



**BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF KALAMAZOO  
MEETING AGENDA  
JANUARY 3, 2023 – 3:00 P.M.**

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place in person for the above stated date and time at the Office Building of the Road Commission located at 3801 East Kilgore Road, Kalamazoo, Michigan. Members of the public body may participate by in-person or electronic means. Members of the public body may participate by electronic means by Joining Zoom Video Conferencing Board Meeting by internet at <https://zoom.us/j/94008458512> Meeting ID: 940 0845 8512 or by telephone at +1-646-558-8656 Meeting ID: 940 0845 8512 for the purpose of considering the following items:

**Call to Order**

**Approval of Agenda**

**Approval of Minutes**   **December 20, 2022 Board Meeting**

**Approval of Payroll and Vendor Accounts**

**Request Approval of Expense Reports**      **Commissioners Brennan, Pawloski, Stehouwer and Boersma**

**Public Comment on Non-agenda Items**

**New Business:**

- A. Request Approval of the Professional Forester Bid #2022-33
- B. Request Approval of the Michigan State Police (MSP) Traffic Control Orders (TCOs), Richland and Ross Townships
- C. Request Approval of the 24<sup>th</sup> Street Project Easement
- D. Request Approval of the Michigan Department of Transportation (MDOT) Performance Resolution for Governmental Agencies
- E. Request Approval and Adoption of the 2023 Budget Amendment Resolution #1

**Public Comment on Non-agenda Items**

**Managing Director's Time**

**Commissioner's Time and Committee Reports:**

- Dickason – Kalamazoo County Board of Public Works (BPW)
- Boersma – Kalamazoo County Environmental Health Advisory Council (EHAC)
- Stehouwer – Kalamazoo County Parks and Recreation Commission
- Pawloski
- Brennan

**Adjourn**

Meetings of the Board of County Road Commissioners of the County of Kalamazoo are held in accordance with the Open Meetings Act (Act 67 of 1976, as amended) and are also open to the public without regard to race, color, national origin, sex, or handicap. If special aid or assistance is required to attend a Board meeting, please submit a request at minimum of 72 (seventy-two) hours in advance of the meeting by mail, telephone, or email to: Road Commission of Kalamazoo County 3801 E. Kilgore Road Kalamazoo, MI 49001 Telephone: (269) 381-3171 or Email: [info@kalamazoocountyroads.com](mailto:info@kalamazoocountyroads.com) Website: [www.kalamazoocountyroads.com](http://www.kalamazoocountyroads.com).





**BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF KALAMAZOO  
MEETING AGENDA  
JANUARY 17, 2023 – 3:00 P.M.**

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place in person for the above stated date and time at the Office Building of the Road Commission located at 3801 East Kilgore Road, Kalamazoo, Michigan. Members of the public body may participate by in-person or electronic means. Members of the public body may participate by electronic means by Joining Zoom Video Conferencing Board Meeting by internet at <https://zoom.us/j/94008458512> Meeting ID: 940 0845 8512 or by telephone at +1-646-558-8656 Meeting ID: 940 0845 8512 for the purpose of considering the following items:

**Call to Order**

**Approval of Agenda**

**Approval of Minutes**

**January 3, 2023 Board Meeting  
January 6, 2022 Michigan County Road Commission Self Insurance Pool (MCRCSIP) Road Commissioner Refresher and Orientation Training 2023**

**Approval of Payroll and Vendor Accounts**

**Request Approval of Expense Reports    Managing Director Johnson**

**Public Comment on Non-agenda Items**

**Correspondence:**

- A. Request Receipt of the Michigan Department of Transportation (MDOT) County Act 51 Annual Mileage Certification Report Letter dated January 1, 2023**

**Old Business:**

- A. Request Approval of the Michigan State Police (MSP) Traffic Control Order (TCO), Richland Township**

**New Business:**

- A. Request Approval of the TCO Intersection Control Orders**
- B. Request Approval of the MDOT Contract #22-5605**
  - a. Almena Drive at 2<sup>nd</sup> Street, Oshtemo Township**
- C. Request Approval of the MDOT Contract #22-5587**
  - a. Parkview Avenue from 11<sup>th</sup> Street to 12<sup>th</sup> Street, Oshtemo Township**
  - b. Parkview Avenue from Vienna Street to approximately 550' east of 12<sup>th</sup> Street, Oshtemo Township**
- D. Request Approval of the Third-Party In-Kind Contributions Notifications and Assurances FY 2024 Unified Planning Work Program Kalamazoo Urbanized Area for Federal Highway Administration Consolidated Planning Dollar Funds Agreement for Kalamazoo Area Transportation Study (KATS)**

