

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 6, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew and Traffic Services Director John Byrnes.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of the December 23, 2008.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the January 5, 2008 payroll and the January 6, 2008 vendor accounts, as follows:

Payroll Account	\$169,915.40
Vendor Account	\$439,491.20

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve expense reports for Commissioner Maddox, Commissioner McCauley, and Commissioner Moyle.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the letter from CRAM regarding Southwestern Council committee appointments, to express the interest of Commissioner Oscarson serving as an alternate and to file accordingly.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept the letter from Alamo Township thanking our engineering department and file accordingly.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to accept the letter regarding the update of our Act 51 mileage report certification and route to staff for completion by March 30, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

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Commissioner Moyle moved and it was seconded to approve the agreement with the City of Kalamazoo for the Drake Road Congestion Mitigation Air Quality (CMAQ) project with the addition of the Kalamazoo City Manager signature and notary date updated.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson noted there is a Kalamazoo River Valley Trailway informational project meeting scheduled for January 19, 2009 at 7pm at the Kalamazoo Township Hall for the Gull Road north along the Kalamazoo River to Mosel Avenue segment.

Commissioner McCauley noted the Parks & Recreation meetings have changed and meetings will be held the first Thursday of each month at 2:00 p.m. in the County Center Building, Room "C", 2900 Lake Street, Kalamazoo, MI 49048.

Commissioner Maddox commented the Council of Governments (COG) meeting this month has been postponed.

The meeting adjourned at 3:41 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, January 20, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle

Absent: Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew and Traffic Services Director John Byrnes.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to approve the minutes of January 6, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to approve and sign the 1/14/2009 payroll and the 1/16/2009 vendor accounts, as follows:

Payroll Account	\$146,808.85
Vendor Account	\$346,608.39

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to authorize the Managing Director to implement weight restrictions for 2009 as needed.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to approve the 2009 Managing Director and 2009 Organization Goals.

Carried by

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to approve the purchase of the Bobcat A300 Skid All Wheel Steer Loader and attachments for \$44,750 and the addition of an extended warranty \$2,525 with the Houston Galveston Area Cooperative purchasing program.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to approve the purchase of a 2009 John Deere 5075M tractor, 8' Sweepster HR8 broom attachment, and a John Deere 265 rotary disc mower from the John Deere Company with the MIDeal State of Michigan purchasing plan. The warranty included on the tractor; 2 year/2,000 hour, Disc Mower; 1 year/1,000 hour and the broom attachment; 1 year.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to approve the following Geographic Information Systems resolution for Chairman signature;

WHEREAS, Kalamazoo County, has contracted with InfoGeographics Inc to assess the current status and plan for the future of the County's GIS program; and

WHEREAS, the basic goals and benefits for the County were presented and discussed with various County departments, local municipalities, and nonprofit organizations; and

WHEREAS, Kalamazoo County has several areas for technical opportunities including applications, infrastructure and data; and

WHEREAS, next steps may build upon the technical, organizational and financial opportunities of GIS; and

WHEREAS, the Kalamazoo County Road Commission recognizes that a countywide geographic information system provides information that promotes the health, safety and overall efficiency of government services in Kalamazoo County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of County Road Commissioners of Kalamazoo County acknowledges the Kalamazoo County GIS Tactical Plan to examine the expanded uses of GIS technology ; and

BE IT FURTHER RESOLVED, that the Board of County Road Commissioners of Kalamazoo County supports the further development of a GIS program countywide.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Managing Director Johnson noted there have been 469 service requests, 255 have been for snowplowing. She thanked citizens for their patience and those who have taken time to thank our crews. She also noted thanks to our crews who have been working hard this winter season.

Commissioner Berkebile attended a Chamber meeting where the director of the Michigan Department of Transportation Kirk Steudle and Michigan Chamber of Commerce President Richard Studley highlighted transportation funding issues and support for further initiatives in transportation revenue and current funding structure.

Commissioner Moyle thanked our crews for the nice job in winter maintenance.

Commissioner McCauley also thanked our crews for their work in winter maintenance and noted the routes are looking better this year.

Commissioner Maddox thanked our staff in winter maintenance operations.

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The meeting adjourned at 3:55 p.m.

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The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 3, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle,
Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Traffic Services Director John Byrnes, Project Engineer Bob Blanchard and 2 citizens.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of January 20, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the January 29 payroll and the January 30 vendor accounts, as follows:

Payroll Account	\$125,713.20
Vendor Account	\$269,750.04

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve a traffic control order for Texas Heights No. 8 Presque Isle Drive and Petoskey Street (1613), Texas Township.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve Autumn Woods No. 3 Permanent Easement (2009-001682), Surveyor Certificate and Final Plat, Texas Township. Commissioner Berkebile expressed concerns that the Texas Township Planning Commission had not approved the plat with permanent easement.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner Oscarson moved and it was seconded to approve traffic control orders for Autumn Woods No. 3, Oakwood Avenue and Autumn Glen Street (1611), Oakwood Avenue and Shane Street (1612), Texas Township.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson commented the Kalamazoo River Valley Trail groundbreaking ceremony for Segment 1 is at 12n Kalamazoo Township Hall February 5th and the road commission

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continues to monitor the stimulus American Recovery and Reinvestment proposal for projects in Kalamazoo County.

Commissioner Moyle commented Managing Director Johnson will be presenting at the Environmental Health Committee on February 11th.

Commissioner Oscarson commented this evening the Kalamazoo County Board of Commissioners will consider the Geographic Information System (GIS) tactical plan and looks forward to potential approval for next steps countywide.

Commissioner McCauley commented he is looking forward to the Western Michigan University student winter maintenance/snow removal optimization project results. He also shared the Kalamazoo Valley River Trail groundbreaking ceremony is scheduled for February 5th 12n as noted by the Managing Director.

Commissioner Maddox commented he will be serving as the 2009 Chairman of the Council of Governments (COG) and he is looking forward to a strategic planning process with the group.

The meeting adjourned at 4:05 p.m.

2009

A special meeting of the Board of County Road Commissioners of Kalamazoo County was hosted by the Cass County Road Commission, at 340 O'Keefe, Cassopolis, Michigan, in conjunction with the Southwestern Road Commission Council, on Monday, February 9, 2009, at 12 noon.

Present: Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox, Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Chief Engineer Tom Hohm and representatives from various county road commissions in the Southwestern Road Commission Council.

Representatives of the various committees provided reports, followed by comments from County Road Association of Michigan (CRAM) Director John Niemela.

The meeting adjourned at 2:30 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, February 17, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle,
Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Traffic Services Director John Byrnes and 2 citizens.

Commissioner Maddox moved and it was seconded to accept the agenda with the addition of New Business Item I. Request for Board sub-committee to address the Westport Basin, Oshtemo Township

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Board minutes of February 3, 2009 and Southwestern Road Commission Council of February 9, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the February 12, 2009 payroll and the February 13, 2009 vendor accounts, as follows:

Payroll Account	\$108,431.38
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Vendor Account	\$358,135.73
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Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to file the letter from the City of Parchment regarding infrastructure needs and National Functional Classification Network and continue with the Kalamazoo Area Transportation Study process.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to file the letter from the Teamsters Local 214 contract notice and coordinate negotiation dates.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to file the letter from Alamo Township objection according to MCL 257.726.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve Commission Oscarson as Chairman and Commissioner Berkebile to the sub-committee with the Managing Director and

appropriate staff to recommend procedures for the investigation to fulfill our statutory responsibilities of MCL 257.726.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the firm of Miller Canfield, Douglas Callander for employment legal professional services. Commissioner Berkebile expressed concerns of the process that is not based on review of similar contracts and what could appear to be “backroom deal” and that he strongly opposes this request.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner McCauley moved and it was seconded to approve the Asphalt Emulsion Bid to Bit Mat Products, Inc low bidder, meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the purchase of 4- ¾ ton pickup trucks through the MIDeal purchasing program – Red Holman Pontiac GMC, Westland MI. Commissioner McCauley expressed concerns on the current need and timing of the purchase.

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Nay: Berkebile, McCauley

Commissioner Oscarson moved and it was seconded to approve the 24th Street Bridge Design and Construction Engineering award to Moore & Bruggink, Inc. Staff was also directed to review future bid process for inspection criteria.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the High Risk Rural Roads project resolution for VW Avenue from 18th Street to Portage Road, Schoolcraft Township. WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Highway High Risk Rural Road Funding for safety improvements on the state and local road systems, and the Michigan Department of Transportation is soliciting new candidate project applications for the High Risk Rural Road(HRRR) Program; and

WHEREAS, the Kalamazoo County Road Commission has identified an improvement project on VW Avenue from 18th Street to Portage Road, Schoolcraft Township, and VW is a public road; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of widening the roadway to allow for a standard shoulder; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway HRRR project developed for construction letting by summer of 2010,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Highway HRRR project application to secure Federal funding for this safety improvement project on VW Avenue from 18th Street to Portage Rd; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for HRRR Funds and agrees to provide the necessary local match funds for the HRRR Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve: UPPER Douglas J. Mills (Baraga), NORTHERN Ronald A. Young (Alcona), SOUTHERN Jon F. Rice (Kent), and URBAN Robert M. Sawicki (Macomb) for the County Road Association of Michigan Board of Directors ballot.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to change our regular Board meeting of March 3, 2009 to March 2, 2009 at 4pm to accommodate the County Road Association of Michigan Annual Conference.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve Commission Moyle as Chairman and Commissioner Oscarson to the sub-committee with the Managing Director and appropriate staff to review the Westport Basin, Oshtemo Township.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Marty Dodge, Senior Vice President of the Kalamazoo Regional Chamber of Commerce was present and noted the frustration from businesses on the Oshtemo Township Truck Ordinance and its overall impact. The Kalamazoo Regional Chamber of Commerce conducted a survey to gauge the affects of the restrictive truck route ordinance on companies that conduct business within Oshtemo Township. Survey results showed the truck ordinance negatively affect business. He would like the Board to review the continuity in the all season network and the purpose for that type of construction in making a decision.

Managing Director Johnson commented the Seasonal Weight Restrictions went into effect Wednesday, February 11th at 8am and that our annual joint meetings are beginning to be scheduled with our Townships.

Commissioner Berkebile commented on the Stimulus II package and Tier I and II project candidates KATS sub-committee meeting he will be attending. He also noted that Governor Jennifer Granholm will be at the KCRC office through KATS on Friday, February 20, 2009, 12:30pm to review the Stimulus process.

Commissioner Moyle thanked Managing Director Johnson for the presentation for the Environmental Health Committee on February 11th.

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Commissioner Oscarson commented this evening the Kalamazoo County Board of Commissioners will consider the Geographic Information System (GIS) tactical plan and looks forward to potential approval for next steps countywide as there was a conflict for the previous presentation.

Commissioner McCauley commented he would like to see the Seasonal Weight Restrictions noted in the newspaper. Managing Director Johnson commented that a press release was issued and that we also have a hotline for use to check on the status of weight restrictions at 269-381-3170 extension 273.

Commissioner Maddox commented KCRC will be hosting the MTA meeting on February 25th where County Road Association of Michigan Director John Niemela will be presenting.

The meeting adjourned at 4:43 p.m.

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A special meeting of the Board of County Road Commissioners was held at the Road Commission offices, 3801 East Kilgore Road, Kalamazoo, Michigan, on Friday, February 20, 2009, beginning at 12:30 p.m.

The purpose of the meeting was to attend a speech and press conference by Michigan Governor Jennifer Granholm and Michigan Department of Transportation Director Kirk Steudle regarding American Recovery and Reinvestment (ARRA), also known as stimulus, road projects.

Present: Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson
Absent: Jeffrie M. Maddox.

Also attending: Managing Director Joanna I. Johnson General Superintendent, several KCRC staff members, local officials, media, and others totaling approximately 80 people.

The meeting concluded at 1:40 p.m.

A special meeting of the Board of County Road Commissioners was held at the Road Commission offices, 3801 East Kilgore Road, Kalamazoo, Michigan, on Wednesday, February 25, 2009, beginning at 7:15 p.m.

The purpose of the meeting was to attend the quarterly meeting of the Kalamazoo Chapter of the Michigan Townships Association.

Present: Kent L. McCauley Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson
Absent: Jeffrie M. Maddox,

Also attending: Managing Director Joanna I. Johnson General Superintendent Travis Bartholomew, and approximately 35 Kalamazoo County township, and county officials.

County Road Association of Michigan Director John Niemela made a presentation to the group regarding road funding and various updates on road commissions throughout the State.

The meeting concluded at 9:15 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, March 2, 2009. Chairperson Maddox called the meeting to order at 4:00 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, and several local officials.

Commissioner Moyle moved and it was seconded to accept the agenda as presented with three changes.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of the February 17, 2009 regular meeting, the February 20, 2009 visit by the Governor, and the February 25, 2009 MTA Kalamazoo Chapter meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the February 26, 2009 payroll and February 27, 2009 vendor accounts, as follows:

Payroll Account	\$ 126,320.37
Vendor Account	<u>215,515.37</u>
	\$ 341,835.74

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Cooper Township Supervisor Jeff Sorenson commented that he was unable to open a recent e-mail attachment containing Board Minutes from Managing Director Joanna Johnson. Managing Director Johnson will work with Supervisor Sorenson on the issue.

A letter was received from Ross Township requesting HMA projects for 2009. Commissioner Oscarson moved and it was seconded to file letter and include projects on the first 2009 HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A letter was received from Richland Township requesting an HMA project for 2009. Commissioner Berkebile moved and it was seconded to file letter and include projects on the first 2009 HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A letter was received from Kalamazoo Township requesting HMA projects for 2009. Commissioner Moyle moved and it was seconded that the letter be filed and followed-up by the Board sub-committee to fulfill statutory responsibilities of MCL 257.726.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A letter was received from Oshtemo Township in objection to the Alamo Township prohibition of truck traffic on a primary road. Commissioner Berkebile moved and it was seconded that the letter be filed and followed-up by the Board sub-committee to fulfill statutory responsibilities of MCL 257.726.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A letter was received from Oshtemo Township as an initial response to the Alamo Township February 9, 2009 Objection. Commissioner Maddox moved and it was seconded that the letter be filed and followed-up by the Board sub-committee to fulfill statutory responsibilities of MCL 257.726.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded approve the American Recovery & Reinvestment Act (ARRA) projects of S Avenue (Sprinkle Road to 29th Street) and 8th Street (R to Q Avenue) and modify the KCRC Capital Improvement Plan (CIP) accordingly for submission to the KATS Transportation Improvement Plan (TIP). Commissioner Berkebile suggested that the Texas Drive realignment project also be added as a Tier I ARRA project, replacing the 12th Street project. Much discussion took place on the original motion and proposed change from Commissioner Berkebile. Commissioner McCauley expressed concern about the process being rushed and some information not being available at this point. Chief Engineer Tom Hohm explained priorities and the ARRA deadlines/timeline. MDOT Southwest Region Engineer Bobbi Welke clarified a few items as it relates to the MDOT process for ARRA projects. Texas Township Supervisor Dave Healy explained the importance of the project to Texas Township. Cooper Township Supervisor Jeff Sorenson expressed concerns about removing 12th Street as an ARRA project.

Carried by the following vote:

Aye: Maddox, Moyle, Oscarson

Nay: McCauley, Berkebile

Commissioner Berkebile moved and it was seconded to include the Texas Drive/8th St realignment project as a Tier 1 ARRA project and update our CIP plan for 2009 to submit to KATS for the TIP and to ask staff to come back to the next meeting with budget modifications totaling the amount of money needed for the 8th Street, S Avenue, and Texas Drive projects.

Carried by the following vote:

Aye: McCauley, Berkebile, Moyle, Oscarson

Nay: Maddox

Commissioner Maddox moved and it was seconded to approve the Phase 1 procedure recommendation of the MCL 257.726 sub-committee. Commissioner Oscarson provided a report on behalf of the sub-committee. Oshtemo Township Supervisor Libby Heiny-Cogswell asked for clarification on the timeline/deadlines of the process. Alamo Township Supervisor Bob Vlietstra confirmed some of the key dates in the process. Attorney Denenfeld offered some clarifying comments as it relates to the timeline language of the legislation.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve design and construction engineering services for the 12th Street Project and the 8th Street and S Avenue project with Moore & Bruggink, Inc.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the Just Compensation revision for the Kalamazoo River Valley Trail, Segment 2.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to direct staff to change the easement for the Kalamazoo River Valley Trail, Segment 2 KCRC property, to a license agreement within a 25-foot designation. Discussion ensued on the location of the easement as it relates to the use and value of the property.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the design change for the Kalamazoo River Valley Trail, Segment 3.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to award the tree planting bid to County Line Nurseries and Landscaping, Inc. The Board expressed preference of estimated quantities when possible in future bids and Commissioner Berkebile suggested that we consider a lump sum payment much like the mailbox reimbursement program.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Nay: Oscarson

Managing Director Johnson commented she participated in the recent Agrosecurity workshop in Kalamazoo County. Ms. Johnson shared that the workshop was worthwhile.

Commissioner Berkebile asked MDOT Southwest Region Engineer Bobbi Welke to discuss the future improvements to I-94 as part of the economic stimulus funding.

Commissioner Oscarson shared that the County Board of Commissioners recently approved the GIS plan.

Chairman Maddox attended the most recent Council of Governments (COG) meeting. A highlight from the meeting was a plan by County Treasurer Mary Balkema to create a County Land Bank to ease real estate problems caused by the economic slump.

The meeting adjourned at 6:17 p.m.

2009

The Board of County Road Commissioners of Kalamazoo County attended the County Road Association of Michigan annual meeting on March 3, March 4, and March 5, 2009.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra and Chief Engineer Tom Hohm.

The commissioners and staff attended various functions, activities and meetings in association with the County Road Association of Michigan annual conference. Staff received various requests for information for follow up at a future date.

The conference adjourned at 12:00 noon on March 5, 2009.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Comstock Township Board of Trustees was held at the Comstock Township Community Center, 6330 King Highway, Comstock, Michigan, on Monday March 16, 2009. The joint meeting began at 7:00 p.m.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson, Managing Director Joanna I. Johnson, Comstock Township officials, and citizens.

Following introductions, the board reviewed local road projects from 2005 thru 2008, Local and Primary Road projects for 2009, and other items of mutual interest.

Comstock Township Supervisor Hudson commented on the fine work of Area Superintendent Bob DeLeon.

Managing Director Johnson expressed her appreciation to the Comstock Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:30 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday March 17, 2009. Chairperson McCauley called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox, Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm, Accountant Diane DeWaters, Equipment/Facilities Superintendent Jim VanderVeen, Administrative Assistant Nancy Ryan and several visitors.

Commissioner Moyle moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of the March 2, 2009 regular meeting, the March 3-5, 2009 County Road Association of Michigan (CRAM) conference.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the March 16, 2009 payroll and March 17, 2009 vendor accounts, as follows:

Payroll Account	\$ 104,390.96
Vendor Account	\$ 345,432.89

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

An introduction and short presentation was given by Ryan Minkus from Progressive AE-Traffic Engineering Consultants. Traffic Services Director, John Byrnes explained they will be doing traffic signal designs for upcoming primary road projects and have been pleased with their work.

A letter was received from Brady Township requesting local road participation fund projects. Commissioner Oscarson moved and it was seconded to file letter and include HMA projects on the first 2009 HMA bid letting.

26th Street: T Avenue to TU Ave-HMA Overlay

30th Street: U Avenue to 1,250' north of U Avenue-HMA Paving

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

A letter was received from Climax Township requesting local road participation fund projects for 2009. Commissioner Moyle moved and it was seconded to file letter, forward local road contracts and include projects on the first 2009 HMA bid letting accordingly.

