt (HMA) projects and as this project was a local project the KCRC shares in half of the cost and emphasized both the township and the KCRC want the best in quality projects. Mr. Taylor inquired if Managing Director was aware of any issues by KCRC in the road preparation for this paving project. She stated she had not heard of issues regarding KCRC preparations on that project that may have caused issues with the HMA pavement. Township Supervisor suggested if there are issues and crack sealing is necessary; KCRC should cover those costs. Managing Director Johnson stated if crack sealing is necessary costs would be shared with the township on this local road.

Township Supervisor stated Brady Township did not have any plans to return roads back to gravel. Mr. Philport noted the road commission had done a better job maintaining gravel roads and with tree removal. Mrs. Johnson stated these activities are subject to our budget constraints.

Managing Director Johnson called on the township and audience not to wait until a joint meeting with road issues but to call the KCRC with service requests and work with Jeff Daughtry, Area Superintendent as problems arise. We appreciate the feedback and service issues will be addressed.

Township Supervisor Philport commended the KCRC Board and staff for all their efforts and noted he has seen a great improvement over the past few years.

The meeting adjourned at 7:35 p.m.

November 9, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 9, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, County Commissioners Mike Quinn and Tim Rogowski and three citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve minutes of the October 26, 2010 Board Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve and sign the November 8, 2010 payroll and the November 9, 2010 vendor accounts, as submitted with one exception; Lakeland Asphalt's payment in the amount of \$55,418.18 for invoice number 23908, R Avenue Project, be withheld as the asphalt sample did not meet specifications.

Payroll Account	\$ 100,418.69
Vendor Account	\$ 515,051.60

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to accept the letter received from the Michigan Department of Transportation (MDOT) regarding approval of Transportation Economic Development Fund Category A funding for 12th Street, Cooper Township and refer to file.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the Petition for Abandonment for a portion of Midlake Drive and Harger Street, Ross Township and set a date for a public hearing either at Ross Township Hall or the Kalamazoo County Road Commission (KCRC). The public hearing date was set for Monday, November 22nd at 7:00 p.m. with the location to be announced.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to offer an amount of \$1,000.00 in response to the letter from Boris K. Yakima of Monaghan, P.C., representing McDonald's regarding the KCRC 35th Street project, Comstock Township. Discussion was held that a temporary grading permit was not required and very little restoration is left, the KCRC offer of \$1,000 seems reasonable. It was requested that staff send the response letter.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to award the Liquid Deicer Pump System bid to Kennedy Industries Inc. for \$11,156.00, low bidder meeting specifications. Managing Director Johnson thanked Commissioner Oscarson and General Superintendent Travis Bartholomew for their work on this project.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve two Traffic Control Orders (TCO) for Miller Drive at 35th Street and Miller Service Drive (proposed name) at Miller Drive for Managing Director's signature.

- TCO 1620, Miller Drive (east bound) to STOP for 35th Street
- TCO 1621 Miller Service Drive to STOP for Miller Drive

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the street name change of Miller Drive (2010 rebuilt one way road east of 35th Street) to Miller Service Drive.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the recommended changes in Board Policies as listed in the Board packet with the exception of Items G; Cost Sharing on the Local Road System and H; Local Road Participation Fund. Commissioner Berkebile advised that the Road Commission covering the cost of overruns and Managing Director contract approval needed further discussion and review. . Managing Director Johnson advised that the policies were developed with township, staff and Commissioner feedback including the Managing Director signature on local road contracts.

- a. Public Participation at Board Meetings
- b. Distribution of Agenda and Minutes
- c. Guidelines for Conducting Meetings
- d. Accessibility
- e. Increasing the Size of Boards- *Recommend RESCIND*
- f. Policy on Policies
- g. Cost Sharing on the Local Road System
- h. Local Road Participation Fund
- i. Culvert Replacement
- j. Local Road Bridge Replacement
- k. Delayed Payment by Townships on Local Road System
- l. Local Road Safety Improvement Fund - *Recommend RESCIND*
- m. Special Assessment Improvement- *Recommend RESCIND*

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson noted staff is reviewing the year end items and preparing for 2011. She attended the Southwest Council Meeting with Commissioners Moyle and Oscarson. Managing Director Johnson further noted that November 30th is Transportation Lobby Day, and reminded the Board of the joint meeting with Brady Township this evening at 7:00 p.m.