**Public Comment on Non-agenda Items**

**Managing Director's Time**

**Commissioner's Time and Committee Reports:**

Dickason – Kalamazoo County Board of Public Works (BPW)  
Boersma – Kalamazoo County Environmental Health Advisory Council (EHAC)  
Stehouwer – Kalamazoo County Parks and Recreation Commission  
Pawloski  
Brennan





**Closed session:**

Pursuant to the [Open Meetings Act 267 of 1976](#), as amended section 15.268 (d) To consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.

**Adjourn**

Meetings of the Board of County Road Commissioners of the County of Kalamazoo are held in accordance with the Open Meetings Act (Act 67 of 1976, as amended) and are also open to the public without regard to race, color, national origin, sex, or handicap. If special aid or assistance is required to attend a Board meeting, please submit a request at minimum of 72 (seventy-two) hours in advance of the meeting by mail, telephone, or email to: Road Commission of Kalamazoo County 3801 E. Kilgore Road Kalamazoo, MI 49001 Telephone: (269) 381-3171 or Email: [info@kalamazooountyroads.com](mailto:info@kalamazooountyroads.com) Website: [www.kalamazooountyroads.com](http://www.kalamazooountyroads.com).



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**BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF KALAMAZOO  
MEETING AGENDA  
JANUARY 31, 2023 – 3:00 P.M.**

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place in person for the above stated date and time at the Office Building of the Road Commission located at 3801 East Kilgore Road, Kalamazoo, Michigan. Members of the public body may participate by in-person or electronic means. Members of the public body may participate by electronic means by Joining Zoom Video Conferencing Board Meeting by internet at <https://zoom.us/j/94008458512> Meeting ID: 940 0845 8512 or by telephone at +1-646-558-8656 Meeting ID: 940 0845 8512 for the purpose of considering the following items:

**Call to Order**

**Approval of Agenda**

**Approval of Minutes**

**January 17, 2023 Board Meeting  
January 17, 2023 County Board Infrastructure Report Presentation  
January 19, 2023 Michigan Railroads 102 Informational Session**

**Approval of Payroll and Vendor Accounts**

**Public Comment on Non-agenda Items**

**Correspondence:**

- A. Request Receipt of the Charleston Township Letter regarding Extension Request dated January 27, 2023**

**New Business:**

- A. Request Approval of the Authorized Buy & Sell Agreement**
- B. Request Approval of the Cross Auger Sander/Spinner Assemblies Purchase**
- C. Request Approval of the Job Description for Road Commissioner**
- D. Request Approval of the County Road Association (CRA) of Michigan Board of Directors Ballot**
- E. Request Approval of the Richland Township Local Road Contract**
  - a. AB Avenue – M-89 to 29<sup>th</sup> Street; *Chip Seal, Fog Seal***
  - b. 29<sup>th</sup> Street – AB Avenue to 3,000' north of AB Avenue; *Chip Seal, Fog Seal***
  - c. CD Avenue – 35<sup>th</sup> Street to West Gull Lake Drive; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - d. B Avenue – 24<sup>th</sup> Street to M-89; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - e. DE Avenue – 28<sup>th</sup> Street to 2,640' east of 30<sup>th</sup> Street; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - f. 27<sup>th</sup> Street – M-43 to F Avenue; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - g. EF Avenue – 32<sup>nd</sup> Street to 3,319' east of 32<sup>nd</sup> Street; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - h. F Avenue – 27<sup>th</sup> Street to 28<sup>th</sup> Street; *Chip Seal, Fog Seal***

**Public Comment on Non-agenda Items**

**Managing Director's Time**

**Commissioner's Time and Committee Reports:**

Dickason – Kalamazoo County Board of Public Works (BPW)  
Boersma – Kalamazoo County Environmental Health Advisory Council (EHAC)  
Stehouwer – Kalamazoo County Parks and Recreation Commission  
Pawloski  
Brennan

**Adjourn**





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**BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF KALAMAZOO  
MEETING AGENDA  
FEBRUARY 14, 2023 – 3:00 P.M.**