S Avenue-36th Street to 39th Street-Chip Seal/HMA Wedging

47th Street-PQ Avenue to ON Avenue-Chip Seal

42nd Street-P Avenue to O Avenue-Chip Seal

40th Street-Q Avenue to P Avenue-Chip Seal/HMA Wedging

38th Street-R Avenue to PQ Avenue-Chip Seal/HMA Wedging

Carried by the following vote:
Aye: McCauley, Moyle, Oscarson

A request was received from Comstock Township requesting HMA projects for 2009. Commissioner Moyle moved and it was seconded to file the request and include the projects on the first 2009 HMA bid letting.

Market Street-River Street to Stalwart Street-Gravel, Pulverize, and HMA Paving
36th Street-Galesburg Village Limits to G Avenue-Chip Seal (Joint project with Comstock Township)

Carried by the following vote:
Aye: McCauley, Moyle, Oscarson

A request was received from Cooper Township requesting local road participation fund projects. Commissioner Oscarson moved and it was seconded to file the request and include the HMA projects on the second HMA bid letting.

F Avenue-14th Street to Douglas Avenue-Spot Wedge
AB Avenue-Douglas to 12th Street-Chip Seal/HMA Wedge
C Avenue-12th Street to 14th Street-Chip Seal/HMA Wedge
Solvel Street-G Avenue to Thayer Street
16th Street-Douglas Avenue to B Avenue-HMA Wedging

Carried by the following vote:
Aye: McCauley, Moyle, Oscarson

A letter was received from Pavilion Township requesting local road participation fund projects. Commissioner Oscarson moved and it was seconded to file the letter and include the HMA project on the second 2009 HMA bid letting.

T Avenue-33rd Street to 32nd Street-Trench widening and HMA Overlay

Carried by the following vote:
Aye: McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to award the Guardrail Components bid for 2009 to Gregory Industries for 2009, low bidder meeting specifications.

Carried by the following vote:
Aye: McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to award the Guardrail Installation & Repair bid for 2009 to Dale Dukes & Sons, low bidder meeting specifications.

Carried by the following vote:
Aye: McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to award the RFP for Traffic Signal Maintenance for 2009-March 1, 2011, with a possible a one year extension renewal to Severance Electric.

Carried by the following vote:
Aye: McCauley, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to remove the Texas Drive project from the Tier I American Recovery & Reinvestment Act (ARRA) projects, and if funds become available to add the project to the Tier II ARRA list and Capital Improvement Plan project list.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

On motion by Commissioner Moyle and seconded the board approved the following resolution:

2011 Federal Local Safety Program Resolution
S. Sprinkle Road intersection at S Avenue/Nash Street

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Local Safety Program Funding for safety improvements on the state and local road systems, and the Michigan Department of Transportation is soliciting new candidate project applications for 2010 and 2011 Federal Local Safety Program; and

WHEREAS, the Kalamazoo County Road Commission has identified an improvement project on S Sprinkle Road at the intersection with S Avenue/Nash Street and this is a public road; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of adding a center turn lane and realign the roadway to allow for safer travel; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the highway Local Safety Program project developed for construction letting by summer of 2011,

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Local Safety Program project application to secure Federal funding for this safety improvement project on S. Sprinkle Road at S Avenue/Nash Street; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Safety Program Funds and agrees to provide the necessary local match funds for the Local Safety Program Fund and agrees to continue maintenance of the facility.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the 2008 Act 51 Annual Financial Report. Finance Director Greg Vlietstra gave a summary report. Managing Director Johnson thanked Diane DeWaters and Greg Vlietstra for their work on this report.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the 2008 Act 51 Annual Mileage Certification and countywide map.

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to authorize the chairman's signature on the following Richland Township local road participation fund contracts.

34th Street-DE Avenue to D Avenue-Chip Seal

AB Avenue-M-89 to 28th Street-Chip Seal

D Avenue-M-89 to 8200' east of M-89-Chip Seal

EF Avenue-M-43 to 32nd Street-Chip Seal

EF Avenue-32nd Street to 3200' east of 32nd Street-Chip Seal

Carried by the following vote:

Aye: McCauley, Moyle, Oscarson

Managing Director Johnson introduced the new Equipment/Facilities Superintendent Jim VanderVeen and thanked Jon Start of the Kalamazoo Area Transportation Study for providing information on KATS.

Commissioner Oscarson shared that the MCL Sub-Committee continues to review a potential procedure for recommendation to address MCL 257.726.

Commissioner McCauley attended a meeting of the Kalamazoo County Parks and Recreation Commission. He also thanked Finance Director Greg Vlietstra and Accountant Diane DeWaters for their excellent work on the Act 51 Annual Financial Report.

The meeting adjourned at 4:17 p.m.

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Oshtemo Township Board of Trustees was held at the Oshtemo Township Hall, 7275 West Main Street, Kalamazoo, Michigan, on Tuesday, March 24, 2009. The joint meeting began at 6 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson.

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Oshtemo Township Supervisor Elizabeth A. Heiney-Cogswell, Clerk Deb Everett, Treasurer Nancy Culp, Trustee David Bushouse, Trustee James Grace, Trustee Grace Borgfjord, Trustee Scott McCormick, Township Attorney James Porter, Township Engineer Mark Elliot and approximately 6 citizens.

Following introductions, the board reviewed local road projects, the Primary CIP plan and an ARRA funding update of projects. Updates were given on signal improvements, possible joint projects and the Westport basin in Oshtemo Township. Also discussed, the MCL 257.726 Sub-Committee was formed to recommend procedures for the investigation to fulfill KCRC statutory responsibilities of MCL 257.726.

Trustee Bushouse expressed his appreciation for the work of Jim Beaudoin this winter in snow removal.

The meeting adjourned at 6:25 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, March 31, 2009. Chairperson Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Finance Director Greg Vlietstra, Accountant Diane DeWaters, Administrative Assistant Nancy Ryan, Alamo Township Supervisor Bob Vlietstra, Oshtemo Township Supervisor Elizabeth A. Heiney-Cogswell, Oshtemo Trustee Grace Borgfjord, Cooper Township Supervisor Jeff Sorensen, Charleston Township Supervisor Fran Bell and several citizens.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the minutes of the March 16, 2009 Comstock Township Joint Meeting, the March 17, 2009 regular meeting and the March 24, 2009, Oshtemo Township Joint Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the March 30, 2009, payroll, the March 30, 2009 Special payroll and the March 31, 2009 vendor accounts, as follows:

Payroll Account	\$105,162.58
B. Phillips Payroll Account	\$ 3,583.45
Vendor Account	<u>\$138,047.65</u>
	\$246,793.68

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve expense reports for Commissioner Maddox, Commissioner Berkebile, and Commissioner Moyle.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Citizen's Input on non agenda items:

A question was asked by Township Supervisor Elizabeth A. Heiney-Cogswell, whether the April 14th Westport Meeting was open to the public. The reply from Managing Director Johnson was that subcommittee meetings are of advisory purposes only and are not open to the public.

Frederick C. Gardner, of Gardner, Provenzano, Schauman & Thomas, presented the independent auditor's report of the Board's financial statements for the year ending December 31, 2008. Mr. Gardner commended the business office staff on the completeness of the financial records. The financial statements were found to fairly represent the financial position of the Kalamazoo County Road Commission, and the opinion was unqualified (had no criticism). He further shared that nothing had

changed after his analysis. His opinion was that the KCRC has done a very good job in the last three years budgeting and keeping revenue/expenditure balanced.

There was a five minute break while Mr. Gardner removed his equipment.

Commissioner Berkebile moved and it was seconded to accept the letter from Attorney Robert A. Soltis regarding Initial Response to Oshtemo Townships Objection dated March 16, 2009 and file accordingly.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the letter from Attorney Zachary J. Bossenbroek regarding Oshtemo's Objection to Haul Route Provisions dated March 16, 2009 and file accordingly.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to accept a letter from Attorney Kenneth A. Sparks regarding objections to Truck Route Ordinance Designations dated March 18, 2009 and file accordingly.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the letter from Attorney William K. Fahey regarding Criteria for Road Commission under MCL 257.726 dated March 23, 2009 and file accordingly, and to refer the letter to the board sub-committee.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the Letter and Buy and Sell Agreement from Mr. William Robbins, Prudential CRES and file accordingly, and staff will send a letter to decline the offer.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A letter was received from Mr. Dennis Hice, of 9559 West U Avenue, requesting an extension of the contract he has had with the Kalamazoo County Road Commission since 1986, to farm the tillable acres of the Road Commission's 4th Street property in Prairie Ronde. A motion was made by Commissioner Oscarson and it was seconded to accept the letter and approve a lease agreement with Dennis Hice on the 4th Street, Prairie Ronde Township property ending January 1, 2010 with the Managing Director's Signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Oshtemo Township Supervisor Heiney-Cogswell spoke regarding a proposal to further enhance various 6th Street intersections. Commissioner Berkebile noted one of the intersections is 6th Street at M-43 and traffic director John Byrnes explained that intersection changes on state highways must be approved by Michigan Department of Transportation (MDOT). Supervisor Heiney-Cogswell also

indicated that Oshtemo Township had three independent traffic studies at different intersections. There was discussion on the studies and their outcome, and if there is a safety issue. Commissioner Maddox moved and it was seconded to have staff obtain the information from the independent traffic studies.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson reviewed the License Agreement of the County of Kalamazoo Parks and Recreation Department and the Kalamazoo County Board of Road Commissioners (Road Commission) for the Kalamazoo River Valley Trail and the KCRC property off D Avenue. The license agreement allows for termination of the agreement and has been reviewed by legal counsel. Commissioner Berkebile moved and it was seconded to approve the License Agreement between the Parks & Recreation Department (County) and the Kalamazoo County Road Commission (KCRC) for Chairman Signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile and seconded, the board authorized the Chairman's signature on the following local road contracts with Richland Township:

Chip Seal; AB Avenue-28th Street to 30th Street

Chip Seal; F Avenue-27th Street to 28th Street

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

On motion by Commissioner Moyle and seconded, the board authorized the Chairman's signature on the following local road contracts with Schoolcraft Township:

Double Seal; 16th Street-XY Avenue to W Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

After a request from Jeff Sorensen Cooper Township Supervisor, a motion by Commissioner Oscarson was seconded to authorize the KCRC staff to investigate other methods of resurfacing and discuss with Supervisor Sorensen before authorizing the Chairman's signature on the following local road contracts with Cooper Township:

Chip Seal; Bracket-Riverview to Thayer and Thayer-Bracket to Lindenwood and Lindenwood-Thayer to 1174' north of Thayer and Polaris-Lindenwood to Hillsight and Hillsight-Polaris to Thayer

Fog Seal; Observation Avenue-670' east of Rollridge Avenue to Rollridge Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile and seconded the board authorized the Chairman's signature on the following local road contract with Charleston & Comstock as equal partners:

Chip Seal; 36th Street-Galesburg Village Limits to G Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Charleston Township Supervisor Fran Bell requested the Board approve Charleston Townships request to carryover \$14,572.11 of Charleston Township's 2009 Par Funds to 2010 for a local road project on L Avenue. He also explained that the L Avenue project will be a two year project with gravel,

pulverizing and base coat done in 2010 and the overlay in 2011 as discussed with General Superintendent Bartholomew. Commissioner Maddox stated that if funds were not used in 2010 they would go back to the KCRC. Supervisor Bell acknowledged that he was aware of that. A motion by Commissioner Moyle, was seconded that the board approve a request from Charleston Township to carryover \$14,572.11 of Charleston Township's 2009 Par Funds and enter into a contract with Charleston Township for a 2010 Local Road Project for gravel, pulverize, and HMA paving on East L Avenue-South 38th Street to 3,700' East of 38th Street:

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, and seconded the board authorized the Chairman's signature on the following local road contracts with Texas Township:

Chip Seal; RS Avenue-6th Street to 8th Street

Chip Seal; S Avenue-8th Street to 12th Street

Chip Seal; 6th Street-RS Avenue to Q Avenue

Chip Seal; 10th Street-5338' south of S Avenue to S Avenue

Chip Seal; O Avenue-4th Street to 6th Street

Chip Seal; PQ Avenue-3rd Street to 4th Street and 4th Street-PQ Avenue to PQ Avenue

Chip Seal; DNR Street-1050' south of OP Avenue to OP Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

On motion by Commissioner Berkebile, and seconded the board authorized the Chairman's signature on the following local road contracts with Climax Township:

Chip Seal; 47th Street-PQ Avenue to ON Avenue

Chip Seal; 42nd Street-P Avenue to Q Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

On motion by Commissioner Maddox and seconded, the board approved 12th Street from D Avenue to C Avenue as the KCRC requested project for American Recovery & Reinvestment Act (ARRA) funds for \$554,676 in the rural part of Kalamazoo County. Managing Director Johnson noted that the ARRA funds were now \$600,000 and Chief Engineer Hohm added if 100% funded would like extending this project to the North County Line.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson thanked Staff for a solid commitment to the Financial Audit Report. She also advised the seasonal weight restrictions have been removed as of 8:00 AM on Monday 3/30/09. Lastly, she shared that 100 years ago in April 1909, an election was held and the first Kalamazoo County Road Commission Board was formed, their first meeting was in May 1909. She hopes that KCRC can participate in a Centennial open house to honor the occasion.

Commissioner Berkebile met with Parchment City Manager Dennis Durham who requested Kalamazoo Area Transportation Study (KATS) review their plans for Rivereach Boulevard. KATS referred it back to the technical committee in that three entities would be financially affected; the City of Kalamazoo, the City of Portage and the Kalamazoo County Road Commission. He also thanked Barb Phillips who will be retiring on April 3 for her years of service.

Commissioner Moyle thanked the KCRC staff members for a smooth and successful audit.

Commissioner Oscarson attended a meeting last week with the MCL 257.726 sub-committee and discussed the criteria for analyzing and evaluating truck routes and should have more information for the next board meeting.

Commissioner McCauley also thanked the KCRC staff for a successful audit. He thanked the duty superintendent for quickly getting warning signs on W Ave where water was running over the road on Friday evening March 27th. He also thanked Jim Beaudoin for his timely location and repair of the problem. Commissioner McCauley expressed the need for Geographic Information Systems (GIS) to indicate the location of culverts and other problems in need of repair.

Commissioner Maddox wished Barb Phillips a good retirement and thanked staff for their excellent work on the audit.

The meeting adjourned at 5:00 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Alamo Township Board of Trustees was held at the Alamo Township Hall, 7901 North 6th Street, Kalamazoo, Michigan, on Monday, April 13, 2009. The joint meeting began at 6 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, Alamo Township Supervisor Robert Vlietstra, Deputy Supervisor Barb Fisher, Treasurer Mary Stoneburner, Trustee Dawn Potter-Williams, Clerk Garilyn Sportel-Bogard and five citizens.

Following introductions Managing Director Johnson reviewed agenda items including 2009 ARRA projects. Commissioner Maddox commented on the potential decrease in par funds for 2010. There was a discussion on the overall increased funding necessary for road improvements in the future.

Supervisor Vlietstra thanked the Kalamazoo County Road Commission for their fine work on the B Avenue culvert. He also commented he appreciates the work of all our Area Superintendents. Lastly, he noted that new Area Superintendent Terry Tilley was doing a fine job.

The township noted further discussions would take place regarding the possible abandonment of the 5th Street Bridge. Overall, snow plowing comments received were positive, however noted would like to see improvements at the intersections of Owen Drive and F Avenue and the plowing of 8th Street.

The meeting adjourned at 6:45 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 14, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Traffic Services Director John Byrnes, Administrative Assistant Nancy Ryan, Elizabeth Heiny-Cogswell Oshtemo Township Supervisor, George Cochran Kalamazoo Township Treasurer, Don Martin and Mark Miller Kalamazoo Township Trustees, and several citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the revised minutes of March 31, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the April 13 payroll and the April 14, 2009 vendor accounts, as follows:

Payroll Account	\$106,599.72
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Vendor Account	<u>\$527,438.68</u>
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Carried by the following vote:	\$634,038.40
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Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve expense reports for Commissioner Maddox (corrected), Commissioner McCauley, Commissioner Oscarson and Managing Director Johnson.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Citizen input on non-agenda items:

Oshtemo Township Supervisor Elizabeth Heiny-Cogswell thanked the Kalamazoo County Road Commission Board for hearing Oshtemo Township's request on the 6th Street intersection safety improvements. Supervisor Heiny-Cogswell advised she had the traffic study for Oshtemo Township. Commissioner Maddox requested a copy of traffic studies for review by the Board, and will add an item for the next Board meeting.

Commissioner Moyle moved and it was seconded to accept the letter from Attorney Robert A. Soltis regarding Oshtemo Township Truck Route-Criteria for Decision, refer to file, and be followed up as the Board sub-committee addresses the recommendation procedures for our investigation to fulfill the statutory responsibilities of MCL 257.726.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to accept the letter from Alamo Township Supervisor Bob Vlietstra in response to the March 23, 2009 correspondence from William K. Fahey regarding MCL-257.726 refer to file, and be followed up as the Board sub-committee addresses the recommendation procedures for our investigation to fulfill the statutory responsibilities of MCL 257.726.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to accept the letter from Michael Bippley Traffic and Safety Engineer-Michigan Department of Transportation (MDOT) regarding scheduled traffic signal work on M-43 and refer to staff to determine the cost to pay for the upgrade and maintenance of this traffic light. Concern was expressed by Kalamazoo Township Trustees Don Martin and Mark Miller of the need to keep the traffic light at M-43 and Fletcher.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the following Local Bridge Program Resolutions for 2012 for Chairman's signature.

River Street Bridge

WHEREAS, the River Street Bridge over Kalamazoo River in Comstock Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to Rehabilitate this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

8th Street Bridge

WHEREAS, the 8th Street Bridge over Amtrak in Oshtemo Township, Kalamazoo County, Michigan, has a disintegrating HMA deck and deteriorating expansion joints that allow road runoff containing deicing chemicals to leak onto beam ends and pier members, and

WHEREAS, these deficiencies place at risk the longevity of the bridge, the service it provides and its value as an important transportation system asset, and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to perform preventive maintenance on this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

S Avenue Bridge

WHEREAS, the S Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is under weight restrictions and in deteriorating condition; and

WHEREAS, these deficiencies impair the movement of commercial traffic, and the accomplishment of agricultural activities; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

TS Avenue Bridge

WHEREAS, the TS Avenue Bridge over Portage River in Pavilion Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment, and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2012.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

40th Street Bridge

WHEREAS, the 40th Street Bridge over Little Portage Creek in Wakeshma Township, Kalamazoo County, Michigan, is narrow, deteriorating and functionally obsolete; and

WHEREAS, these structural deficiencies place at risk the motoring public and restrict the availability of safe and efficient routes for school buses, trucks, farm equipment and emergency vehicles; and

WHEREAS, Road Commission staff has prepared an application for Local Bridge Program Funds to replace this structure; and

WHEREAS, this Board has considered said application and authorizes the submission of same and requests Local Bridge Program Funds for 2010.

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Local Bridge Program Funds and agrees to provide the necessary local funds for this project and to continue to maintain this structure.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the resolution for the Kalamazoo River Valley Trailway, Segment 2, American Recovery and Reinvestment Act funds resolution of \$1,766,000 for Chairman's signature.