Commissioner Maddox thanked Managing Director Johnson and General Superintendent Bartholomew for getting information on the Brush Spray operation. There was discussion of process and responsibility for trees and limbs that have fallen in the right of way.

Commissioner McCauley attended the Council of Government meeting last week where Managing Director Johnson was appointed Secretary/Treasurer.

Commissioner McCauley attended a Kalamazoo River Valley Trail meeting last week adding the new trail is done and the Michigan Department of Transportation (MDOT) has approved the next phase.

The meeting adjourned at 4:07 p.m.

11/22/10 Midlake Abandonment

The special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, November 22, 2010. Commissioner McCauley called the public hearing to order at 7:03 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom Hohm, Engineering Technician Eric Augst and fifty three citizens.

Commissioner McCauley called the meeting to order and reviewed the public meeting guidelines. He advised that the Board had been provided the comments received by citizens on this issue prior to the public hearing.

Mr. Dan Wallace of Gull Lake Ministries (GLM) reviewed the reason for the petition was due to safety concerns. He reviewed the proposed plan for the abandonment and new proposed private road. He does not feel that anything is being taken away but rather providing for the children's safety as GLM has changed over the years.

Commissioner Oscarson inquired;

- Boat access; Mr. Wallace advised that there are no lake access issues related to the abandonment.
- Plan for existing road pavement; Mr. Wallace responded he and the Board had not specifically discussed this issue, but easements would be maintained for utilities. He is not aware of plans to remove it presently.
- Emergency issues: Mr. Wallace advised there are no restrictions for emergency services.
- Walkway; Mr. Wallace advised there is a "promenade" along the lake according to the plat and there are not restrictions to use their walk path.

Mr. Tyrone Mitchell, resident, is supportive of the abandonment for the safety of the children.

Mr. Bill Sikkema, 1662 Burlington, is concerned about the increased use of Makin if a portion of Midlake is abandoned. He stated GLM has great programs, but he remains concerned about the abandonment, drainage issues and legal issues.

Mr. Bud Baldwin, 2222 Midlake, stated the issues with GPS systems finding his home using Midlake. He is concerned with closing one major route and traffic to his home. He believes having another way out is critical to safety. There would be nothing to gain with this abandonment. He also advised there are sight distance issues with the crosswalk identified on Burlington. He stated his concerns are not about the operation of GLM, as all need to co-exist.

Commissioner Berkebile reviewed the scope of the abandonment including the proposed new private road access. Mr. Baldwin advised he was still not comfortable with the abandonment. He lives there all year long and not just seasonally. He stated we are in effect removing a road to build a new road

Mr. Brent Baker, 1908 Midlake, stated he doesn't understand the safety issues. He said this is another example of poor communication by GLM. He is concerned about delivery trucks and their use of Midlake. He had no indication this was going on, as GLM contacted his brother vs. himself. He stated fences are too close to the road in areas.

Mr. Jeremy Heavey, 2572 Norris, stated his use of the beach area confirms there are issues with safety and he supports the abandonment request.

Ms. Judith Baldwin, 2222 Midlake, stated there are issues with GLM people walking down the middle of the road. How would emergency services deal with this abandonment if approved? Commissioner

Oscarson advised that the County is informed of roads that are abandoned and emergency services adjust accordingly.

Mr. Steve Simoneaux, 710 W Gun River, stated although he doesn't live in the area, GLM has a positive impact on families and the community. He visits GLM with his granddaughter and has personally witnessed how GLM has impacts on lives. GLM is running out of room and he doesn't see the abandonment imposing on those that live in the area.

Ms. Nora Sikkema, 1662 Burlington, inquired if a traffic count had been completed? She noted there are significant concerns regarding the abandonment, including how the "pumper truck" would be able to maneuver a 90 degree turn with a portion of Midlake abandoned.