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place in person for the above stated date and time at the Office Building of the Road Commission located at 3801 East Kilgore Road, Kalamazoo, Michigan. Members of the public body may participate by in-person or electronic means. Members of the public body may participate by electronic means by Joining Zoom Video Conferencing Board Meeting by internet at <https://zoom.us/j/94008458512> Meeting ID: 940 0845 8512 or by telephone at +1-646-558-8656 Meeting ID: 940 0845 8512 for the purpose of considering the following items:

**Call to Order**

**Approval of Agenda**

**Approval of Minutes** **January 31, 2023 Board Meeting**

**Approval of Payroll and Vendor Accounts**

**Public Comment on Non-agenda Items**

**Old Business:**

- A. Request Approval of the Job Description for Road Commissioner**

**New Business:**

- A. Request Approval of the Hot Mix Asphalt (HMA) and Cold Patch (CP-6) Bid #2023-04**
- B. Request Approval of the Aggregates – Seasonal Requirements Bid #2023-05**
- C. Request Discussion on the Oil and Gas Exploration Proposal, Climax and Charleston Townships**
- D. Request Approval of the Gross Vehicle Weight Rating (GVWR) Truck (19,500#) (1) Purchase**

**Public Comment on Non-agenda Items**

**Managing Director’s Time**

**Commissioner’s Time and Committee Reports:**

- Dickason – Kalamazoo County Board of Public Works (BPW)
- Boersma – Kalamazoo County Environmental Health Advisory Council (EHAC)
- Stehouwer – Kalamazoo County Parks and Recreation Commission
- Pawloski
- Brennan

**Adjourn**

Meetings of the Board of County Road Commissioners of the County of Kalamazoo are held in accordance with the Open Meetings Act (Act 67 of 1976, as amended) and are also open to the public without regard to race, color, national origin, sex, or handicap. If special aid or assistance is required to attend a Board meeting, please submit a request at minimum of 72 (seventy-two) hours in advance of the meeting by mail, telephone, or email to: Road Commission of Kalamazoo County 3801 E. Kilgore Road Kalamazoo, MI 49001 Telephone: (269) 381-3171 or Email: [info@kalamazoocountyroads.com](mailto:info@kalamazoocountyroads.com) Website: [www.kalamazoocountyroads.com](http://www.kalamazoocountyroads.com).



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**BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF KALAMAZOO  
MEETING AGENDA  
FEBRUARY 28, 2023 – 3:00 P.M.**

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place in person for the above stated date and time at the Office Building of the Road Commission located at 3801 East Kilgore Road, Kalamazoo, Michigan. Members of the public body may participate by in-person or electronic means. Members of the public body may participate by electronic means by Joining Zoom Video Conferencing Board Meeting by internet at <https://zoom.us/j/94008458512> Meeting ID: 940 0845 8512 or by telephone at +1-646-558-8656 Meeting ID: 940 0845 8512 for the purpose of considering the following items:

**Call to Order**

**Approval of Agenda**

**Approval of Minutes**

**February 13, 2023 Southwestern District Council Meeting  
February 14, 2023 Board Meeting  
February 21, 2023 Kalamazoo County Board of Commissioners**