WHEREAS, the Kalamazoo River Valley Trailway Segment 2 construction project, within Kalamazoo Township and Cooper Township, in Kalamazoo County, is to be a public facility within Kalamazoo County, Michigan; and

WHEREAS, the Board of County Road Commissioners of the County of Kalamazoo, Michigan, has entered into agreement with Kalamazoo County and the Kalamazoo County Parks Foundation to design and construct the Kalamazoo River Valley Trailway; and

NOW, THEREFORE, BE IT RESOLVED that the Board authorizes the Managing Director of the Kalamazoo County Road Commission to request Transportation Enhancement funding through the American Recovery and Reinvestment Act; and

BE IT FURTHER RESOLVED, that the Board authorizes the Chief Engineer of the Kalamazoo County Road Commission to act as the agency's applicant during the project development, and to provide signature to the project program application upon funding award; and

BE IT FURTHER RESOLVED, that the Board attests to the existence of and commits to the matching funds necessary to carry out the project

BE IT FURTHER RESOLVED, that the Board, through an agreement with Kalamazoo County and the Kalamazoo County Parks Foundation, commits to owning, operating, funding and implementing a maintenance plan over the design life of the facility constructed with Transportation Enhancement funding.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the access agreement for the Georgia Pacific site for the Kalamazoo River Valley Trailway Segment 3. Commissioner Berebile expressed concern over the liabilities of the access to the Georgia Pacific site for the Kalamazoo River Trailway Segment 3 for soil borings and soil testing. KCRC Attorney Bob Engels reviewed the agreement and said all was in order.

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner McCauley moved and it was seconded to approve the April 7, 2009 HMA 1st Bid Award for Areas 1,2 and 3 to Lakeland Asphalt, low bidder, meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the April 14, 2009 Aggregates Bid Award to:

Stoneco of Michigan: Delivered-8" and larger stone

High Grade Materials: KCRC Truck-6A, 22A, 23A, 21AA, 2-3" stone, Processed topsoil, Unwashed Fill Sand, Unprocessed top soil/Delivered, 23A, 2-3" Stone, Processed Topsoil, and Unprocessed Top soil.

Aggregate Resources-KCRC truck-6A, 21AA, 22A, 23A, 21AA Crushed Concrete, Unwashed Fill Sand/Delivered-Unwashed Fill Sand

Consumers Concrete: KCRC Truck-6A, 22A, 21AA Crushed Concrete, 1-3" Crushed Concrete, 3"-5" stone, Concrete Rip Rap

Byholt Inc. Sprinkle: KCRC Truck-6A, 21AA, 22A, 23A, Processed topsoil, Unwashed Fill Sand/Delivered: 21AA

Byholt 4th Street: KCRC Truck: 6A, 21AA, 22A, 23A, Unwashed Fill Sand

Austin Sand & Gravel: KCRC Truck-6A, 21AA, 22A, 21AA Crushed Concrete, 8" and larger Stone, Processed Topsoil, Concrete Rip Rap, Unwashed Fill Sand, Unprocessed Topsoil

Superior Gravel: KCRC Truck-22A, 23A, Unwashed Fill Sand/Delivered: 22A

Based on low bidder, meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to authorize the Chairman's signature on the following Ross Township local road participation fund contracts.

Double Seal-B Avenue-1500' east of 44th Street to 3100' east of 44th Street

Chip Seal-D Avenue-37th Street to 38th Street

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to authorize the chairman's signature on the following Alamo Township local road participation fund contracts:

Double Seal F Avenue-7th Street to 6th Street

Chip Seal C Avenue-2150' west of 12th Street to 12th Street

Chip Seal E Avenue-1950' west of 12th Street to 12th Street

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the temporary Traffic Control Order (TCO) for the 43rd Street-Q Avenue to R Avenue Project. Commissioner Maddox asked why the TCO is not a 4 way STOP. Traffic Services Director John Byrnes noted it will be a 4 way STOP when the project is complete.

Carried by the following vote:

2009

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley noted the Parks & Recreation have had no meetings.

Commissioner Moyle attended the Westport Plat Sub-committee meeting. Another meeting will be scheduled for May to review additional information being gathered. Commissioner Moyle remarked that other municipalities are having similar issues and want to utilize our drainage systems.

Commissioner Oscarson will be attending a MCL 257.726 Sub-committee meeting on Friday, April 17, 2009 and will provide a report at the April 28, 2009 Board meeting.

Commissioner Maddox commented the Council of Governments (COG) did not meet this month.

The meeting adjourned at 4:11 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Prairie Ronde Township Board of Trustees was held at the Prairie Ronde Township Hall, 8140 West W Avenue, Schoolcraft, Michigan, on Tuesday April 14, 2009. The joint meeting began at 6:30 p.m.

Present: Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Prairie Ronde Township Supervisor Thomas L. Swiat, Treasurer Mary VerHage, Clerk Kathleen Cook, Trustee John M. Chapin, Trustee Michael J. Tomlinson, and two citizens.

Following introductions, Managing Director Johnson reviewed items on the agenda including 2009 American Recovery & Reinvestment Act (ARRA) projects.

Township Supervisor Swiat noted the importance of crown on gravel roads and the need for dust control potentially prior to our bid award. He thanked General Superintendent Bartholomew and Area Superintendent Beaudoin for their work and response to Township issues.

The meeting adjourned at 6:50 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, April 28, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, Traffic Services Director John Byrnes, Administrative Assistant Nancy Ryan, Oshtemo Township Supervisor Elizabeth Heiny-Cogswell, Alamo Township Supervisor Robert Vlietstra Kalamazoo Township Trustee Don Martin, Kalamazoo County Commissioner Grady Biby, Michigan Department of Transportation Traffic and Safety Engineer Michael Bippley and several citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of Alamo Township Joint Meeting April 13, 2009, Board Meeting April 14, 2009 and Prairie Ronde Joint Meeting April 14, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the April 13 payroll and the April 14, 2009 vendor accounts, as follows:

Payroll Account	\$ 103,400.48
Vendor Account	<u>\$ 387,994.48</u>

Carried by the following vote: \$ 491,394.48

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Citizen input on non-agenda items:

Alamo Township Supervisor Robert Vlietstra noted the 120 day time frame regarding the MCL 257.726 deadline.

Commissioner Berkebile moved and it was seconded to accept the letter from Michigan Department of Transportation of Project Notification for American Recovery and Reinvestment Act (ARRA) Kalamazoo River Valley Trail, Phase 2 and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the letter from Mr. James M. Sterenberg regarding Oshtemo Township's Truck Route Ordinance and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept the letter from Mark and Linda Shipley regarding Oshtemo Township's Truck Route Ordinance and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to accept a letter from Mr. Joe B. Gemmill regarding Oshtemo Township's Truck Route Ordinance and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded the Board not accept responsibility of the unwarranted Michigan Department of Transportation (MDOT) M-43 and Fletcher Avenue traffic signal, in Kalamazoo Township. A citizen, Fred Sitkens of 2520 West Main advised he opposes the removal of the traffic signal and Kalamazoo Township Trustee Don Martin also expressed concern about the safety of the removal of the signal. MDOT Engineer Bippley advised funds will not allow for widening West Main for a turn lane and there would be a 90 day temporary signal before the signal was removed. Mr. Bippley agreed to reevaluate the signal with a written request from Kalamazoo Township. Commissioner Berkebile offered to work with Kalamazoo Township providing there is an agreement with that entity, to assume all responsibility for maintenance and updates of that signal including modernization upgrade in 2015.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Phase II procedure of the MCL 257.726 Sub-committee with a letter being sent by staff to the affected townships. Commissioner Oscarson commented that he worked with Commissioner Berkebile, KCRC staff and Attorney Denenfeld on the procedure.. A public meeting was scheduled for May 19th , 2009 at 7:00 pm, KCRC downstairs meeting room. It was noted that correspondence received to date would be considered.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to postpone the decision of the Board regarding the 6th Street proposed enhancements by Oshtemo Township until after the June 11th deadline for the Board's decision on the MCL 257.726. Oshtemo Township Supervisor Heiny-Cogswell questioned whether the board had reviewed the traffic studies. Commissioner Oscarson noted there were some contradictions in the studies. Commissioner Moyle asked if the Oshtemo Township would be using Par Funds for the enhancements. Supervisor Heiny-Cogswell advised no par funds would be used for the proposed enhancements. Commissioner's Maddox and Berkebile commented that the 6th Street enhancements were connected with the procedure of the MCL 257.726 and that it would be best to postpone the decision on the enhancements at this time.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to award the Surveying Services Request for Proposal (RFP) of April 8, 2009 to Midwest Civil Engineers, Inc., lowest proposal meeting KCRC specifications with a potential one year extension. Commissioner Maddox questioned the one year extension and was advised that it was normal procedure. Commissioner Oscarson expressed concern over the compatibility of computer programs with the KCRC system now and in the future. Chief Engineer Tom Hohm explained in the KCRC interviewing process it was determined that Midwest used an updated system that was compatible with KCRC computer programs.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to award the 23A Gravel-Compacted in Place Bid Award of April 13, 2009 to James Fulton & Sons Excavating, Woolf Excavating, and R. Smith and Sons Trucking, low bidders meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to award the Tree Work Bid of April 21, 2009 to low bidder meeting specifications in all five divisions to West Michigan Tree Services.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to award the HMA Plant Mix (36A modified and 13A modified) and CP-6 Cold Patch Bid of April 14, 2009 to Globe Construction Company, Lakeland Asphalt Corporation, Reith-Riley Construction Company, and Wyoming Asphalt Company based on haul distance for material loaded in KCRC trucks and CP-6 delivered to KCRC to Lakeland Asphalt Corporation, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Conservation Easement Agreement with the Michigan Department of Environmental Quality for the 35th Street Bridge, Comstock Township over the Kalamazoo River for Chairman Signature. It was noted this easement does not interfere with the possible Miller Drive project.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to authorize the Chairman's signature on the following Brady Township local road participation fund contracts:

Crack Seal and Chip Seal-28th Street-W Avenue to V Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to authorize the Chairman's signature on the following Ross Township local road participation fund contracts:

HMA Wedging-West Gull Lake Drive-D Avenue to 1100' north of D Avenue

HMA Overlay-Shoal Drive-37th Street to West Gull Lake Drive

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to authorize the Chairman's signature on the following Prairie Ronde Township local road participation fund contracts:

Chip Seal-V Avenue-5th Street to 8th Street

Chip Seal-Woodbrook Plat #3:

Deer Run Road-Prairie Ronde Street to Indian Valley Street and Indian Valley Street-1326' south of Deer Run Road to 1100' north of Deer Run Road and Sunshine Avenue-590' west of Indian Valley Street to Indian Valley Street.

Chip Seal-10th Street-U Avenue to 5,210' north of U Avenue

Chip Seal-Paw Paw Heights Plat:

Paw Paw Heights Drive-2nd Street to Beech Bay Drive and Beech Bay Drive-Paw Paw Heights Drive to 665' east of Paw Paw Heights Drive and Rainbow Ridge Drive-Paw Paw Heights Drive to 730' east of Paw Paw Heights Drive.

Regravel-4th Street-V Avenue to U Avenue

Regravel-Y Avenue-3,252' east of VanKal Street to 3,751' east of VanKal Street

Regravel-1st Street-2,880' north of XY Avenue to 3,380' north of XY Avenue

Regravel-1st Street-V Avenue to U Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson advised the Richland Township Joint Meeting has been rescheduled for July 7, 2009 at 6:30 PM.

Commissioner McCauley attended the Commissioner's Seminar April 19th through April 21st and felt it was a very worthwhile seminar. He commented there was a very successful Parks and Recreation clean up day last weekend but he was unable to attend.

Commissioner Berkebile attended the Dale Ruttan Safety Seminar on Tuesday April 28, 2009 and was pleased that KCRC Area Superintendents and Safety Director were in attendance. The meeting highlighted liabilities and insurance for road commissions.

Commissioner Oscarson said there was no activity of the Intergovernmental GIS Coordinating Council since the last meeting. He also thanked Finance Director Greg Vlietstra and Accountant Diane Dewaters for the budget report for the 1st quarter.

Commissioner Maddox thanked Commissioners Oscarson and Berkebile for their work on the Phase II MCL 257.726 Sub-Committee. He requested that staff provide Bid/RFP files electronically to the commissioners as well

The meeting adjourned at 4:36 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Charleston Township Board of Trustees was held at the Charleston Township Hall, 1499 South 38th Street, Galesburg, Michigan, on Tuesday, April 28, 2009. The joint meeting began at 6:30 p.m.

Present: Jeffrie M. Maddox, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley, Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson; Charleston Township Supervisor Francis Bell, Clerk Linda Kramer, Treasurer Brenda Schug, Trustee Don Balkema; Trustee Arthur Sampson and two citizens.

Following introductions, the board reviewed Charleston Township local road projects from 2005 to 2008. Local and Primary Road Projects for 2009 were discussed as well as the American Recovery & Reinvestment (ARRA) Projects. Commissioner Maddox noted local road participation funding will likely see a decrease next year.

Supervisor Fran Bell expressed his appreciation for the communication from the KCRC and the work of Area Superintendent Bob DeLeon.

Managing Director Johnson reviewed asset management planning in the future.

Chairperson Maddox expressed appreciation to the Charleston Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:50 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Wakeshma Township Board of Trustees was held at the Wakeshma Township Hall, 13988 South 42nd Street, Fulton, Michigan, on Monday, May 4, 2009. The joint meeting began at 7 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson; Wakeshma Township Supervisor Doug Byas, Clerk Nancy Mulder-Paul, Treasurer Caroline Wise, Trustee Larry Bennett, Trustee Barbara Thole.

Following introductions, the board reviewed agenda items including 2005 through 2008 local road projects as well as 2009 Local and Primary road projects including the American Recovery and Reinvestment Act (ARRA) projects. Wakeshma Township Supervisor Byas provided a letter of support for local bridge funding of 40th Street. There was a discussion of 44th Street from W Avenue to X Avenue returning to gravel surface with potential VDS Farms participation.

Supervisor Byas inquired about the process of patching and whether KCRC staff is to patch all areas of a roadway as some potholes are missed. Managing Director Johnson noted staff responds to service requests; the intent is to patch as many potholes along a roadway as possible. Ms. Johnson advised service requests include grading gravel roads within the township.

Chairperson Maddox expressed appreciation to the Wakeshma Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:30 p.m.

2009

May 11, 2009 – Southwestern Council

A special meeting of the Board of County Road Commissioners of Kalamazoo County was hosted by the Kalamazoo County Road Commission, at 3801 E. Kilgore, Kalamazoo, Michigan, in conjunction with the Southwestern Road Commission Council, on Monday, May 11, 2009, at 12 noon.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, and representatives from various county road commissions in the Southwestern Road Commission Council.

Representatives of the various committees gave their reports.

The meeting adjourned at 1:45 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Pavilion Township Board of Trustees was held at the Pavilion Township Hall, 7510 East Q Avenue, Kalamazoo, Michigan, on Monday, May 11, 2009. The joint meeting began at 6:30 p.m.

Present: Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Pavilion Township Supervisor Patrick White, Clerk Emily Hayward, Trustee Greg Thomas, Trustee Deborah Vliek, Township Attorney Charles Martell and 7 citizens.

After reviewing agenda items, the board reviewed American Recovery and Reinvestment (ARRA) Projects and the future of road funding. Concerns were expressed on the condition of R Avenue from Sprinkle to 25th Street and whether R Avenue's current condition would hold until 2011 as listed in the KCRC 2009 to 2013 Capital Improvement Plan. Township Supervisor Pat White requested the contact information of our crack sealing vendor for the township parking lot.

Vice Chairperson McCauley expressed appreciation to the Pavilion Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:00 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 12, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Kalamazoo Area Transportation Study (KATS) Senior Transportation Planner Steve Stepek, Oshtemo Township Trustee Grace Borgfjord, G Avenue Properties LLC. Attorney Zachary J. Bossenbroek and several citizens.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of Board Meeting April 28, 2009, Charleston Township Joint Meeting April 28, 2009 and Wakeshma Township Joint Meeting May 4, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the April 27 payroll and the April 28, 2009 vendor accounts, as follows:

Payroll Account	\$ 104,479.98
Vendor Account	<u>\$ 335,845.36</u>

Carried by the following vote: \$ 440,325.34

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the letter Ralph L. Pernice regarding Trillium Drive snow plow service and refer to file after staff prepares a service request for further investigation.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to accept the letter dated April 13, 2009 Wade Trim Traffic Safety Memorandum from G Avenue Properties, LLC dated April 24th, 2009 and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept the letters regarding Phase II MCL 257.726 as indicated on the agenda and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept a letter from Jon O. Flegel regarding speed limit on East VW Ave and refer to file after a service request is prepared for further investigation.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Welsh & Associates agreement for the Equipment & Facilities Superintendent position.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the one year extension with CSM contract for janitorial services.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve signatures on the final plan Mylar and cover sheets for the American Recovery & Reinvestment Act (ARRA) Projects; S Avenue from Sprinkle Road to 29th Street (Urban), 8th Street from R Avenue to Q Avenue (Urban), 12th Street from D Avenue to C Avenue (Rural).

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the contract for the 1st HMA Bid letting with Lakeland Asphalt Corporation.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to authorize the Chairman's signature on the following Richland Township local road participation fund contracts:

HMA Wedging, 35th Street-D Avenue to CD Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to authorize the Chairman's signature on the following Comstock Township local road participation fund contracts:

HMA Overlay, Market Street-River Street to Stalwart Street

Culvert Replacement, Market Street-1,880' east of River Street at the Cramer Drain

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to authorize the Chairman's signature on the following Climax Township local road participation fund contracts:

HMA Wedging and Chip Seal, 38th Street-R Avenue to PQ Avenue

HMA Wedging and Chip Seal, 40th Street-Q Avenue to P Avenue

HMA Wedging and Chip Seal, S Avenue-36th Street to 39th Street

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

2009

Managing Director Johnson thanked Tom Hohm and engineering staff for their work on the ARRA projects. She also thanked the Townships for their recent Joint Township Meetings. She reminded the Board of the Michigan Township Association (MTA) Kalamazoo Chapter meeting on May 20th at the Oshtemo Township Hall. The 43rd Street project between Q Avenue and R Avenue is coming along well and on schedule. She also reminded the Board of the upcoming Press Conference at the State Capitol regarding road funding.

Commissioner McCauley expressed his congratulations to employees utilizing the Tuition Reimbursement program. He attended the Southwest Council Meeting on May 11th and felt it was an informative meeting.

Commissioner Oscarson had a question about the Right of Way (ROW) on Texas Drive. Chief Engineer Hohm explained Michigan Department of Transportation (MDOT) requires Right of Way (ROW) professionals have certification and qualification.

Commissioner Maddox thanked staff for the Southwest Michigan Road Commission Council Meeting. He also thanked the Rural Task Force for their work in allocating money to the 12th Street project. There was no Council of Government (COG) meeting this month but will be attending a Strategic Planning meeting in June to discuss the direction of the group.

The meeting adjourned at 4:05 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Schoolcraft Township Board of Trustees was held at the Schoolcraft Township Hall, 50 East VW Avenue, Schoolcraft, Michigan, on Tuesday, May 12, 2009. The joint meeting began at 6:30 p.m.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox, Dennis J. Berkebile

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jim Beaudoin, Schoolcraft Township Supervisor Donald K. Ulsh, Clerk Virginia Mongreig, Treasurer Teresa Scott, Trustee Ken Hovenkamp, Trustee Greg Feldmeier and one citizen.

Following introductions, the board reviewed local road projects 2005 thru 2008. Also discussed was the list of Local and Primary Road projects for 2009, including the 16th Street local road project and the High Risk Rural Road (HRRR) VW Avenue project, as well as the American Recovery and Reinvestment (ARRA) projects. The group reviewed winter maintenance prioritization. Township Supervisor Don Ulsh noted he appreciates the overall communication with the KCRC.

Vice-Chairperson McCauley expressed appreciation to the Schoolcraft Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:00 p.m.

The public meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, May 21, 2009. Commissioner Maddox called the meeting to order at 7:00 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Traffic Services Director John Byrnes, Weighmasters Joe Stark and Bill DeYoung, Administrative Assistant Nancy Ryan, Elizabeth Heiny-Cogswell Oshtemo Township Supervisor, Barbara Fisher Alamo Township Deputy Supervisor, Terri Mellinger Kalamazoo Township Supervisor, various township officials and approximately 136 citizens.