Ms. Mary Carol Wilkins, 2128 Midlake, inquired on what portion of Harger Street would be abandoned? She inquired who owns the land if the abandonment is granted? Commissioner McCauley advised the township would have the first right of refusal on the abandonment if granted. Chief Engineer Tow Hohm reviewed the map for the portions proposed to be abandoned.

Mr. John DeKruyter, 5782 N 31st Street, advised that Makin which is an artery to GLM will not be closed and there is a boardwalk for pedestrian use to try to get people off the road.

Mr. Mark Huysken 8480 Valleywood, advised he and his family spend time at GLM and there have been many close calls regarding safety.

Mr. Bill Sikkema, 1662 Burlington, stated he understands that safety is always an issue and all should slow down and work together.

Mr. Jon Whan, 8761 N 39th Street, stated he believes the abandonment makes sense and doesn't see how it impacts anyone else. He also stated GLM assists the road commission in plowing.

Mr. Tim Simon, Clawson MI, stated GLM is a great facility and as a retired Detroit police officer he understands safety. He stated the possibility of signage may be used to route deliveries to the facility. He is supportive of the abandonment.

Mr. Keith Miller, 1510 Midlake, stated GLM assists the road commission in winter maintenance when addressing their private roads.

Mr. Kolene Tanis, 8900 East DE Avenue, stated there are issues with the crosswalk on Burlington, he is in support of the abandonment.

Mr. Matt Cable, 2258 Makin, stated as a counselor he understands the safety of the children, based on their activities and age groups. He supports the abandonment.

Mr. Brad Miller, Howell MI, stated the abandonment request was well thought out and is supportive of the abandonment.

Mr. Dave Van Werden, 2140 Midlake, reviewed the aspects of the new road width.

Ms. Kathleen Sly, 2116 Midlake, stated she walks on the road to avoid private property. She does not believe the abandonment affects residents and GLM does not restrict residents but just the opposite.

Mr. David Siegler, 1572 Burlington, stated Makin would still be busy with the abandonment of Midlake.

Commissioner Maddox stated he understands this is difficult and citizens are passionate about the issue. He stated the focus is the roads and not the development of GLM.

Commissioner Berkebile stated he understands the concerns with safety and the adjacent owners. He stated the township addresses the emergency issues and he thanked everyone for attending. The roads are for use by the public and everyone needs to work and live together in the area. Those who use the

roads are primarily those associated with GLM and he questions whether the Road Commission should be spending our dollars to maintain these roads. He is in favor of the abandonment.

Commissioner Oscarson appreciates everyone coming and sharing their comments. He understands the use is different in the summer months.

Commissioner McCauley stated he has visited the area and reviewed the roads. He stated a determination would be made at tomorrow's regular Board meeting.

Commissioner Berkebile moved and it was seconded to close the public hearing.
Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

The meeting adjourned at 8:28 p.m.

11/23/10 Board Meeting

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 23, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox and Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Kalamazoo County Commissioners John Zull, Ann Niewenhuis, Jack Urban, and Robert Barnard, County Commissioner elect Mike Seals, County Deputy Administrator John Faul, County Corporation Counsel Tom Canny, Ross Township Supervisor Jeff Bither and five citizens.

Commissioner Maddox moved and it was seconded to accept the agenda as amended with the deletion of New Business item B. Request approval of the Sprinkle Road construction engineering RFP.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the minutes from the November 9, 2010 Board Meeting and November 9, 2010 Joint Meeting with Brady Township.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve and sign the November 22, 2010 payroll and the November 23, 2010 vendor accounts, as follows:

Vendor Account	\$588,073.33
Payroll Account	\$ 98,772.97

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson introduced County officials Commissioner John Zull (liason), Commissioner Ann Niewenhuis, Commissioner Jack Urban, Commissioner elect Mike Seals, Deputy County Administrator John Faul and County Corporation Counsel Tom Canny. The Commissioners expressed thanks to the Road Commission Board and Managing Director Johnson for doing a great job working together to serve the citizens of Kalamazoo County. They were especially grateful to Managing Director Johnson for her help on a variety of issues saying citizen complaints are few and when they are reported to the Kalamazoo County Road Commission (KCRC) the issues are resolved as they receive no repeat calls from the public. The Commissioners agreed the KCRC has more contact with the general public and knows the importance of the quality service the KCRC provides. Commissioners Oscarson, Berkebile and McCauley expressed appreciation to the County Commissioners for attending the meeting. Commissioner McCauley noted the KCRC is working diligently, with a shrinking budget, to provide the same winter maintenance services as in the past.

Managing Director Johnson advised of the public hearing that was held on November 22, 2010 regarding the abandonment request of portions of Midlake Drive and Harger Streets. Commissioner Moyle moved and it was seconded to grant the Petition for Abandonment of portions of Midlake Drive and Harger Street, Ross Township in the best interest of the public contingent upon the Private Road Agreement for Managing Director's signature. Commissioner Berkebile noted if the township accepts the abandonment any request to make these roads public again would require upgrading to current KCRC requirements. Commissioner Oscarson verified the KCRC would not be liable for drainage issues after the abandonment.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the right-of-way with Board and Managing Director signatures on the Mylar cover sheet for Sprinkle Road-S Avenue to Zylman project. Commissioner Berkebile questioned the payment to Prien and Newhoff that includes \$885.00 for right of way for this project as the right of way cost to KCRC was to be \$255.00. Staff will review and provide additional information.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to support the proposed County Road Association of Michigan (CRAM) Bylaw change as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson thanked all the officials from Kalamazoo County Government for attending the meeting saying it was a pleasure to serve them and the public. She noted the KCRC will be receiving two American Public Works Association awards from the Southwest Chapter including the Kalamazoo River Valley Trail segment that was just completed and the Texas Drive at 8th Street project. The City of Kalamazoo approved the joint agreement to share a traffic engineer with the KCRC; staff will work with the City to hire that individual in 2011. Managing Director Johnson thanked staff for their work on the 2011 budget process and preparing for the upcoming work session.

Commissioner Maddox commented on the 35th Street project sharing he is happy with the decision to put the additional lane in, it helps alleviate the volume of traffic. He has received many positive comments regarding the execution of the project as well as its final design.

Commissioner Berkebile attended the Kalamazoo Area Transportation Study policy committee meeting; they are working on the 2035 transportation plan and how to prioritize the individual projects within that plan. He supports a freight transportation plan for the county.

Commissioner Moyle attended the Environmental Health Advisory Council's recent household drug and waste collection last Saturday. The council is researching more economical ways to continue these collections. At the next Council meeting they will be reviewing the final numbers for recent collections.

Commissioner Oscarson and Chief Engineer Tom Hohm attended a High Speed Rail meeting at the Fetzer Center.

Commissioner McCauley thanked the Kalamazoo County officials for coming and congratulated staff on the agreement with the City of Kalamazoo. He noted he looks forward to the upcoming budget meeting. He and County Commissioner Barnard serve on the Board of Parks and Recreation, where the Kalamazoo River Valley Trail project has been nominated for an award.

The meeting adjourned at 4:01 p.m.

12/09/10 Board Meeting

The rescheduled regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, December 9, 2010. Commissioner McCauley called the meeting to order at 7:30 a.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, and one citizen.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve minutes of the November 22, 2010 Public Hearing Midlake/Harger Abandonment, the November 23, 2010 Board Meeting. The November 30, 2010 Work Session minutes were not approved for further staff review of the Local Road Cost Sharing discussion regarding Managing Director's signature on local road contracts

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve and sign the December 6, 2010 payroll and the December 7, 2010 vendor accounts, as submitted. Commissioner Berkebile had some questions about overtime. General Superintendent replied overtime is approved by Area Superintendents.