After introductions and review of meeting guidelines by Commissioner Maddox he reviewed the purpose of the meeting is citizen input to receive comments on Phase II MCL 257.726 as it pertains to the objections received regarding Oshtemo Township's Truck Route Ordinance (OTTRO).

Deputy Alamo Township Supervisor Barbara Fisher thanked the road commission for the meeting. She advised materials have already been submitted to board from Alamo Township. She advised Alamo Township has not suggested alternate truck routes for trucks going to Aggregate Industries on G Avenue.

Kalamazoo Township Supervisor Terri Mellinger expressed her objection to OTTRO due to the increase of truck traffic on Drake Road which is a residential area with a school, senior housing, and a nursing home. She noted a long term solution is a US 131 bypass to G Avenue.

Kalamazoo Township Zoning Board of Appeals member James Cripps spoke in support of Kalamazoo Township's objection to the OTTRO due to increased truck traffic volume on Drake Road., Nichols Road, Douglas Avenue, or the US-131 business loop.

Kalamazoo Township Attorney Ken Sparks explained the impact of 120 trucks per day to the traffic volume on Kalamazoo Township roads. He advised the decision should be made on factual criteria rather than emotional speakers and this decision will determine future decisions of other townships and road commissions.

Oshtemo Township Attorney Jim Porter expressed that on September 7, 2008 Alamo Township objected to Oshtemo Township's proposed truck route ordinance. Oshtemo stands by its decision that truck traffic originates in Alamo Township, so Oshtemo Township roads should not be used for increased truck traffic.

Oshtemo Township Supervisor Elizabeth Heiny-Cogswell advised the decision of the Board will be a new decisive law and care should be taken in the decision. She added that weight ordinances on H Avenue, 9th Street, 10th Street were created to protect large neighborhoods, and preserve the integrity of Oshtemo Township as the planning board has tried to accomplish. Oshtemo planned decades ago to keep Oshtemo residential and the OTTRO is an extension of that plan.

Oshtemo Township Planning Director Jodi Stefforia advised the OTTRO does not have an impact on connectivity. When Oshtemo agreed to upgrade 10th Street to an all-season road it was to provide for

building in that area; not to provide a truck route to another township. She fears that years of neighborhood planning will be affected by allowing truck traffic on 10th Street, 9th Street, and H Avenue.

Oshtemo Township Trustee James Grace explained Oshtemo Township's taxable base has decreased by \$9.3 million dollars because of trucks using 9th Street, 10th Street and H Avenue. He advised a study by Midwest Consultants found alternative routes was not a significant expense and using Drake Road to Nichols would be a shorter route thus causing no extra expense.

Oshtemo Township Attorney William Fahey advised the road commission approved the truck route in 2007. He went on to advise that if an ordinance is reasonable, the road commission must approve it and the responsibility to prove it otherwise is for the people who object. Michigan Constitution states township's have a right to regulate traffic and not to the more inexpensive route. Mr. Fahey also commented there is no law saying roads that can handle truck traffic should have to allow them.

Patricia Bailey, a Cooper Township resident is a business owner and voiced an opinion that OTTRO affects her business costs and her truck driver's safety going through Alamo Township with blind intersections and driveways.

Laura Andersen, 1322 Cadet Lane supported OTTRO and feels the ordinance protects residents and the rights of property owners.

Alan McDowell, 3220 Canterbury Representing the Westwood Neighborhood Association opposes diverting traffic to Drake and Nichols Roads due to schools, churches, and senior housing in that area, as well as homes that are very close to the road.

Lara Meeuwse, 5442 West H Avenue-supported OTTRO in that it protects residents who bought property based on land use planning.

Charles Large, 296 Clubview wanted to know how many trucks per day will be going to the gravel pit. He advised Drake Road has fewer houses than 10th Street and many business's close at 5PM. He supports the OTTRO.

Joe Gemmill, 3300 N 10th Street-who resides at the corner of 10th Street and H Avenue, supports the truck ordinance because being a cancer survivor he appreciates quiet for recuperation. He played an audio of sounds of trucks passing by his home.

Zack Bossenbroek responded to Attorney William Fahey's comments. He feels the relevant issue is whether trucks should be prohibited without any real evidence that truck traffic will hurt Oshtemo. He went on to say the LSL (LSL Planning Inc.) study is inaccurate as it makes comparisons with Drake Road which is not currently a route.

Jim Sterenberg, 4110 Oakharbor -supported OTTRO and felt the issue is about the gravel pit controlling heavy commercial traffic in residential neighborhoods. The economic impact should not be taken into account over the well-being of taxpayers. He felt the issue should be resolved by the operators and the townships.

Beth Lupe, 6320 Torrington-commented Alamo Township ignored their neighbors and caused ill will amongst them. She questioned the legality of the board. She went on to say Aggregate Industries is not a locally owned company it is a Swedish owned property. She asked "Does zoning matter"?

Peg Cancro, 1087 N 10th Street-Spoke of "need not greed" and supported the OTTRO. She explained Oshtemo Township's part in changing the speed limit on 10th St and supporting that neighborhood.

Glen Ramsey, 5553 N 7th Street-Made a diagram on the blackboard and felt that Aggregate Industries should bring gravel up from Indiana. He commented that gravel trains ruin the roads and thought it would be better if spurs were put in.

Thomas Forsch, 2845 Ramblewood-commented the objections neglect safety issues and supports OTTRO.

Dan Thompson, 105 Echo Hills-Advised the survey completed by the Kalamazoo Chamber of Commerce found only 1/3 of the people said the truck route would have a negative impact. He commented the truck traffic affects the residential quality of life and thus supports the OTTRO.

Pat Glass, 6617 West G Avenue-commented Aggregate Industries has been in trouble before for shady business practices. She also said the Oshtemo Township board tried to work out their differences, but Aggregate Industries wanted control over 10th Street. She supports the OTTRO.

Donald Thall, 113 Pine Cove Circle-commented he was not in support of the truck route because it prohibits use of traditional truck routes. He expressed concern over student drivers on Drake Road with increased truck traffic.

Kalamazoo Chamber of Commerce Senior Vice President Marty Dodge opposed OTTRO because of the impact it is having on businesses. He said a Chamber survey showed that 30% of respondents felt that the ordinance hurt businesses and the additional cost to customers, impacts companies that do business in Oshtemo Township.

John VanDyke, 260 N. 1st Street-advised as a retired Oshtemo Township official, he has spoken in the past to Kalamazoo Area Transportation Study (KATS) and the KCRC about being more involved with township planning. He is requesting consideration be taken in involving townships to plan truck routes.

Kathleen Garland-Rike, 6180 Ashwood Court-supported the OTTRO and said the entrance to Aggregate Industries is in Alamo and traffic shouldn't be routed to Oshtemo township roads.

Cynthia Shauer, 320 Lodge Lane-supported the OTTRO

Ken Dickie, 1423 La Lisa Lane-opposed OTTRO due to increased traffic on 6th Street. He provided a petition from property owners of the Oak Park Association for disapproval of Oshtemo Township's truck route of G Avenue from 10th Street, west to 6th Street. He stated he wished a plan to distribute truck traffic between county roads.

Dan Balkema, 1500 River-commented that by owning a business on Squires and Ravine, Aggregate Industries is a competitor, but feels 10th Street is the safest route and suggested if the truck drivers themselves were asked they would agree.

Kalamazoo Township Trustee Ron Reid, 2829 Hilltop-Commented H Avenue, 9th Street and 10th Street are collector or arterial roads expected to carry truck traffic. These roads were upgraded to all season roads 8-10 years ago and Oshtemo Township supported making these roads all-season, participated with sewer projects and were glad the roads were becoming primary to support the truck traffic when Westport was being built.

Steve Sickels, 3565 Kelfrey Cove-supported OTTRO.

Denise Sickels, 3565 Kelfrey Cove-supported the OTTRO.

Kalamazoo County Commissioner John Nieuwenhuis said that County Commissioners don't take a stand on issues and are not a part of the road commission except in a fiduciary way. He said a majority of emails he received favored the truck ordinance. He commended the KCRC Weighmasters for their diligent job enforcing truck traffic laws.

Jane Sears, 6391 Rose Arbour-commented of being neutral for OTTRO but was concerned for the safety of children.

Justine Hertzell, 2484 Isle Harbor Court.-supported OTTRO for the safety of residents.

Bonnie Bangheart, 10th Street-Inquired if Alamo, Oshtemo and Kalamazoo Townships are all concerned for the safety of it residents; who will choose?

Ed Roth, 3428 Marlane-suggested townships work together and suggested spreading truck traffic out between townships.

Commissioner Maddox thanked the citizens for their input and closed public comment.

Commissioner Moyle spent a lot of time on 6th Street, 9th Street, H Avenue and 10th Street. Nine criteria items were established with consideration to safety. 6th Street has no safe access from the east and west and has concerns with consolidating traffic to one road. Three primary roads that run north and south were built to standards and therefore should not be restricted.

Commissioner Berkebille thanked the citizens for their input. He and Commissioner Moyle spent a lot of time in the areas discussed. He added the road commission didn't ask to make this decision it was mandated by the state. He reminded the audience of when he became a Road Commissioner that he would maintain a reliable and safe system of roads. He advised roads belong to everyone and the nine criteria items were established with a foundation of safety and reliable use of network roads.

Commissioner Oscarson also thanked the citizens for their input. He explained the lower speed limit from 55 mph to 45 mph on 10th Street increases reaction time. Using 6th Street is a major risk factor because of the traffic on M-43 and making a left turn out of 6th Street creates a safety risk. He also commented on the concentration of traffic to one area and this may also provide for a false sense of security.

Commissioner McCauley commented residential areas were considered in criteria item 8. He also noted the KCRC did not previously approve the truck route ordinance, but merely approved the

signs, paid for by the township. He expressed that safety is the most important issue. Commissioner McCauley commented that he is employed in commercial sales of heavy equipment and has provided quotes to Aggregate Industries for equipment.

Commissioner Maddox expressed his wish for a better solution. He explained a long term goal may be access off of US 131. He advised the American Recovery and Reinvestment Act (ARRA) projects will be going on throughout the county and a lot of road construction is going on in Oshtemo Township that may increase truck traffic. It is difficult for any truck traffic to not travel through residential areas.

A motion was made by Commissioner Berkebile and seconded that the Kalamazoo Township objection to the Oshtemo Township Truck Route Ordinance prohibition or limitation is on a primary road.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A motion was made by Commissioner Berkebile and seconded that traffic is being diverted onto a border highway or street shared by Oshtemo Township and Kalamazoo Township as a result of the prohibition or limitation.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A motion was made by Commissioner Berkebile and seconded that the Oshtemo Township Truck Route Ordinance prohibiting trucks on 9th Street from M-43 to H Avenue, 10th Street from M-43 to H Avenue and H Avenue from 9th Street to Drake Road be voided.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A motion was made by Commissioner Oscarson and seconded that the Alamo Township objection to the Oshtemo Township Truck Route Ordinance prohibition or limitation is on a primary road.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A motion was made by Commissioner Moyle and seconded that the traffic is being onto a border highway or street shared by Oshtemo Township and Alamo Township as a result of the prohibition or limitation.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A motion was made by Commissioner McCauley and seconded that the Oshtemo Township Truck Route Ordinance prohibiting trucks on 10th Street-from M-43 to G Avenue be voided.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

A motion was made by Commissioner Berkebile and seconded to postpone related items to the Oshtemo Township Objection. Related items will be completed in one or two of the next KCRC Board meetings by June 9th.

2009

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox thanked the townships and citizens for their input.

The meeting adjourned at 9:30 pm.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, May 26, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle

Absent: Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Alamo Township Supervisor Robert Vlietstra, and one citizen.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to approve the minutes of Southwestern Road Commission Council Meeting May 11, 2009, Pavilion Township Joint Meeting May 11, 2009, Board Meeting May 12, 2009 and Schoolcraft Joint Meeting May 12, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to approve and sign the May 22 payroll and the May 26, 2009 vendor accounts, as follows:

Payroll Account	\$ 104,582.79
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Vendor Account	<u>\$ 659,610.36</u>
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Carried by the following vote:	\$ 764,193.15
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Aye: Maddox, McCauley, Berkebile, Moyle

Citizen input on non-agenda items:

Alamo Township Supervisor Robert Vlietstra thanked the KCRC for the Oshtemo Truck Route Ordinance public hearing.

Commissioner Berkebile moved and it was seconded to accept the letters regarding the Oshtemo Truck Route Ordinance as indicated on the agenda and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Comstock Township requesting HMA project, refer to file and include on the 2nd HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to accept the letter from Oshtemo Township requesting HMA paving, refer to file and include on the 2nd HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from Kalamazoo Township requesting HMA paving in 2009, refer to file and include on the 2nd HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to accept the letter from Pavilion Township requesting HMA paving in 2009, refer to file and include on the 2nd HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to accept the letter from Alamo Township requesting HMA paving for 2009, refer to file and include on the 2nd HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to accept the letter from Texas Township requesting HMA paving for 2009, refer to file and include on the 2nd HMA bid letting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to approve posting limitations on the 24th Street and River Street Bridges:

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to approve the 2009 Pavement Markings bid to M&M Paving Marking Inc, low bidder meeting KCRC specifications with a possible one year extension:

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to approve the 2009 Paving Markings – Legends bid award to M&M Pavement Marking Inc, low bidder meeting KCRC specifications with a possible one year extension:

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to authorize the Chairman's signature on the following Wakeshma Township local road participation fund contracts:

Double Seal, 44th Street-600' south of V Avenue to V Avenue

Gravel, Pulverize, Dust Control (return to gravel), 44th Street-X Avenue to W Avenue

Double Seal, 38th Street-W Avenue to V Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to authorize the Chairman's signature on the following Pavilion Township local road participation fund contract:

Crack/Chip Seal, 34th Street-T Avenue to TS Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to rescind a local road participation contract approved on March 31, 2009 with Texas Township and replace with a new contract for crack seal:

Chip Seal, O Avenue-4th Street to 6th Street

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to authorize the Chairman's signature on the following Texas Township local road participation fund contracts:

Crack Seal, O Avenue-4th Street to 6th Street

Crack Seal, Beatrice Drive-Corporate Woods Drive to 1,630' east of Corporate Woods Drive and Corporate Woods Drive-Beatrice Drive to N Avenue

Chip Seal, Riesling Street-PQ Avenue to 200' north of PQ Avenue

Chip Seal, 6th Street-S Avenue to Q Avenue (revised)

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile moved and it was seconded to authorize the Chairman's signature on the following Brady Township local road participation fund contracts:

HMA Overlay, 26th Street-TU Avenue to T Avenue

HMA Overlay, 30th Street-U Avenue to 1,250' north of U Avenue

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Moyle moved and it was seconded to authorize the Chairman's signature on the following Oshtemo Township local road participation fund contracts:

Chip Seal, Atlantic Avenue-9th Street to Parkview Avenue

Infra Red Heat Patch, Chime Street-12' south of Stadium Drive to Stadium Drive

Sami Seal, Partridge Lane-Quail Run Drive (south) to Quail Run Drive (north)

Sami Seal, Oak Highlands Drive-314' west of Cross Country Drive to 9th Street and Cross Country Drive-7th Street to 9th Street

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner McCauley moved and it was seconded to authorize the Chairman's signature on the following Ross Township local road participation fund contracts:

Chip Seal, Lake Vista Drive-37th Street to 1,050' east of 36th Street and Merrimac Street-Little

Field Avenue to 770' north of Delmar Street and Little Field Avenue-Merrimac Street to 650' east of Sherbrook Street and Sherbrook Street-CD Avenue to Little Field Avenue

Double Seal, B Avenue-44th Street to 1,100' east of 44th Street

Chip Seal, B Avenue-1,375' east of 45th Street to 45th Street

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

2009

Commissioner Berkebile moved and it was seconded to authorize the Chairman's signature on the following Dust Control Contract:

Prairie Ronde Township

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Commissioner Berkebile also thanked the staff of the road commission for a well organized, controlled meeting for the Oshtemo Truck Ordinance public meeting.

Commissioner Moyle advised the Kalamazoo County Environmental Health Advisory Council will realize cuts by the governor and revise the budget recently completed. Commissioner Moyle also thanked KCRC staff for a fine job on the public meeting.

Commissioner McCauley thanked staff for the Oshtemo Township Truck Ordinance public meeting. He commented on the township's usage of par funds this year saying more funds were utilized this year than his previous years with the road commission. He will attend a Kalamazoo County Parks and Recreation meeting next week.

Commissioner Maddox thanked KCRC staff for being well prepared for the public meeting on May 21.

The meeting adjourned at 3:59 p.m.

2009

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, June 4, 2009. The special meeting began at 7:35 a.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, General Superintendent Travis Bartholomew and Attorney Douglas Callander.

Commissioner Oscarson moved and it was seconded to go into closed session to discuss issues related to the Road Commission labor negotiations.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to return from closed session.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

The meeting adjourned at 8:30 a.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo Township Board of Trustees was held at the Kalamazoo Township Hall, 1720 Riverview Drive, Kalamazoo, Michigan, on Monday June 8, 2009. The joint meeting began at 5:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also present: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Terry Tilley, Kalamazoo Township Supervisor Terri Mellinger, Clerk Donald Thall, Treasurer George Cochran, Trustee Patricia Hiatt, Trustee Don Martin, Trustee Mark Miller, Trustee Ronald Reid, and Engineer Larry Stehouwer.

Following introductions and a review of agenda items the signal at Fletcher and M-43 was discussed. Managing Director Johnson provided an update on the Kalamazoo Valley River Trailway project. General Superintendent Bartholomew reviewed dust control material issues and the Township Board approved the first application dust control contracts. Trustee Reid requested the KCRC Board consider contribution to the BL 131 study with both Kalamazoo and Oshtemo Townships. Managing Director Johnson replied the request must be in writing for consideration. Trustee Martin commented on how well the public meeting of 5/21/09 was conducted and set up.

Chairperson Maddox expressed appreciation to the Kalamazoo Township Board of Trustees for scheduling the joint meeting.

The meeting adjourned at 7:00 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 9, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Alamo Township Supervisor Bob Vlietstra, Alamo Township Deputy Supervisor Barb Fisher, Oshtemo Township Supervisor Libby Heiny-Cogswell, Oshtemo Township Attorney Jim Porter, KCRC Attorney Bob Engels, and 3 citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the minutes of the 5/21/09 MCL 257.726 Public Meeting, the 5/26/09 regular Board Meeting and the 6/4/09 Special Board Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve and sign the June 3, 2009 payroll and the June 4, 2009 vendor accounts, as follows:

Payroll Account	\$ 104,894.68
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Vendor Account	<u>\$ 327,303.97</u>
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Carried by the following vote:	\$ 432,198.65
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Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the copy of a letter to MDOT (Michigan Department of Transportation) regarding the Fletcher Avenue and West Main (M-43) Traffic Signal and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the \$47,489.94 local road participation fund allocation and return it to the primary road fund.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the additional primary road projects for 2009. Commissioner Berkebile questioned the funding of these additional projects as it relates to an expected pension obligation in 2010.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the design change for the Kalamazoo River Valley Trail, Segment 2 for \$13,500. Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve Just Compensation for the Kalamazoo River Valley Trail, Segment 2.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the traffic control order #1614 as a 4-way stop and rescind traffic control order # 305 at the intersection of Q Avenue and 43rd Street, Climax Township.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve Dust Control Contracts for:

Richland Township

Wakeshma Township

Ross Township

Oshtemo Township

Alamo Township

Brady Township

Charleston Township

Climax Township

Kalamazoo Township

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox recognized members of the public in attendance that may wish to address the Board.

Alamo Township Supervisor Vlietstra thanked the Road Commission for its work on the truck route ordinance issue commented there is a difference between a resolution and a consent judgment.

Oshtemo Township Attorney Porter questioned why public comment is requested again. He also noted that regardless whether it is a resolution or consent judgment in the end the results are the same.

Commissioner Maddox moved and it was seconded that the Alamo Township Consent Judgment does not impose a prohibition or limitation on trucks or other commercial vehicles.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the Alamo Township Consent Judgment does not impose a prohibition or limitation on trucks or other commercial vehicles traveling on any county primary road. Commissioner Oscarson commented that it only limits Aggregate Industries trucks.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

2009

Commissioner Maddox moved and it was seconded that the Alamo Township Consent Judgment does not impose a prohibition or limitation on trucks or other commercial vehicles that diverts traffic onto a border highway or street shared by Oshtemo and Alamo Townships. Commissioner Berkebile commented that 10th Street is not a border road.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the Alamo Township Consent Judgment does not impose a prohibition or limitation on trucks or other commercial vehicles by resolution or ordinance. Commissioner Berkebile commented that it is a court issue. Commissioner Oscarson commented there is a significant difference with a consent judgment.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson thanked the KCRC staff for their work on the 2009 local road participation fund program. She asked that the public slow down in construction zones as there are many projects this year.

Commissioner McCauley attended a Parks and Recreation meeting saying the group was excited to see the bike route progress and commented the first section should be ready by mid-August.

Commissioner Maddox attended a Council of Government meetings and the schedule was changed to meet five times a year. They are investigating ways of getting more participation. He thanked Managing Director Johnson for speaking about the local road participation program at their last meeting.

The meeting adjourned at 3:58 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Climax Township Board of Trustees was held at the Climax Township Hall, 151 S. Main Street, Climax, Michigan, on Tuesday, June 9, 2009. The joint meeting began at 6:30 p.m.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Jeffrie M. Maddox, Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Jeff Daughtry, Climax Township Supervisor Phyllis Simmons, Clerk Marcia Lewis, Treasurer Don Schultz, Trustee Monique Strong, Trustee Richard Thierjung, and 5 citizens.

After introductions and a review of the agenda items, Managing Director Johnson provided the Board with a handout "the Quick Guide to Roads and Road Funding in Michigan". Trustee Thierjung remarked he is pleased with the contractor working on the 43rd Street project as they have been very nice to work with.

Also discussed were various service requests including the OP Avenue road cut, the ON Avenue culvert, PQ Avenue mowing and a surveyor marker on P Avenue. Trustee Strong advised additional dollars are needed toward road funding at the State and Federal level.

Managing Director Johnson thanked the Board and citizens of Climax Township for their dedicated road millage.

The meeting adjourned at 6:54 p.m.

2009

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, June 23, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Kalamazoo Area Transportation Study (KATS) Senior Transportation Planner Steve Stepek, Oshtemo Township Supervisor Elizabeth Heiney-Cogswell, and one citizen.

Commissioner Oscarson moved and it was seconded to accept the agenda as updated.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of the June 8, 2009 Kalamazoo Township Joint Meeting, the June 9, 2009 Board Meeting and the June 9, 2009 Climax Township Joint meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve and sign the 6/18/09 payroll and the 6/19/09, 2009 vendor accounts, as follows:

Payroll Account	\$ 105,941.12
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Vendor Account	<u>\$ 450,436.34</u>
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Carried by the following vote:	\$ 556,377.46
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Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept and refer to file the letter from Michigan Department of Transportation (MDOT) to Mr. Kenneth C. Sparks, Attorney regarding the Fletcher Avenue at West Main (M-43) traffic signal.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to accept and refer to file the letter from Oshtemo Township Supervisor Heiny-Cogswell regarding the 6th Street proposed enhancements.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to reject the second round of bids for Dust Palliative and continue the use of the quote from Michigan Chloride Sales.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Local Road Participation Fund Contract with Charleston Township for East L Avenue to be completed in during the 2010 construction season.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Traffic Engineering Services RFP for a six month extension, including a \$5.00 hourly fee change with Progressive AE. Commissioner Berkebile questioned the hourly increase based on pay adjustments to staff and expressed his opposition to the extension as he felt KCRC was being held hostage by the change. Managing Director Johnson noted that we had approved the hiring of a consultant for this work in lieu of hiring a Traffic Engineer last year. Commissioner Oscarson requested staff issue a new Traffic Services RFP in October

Carried by the following roll call vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner Moyle moved and it was seconded to approve the agreement with Oshtemo Township for 6th Street from N Avenue to Stadium Drive for Managing Director's signature. Oshtemo Township Supervisor Heiney-Cogswell questioned when the policy changed to include administrative fees. Commissioner Maddox explained it is advantageous for townships to lay sewer lines when the road commission is completing road projects and thus making the two projects a joint effort. The additional cost of doing so must be recouped. The road commission has been absorbing the additional cost, but funds are for the roads and should have been billed in the past. Managing Director Johnson also noted this is consistent with MDOT contracts and local road participation contracts.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to postpone the Oshtemo Township 6th Street proposed enhancements until the outcome of MCL 257.726 is determined.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson announced that 43rd Street is now open to traffic. The chip seal projects will begin on July 6 and a test run of chip seal was done on the Sprinkle Road center lane.

Commissioner Berkebile stated KATS will meet tomorrow and he attended the opening ceremony of the I-94 ground breaking project which was a good event.

Commissioner Moyle advised the Kalamazoo County Environmental Health Advisory Council had a prescription drug collection at Loy Norrix and they are struggling with budget cuts.

Commissioner Maddox reiterated that chip seal projects will begin soon and everyone should be careful on the roads.

Commissioner Berkebile moved and it was seconded at 3:56 p.m. to closed session Pursuant to Section 8 (c) of the Open Meetings Act to provide a status update on the pending litigation with Oshtemo, Alamo and Kalamazoo Township.

Carried by the following vote:

2009

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded at 4:30 p.m. to return to open session

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

The meeting adjourned at 4:35pm.

2009

A special meeting of the Board of County Road Commissioners was held at the Texas Township Hall, 7110 West Q Avenue, Kalamazoo, Michigan, on Wednesday, June 24, 2009. The special meeting began at 4:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson; Chief Engineer Tom Hohm, Traffic Services Director John Byrnes, Texas Township Supervisor Dave Healy, Moore & Bruggink, Inc., Project Manager Bob Bruggink, Moore & Bruggink, Inc., Project Engineer Ryan Arends, and 5 citizens.

The purpose of the meeting was to review information on the 8th Street from R Avenue to Q Avenue project which is funded by the American Recovery and Reinvestment Act (ARRA).

Chief Engineer Tom Hohm introduced members of the Board and staff. A handout summarizing the project was provided. Moore & Bruggink, Inc provided an overview of the project. Citizens were provided an opportunity to ask questions and review plans individually with the engineers.

Citizen Marni Berghuis at 8256 8th Street expressed some concerns on previous tree removal in front of her home. Managing Director Johnson stated she would follow up on her concerns.

The special meeting adjourned at 4:55 p.m.

2009

A special meeting of the Board of County Road Commissioners was held at the Pavilion Township Hall, 7510 East Q Avenue, Scotts, Michigan, on Wednesday, June 24, 2009. The special meeting began at 7:00 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Kenneth R. Oscarson

Absent: Kent L. McCauley, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson; Chief Engineer Tom Hohm, Traffic Services Director John Byrnes, Pavilion Township Supervisor Pat White, Pavilion Township Trustee Gregory A. Thomas, Moore & Bruggink, Inc., Project Manager Bob Bruggink, Moore & Bruggink, Inc., Project Engineer Ryan Arends, and 12 citizens.

The purpose of the meeting was to review information on the S Avenue from Sprinkle Road to 29th Street project which is funded by the American Recovery and Reinvestment Act (ARRA).

Chief Engineer Tom Hohm introduced members of the Board and staff. A handout summarizing the project was provided. Moore & Bruggink, Inc provided an overview of the project. Project Manager Bob Bruggink reminded citizens to water once restoration is completed. Citizens were provided an opportunity to ask questions and review plans individually with the engineers.

The special meeting adjourned at 7:35 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 7, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and two citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the minutes of the 6/23/09 Board Meeting, the 6/24/09 8th Street Informational Meeting, and the 6/24/09 S Avenue Informational Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the July 1 payroll and the July 2, 2009 vendor accounts, as follows:

Payroll Account	\$ 108,090.79
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Vendor Account	<u>\$ 329,251.35</u>
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Carried by the following vote:	\$ 437,342.14
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Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Citizen input on non-agenda items: A citizen, Doug Norman, asked if the KCRC would repair the fence on Sprinkle Road near Market Street. He has property on Market Street and feels the broken fence allows entry to that property and has had items stolen. Managing Director Johnson agreed to have staff investigate and report back to Mr. Norman.

Commissioner Moyle moved and it was seconded to approve expense reports for Commissioner McCauley and Commissioner Berkebile.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the letter from Kalamazoo Township requesting monetary support of the Modification of US 131/BR-131 exchange study as indicated on the agenda and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept a copy of a letter from Craig A. Rolfe to Christian Chojnowski regarding Gull Vista Plat, Ross Township and refer to file. General Superintendent Bartholomew will discuss this issue at the next Ross Township Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to award the 2009 Traffic Signs Bid Award to Osburn Associates, the low bid meeting specifications for \$52,114.10.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to award the 2009 HMA second bid letting for Divisions 1, 3 and 4 to Globe Construction and award Division 2 to Rieth-Riley Construction, low bidders meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the contracts for the 2nd HMA Bid letting to Globe Construction and Reith-Riley for Managing Director's signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the Alamo Township Local Road Participation Fund contract for:

AB Avenue-1st Street to Ravine Road, HMA Wedging

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Comstock Township Local Road Participation Fund contract. Commissioner McCauley questioned when adjustments to estimates are made. General Superintendent Bartholomew replied, after the bids are opened and prices revealed a recommendation is made to adjust the estimate price. Motion carried to approve Comstock Local Road Participation Fund contract for:

Stalwart Street-L Avenue to Market Street, HMA Overlay

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Kalamazoo Township Local Road Participation Fund contracts for:

a. Yew Street-Skyline to Tamarac, Fir Avenue East-Skyline to Tamarack and Andora Avenue-Sagebrush to Tamarack and Tamarack Street-Yew to 133' north of Andora Ave., Sagebrush Street-Andora Ave. to 265' north of Sagebrush, Fir Avenue West-Cumberland St. to 52' east of Chaparral St., Yucca Point-Cumberland St. to Chaparral St., Sequoia St.-Chaparral St. to 348' east of Chaparral St., HMA Overlay.

b. Chicago Avenue-Schippers Lane to East Main Street, HMA Wedging/Crack Seal/Chip Seal

c. Carleton Avenue-Field Avenue to 157' east of Bronson Avenue, HMA Overlay

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the Cooper Township Local Road Participation Fund contracts for:

a. 16th Street-Douglas Avenue to B Avenue, HMA Wedging

- b. AB Avenue-12th Street to Douglas Avenue, HMA Wedging and Chip Seal
- c. C Avenue-12th Street to 14th Street, HMA Wedging and Chip Seal
- d. F Avenue-14th Street to Douglas Avenue, HMA Wedging
- e. Solvel Street-G Avenue to Thayer Street, HMA Overlay

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the Oshtemo Township Local Road Participation Fund contracts for:

- a. Quail Run Drive-45' north of Pheasant Lane to 171' north of Pheasant Lane and 535' north of Fairgrove Street to 1300' north of Fairgrove Street and 580' north of Tanager Lane to 640' north of Tanager Lane, HMA Wedging/Curb Repair
- b. 8th Street-Stadium Drive to KL Avenue, HMA Wedging and Chip Seal

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Pavilion Township Local Road Participation Fund contracts for:

- a. RS Avenue-3,110' east of 25th Street to 25th Street, HMA Overlay
- b. T Avenue-33rd Street to 32nd Street, Trench Widening and HMA Overlay

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Texas Township Local Road Participation Fund contracts for:

- a. Beatrice Drive-2400' west of 9th Street to 9th Street, HMA Overlay
- b. Heathrow Avenue-137' west of 12th Street to 12th Street, HMA Wedge
- c. Stapleton Drive- 91' west of 12th Street to 12th Street, HMA Wedging
- d. Warbler Drive-354' north of Swallow Avenue to 424' north of Swallow Avenue, HMA Wedging

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to award the Brush Spray Bid to FDC Enterprises, low bidder meeting KCRC specifications with a 1 year extension option.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the American Recovery and Reinvestment Act (ARRA) Michigan Department of Transportation (MDOT) contract number 09-5271 for 12th Street, and contract number 09-5297 for 8th Street and S Avenue, for Managing Director's signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Licensed Professional Engineer reimbursement for Chairman's signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Road Funding Resolution 2009, supporting the need for additional funding for improving our transportation infrastructure.

RESOLUTION

Road Funding

WHEREAS, State, County, and Municipal roads are deteriorating at a record pace; and

WHEREAS, the longer quality maintenance is deferred due to lack of funding, the more it will cost to bring our county and state road network back into quality condition; and

WHEREAS, our state and county are in the single worst economic downturn since the Great Depression and business development is less likely to occur if our road and highway infrastructure is failing; and

WHEREAS, investment in our road infrastructure will provide needed improvements and provide good paying jobs in our state and these wages will be spent in Kalamazoo County and Michigan to further assist our economy; and

WHEREAS, the state and other road commissions in the state have either laid people off, reduced employment by attrition or restructured maintenance schedules; and

WHEREAS, since the 1960's, Michigan has ranked among the lowest of all states, on a per capita basis, of investing in our infrastructure; and

WHEREAS, the State of Michigan has received additional federal dollars through a national stimulus plan that is specified for ready-to-go projects, however many communities are not likely to see any new road projects with this money, and in addition, stimulus money cannot be used for patching potholes or snowplowing roads, and furthermore, the stimulus plan is designed as a one-time shot-in the-arm and not a solution to fix Michigan's chronically underfunded and failing transportation system; and

WHEREAS, the Director of the Michigan Department of Transportation has testified before the House and Senate Transportation Committees of the Michigan Legislature that the proposed stimulus package is not an answer to the highway and road funding of Michigan, and in addition, numerous other voices across the state major newspapers, road industry trade associations, municipal and county associations, labor organizations and chambers of commerce - have expressed that Michigan must invest more dollars into road maintenance, and one such organization is the Michigan Transportation Team, a partnership of businesses, associations and citizens linked with the common goal of improving Michigan's transportation infrastructure;

NOW, THEREFORE, BE IT RESOLVED, that the Kalamazoo County Road Commission this 7th day of July, 2009 requests that the Governor and the Michigan legislature implement a plan to improve Michigan roads and highways; and

BE IT FURTHER RESOLVED that this resolution be forwarded to the Governor, the Legislature, and to the county commission and road commissions in Michigan.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson thanked staff for their work on estimates and projects. There is a revised Local Road Participation Fund contract with Ross Township for B Avenue correcting the direction from

2009

east to west. She reminded the Board of the Richland Township Joint Meeting at 7:00 p.m. on Tuesday, July 7.

Commissioner Berkebile reminded the Board of the State Transportation Planning Conference in Kalamazoo next week from Tuesday through Friday. He commented many of the seminars look interesting.

Commissioner Moyle advised the Kalamazoo County Environmental Health Advisory Council will not be meeting in July.

Commissioner Oscarson attended an Intergovernmental GIS Coordinating Council training session. He commented on some of the unique features of Pictometry aerial photography.

Commissioner Maddox has no Council of Government Meeting this month. He reminded the public to slow down for chip sealing as there will be loose stone, and watch out for the crews advising the process will improve the roads.

The meeting adjourned at 4:05 p.m.

2009

A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Richland Township Board of Trustees was held at the Richland Township Hall, 7401 North 32nd Street, Richland, Michigan, on Tuesday, July 7, 2009. The joint meeting began at 7:00 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Richland Township Supervisor Alan Bussema, Clerk Jacqueline Light, Treasurer Marsha Drouin, Trustee Jeannie K. Byrne, Trustee Teresa Stafford, Trustee Robert Van Peenan, Trustee David Wendzel, Attorney Kenneth Sparks, and eight citizens.

Following introductions and various questions the board reviewed Richland Township's primary and local road projects. The Township Board informed the KCRC Board they had formed a Road Committee and would like to plan a tour in the fall. Township Supervisor Bussema welcomed road improvement experiments in Richland Township.

Chairperson Maddox expressed appreciation to the Richland Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7:35 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, July 21, 2009. Commissioner Maddox called the meeting to order at 3:31 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Ross Township Supervisor Jeff Bither, Alamo Township Supervisor Robert Vlietstra, Cooper Township Supervisor Jeff Sorensen, Texas Township Supervisor David Healy, and two citizens.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented with one addition, a discussion of the American Recovery and Reinvestment Act (ARRA) projects bid letting.
Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of 7/7/09 Board Meeting with one correction and the 7/7/09 Richland Township Joint Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the 7/15/09 payroll and the 7/16/09, vendor accounts, as follows:

Payroll Account	\$112,300.14
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Vendor Account	<u>\$822,724.52</u>
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Carried by the following vote:	\$935,024.66
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Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Citizen input on non-agenda items:

Jeff Bither Ross Township Supervisor requested the KCRC rescind the Gull Vista Plat chip seal project and chip seal Idlewild Drive instead. He commented citizen input at the last Ross Township Board Meeting was not in favor of the chip sealing process. Managing Director Johnson and General Superintendent Bartholomew expressed concerns that Idlewild cannot be chip sealed because the road is too narrow to accommodate the necessary equipment. Mr. Bartholomew also agreed to have loose stone swept within one week of the process. Commissioner Maddox explained chip sealing is the most cost effective process for extending the life of the overlay. A citizen, Chris Chojnowski, resident spokesperson for the Gull Vista Plat explained he gathered 56% of signatures against the chip seal project and wished he would have known sooner of the upcoming project. Cooper Township Supervisor Sorensen advised a plat in Cooper Township was chip sealed this season and the township received no complaints from the residents.

Commissioner Moyle moved and it was seconded to approve the 2009 Micro Seal bid to Pavement Restoration of Michigan, low bidder meeting KCRC specifications for 58,219.20 with a possible one year extension:

2009

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson advised the 7/10/09 bid letting came in with S Avenue 37.59% below the engineer's estimated amount and 8th St/12th St came in 31.78% below the engineer's estimate, leaving approximately \$250,000.00 in the urban fund and \$150,000.00 in the rural fund. Discussion took place on the requirements for use of the funds. Commissioner Maddox moved and it was seconded for staff to prepare a detailed study, investigating road project options to effectively utilize the ARRA and TEDF funds and make a recommendation to the Board.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson advised the Board will be presenting the 2008 Annual Report at the County Board Meeting at 7:00 PM. She informed the Board staff is working on the Mid-Year Budget.

Commissioner Berkebile attended the Michigan Transportation Planning Conference and found it most informative.

Commissioner Moyle said the July meeting of the Kalamazoo County Environmental Health Council was canceled and they will be meeting next month.

Commissioner McCauley met with the Parks and Recreation Commission where they appointed a new Director of Marketing for the Expo Center, who was formerly with the Brooks Lodge. He reminded the Board he will be absent for the next Board Meeting.

Commissioner Maddox shared there was no Council of Government meeting,

The meeting adjourned at 4:06 p.m.

2009

July 21, 2009 – County Board Annual Report Presentation

A meeting of the Board of County Road Commissioners of Kalamazoo County and the Kalamazoo County Board of Commissioners—Committee of the Whole was held at 201 West Kalamazoo Avenue, Kalamazoo, MI 49007, on Tuesday, July 21, at 7 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, County Commissioners, County Staff, and citizens.

Chairperson Maddox introduced the road commissioners, managing director and presented the 2008 Annual Report. He also answered questions from the County Board.