Payroll Account	\$99,783.21
Vendor Account	\$170,292.15

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to open a Public Hearing on 2011 Budget, the 2011-2015 Primary Road Capital Improvement Plan (CIP) and the Fee Schedule. Commissioner Berkebile asked about the 2012 CIP N Avenue project shown as only to 11th Street. Managing Director Johnson and Chief Engineer Hohm explained the funding for the portion from 11th to 12th Street has been requested but not yet secured, therefore not reflected on the CIP until 2015. There were no citizen comments and the hearing was closed.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from the Michigan Department of Transportation (MDOT) and instruct staff to work with Kalamazoo Township and MDOT in the process of closing the access of Boardman Street to Lake Street.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to accept the 2011 Budget Appropriation.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves the following budget for the calendar year of 2011:

Revenue	
Michigan Transportation Fund	11,961,000
Federal, State and Enhancement	4,446,274
Townships	988,700

Cities	37,500
Interest	50,000
Other	<u>290,000</u>
Total Revenue	17,773,474

Expenditures	
Construction and Capacity Improvements	0
Preservation and Structural Improvements	8,620,633
Routine and Preventive Maintenance	7,254,720
Net Equipment	(537,758)
Administrative	1,010,571
Capital Outlay	831,250
Interest	0
Distributive	1,587,345
Depreciation	<u>(586,100)</u>
Total Expense	18,180,661

Excess of Revenues Over (Under) Expenditures	(407,187)
Expected Fund Balance - Beginning of Year 2011	4,127,255
Budgeted Available Operating Fund - 31 December 2011	3,720,068

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the 2011-2015 Primary Road CIP.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the Fee Schedule effective January 1, 2011.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to award the construction engineering RFP for Sprinkle Road from S Avenue to Zylman Avenue to Hurley & Stewart for \$58,292. There was discussion regarding the need for appropriate certification and it was decided if the low bidder can obtain appropriate certifications prior to project start date the award should go to the low bidder. Managing Director Johnson advised staff will review future RFP language and noted price was not the only factor in the selection process.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve two resolutions to dedicate right of way for Miller Drive and Miller Service Drive, Comstock Township for chairman's signature.

RESOLUTION TO DEDICATE RIGHT-OF WAY

MILLER DRIVE

Comstock Township

WHEREAS, Section 18 of the Michigan County Road Law, being MCL § 224.18: MSA § 9.118, as amended states that the Board of County Road Commissioners will establish the system of County Roads, and will file with the State Transportation Commission a map of the county showing the location of the proposed system of county roads.

WHEREAS, THE Board of County Road Commissioners reconstructed Miller Drive as a part of the 35th Street and Miller Drive project (KCRC # 459 035 210026).

WHEREAS, this Board has determined that it is in the best interest of the public that the highway or portion of highway known as Miller Drive be established for public use.

NOW THEREFORE LET IT BE RESOLVED, that the following described highway or portion of highway as indicated in attachment is dedicated as RIGHT-OF-WAY.

RESOLUTION TO DEDICATE RIGHT-OF WAY

MILLER SERVICE DRIVE

Comstock Township

WHEREAS, Section 18 of the Michigan County Road Law, being MCL § 224.18: MSA § 9.118, as amended states that the Board of County Road Commissioners will establish the system of County Roads, and will file with the State Transportation Commission a map of the county showing the location of the proposed system of county roads.

WHEREAS, THE Board of County Road Commissioners reconstructed Miller Drive as a part of the 35th Street and Miller Drive project (KCRC # 459 035 210026).

WHEREAS, this Board has determined that it is in the best interest of the public that the highway or portion of highway known as Miller Service Drive be established for public use.

NOW THEREFORE LET IT BE RESOLVED, that the following described highway or portion of highway as indicated in attachment is dedicated as RIGHT-OF-WAY.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to award the 2010 Guard Rail Installation and Repair bid to Dale Duke and Sons Inc., low bidder meeting specifications.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve two Traffic Control Orders (TCO) #1622 and #1623 for Orchid Avenue and Annandale Drive, Rudgate Ridge No. 2, Texas Township for Managing Director's signature.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson congratulated Commissioners Oscarson and Berkebile for their reappointment to the Board. She attended the Association of Southern Michigan Road Commissions (ASMRC) conference, and was elected to the Board. She congratulated Chief Engineer Tom Hohm for being named CRAM Urban Engineer of the Year.