The meeting adjourned at 7:30 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 4, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Safety Director Dave Barnes, Administrative Assistant Nancy Ryan, Kalamazoo Area Transportation Study Jon Start, KCRC Attorney Steve Denefeld, and seven citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the minutes of 7/21/09 County Board Meeting and the 7/31/09 Board Meeting.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the July 29, 2009 payroll and the July 30, 2009 vendor accounts, as follows:

Payroll Account	\$ 113,148.34
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Vendor Account	<u>\$ 735,169.38</u>
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Carried by the following vote:	\$ 848,317.72
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Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the expense statement for Commissioner Moyle.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

No citizen input on non-agenda items:

Commissioner Moyle moved and it was seconded to approve and authorize the Managing Director's Signature on the Storm Water Easements, Landscaping Agreements and Releases for 3011 Bramble, 3045 Bramble, 3081 Bramble, and 3111 Bramble. Mr. Jon Brand, resident of 3045 Bramble thanked the Westport Sub-Committee for their help in correcting a flooding problem, also describing damages from flooding that previously occurred.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to award the 6th Street road and Oshtemo Township sewer project to Byholt, low bidder, meeting specifications and contract with Byholt for Managing Director Signature.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the 35th Street from I-94 Westbound off ramp to Kalamazoo River Bridge and the Stadium Drive RFP to Kingscott Associates for \$94, 892, low bidder meeting KCRC specifications. A representative from Kingscott Associates, Rob Atkins spoke about the firm their previous experience and references. He also advised traffic signal work would be sub-contracted to Tetra-Tech.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Just Compensation Resolution for the North Sprinkle Road at G Avenue Safety Project.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the 2009 Mid-Year Budget. Commissioner Berkebile had some questions about the mid-year budget that were answered by Finance Director Vlietstra.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the KCRC Safety Manual Update.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the temporary traffic control order (TCO) of 25 MPH for Douglas Avenue 600 feet north of Barney Road to Orchard Street for the duration of the water main installation project for Managing Director Signature.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the Mylar cover sheet for the Kalamazoo River Valley Trail Segment 2 for Board Signatures.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Managing Director Johnson advised the Brush Spray Operation started on August 3rd, the S Avenue and 12th Street projects will begin on August 24th and the 8th Street project will begin later this month.

Commissioner Berkebile, Chief Engineer Tom Hohm and Engineering Technician Eric Augst attended the Texas Township meeting to discuss a special assessment in the Glades Plat. He also thanked staff and Commissioners Moyle and Oscarson for their efforts in helping the residents of the Westport plat.

Commissioner Oscarson thanked staff for their work on the mid-year budget.

2009

Commissioner Moyle advised he will be meeting with the Kalamazoo County Environmental Health Advisory Council Meeting on Wednesday at 10 A.M. He also thanked staff for their work on the mid-year budget.

Commissioner Maddox thanked staff and the Westport Sub-Committee for working together with the residents of the Westport Plat to find a solution to a flooding problem and commented on how pleased he was to have the road commission work together with residents. Mr. Maddox also thanked staff for their work on the mid-year budget and Dave Barnes for the Safety Manual updates.

The meeting adjourned at 4:12 p.m.

2009

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Monday, August 10, 2009. Commissioner Maddox called the meeting to order at 4:35 p.m.

Present: Jeffrie M. Maddox, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Kent L. McCauley

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Kalamazoo Area Transportation Study Jon Start, Cooper Township Supervisor Jeff Sorensen, Texas Township Supervisor Dave Healy, and Alamo Township Supervisor Robert Vlietstra

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Citizen input on non-agenda items: Cooper Township Supervisor Jeff Sorensen thanked staff for their help on Observation; turning a bad situation into a positive one.

Commissioner Berkebile moved and it was seconded to approve the approximately \$250,000 of American Recovery & Reinvestment Act (ARRA) funds for the Texas Drive & 8th Street project subject to a joint agreement with Texas Township. Dave Healy Township Supervisor assured the Board that they can meet the Federal ARRA guidelines, right of way necessary and the Downtown Development Authority (DDA) has the additional funds based on the economic impact potential for the project. Managing Director Johnson noted the agreement with the township would include all costs outside of the ARRA funding would be the Township's responsibility. Commissioner Moyle inquired on how KCRC will ensure that the Federal guidelines are met. Managing Director Johnson noted staff will be working with Prein & Newhof, township engineers on the necessary documentation and requested that they have the right of way reviewed by a third party. She noted this is a complex project and funds must be obligated by the end of December or the funds will be lost if the township does not deliver.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle Oscarson

Commissioner Oscarson moved and it was seconded to approve the approximately \$150,000 of American Recovery & Reinvestment Act (ARRA) funds for preventative primary road chip seal on Mercury Drive – MN to East County Line Rd/C Avenue – East Gull Lake Drive to 48th Street/and 24th Street – D Avenue to AB Avenue – 24th Street to M-89. Managing Director Johnson explained that these dollars could not be applied to current ARRA projects. She added these primary road chip seal projects were not able to be completed in 2009 based on limited funding. Cooper Township Supervisor Jeff Sorensen noted he was pleased to have a portion of 12th Street completed in 2010 and that additional funding is available in 2011 to complete the project from C Avenue to County Line Rd.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle Oscarson

Commissioner Berkebile moved and it was seconded to approve the 12th Street/Texas Drive/Milham Avenue Congestion Mitigation Air Quality (CMAQ) resolution, subject to a joint agreement with the City of Portage for a roundabout design. Traffic Services Director John Byrnes reviewed the concepts for the intersection. He noted that the roundabout is viable based on CMAQ requirements and available CMAQ

funding. Commissioner Berkebile noted his support based on the available CMAQ funding vs. signal costs. Commissioner Maddox expressed concerns about driver's education with a roundabout. Texas Township Supervisor Dave Healy expressed his support of a roundabout in that area. Commissioner Berkebile noted we need to sit down with property owners in the area on the concept.

Carried by the following vote:

Aye: Maddox, Berkebile, Moyle, Oscarson

Resolution

Supporting Application for Congestion Mitigation and Air Quality Funds
for
12th Street & Texas Drive/Milham Avenue Intersection

WHEREAS, the Transportation Act (SAFTEA-LU), provides Federal Highway Funding for emission reductions on the state and local road systems through Congestion Mitigation and Air Quality fund awards; and

WHEREAS, the Kalamazoo County Road Commission has identified an emission reduction project for the intersection of 12 Street and Texas Drive/Milham Avenue, and 12th Street and Texas Drive are public roads under the jurisdiction of the Kalamazoo County Road Commission, and Milham Avenue is under the jurisdiction of the City of Portage with 12th Street aligned on the jurisdictional boundary of Texas Township and City of Portage; and

WHEREAS, an application is being prepared to request funding for the identified improvement project wherein a roundabout would replace the existing four way STOP control; and

WHEREAS, the Kalamazoo County Road Commission, upon ratification of the award of the funding for the Congestion Mitigation and Air Quality highway project is prepared to have the project developed for construction letting by spring of 2011 ;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of Kalamazoo County, in support of its mission to provide reasonable safe and convenient roads, has developed a Congestion Mitigation and Air Quality fund application to secure Federal funding for this emission reduction project at 12th Street and Texas Drive/Milham Avenue intersection; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of Kalamazoo County does request affirmative consideration of our application for Congestion Mitigation and Air Quality funds and agrees to provide continued maintenance of the facility.

BOARD OF COUNTY ROAD COMMISSIONERS
OF KALAMAZOO COUNTY, MICHIGAN

The meeting adjourned at 5:26 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, August 18, 2009. Commissioner Maddox called the meeting to order at 3:31 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Kalamazoo Area Transportation Study (KATS) Steve Stepek, and one citizen.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented, with the additions of Brady and Alamo Township Dust Control contracts.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of 8/4/09 Board Meeting and 8/10/09 Special Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the 8/12/09 payroll and the 8/13/09, vendor accounts, as follows:

Payroll Account	\$ 108,795.18
Vendor Account	\$ 980,010.01

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to accept the letter from Michigan Department of Transportation (MDOT) regarding Annual Road Mileage Certification as indicated on the agenda and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the revised Autumn Woods Revised Plat No. 3, Texas Township and therefore the release of the cul-de-sac easement of Maple Hollow Avenue.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to award the Tree Work Countywide Bid for Divisions 1 through 5 to Rickert Landscaping for \$38,040.00, low bidder, meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the Texas Township Agreement to provide additional shoulder paving work at the revised estimated cost of \$18,166.05 for the 8th Street from R Avenue to Q Avenue roadway American Recovery and Reinvestment Act (ARRA) project for Managing Director's signature. Commissioner Oscarson noted concerns of whether this was acceptable to MDOT. Chief Engineer Tom Hohm noted that a work order is part of project process.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle

Nay: Oscarson

Commissioner Moyle moved and it was seconded to award the Construction Engineering Services for the 8th Street from R Avenue to Q Avenue ARRA (Urban) project based on the Request for Proposals (RFP) received on February 24th, 2009 to Moore & Bruggink for \$9,709.50. Commissioner Berkebile questioned using outside engineering services when it was agreed at a previous meeting to use in house engineering services. Managing Director Johnson explained there is a greater importance in meeting ARRA requirements and to allow for consistency in reporting as the 8th & 12th Street projects were one bid package. Chief Engineer Tom Hohm added that there was a significant savings for combining two projects

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner McCauley moved and it was seconded to approve the 24th Street Bridge Just Compensation Resolution project for \$200.00 per parcel. Commissioner Berkebile questioned the need for contingency and that staff was not doing their homework prior. Commissioner Maddox inquired if the contingency was per parcel or as needed. Chief Engineer Tom Hohm noted the \$800.00 was the maximum for just compensation.

COPY OF RESOLUTION ADOPTED BY THE
BOARD OF COUNTY ROAD COMMISSIONERS
OF KALAMAZOO COUNTY, MICHIGAN
Under date of August 18, 2009

WHEREAS, the 24th Street Bridge Rehabilitation project, within Schoolcraft and Brady Townships, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to rehabilitate 24th Street Bridge over the Portage Creek, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 460 024 220523; and

WHEREAS, the acquisition of certain permanent and temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property and temporary grading permits; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain permanent and temporary grading permits shall be made to the party of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the appraisals and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the permanent and temporary grading permits for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Spencer, Klein Yeck	200.00
2	David & Kim Yeck	200.00

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain land in-fee and temporary grading permits for parcels 1 and 2, in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve Dust Control Contracts for Ross Township, Richland Township, Prairie Ronde Township, Brady Township and Alamo Township, with the contingency that staff checks with Prairie Ronde Township to verify continuous or interrupted application for Chairman’s signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson advised planning has begun for the KCRC Centennial Celebration Open House that will be held on Friday October 2, 2009 from 2:30 P.M. to 6:30 P.M.

Commissioner Moyle attended a Kalamazoo County Environmental Health Advisory Council meeting last Wednesday where the 2nd Quarter report was discussed. Hazardous waste collections are up 23% from the 2nd Quarter last year and they collected 146,000 pounds of hazardous waste. Drug busts have also increased. The surface water sampling position was dissolved, and he expressed concerns about keeping up after eliminating the position. The City of Kalamazoo has also passed a wood burner ordinance.

The meeting adjourned at 4:04 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 1, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, and 1 citizen.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented, with one addition, request approval of the Finance Director.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of 8/18/09 Board Meeting

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the 8/26/09 payroll and the 8/27/09, vendor accounts, as follows:

Payroll Account	\$ 107,077.72
Vendor Account	<u>\$ 1,233,646.74</u>

Carried by the following vote: \$ 1,340,724.40

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve Dust Control Contracts for Kalamazoo, Oshtemo, Charleston and Climax Townships for Chairman's signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Climax Township Local Road contract for: Q Avenue-44th Street to 45th Street, Chip Seal. It was noted that no par funds would be used for this project.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve Traffic Control Order 1615 for the intersection in Autumn Woods #1 for Autumn Court to STOP for Autumn Glen Street for Managing Director's signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the purchase of a 2009 Trailstar Rockstar Quad-Axle Steel Dump Trailer from Freightliner of Grand Rapids for \$45,137.00, low bidder. Commissioner Moyle inquired what equipment was used in the past with the chip seal

operation. General Superintendent Bartholomew responded contractors were used as the KCRC did not have this type of equipment in the past.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the County Road Association Self-Insurance Fund (CRASIF) annual meeting vote authorization to Joanna I. Johnson, Managing Director.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

A motion was made by Commissioner Oscarson and it was seconded to approve the hiring of the Finance Director at Grade 8; Step G \$83,392.00 with two weeks of paid vacation. Commissioner Berkebile questioned why the position was not advertized and remarked the candidate base could have changed in the last year and he was struggling with the process. Managing Director Johnson explained Ms Benison was previously interviewed, came highly recommended and listed her resume credentials. Commissioner McCauley felt the interviewing process would cost the road commission a great deal. Commissioner Maddox thought a candidate from the last round of interviews was a good choice and was confident in the process. Commissioner Oscarson noted the benefits of having an individual with previous road commission experience. Commissioner Berkebile responded he didn't have a problem with the vacation but felt that starting at top step and top salary with no opportunity other than a cost of living raise takes away the motivation to excel and prevents the board from rewarding the employee. Managing Director Johnson noted that is also the case with our current employees at the top step. Commissioner Maddox requested a revised policy be presented to address the current residence requirements personnel policy.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Managing Director Johnson thanked current Finance Director Vlietstra for his work at the road commission and wished him well.

Commissioner Moyle said he was sad to see Finance Director Vlietstra go and wished the best for him.

Commissioner Berkebile congratulated Finance Director Vlietstra on his new position.

Commissioner McCauley thanked General Superintendent Bartholomew for the construction updates, and remarked on the good job he did with bids. He also thanked Finance Director Vlietstra for his help and wished him well.

Commissioner Maddox wished Finance Director Vlietstra luck and appreciated the time he served the road commission.

The meeting adjourned at 3:59 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 15, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Greg Vlietstra, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Safety Director Dave Barnes, Administrative Assistant Nancy Ryan, Traffic Engineering Technician Dwight Leeks, Roads Employee Neil Higgins, and one citizen.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of 9/01/09 Board Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve and sign the September 10, 2009 payroll and the September 11, 2009 vendor accounts, as follows:

Payroll Account	\$ 105,715.02
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Vendor Account	<u>\$ 298,103.82</u>
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Carried by the following vote:	\$ 403,818.84
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Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Presentation by Safety Director, David Barnes, awarding certificates for 25 Years of Service and No Loss Time Injuries from County Roads Association Self Insurance Fund (CRASIF) to Dwight Leeks, John Byrnes, Neil Higgins and Bob DeLeon. The award was accepted by Managing Director Johnson on behalf of the KCRC at the CRASIF Annual Meeting.

Commissioner Berkebile moved and it was seconded to accept the Resolution from the Delta County Road Commission regarding Road Funding and refer to file. Commissioner Berkebile questioned whether KCRC was doing similar resolution. Managing Director Johnson advised a resolution regarding Road Funding from the KCRC was approved by the Board and sent across the state.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to award the 3rd HMA bid letting to Lakeland Asphalt for Area 1, and Rieth-Riley Construction for Area 4, low bidders meeting specifications and contracts for Managing Director signature. Commissioner Berkebile questioned whether the letter of credit percentage should be adjusted to ensure KCRC has the appropriate funding for completion.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve three (3) Michigan Department of Transportation (MDOT) Cost Agreements for Traffic Signal Control, M-96 at River Street, Eastbound I-94 exit ramp and Sprinkle Road, and Westbound I-94 off ramp at 9th Street for Managing Director signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve rescinding of Traffic Control Orders; #127, 348-230, 126, 125, 552, 553, 554 at rail road crossings.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson attended the CRASIF Annual Meeting and accepted the award for 25 years plus service with no loss on behalf of the four employees at the KCRC who qualified and thanked the employees. The American Recovery and Reinvestment Act (ARRA) projects are coming along nicely and she thanked the public for their patience during construction.

Commissioner Berkebile thanked employees for their time with the KCRC with no loss time injuries.

Commissioner Moyle noted Kalamazoo County Health and Community Services will have another collection of unwanted prescriptions and over the counter pharmaceuticals on Saturday September 19, 9:00 am to 1:00 pm at Loy Norrix High School.

Commissioner Oscarson congratulated employees who received the CRASIF awards.

Commissioner McCauley also congratulated the employees for their achievement.. He inquired if the new Finance director will be starting. Managing Director Johnson confirmed Carla Benison will be starting on Monday, September 28; 2009.He thanked Weighmaster Joe Stark for his many years of service and wished him the best of luck in his future endeavors.

Commissioner Maddox attended a Council of Government (COG) meeting where the guest speaker was Lieutenant Paul Baker of the Kalamazoo County Office of Emergency Management Services who explained the coordination with business contingency plans and how different government branches coordinate on emergency plans. He requested staff have a presentation on KCRC's emergency preparedness. He thanked Safety Director Dave Barnes for his presentation and the employees who received the awards.

The meeting adjourned at 3:54 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, September 29, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Finance Director Carla Benison, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Kalamazoo Area Transportation Study Stephen Stepek, and one citizen.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the minutes of 9/15/09 Board Meeting.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the September 24, 2009 payroll and the September 25, 2009 vendor accounts, as follows:

Payroll Account	\$ 99,450.89
Vendor Account	<u>\$ 461,974.57</u>
Carried by the following vote:	\$ 561,425.46

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve expense report for Commissioner Berkebile.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Non agenda citizen items;

Emil Platske advised he needed help getting an audience from the road commission but had spoken with Chief Engineer Hohm before the meeting who had volunteered.

Commissioner Berkebile moved and it was seconded to award two contracted snow and ice removal units to Peters Construction at the rate of \$90.00 per hour and one contract snow and ice removal unit to ELC Leasing Corporation at the rate of \$62.00 per hour for the 2009/2010 and 2010/2011 winter seasons with the option to extend their bid for the 2011/2012 season. There was discussion about awarding a 3rd unit. General Superintendent Bartholomew advised the two sign shop employees would be utilized for the 2 remaining units.

Carried by the following vote:
Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to rescind Residence Requirement Policy 2.8 within the Personnel Manual. There was some concern over call out requirements, however discussion

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noted problems with call outs would be a disciplinary issue rather than a Residence Requirement issue. Managing Director Johnson explained current policy is inconsistent with Michigan statute (MCLA 15.602) which permits public employers require an employee reside within a distance of 20 miles or more from the public employer's nearest boundary.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson reminded the Board of the upcoming Centennial Celebration scheduled for Friday October 2, 2009 from 2:30 pm to 6:30 pm. She also welcomed new Finance Director, Carla Benison. She will be conducting a presentation at Oshtemo Township Hall later that evening to explain road funding.

Commissioner Berkebile advised there will be a KATS Policy meeting on Wednesday, September 30th.

Commissioner McCauley advised he and Chief Engineer Hohm attended a Kalamazoo River Valley Trail (KRVT) meeting and found the history of the trail interesting, as well as plans to connect to the Kal-Haven, Battle Creek Linear, and Portage Bicentennial Trails. He commented that at the meeting, appreciation was expressed to the road commission for our oversight of the KRVT. He welcomed new Finance Director Carla Benison.

Chairperson Maddox welcomed Carla Benison to the KCRC team.

The meeting adjourned at 3:46 p.m.

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A joint meeting of the Board of County Road Commissioners of Kalamazoo County and the Ross Township Board of Trustees was held at the Ross Township Hall, 12086 M-89, Augusta, Michigan, on Tuesday, October 13, 2009. The joint meeting began at 6:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Absent: Dennis J. Berkebile

Also attending: Managing Director Joanna I. Johnson, General Superintendent Travis Bartholomew, Area Superintendent Bill Deyoung, Ross Township Supervisor Jeff Bither, Clerk Martha Chambers, Trustee Diana Langshaw Trustee Owen Murray, Trustee Jon Scott and one citizen.

Following introductions, the board reviewed Ross Township local road projects from 2006 to present. Asset Management Data Collection was discussed and Ross Township volunteered for the program. Trustee Murray thanked staff for taking the time to review the data collection system and process. Clerk Chambers thanked General Superintendent Bartholomew for his excellent presentation and follow up on the Delmar chip seal concerns. Commissioner Maddox noted the decrease in Michigan Transportation Funds (MTF) revenue may impact the available par funds. Trustee Langshaw questioned whether crews could make patching smoother. Area Superintendent Bill DeYoung noted many roads have multiple patching making it difficult to provide a smooth patch.

Chairperson Maddox expressed appreciation to the Ross Township Board of Trustees for scheduling the joint board meeting.

The meeting adjourned at 7 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 13, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Equipment and Facilities Superintendent Bob DeLeon, Administrative Assistant Nancy Ryan and two citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of 9-29-09 Board Meeting

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve and sign the October 8, 2009 payroll and the October 9, 2009 vendor accounts, as follows:

Payroll Account	\$ 116,403.61
Vendor Account	<u>\$ 384,950.68</u>

Carried by the following vote: \$ 501,354.29

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve expense reports for Commissioners Moyle, Oscarson and McCauley.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Citizens input on non-agenda items:

Mr. Walter Johnston of 3107 Kenilworth in Kalamazoo Township explained a drainage problem near his address and presented pictures to the Commissioners to illustrate the problem. Commissioner Maddox assured Mr. Johnston that KCRC staff would look into the issue.

Commissioner Oscarson moved and it was seconded to approve the Texas Township agreement for the Texas Drive/8th Street 2010 project, funded by the American Recovery and Reinvestment Act (ARRA) and Texas Township, for Managing Directors signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to award the 2009 Tree Pruning and Brush Cutting bid (Oshtemo Township) to Procure Landscape Management for \$5,575.00; low bidder meeting specifications. Managing Director Johnson noted Oshtemo Township had some concerns about starting

too early, so she agreed the start date would be either Monday October 26th or Monday, November 2, 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to award the Cab & Chassis Bid for (4) 2010 International Model 7600, Heavy-Duty Class 8, Tandem Axle, Cab & Chassis to Western Michigan International Trucks LLC, with the additional complete vehicle and engine warranty, for \$408,472.00. Commissioner Berkebile expressed concerns about committing funds from the 2010 budget to complete the trucks, saying this takes priority over everything else, and the 2010 budget hasn't been presented or approved. He said if the money isn't there in the next budget, funds will have to come from somewhere else. Discussion continued regarding the time factor to get the trucks on the road. General Superintendent Bartholomew explained, purchasing the cab and chassis now will make it possible for the trucks to be on the road for the 2010-2011 snow plowing season. Commissioner Oscarson commented that waiting to purchase the units could result in an additional cost of up to \$36,000.00, potentially \$9000.00 per unit for required emission upgrades. Sales representative Brent VanZandbergen advised of projected fuel savings from the automatic transmission. Commissioner Moyle asked how long the quotes were good and the reply was 30 days.

Carried by the following roll call vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner McCauley moved and it was seconded to approve the Kalamazoo Township local road participation fund contract on Cherokee Street at Olney Road for storm sewer pump replacement in the amount of \$3,852.34, for Chairman Signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve Orrin Gregg-Lenawee for County Road Association of Michigan (CRAM) Board of Directors 1-year term; Association of Southern Michigan Road Commissions, Commissioners Robert Powers-Cass and David VanderKooi-Ottawa; Staff Kenneth Straub-Jackson and Steve Warren-Kent; and voting yes for proposed language amendment to Article VIII-Dues.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson thanked the individuals that helped with the KCRC Centennial Open House on October 2, 2009. She also thanked the government officials, retirees, and citizens that attended the event.

Commissioner Moyle was happy to see the pride staff took in the Centennial presentation. The equipment demonstrations were very interesting.

Commissioner Berkebile thanked staff for an excellent job on the Centennial especially with the vehicles and equipment. He attended a Kalamazoo Area Transportation Study (KATS) meeting where the Transit Millage issue coming before the City of Kalamazoo in November was discussed.

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Commissioner McCauley attended the CRAM Superintendents conference which included informational classes on chip sealing and other interesting sessions. He was sorry he missed the Centennial Celebration.

Commissioner Maddox thanked staff for the Celebration and expressed appreciation to Commissioner Oscarson for speaking on behalf of the Commissioners.

The meeting adjourned at 4:08 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, October 27, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan and four citizens.

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of October 13, 2009 Board Meeting, and October 13, 2009 Ross Township Joint Meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the October 22, 2009 payroll and the October 23, 2009 vendor accounts, as follows:

Payroll Account	\$ 108,839.19
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Vendor Account	<u>\$ 247,398.28</u>
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Carried by the following vote:	\$ 356,237.47
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Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve travel expense reports for Commissioner Maddox and Managing Director Johnson.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Citizen input on non-agenda items: Ms. Sue Lorbeck of 5313 East R Avenue requested that R Avenue between 24th Street and 25th Street be repaved. Ms. Lorbeck explained that the increase in traffic, including heavy trucks, is making the poor road conditions worse, and she believes vibration from trucks going over pot-holes and patches may be causing damage to her home. Commissioner Maddox explained R Avenue is scheduled for an overlay in 2011 and funds aren't available for the project now. Managing Director Johnson affirmed the repaving project is outlined in the 2011 Capital Improvement Plan. General Superintendent Bartholomew will visit Mr. and Mrs. Lorbeck to assess the R Avenue road issues.

Commissioner Berkebile moved and it was seconded to approve the Final Acceptance of the Warranty Deed for the site condominium Oshtemo Ridge Phase #2, Oshtemo Township, subject to the correction from Richland to Oshtemo Township, meeting KCRC procedures, specifications and guidelines and recorded as Document 2009-037190 at the Kalamazoo County Register of Deeds Office.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve Traffic Control Orders (TCO) for: 1616 Tillingsdale Drive STOP for Coddington Lane, 1617 Tillingsdale Drive STOP for Ellington Drive, 1618 Crayton Avenue to STOP for Tillingsdale Drive and 1619 Ellington Drive to STOP for Oshtemo Ridge Trail for Managing Director's Signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve Michigan Department of Transportation (MDOT) Signal Cost Agreements for Traffic Signal Control:

- M-43 at Berkley Street
- M-43 at Kendall Avenue
- M-43 at Nichols/Solon
- M-43 at Turwill Lane
- M-43 at Maple Hill Drive

An annual total of \$2,088 for Managing Director's signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to reschedule the December 8th Board Meeting to Thursday, December 10th, at 7:30 a.m., due to a schedule conflict with the ASMRC Conference. The Board agreed to a budget work session after the 11/24/09 Board meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson stated the Texas Township asset management rating project is complete and she thanked staff and WMU students for their review. She will be making a presentation on Road Funding and projects for Texas Township, Wednesday, October 28th at 6:30 pm. at the M-TEC Center.

Commissioner Berkebile will attend the Kalamazoo Area Transportation Study (KATS) meeting tomorrow 10/28/09 where the City of Kalamazoo will request an amendment into the Transportation Improvement Plan using American Recovery and Reinvestment Act funding. He also attended a Schoolcraft Township Board meeting to discuss road funding and how roads are evaluated for repair. He recommended staff and the Township work together on a 5-7 year plan for roads.

Commissioner Oscarson thanked staff for the good job done on the Fourth Quarter newsletter.

Commissioner McCauley remarked that he was happy to see 8th Street and S Avenue back open. He also expressed thanks for the great job on the newsletter.

Commissioner Maddox attended a Farm Bureau dinner with Managing Director Johnson and General Superintendent Bartholomew. He congratulated General Superintendent Bartholomew for receiving an award for Ecology Leadership. He commented on the newsletter and especially liked the article about "Shaking Your Mailbox".

The meeting adjourned at 3:54 p.m.

2009

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 10, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson
Absent: Jeffrie M. Maddox

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, Kalamazoo Area Transportation Study (KATS) Steve Stepek, and one citizen.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the minutes of October 27, 2009 Board Meeting.

Carried by the following vote:

Aye: McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve and sign the November 5, 2009 payroll and the November 6, 2009 vendor accounts, as follows:

Payroll Account	\$ 108,416.56
Vendor Account	\$ 335,299.44

Carried by the following vote:

Aye: McCauley, Berkebile, Moyle, Oscarson

Citizen input on non-agenda items: Ms. Tania Archer of Consumer Energy Alliance (CES) invited the Commissioners and staff to a discussion on the impact that pending Federal Climate Change and Energy Legislation could have on every Michigan business. The event will be Thursday, November 19, 2009 from 11:30 a.m. – 1:00 p.m. at the Radisson Hotel.

Commissioner Berkebile moved and it was seconded to extend the catch basin and drywell maintenance bid award to Pipeline Maintenance Services, Inc. for a second and final year through December 31, 2010. Commissioner Moyle inquired on the amount spent year to date, Managing Director Johnson responded, \$190,018.00.

Carried by the following vote:

Aye: McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the revised Accommodation of Mailboxes and Newspaper Delivery Boxes on County Road Right of Way Policy. Managing Director Johnson and staff have reviewed our current policy and researched the policies of other road commissions. She recommends updating the policy for reimbursement only if the homeowner can clearly demonstrate the damage to their mailbox occurred because our equipment came into physical contact with the damaged structure.

Carried by the following vote:

Aye: McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson and Commissioner Oscarson attended a County Road Association of Michigan Southwestern Council meeting where there was a discussion of Michigan Transportation Funds (MTF) decreasing by 5% for the year 2010. She and staff have been working on the 2010 budget and Capital Improvement Plan (CIP).

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Commissioner Oscarson attended a Webinar given by Kalamazoo Area Transportation Study (KATS) and found interesting information taking a designing outside the box approach for cost savings, and innovative designs.

Commissioner Moyle advised he will be attending a Kalamazoo County Environmental Health Advisory Council Meeting on Wednesday, November 11 at 9:00 am.

Commissioner Berkebille sent Managing Director Johnson an email regarding a citizen on 8th Street who wants his driveway restored the same width prior to the 8th Street road project, and to review drainage concerns. He also commented that HB 4999 Public Utility Subcontractor/Frost Law is on its way to Governor Granholm for signature. The bill allows public utility subcontractors and any private for profit company working for a public utility to apply for, and receive, a seasonal truck permit for non –emergency public utility work.

The meeting adjourned at 3:40 p.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 24, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile
Absent: Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Administrative Assistant Nancy Ryan, and one citizen.

Commissioner Berkebile moved and it was seconded to accept the agenda as presented.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile

Commissioner McCauley moved and it was seconded to approve the minutes of 11/10/09 Board Meeting and the 11/12/09 Michigan Township Association Meeting.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile

Commissioner Berkebile moved and it was seconded to approve and sign the November 23, longevity, the November 23 payroll, and the November 24, 2009 vendor accounts, as follows. Commissioner Berkebile requested it be noted the five Road Commissioners are not eligible for longevity pay and never have been.

Payroll Account	\$ 108,489.77
Longevity	\$ 119,632.06
Vendor Account	\$ 236,367.85

Carried by the following vote:
Aye: Maddox, McCauley, Berkebile

Commissioner McCauley moved and it was seconded to accept the letter from Ross Township residents with a petition requesting the bridges on North 43rd Street be reopened, and refer to file.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile

Commissioner Berkebile moved and it was seconded to accept the letter from the Michigan Department of Transportation (MDOT) with notification of the 2012 award of \$2,777,000.00 for the River Street over Kalamazoo River Bridge Project, and refer to file.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile

Commissioner McCauley moved and it was seconded to award the 2009 Underbody Blades-Cutting Edges, special hardened to St. Regis, Inc. and award the Underbody Blade Cutting Edges with carbide insert to Valk Manufacturing Company, both low bidders meeting specifications. There was a question regarding the delivery time for the special hardened underbody blades from St Regis; staff confirmed that St. Regis has the supply of cutting edges in stock.
Carried by the following vote:
Aye: Maddox, McCauley, Berkebile

Commissioner McCauley moved and it was seconded to award the Building Insulation bid to Associated Applications Inc., low bidder meeting specifications for \$23,780.00, with staff to obtain a positive written assessment from a licensed asbestos specialist prior to proceeding with the insulation at the roads maintenance building. Commissioner Berkebile questioned if the asbestos is encapsulated, and if the work the insulation contractor will be doing will not disturb the existing asbestos, and create an air-quality safety issue. Therefore, Commissioner Berkebile felt that KCRC should have a licensed inspector provide a written report on the safety of installing the insulation. Commissioner Maddox advised

the asbestos was encapsulated when it was painted and the insulation process will not be high pressure, as the intention is to get the insulation to adhere. He also commented testing results on air quality vary from day to day so the accuracy is questionable.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile

Commissioner McCauley moved and it was seconded to approve the following Just Compensation Resolution for the 35th Street from I-94 off ramp to the Kalamazoo River Bridge project. Commissioner Berkebile asked if KCRC owned the property on the North side of the gas station; Chief Engineer Holm reviewed the preliminary design for reference, however more property was needed on the west side to accommodate the necessary lanes. Commissioner Berkebile questioned whether the businesses in that area have been notified and Chief Engineer Hohm advised he had met with them. Commissioner Maddox advised motorists will cut through the parking lots of the adjacent businesses. Managing Director Johnson advised that after the meeting with the adjacent businesses, the preliminary design was revised to assist with these concerns. Commissioner Maddox posed the question of whether MDOT had plans to upgrade the 35th Street Bridge over I-94. Managing Director Johnson responded she had checked with MDOT and there were no plans to at this time.

WHEREAS, the 35th Street Roadway Reconstruction and intersection relocation project, within Comstock Township, in Kalamazoo County, is a public road under the jurisdiction of the Board of County Road Commissioners of Kalamazoo County, Michigan; and

WHEREAS, the Board intends to reconstruct 35th Street from I-94 Off Ramp to the Kalamazoo River Bridge, such reconstruction project being designated as Kalamazoo County Road Commission Project No. 459 035 210026; and

WHEREAS, the acquisition of certain fee right-of-way, permanent easements and temporary grading permits will be required in conjunction with this project; and

WHEREAS, condemnation proceedings pursuant to Act 295, PA 1966, as amended, and Act 87, PA 1980, may be necessary regarding certain said parcels of real property and temporary grading permits; and

WHEREAS, the applicable statutes provide that a good faith written offer to obtain fee right-of-way, permanent easements, and temporary grading permits shall be made to the party of interest therein prior to the initiation of such proceedings; and

WHEREAS, the Board has reviewed the market study and other relevant materials concerning the parcels required for this project.

NOW, THEREFORE, BE IT RESOLVED that the Board does hereby determine and establish that the estimated just compensation for the fee right-of-way, permanent easements, and temporary grading permits for the parcels as set forth below—and more fully described in the records and files of the Board's Engineering Department, which descriptions are incorporated by reference herein to be as follows:

<u>Parcel #</u>	<u>Owner</u>	<u>Total Amount</u>
1	Luxter Properties, LLC	8,448.30
2	I-94 Investments, Inc.	4,440.19
3	William & Susan Graham	13,721.40
4	STS Hydropower LTD	59.28
5	Falcon Real Estate LTD	2,497.70
6	Comstock Township	500.00
7	Walters-Demmick Petroleum, Inc.	2,162.16
8	Kalamazoo County Road Commission	0.00
9	McDonalds Corp.	178.47

BE IT FURTHER RESOLVED, that in accordance with the applicable statutes, the Board does hereby authorize and direct the Managing Director to execute, on behalf of the Board, a Good Faith written offer to obtain land in-fee, permanent easements, and temporary grading permits for parcels 1, 2, 3, 4, 5, 6, 7, 9, and 10 in the amounts determined and established herein as estimated just compensation for such parcels, and to submit such written offer to all parties of interest therein.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile

Commissioner Berkebile moved and it was seconded to approve for signatures, the Mylar cover for the Sprinkle Road at G Avenue Safety Project.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile

Managing Director Johnson shared that the WMU students are having a presentation on the Asset Management-Paser System Project in Texas Township. After recently rating Brady Township, a total of three townships are completed. She thanked staff.

Commissioner Berkebile commented on Managing Director Johnson's weekly report, Safety Update where the County Road Association Self Insurance Fund (CRASIF) was contacted for review of pile treatment operation. Managing Director Johnson replied the roads department is applying a treatment to the stockpile of salt and the CRASIF review is on pile loosening and how to safely apply the treatment.

Commissioner McCauley was impressed by how Brady Township Asset Management could be completed in four hours and questioned how it was done. Managing Director Johnson explained a driver familiar with the area drives the roads while a second person with a lap top records the GPS coordinates along with the pavement condition rating on a scale of 1 through 10. She invited Commissioner McCauley to participate in future reviews as well.

The meeting adjourned at 4:06 p.m.

November 24, 2009-2010 Budget and 2010 – 2014 Capital Improvement Plan Work Session

A work session meeting of the Board of County Road Commissioners of Kalamazoo County was held at 3801 E. Kilgore Road, Kalamazoo, Michigan, on Tuesday, November 24, 2009. The meeting began at 4:25 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, and Dennis J. Berkebile

Absent: Daniel J. Moyle, Kenneth R. Oscarson

Also present: Managing Director Joanna I. Johnson, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, and Finance Director Carla Benison.

The purpose of the meeting was to review the Kalamazoo County Road Commission proposed 2010 Budget and 2010 - 2014 Capital Improvement Plan (CIP).

Budget

After review and discussion of each page, the Board provided general feedback including:

- Commissioner Berkebile noted he is a strong supporter of Township participation funds and they should be retained as high as practical.
- Commissioner Maddox requested Area Superintendents meet with Township officials to ascertain their road budget for 2010.
- Commissioner Berkebile requested a local road participation fund program draft allocation for 2010 to review what the allocation may be for each township.
- Finance Director Benison and Managing Director Johnson noted concerns with the potential decrease of fund balance along with the reductions in Michigan Transportation Fund revenue.
- Commissioner Maddox expressed disappointment in eliminating the GPS system for 2010.
- Managing Director Johnson noted the budget as presented includes the Project Engineer and Permit Agent.
- The Commissioners requested staff revisit the impact of the fund balance figure in January for potential reallocation of the reduced/eliminated items.

CIP

Managing Director Johnson explained that several projects initially scheduled for 2010 have been rescheduled to future years due to 2010 budget concerns.

The meeting adjourned at 5:00 p. m.

2009

A special meeting of the Board of County Road Commissioners of Kalamazoo County was hosted by the County Road Association of Michigan (CRAM) for the Association of Southern Michigan Road Commissions (ASMRC), at the Bavarian Inn Lodge, Frankenmuth, Michigan from December 7, 2009 to December 9, 2009.

Present: Kent L. McCauley, Dennis J. Berkebile, Kenneth R. Oscarson
Absent: Jeffrie M. Maddox, Daniel J. Moyle

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Chief Engineer Tom Hohm and representatives from various Road Commissions.

The commissioners and staff attended various functions, activities and meetings in association with the ASMRC annual conference.