Commissioner Moyle congratulated Commissioners Oscarson and Berkebile for their reappointment.

Commissioner Berkebile thanked the other commissioners for their kind words.

Commissioner Oscarson congratulated Managing Director Johnson for being elected to the ASMRC Board and Chief Engineer Tom Hohm for his award. He thanked the County Board for his reappointment to the Road Commission Board.

Commissioner McCauley congratulated Commissioners Oscarson and Berkebile on their reappointment saying the Road Commission Board is the best Board he has been on. He also attended the ASMRC Conference and congratulated Managing Director Johnson for her appointment to the Board and Chief Engineer Tom Hohm for his award. He noted the conference was very worthwhile.

The meeting adjourned at 8:24 a.m.

December 21, 2010

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, December 21, 2010. Commissioner McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, and one citizen.

Commissioner Maddox moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve minutes of the November 30, 2010 Work Session and the December 9, 2010 Board Meeting.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve and sign the December 20, 2010 payroll and the December 21, 2010 vendor accounts, as submitted.

Payroll Account	\$ 118,564.30
Vendor Account	\$ 500,713.46

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve travel expense report for Commissioner Berkebile.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve Disability Leave for Robert DeLeon, Equipment & Facilities Superintendent for a period not to exceed May 13, 2011 according to the Personnel Manual.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded approve the Texas Township agreement for the Milham/Texas Drive at 12th Street sewer project. Commissioner Oscarson questioned if the project exceeds the estimate will the additional costs need township approval. Chief Engineer Hohm noted the road commission will invoice for actual construction quantities and costs; Prein & Newhof will have a representative on site if there are questions about additional work so delays are avoided.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded to approve the amended 2010 Budget Resolution.

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of county Road commissioners of Kalamazoo County hereby approves and adopts the following amended budget for the calendar year 2010.

	Year-End Amended Budget
<u>Revenue</u>	
Michigan Transportation Fund	11,961,000
Federal, State and Enhancement	3,113,327
Townships	1,119,340
Cities and Other Governmental	87,000
Interest	50,000
Other	200,000
Total Revenue	16,530,667
<u>Expenditures</u>	
Construction & Capacity	325,000
Preservation & Structural	6,866,851
Routine & Preventive	7,407,531
Net Equipment	(738,653)
Capital Outlay	1,168,345
Depreciation	(511,071)
Administration	1,023,680
Work Performed for Others	68,000
Interest Expense	5,000
Distributive	2,973,879
Total Expenditures	18,588,562
Excess of Rev Over (Under) Expend	(2,057,895)
Fund Balance 1/1/2010	6,185,150
Budget Avail Fund Bal 12/31/2010	4,127,255

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to approve the 2010 Resolution to accept recently constructed new roads into the public road system subject to the escrow funds and roadside restoration.

The Board of County Road Commissioners of Kalamazoo County approve and authorize acceptance into the county public road system the following plats, roads, road extensions and temporary turn-arounds as noted below:

Plats:

Autumn Woods #3, In Section 3, T3S, R12W, Texas Township

Roads:

Oakwood Avenue, Section 3, Texas Township. =1130.00 Ft.

Shane Street, Section 3, Texas Township. = 577.00 Ft.

Turn-arounds:

Maple Hollow Avenue, Section 3, Texas Township =120.00 Ft.

Road Extensions:

Autumn Glen Street, Section 3, Texas Township =1008.00 Ft.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to approve, according to Act 51, the transfer of up to 30% of primary road revenue to the local road fund for 2010.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to establish Commissioner McCauley as 2011 Board Chairman.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Berkebile moved and it was seconded to establish Commissioner Oscarson as 2011 Board Vice-Chairman.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Oscarson moved and it was seconded to approve the 2011 Board Schedule with one change. The December 6th meeting will be December 8th at 7:30 a.m. because of a schedule conflict. The regular meetings are; 3:30 p.m., every other Tuesday, beginning January 4, 2011, noting the chairperson may call special meetings for other dates or times subject to need and subject to the Open Meetings Act.