The conference adjourned at 11:00 a.m. on December 9, 2009.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, December 10, 2009. Commissioner Maddox called the meeting to order at 7:53 a.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, General Superintendent Travis Bartholomew, Administrative Assistant Nancy Ryan, and Charleston Township Supervisor Fran Bell

Commissioner Oscarson moved and it was seconded to accept the agenda as presented.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the minutes of 11/24/09 Board Meeting and 11/24/09 2010 Budget and 2010 – 2014 Primary Road Capital Improvement Plan Work Session.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the December 7, 2009 payroll and the December 8, 2009 vendor accounts, as follows:

Payroll Account	\$ 110,183.73
Vendor Account	\$ 451,329.82

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept the letter from Oshtemo Township Supervisor regarding a storm basin on Bunker Hill and refer to file. Managing Director Johnson advised staff has sent a Freedom of Information Act (FOIA) request to Oshtemo Township for further information. She further noted Ms. Chiles has submitted an insurance claim to Specialty Claims, the KCRC Michigan County Road Commission Self Insurance Pool (MCRCSIP) administrator.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to accept the anonymous letter from concerned citizens regarding KCRC improprieties and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to open a Public Hearing on 2010 Budget and 2010-2014 Primary Road Capital Improvement Plan (CIP), there were no citizen comments and the hearing was closed.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the 2010 Budget with one change; using \$100,000.00 of the fund balance to increase the Local Road Participation Fund Program amount. Feedback from townships indicated they would be able to match the increased participation funds. Commissioner Maddox indicated that based on previous allocations all the funds would not be spent, but did not oppose the increase.

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves the following budget for the

2009

calendar year of 2010:

Revenue	
Michigan Transportation Fund	11,761,000
Federal, State and Enhancement	6,113,327
Townships	1,119,340
Cities	19,000
Interest	50,000
Other	<u>200,000</u>
Total Revenue	19,262,667
Expenditures	
Construction and Capacity Improvements	1,250,000
Preservation and Structural Improvements	8,655,084
Routine and Preventive Maintenance	6,952,531
Net Equipment	(738,653)
Administrative	1,023,680
Capital Outlay	834,500
Interest	5,000
Distributive	2,973,879
Depreciation	<u>(511,071)</u>
Total Expense	20,444,950
Excess of Revenues Over (Under) Expenditures	(1,182,283)
Expected Fund Balance - Beginning of Year 2010	5,504,682
Budgeted Available Operating Fund - 31 December 2010	4,322,399
Carried by the following vote:	
Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson	

Commissioner Moyle moved and it was seconded to approve the 2010-2014 Primary Road Capital Improvement Plan (CIP). A question was asked whether there had been any changes since the work session on November 24th, 2009. Managing Director Johnson replied there was a change for the River Street Bridge project description for 2012 as construction instead of design which is noted for 2011.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve signatures on the final design plan cover Mylar for the 24th Street Bridge Project. Commissioner Oscarson commented by signing the cover Mylar is actually approving the final design. Chief Engineer Hohm stated after the Road Commissioners sign the Mylar the design is sent to the Michigan Department of Transportation (MDOT) for final approval.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the Brady Township Local Road Participation Fund contract for:

XY Avenue-3,950' east of 33rd to 7,920' east of 33rd Street, Soil Borings

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson thanked staff members and the Board for their work on the 2010 Budget and CIP. She thanked the board and townships for their dedication to the use of participation funds. Ms. Johnson congratulated staff for receiving the American Public Works Association Southwest Branch award for the Market Street project with Comstock Township. Lastly, she thanked KCRC crews

2009

for their fine job removing snow and asked motorists to drive cautiously and be patient with the winter maintenance operations.

Commissioner Berkebille advised he will be attending a Kalamazoo Area Transportation Study (KATS) meeting next week where new officers will be appointed.

Commissioner Oscarson thanked staff and Managing Director Johnson for their work completing the 2010 Budget and the 2010-2014 Primary Road Capital Improvement Plan.

Commissioner McCauley attended a Parks and Recreation meeting last week. He advised there is an opening on the Board of Parks and Recreation.

Commissioner Moyle reported the Hazardous Waste Unit reviewed the Michigan State Police Meth Busts. The report documented 617 incidences statewide with 197 in Kalamazoo County. He noted concerns over meth waste bottles being left on the roadside and the possibility of them exploding. Commissioner Moyle noted additional media coverage is needed and KCRC crews should be cautioned about the issue. General Superintendent Bartholomew advised the road crew had previous training on safe procedures handling roadside waste containers.

Commissioner Maddox advised there would not be a Council of Government (COG) meeting until January. At the January meeting the group will be discussing changing some of the bylaws. He thanked the Commissioners for completing Managing Director Johnson's annual review and summarized by saying Ms. Johnson exceeded expectations in 4 out of 5 reviews, while the 5th summary met expectations. He thanked her for doing an outstanding job.

The meeting adjourned at 8:23 a.m

2009

A luncheon of the Board of County Road Commissioners of Kalamazoo County was held at the Bold Restaurant, 6915 West Q Avenue, Kalamazoo, Michigan, on Tuesday, December 15, 2009 at 12:00 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, General Superintendent Travis Bartholomew, Chief Engineer Tom Hohm and Safety Director Dave Barnes

The luncheon concluded at 1:30 pm.

2009

December 17, 2009 Asset Management Presentation

A special meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Thursday, December 17, 2009. The meeting was called to order at 8:30 a.m.

Present: Kent L. McCauley, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson; Finance Director Carla Benison; Chief Engineer Tom Hohm; General Superintendent Travis Bartholomew; Area Superintendents; Bill DeYoung, Jeff Daughtry and Terry Tilley; Kalamazoo Area Transportation Study; Jon Start, Steve Stepek, and Kathy Schultz

The purpose of the meeting was a presentation by Western Michigan University (WMU) Students on Asset Management for Texas Township. Students Jason Livingston and Jonathan Meeks introduced themselves and conducted the presentation. After the presentation there were questions and answers.

The meeting adjourned at 9:27 a.m.

The regular meeting of the Board of County Road Commissioners of Kalamazoo County was held at the Road Commission office at 3801 East Kilgore Road, Kalamazoo, Michigan, on Tuesday, December 22, 2009. Commissioner Maddox called the meeting to order at 3:30 p.m.

Present: Jeffrie M. Maddox, Kent L. McCauley, Dennis J. Berkebile, Daniel J. Moyle, Kenneth R. Oscarson

Also attending: Managing Director Joanna I. Johnson, Finance Director Carla Benison, Traffic Services Director John Byrnes, Chief Engineer Tom Hohm, Administrative Assistant Nancy Ryan, Kalamazoo Area Transportation Study Jon Start, Texas Township Supervisor Dave Healy, and Bobbi Welke, Michigan Department of Transportation (MDOT).

Commissioner Oscarson moved and it was seconded to accept the agenda as presented with the addition of approval of travel vouchers for Commissioners McCauley and Berkebile.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the minutes of 12/7/09-12/09/09 Association of Southern Michigan Road Commissions (ASMRC), 12/10/09 Board Meeting, 12/15/09 Holiday Luncheon, and 12/17/09 Western Michigan University (WMU) Student Presentation on Asset Management, Texas Township. Commissioner Berkebile asked if the \$200,000 participation fund program amount included matching township funds and Finance Director Benison advised yes.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve and sign the December 21st, 2009 payroll and the December 22nd, 2009 vendor accounts, as follows:

Payroll Account	\$ 133,199.99
Vendor Account	\$ 438,745.44

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve expense reports for Commissioners McCauley, Berkebile, and Oscarson.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to accept the letter from Michigan Department of Transportation (MDOT) regarding the selection of projects to utilize remaining American Recovery and Reinvestment Act Funds and refer to staff. Commissioner Berkebile spoke of the importance of prioritization by KATS of urban projects.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to accept the Resolution from the Jackson County Road Commission regarding Road Funding and refer to file.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to award the Asphalt Emulsions Bid with an option to extend for one year, to Bit Mat Products, low bidder meeting specifications.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to authorize staff to change the office staff dental plan to Blue Cross Blue Shield Dental, which is the same carrier as field operations, with no lapse in coverage, effective February 1, 2010.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the Kalamazoo County Road Commission (KCRC) participation in the non-reimbursable Kalamazoo Area Transportation Study (KATS) audit costs for Fiscal Year 2008 for \$2,139.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to request the KATS Policy Committee consider a modification to the KATS bylaws to a membership dues structure to cover non-reimbursable expenses. Commissioner Berkebile expressed concerns on the potential amount of membership dues structure applied to KCRC. He stated be careful what you ask for.

Motion failed on the following roll call vote:

Aye: Maddox

Nay: McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded to approve the Village of Richland Winter Maintenance Agreement for Chairman's signature, for;

34th Street-D Avenue to DE Avenue, including intersections

DE Avenue-35th Street to the Village Limits, including intersections

Commissioner Berkebile questioned whether the Village had already provided winter maintenance on these roads so far this winter, Managing Director Johnson noted she was uncertain; however this agreement had not been approved to do so.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to receive the petition for abandonment of the portion of Texas Drive at 8th Street and to schedule a public hearing to review the petition and determine if the abandonment is in the best interest of the public. Discussion noted a public hearing may be set for February 2nd during a regularly scheduled Board meeting.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Oscarson moved and it was seconded to approve the City of Portage 12th Street/Milham/Texas Drive Agreement for Managing Director's signature.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to adopt the 2009 Amended Budget Resolution.

Be it resolved, that in compliance with the Michigan Uniform Budgeting and Accounting Act, the Board of County Road Commissioners of Kalamazoo County hereby approves and adopts the following amended budget for the calendar year of 2009.

	Year-End Amended <u>Budget</u>
Revenue	
Michigan Transportation Fund	12,188,762
Federal, State and Enhancement	4,328,149

Townships	1,326,791
Cities	75,000
Interest	51,381
Other	<u>824,597</u>
Total Revenue	18,794,680
Expenditures	
Construction & Capacity	1,734,051
Preservation & Structural	5,891,853
Routine & Preventive	8,064,487
Net Equipment	(474,322)
Capital Outlay	431,731
Depreciation	(475,000)
Administration	952,014
Interest Expense	20,000
Distributive	<u>2,593,026</u>
Total Expenditures	18,737,840
Excess of Revenue Over (Under)	56,840
Expenditures	56,840
Fund Balance 1/1/2009	5,297,842
Budgeted Available Fund Balance	5,354,682
12/31/2009	

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded to approve the 2009 Resolution to accept recently constructed new roads into the public road system subject to the escrow funds and roadside restoration.

The Board of County Road Commissioners of Kalamazoo County approve and authorize acceptance into the county public road system the following plats, roads, road extensions and temporary turn-arounds as noted below:

Plats:

None

Roads:

Texas Heights #8

Presque Isle Drive, Section 22, Texas Township 1348' ft.

Trout Bay Street, Section 22, Texas Township 360' ft.

Port Hope Drive, Section 22, Texas Township 1789.90' ft.

Oshtemo Ridge #2

Tillingsdale Drive, Section 24 & 25, Oshtemo Township 1032' ft.

Crayton Avenue, Section 24 & 25, Oshtemo Township 330' ft.

Darlington Trail, Section 24 & 25, Oshtemo Township 990' ft.

Rudgate Ridge #2

Goosebury Avenue, Section 12, Texas Township 280' ft.

Woodbrush Avenue, Section 12, Texas Township 664'

Tiger Lily Drive, Section 12, Texas Township 824' ft.

Orchid Avenue, Section 12, Texas Township 400' ft.

Gilmore Farms #1B

Aveling Way, Section 15, Richland Township, 690' ft.
Geiser Grove, Section 15, Richland Township 550' ft.

Road Extensions:

Texas Heights #8

West Bay Street, Section 22, Texas Township 192' ft.
Petoskey Drive, Section 22, Texas Township 533' ft.

Rudgate Ridge #2

Southwind Street, Section 12, Texas Township 360' ft.
Cypress Bay Drive, Section 12, Texas Township 1120' ft.

Temporary Turn-arounds:

Texas Heights #8

Trout Bay Street, Section 22, Texas Township 129' ft. south of Port Hope Drive
Petoskey Street, Section 22, Texas Township 129' ft. south of Port Hope Drive

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve, according to Act 51, the transfer of up to 30% of primary road revenue to the local road fund for 2009.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to establish Commissioner McCauley as Board Chairman.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded to establish Commissioner Oscarson as Board Vice-Chairman.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner McCauley moved and it was seconded for the Board to approve the following committee assignments and to retain the same 2009 Board Township representation:
Kalamazoo Area Transportation Study: Berkebile, delegate, Maddox, alternate, Kalamazoo County Board of Commissioners: Chairperson McCauley; Vice Chairman Oscarson: Kalamazoo County Council of Governments: McCauley, delegate, Maddox, alternate, Kalamazoo County Environmental Health Advisory Committee: Moyle, delegate, Oscarson, alternate, Kalamazoo County Parks Commission: McCauley, delegate, Moyle, alternate, Intergovernmental Geographic Information System Coordination Council: Oscarson, delegate, Berkebile, alternate, Kalamazoo County Board of Public Works – Joanna I. Johnson.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Berkebile moved and it was seconded to approve the 2010 Board Schedule as presented; 3:30 p.m., every other Tuesday, beginning January 5, 2010, noting that the chairperson may call special meetings for other dates or times subject to need and subject to the Open Meetings Act.

2009

**2010 MEETING DATES
BOARD OF COUNTY ROAD COMMISSIONERS
3:30 P.M.**

January	5	July	6
January	19	July	20
February	2	August	3
February	16	August	17
		August	31
March	2	September	14
March	16	September	28
March	30		
April	13	October	12
April	27	October	26
May	11	November	9
May	25	November	23
June	8	December	7
June	22	December	21

The Road Commission offices will be closed on the following dates:

January 1	New Year's Day	Friday
April 2	Good Friday	Friday
May 31	Memorial Day	Monday
July 5	Independence Day	Monday/ Observation
September 6	Labor Day	Monday
November 25	Thanksgiving Day Thursday	
November 26	Day after Thanksgiving	Friday
December 24	Christmas Eve Day	Friday
December 27	Christmas Day	Monday/Observation

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Maddox moved and it was seconded that the Board approve the 2010 Organizational and Managing Director goals and schedule a special meeting with Managing Director Johnson, management staff and the Board to review goals and priorities.

2010 Organizational Goals

General Administration

- Update Organizational Chart 1st Quarter
- Employee suggestion Program Reviewed/Updated 3rd Quarter
- Successfully partner with Teamsters Local 214 to negotiate a new Collective Bargaining agreement 4th Quarter
- Audio visual improvements in the board room 4th Quarter

- Review Board policies and update accordingly and provide word document to staff LT
- Update website, including on-line permit submission/payment LT

Finance

- Finance Director as Notary
Quarter 1st
- Implement Positive Pay for both Accounts Payable and Payroll
Quarter 1st
- Update Board on status of budget monthly
Quarter 2nd
- Audit -Request for Proposals
Quarter 2nd
- Vault and record retention organization
Quarter 2nd
- Dispose/Auction of old, unused computer and various office equipment
Quarter 2nd
- Research pre-tax medical reimbursement as benefit to employees
Quarter 3rd
- Accounting for KATS review
Quarter 3rd
- Implement Precision Accounts Receivable Invoicing
Quarter 4th
- Review acceptance of credit cards
Quarter 4th
- Financial reporting – consistent, timely, useful reports to dept heads and Board – budget, projects, service requests, key financial data LT
- Realign human resource functions/processes LT

Engineering & Traffic

- Review and update Permit Policy Manual and Permit forms accordingly
Quarter 1st
- Review and update Schedule of Permit and Inspection Fees Accordingly
Quarter 1st
- Hire a Project Engineer
Quarter 1st
- Hire a Permit Agent
Quarter 1st
- Implement Cash Receipts with Finance Department within Permit Module
Quarter 2nd
- *Develop 5 year culvert maintenance plan* (Roads/Engineering)*
Quarter 3rd
- Ensure Permit Module fully utilized for all permits
Quarter 3rd
- Complete Act51 maps in AutoCAD
Quarter 4th
- Detail digital update of KCRC Map LT
- Improve the search capabilities of construction/plat plans thru the use of technology LT

Roads & Equipment/Facilities

- Implement a camera sensor system for the overhead doors in the buildings
Quarter 2nd
- Review radio communications and towers for improved services
Quarter 2nd
- Develop a plan to consistently track and monitor culverts within
Roadsoft (*Roads/Engineering*)
Quarter 3rd
- Storm sewer cleaning maintenance schedule
Quarter 3rd
- *Create a 5 year facilities capital improvement plan**
Quarter 4th
- Compile GPS Plan for future implementation
Quarter 4th
- Compile a grounds security plan for implementation
Quarter 4th

Joanna I. Johnson, Managing Director Goals 2010

- Managing Director appropriate professional/civic organizations
 - Kalamazoo Chamber Participation
 - Graduate Leadership Kalamazoo 2010 2nd Quarter
 - County Road Association of Michigan & Southwest Road Commission Council Participation
 - Finance & HR Committee LT
 - Michigan Township Association Participation
 - Attend meetings/functions as time allows LT
 - Attend Township Supervisor meetings LT
 - Public Relation Activities
- Insure organizational goals completed and Board updated on progress of 2010 Organizational goals quarterly
 - Meet with Chair and Vice Chair in January 2010 for review-January 2010
 - Successful completion of organizational goals; results in successful work of Managing Director
- Performance/Communication with staff of KCRC
 - Goals/updates distributed and posted January 2010
 - Newsletters distributed and posted Quarterly
 - Weekly reports, Board agenda/minutes Weekly/Bi-Weekly
 - Superintendent Monthly meetings Monthly
 - CRAM communication distributed As needed
 - Worksite/Garage Visits Quarterly
- Performance/Communication with KCRC Board
 - Weekly reports, email updates Weekly
 - Various articles/information provided As needed
- Complying with all policies and procedures
LT/on-going
 - Areas outlined in organizational goals
- Delegate more (per 2009 evaluation) As needed

2009

- *If there are specifics; appreciate feedback from Commissioner*
- Evaluate office and administration costs (per 2009 evaluation) 2nd Quarter
 - *If there are specifics; appreciate feedback from Commissioner*
 - On-going and in progress daily
- Look for ways to maintain service on shrinking budget (per 2009 evaluation)
 - *If there are specifics; appreciate feedback from Commissioner*
 - On-going and in progress daily
- New table of organization (per 2009 evaluation) January 2010
 - Also, noted in organizational goals
- Complete Union Contract (per 2009 evaluation) 4th Quarter
 - Also, noted in organizational goals
- GPS in trucks (on hold based on budget) (per 2009 evaluation)
 - Research will continue

Carried by the following vote:

Aye: Maddox, McCauley, Moyle, Oscarson

Nay: Berkebile

Commissioner McCauley moved and it was seconded to designate Thomas J. Hohm, Chief Engineer, to fulfill the statutory functions of county Chief Engineer.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Commissioner Moyle moved and it was seconded, to designate Joanna I. Johnson, Managing Director, as the individual to fulfill the statutory functions of clerk and superintendent.

Carried by the following vote:

Aye: Maddox, McCauley, Berkebile, Moyle, Oscarson

Managing Director Johnson thanked Commissioner Maddox for his work as Chairman of the Road Commission Board and welcomed Commissioner McCauley as the new Chairman for 2010. She appreciated the work of staff in 2009 and looked forward to working with the Board in 2010. She wished the Board and citizens of Kalamazoo County very happy and safe holidays.

Commissioner Berkebile said there was no KATS activity and wished everyone happy holidays.

Commissioner Moyle wished everyone happy holidays.

Commissioner Oscarson congratulated KCRC staff on the American Public Works Association award and wished everyone a happy New Year.

Commissioner McCauley wished everyone happy holidays and thanked staff for addressing a North Indian Lake Drive snow plowing issue.

Commissioner Maddox congratulated Commissioners McCauley and Oscarson on their appointments to chair and vice-chair and will support them in the upcoming year.

Bobbi Welke from the Michigan Department of Transportation (MDOT) thanked Managing Director Johnson and staff for having a good relationship and working together to share equipment and liquid material storage. She added with a 10% cut back in funds for Southwest Michigan, Kalamazoo County, it is a pleasure to have excellent communication with the KCRC and examine ways to work together.

The meeting adjourned at 4:38 p.m.