**BOARD OF COUNTY ROAD COMMISSIONERS of KALAMAZOO COUNTY (KCRC)
2011 BOARD MEETING SCHEDULE**

Regular Board meetings below begin at 3:30 P.M.

January	4	July	5
January	18	July	19
February	1	August	2
February	15	August	16
		August	30
March	1	September	13
March	15	September	27
March	29		
April	12	October	11
April	26	October	25
May	10	November	8
May	24	November	22
June	7	December	8 (7:30a.m.rescheduled)
June	21	December	20

The KCRC offices will be closed on the following dates:

January 1	New Year's Day	Friday/Observation
April 22	Good Friday	Friday
May 31	Memorial Day	Monday/Observation
July 4	Independence Day	Monday
September 5	Labor Day	Monday
November 24	Thanksgiving Day Thursday	
November 25	Day after Thanksgiving	Friday
December 24	Christmas Eve Day	Friday/Observation
December 25	Christmas Day	Monday/Observation

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

After some discussion it was agreed committee assignments would be postponed until the January 4, 2011 Board Meeting. Commissioner Maddox moved and it was seconded to retain the same 2010 Board Township representation.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Maddox moved and it was seconded to designate Thomas J. Hohm, Chief Engineer, to fulfill the statutory functions of county Chief Engineer.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commissioner Moyle moved and it was seconded, to designate Joanna I. Johnson, Managing Director, as the individual to fulfill the statutory functions of clerk and superintendent.

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Managing Director Johnson thanked the Board and staff for their efforts in 2010, and is looking forward to the opportunities of 2011. She then wished everyone Happy Holidays.

Commissioner Moyle thanked staff and the commission for all their efforts this year and wished everyone a happy and safe holiday season.

Commissioner Maddox wished everyone a happy holiday.

Commissioner Berkebile gave season's greetings. He advised he will be vice chair of the Kalamazoo Area Transportation Study for 2011. He attended the Chamber Legislative roll call meeting where 2011 Michigan House Speaker James Bolger, and Senate's president pro tem Tonya Schuitmaker, as well as other elected state representatives attended. At the meeting Commissioner Berkebile gave a report on the Kalamazoo County Road Commission budget for 2011 and noted the road commission is able to maintain regular maintenance activities and continue normal snow plowing operations at the same level as in the past by having to use a large amount of the savings account to do so. He said during the meeting the state elected officials advised raising the gas tax to increase funding is not going to happen; the priority for 2011 is reducing the state debt.

Commissioner Oscarson thanked staff and the other commissioners and wished everyone a Merry Christmas and a safe, healthy and prosperous New Year.

Commissioner McCauley thanked the other commissioners and looked forward to the new year.

Commissioner Oscarson moved and it was seconded the Board go into closed session Pursuant to Section 8 (c) of the Open Meetings Act for the purpose of discussing issues related to the Road Commission purchase of property, Milham/Texas Drive @ 12th Street Roundabout (Texas Township).

Carried by the following vote:

Aye: McCauley, Oscarson, Berkebile, Maddox, Moyle

Commission Maddox moved and it was seconded to return from closed session.

Carried by the following vote:

Aye: McCauley, Oscarson, Maddox, Moyle

The meeting adjourned at 4:46 p.m.

December 22, 2010

December 22, 2010 Annual Luncheon

A luncheon of the Board of County Road Commissioners of Kalamazoo County was held at the Radisson Plaza Hotel, 100 W. Michigan Avenue, Kalamazoo, Michigan, on Thursday, December 22, 2010 at 11:30 a.m.

Present: Kent L. McCauley, Kenneth R. Oscarson, Dennis J. Berkebile, Daniel J. Moyle
Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Chief Engineer Tom Hohm and General Superintendent Travis Bartholomew.

The luncheon concluded at 1pm.