**Approval of Payroll and Vendor Accounts**

**Public Comment on Non-agenda Items**

**Presentation: Oshtemo Township Downtown Development Authority (DDA) Road Extension Project**

**New Business:**

- A. Request Approval of the Pavement Line Striping & Specialty Pavement Marking Bid #2022-35**
- B. Request Approval of the Contract Tree Services Bid #2023-01**
- C. Request Approval of the Storm Sewer Maintenance Bid #2023-02**
- D. Request Approval of the Vacuum Truck Sweeping Bid #2023-03**
- E. Request Approval of the Brady Township Local Road Contract**
  - a. 27<sup>th</sup> Street – Y Avenue to W Avenue; *Chip Seal Trial***
  - b. 30<sup>th</sup> Street – X Avenue to W Avenue; *Crack Fill, HMA Wedging, Chip Seal***
  - c. 30<sup>th</sup> Street – XY Avenue to X Avenue; *Crack Fill, HMA Wedging Chip Seal***
  - d. 32<sup>nd</sup> Street – V Avenue to U Avenue; *Crack Fill, HMA Wedging, Chip Seal***
- F. Request Approval of the Cooper Township Local Road Contract**
  - a. 17<sup>th</sup> Street – B Avenue to AB Avenue; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - b. 17<sup>th</sup> Street – C Avenue to B Avenue; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - c. C Avenue – 12<sup>th</sup> Street to 14<sup>th</sup> Street; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - d. C Avenue – Riverview Drive to 24<sup>th</sup> Street; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - e. E Avenue – 12<sup>th</sup> Street to 14<sup>th</sup> Street; *Crack Fill, Chip Seal, Fog Seal***
- G. Request Approval of the Prairie Ronde Township Local Road Contract**
  - a. 11<sup>th</sup> Street – XY Avenue to 2,800' north of XY Avenue; 10<sup>th</sup> Street – 2,800' north of 11<sup>th</sup> Street to VW Avenue; *GRAVEL TRIAL PROJECT: Section 1 – Limestone Mansand & Asphalt Millings mixed 50/50, Section 2 – Limestone #8 ¾", Section 3 – 21AA & 22A mixed 50/50, Section 4 – Controlled 22A; Gravel Resurfacing***
  - b. 7<sup>th</sup> Street – 2,640' south of YZ Avenue to YZ Avenue; *Gravel Resurfacing***
- H. Request Approval of the Texas Township Local Road Contract**
  - a. 1<sup>st</sup> Street – 2,376' south of O Avenue to 1,108' north of O Avenue; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***
  - b. RS Avenue – 6<sup>th</sup> Street to 8<sup>th</sup> Street; *Crack Fill, Chip Seal, Fog Seal***
  - c. 6<sup>th</sup> Street – S Avenue to R Avenue; *Crack Fill, HMA Wedging, Chip Seal, Fog Seal***





- d. **Interlochen Street** – Q Avenue to Crooked Cove Street, **Wild Prairie Court** – 250’ west of Interlochen Street to Interlochen Street, **Crooked Cove Street** – 421’ west of Interlochen Street to Field Bay Avenue, **Breezy Meadow Court** – 363’ west of Crooked Cove Street to Crooked Cove Street, **Olivia Rose Avenue** – Drake Ridge Street to Corners Cove Street, **Drake Ridge Street** – Olivia Rose Avenue to Field Bay Avenue, **Corners Cove Street** – Olivia Rose Avenue to Field Bay Avenue, **Field Bay Avenue** – 443’ west of Crooked Cove Street to Corners Cove Street; **Crack Fill, Chip Seal, Fog Seal**
- e. **Bentwood Trail** – 1,952’ west of 8<sup>th</sup> Street to 8<sup>th</sup> Street; **Crack Fill, Chip Seal, Fog Seal**
- f. **Birchwood Drive** – 1,842 west of Texas Drive to Texas Drive, **Glen Harbor Drive** – Birchwood Drive to 1,013’ north of Birchwood Drive; **Crack Fill, Chip Seal, Fog Seal**
- g. **Old Q Avenue** – Q Avenue to Q Avenue; **Crack Fill, Double Chip Seal, Fog Seal**
- h. **6<sup>th</sup> Street** – R Avenue to Q Avenue; **HMA Overlay**
- i. **R Avenue** – Vankal Street to 2<sup>nd</sup> Street; **HMA Overlay**
- j. **R Avenue** – 2<sup>nd</sup> Street to 6<sup>th</sup> Street; **HMA Overlay**

**Public Comment on Non-agenda Items**

**Managing Director’s Time**

**Commissioner’s Time and Committee Reports:**

- Dickason – Kalamazoo County Board of Public Works (BPW)
- Boersma – Kalamazoo County Environmental Health Advisory Council (EHAC)
- Stehouwer – Kalamazoo County Parks and Recreation Commission
- Pawloski
- Brennan

**Adjourn**

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**BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF KALAMAZOO  
MEETING AGENDA  
MARCH 14, 2023 – 3:00 P.M.**

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place in person for the above stated date and time at the Office Building of the Road Commission located at 3801 East Kilgore Road, Kalamazoo, Michigan. Members of the public body may participate by in-person or electronic means. Members of the public body may participate by electronic means by Joining Zoom Video Conferencing Board Meeting by internet at <https://zoom.us/j/94008458512> Meeting ID: 940 0845 8512 or by telephone at +1-646-558-8656 Meeting ID: 940 0845 8512 for the purpose of considering the following items:

**Call to Order**

**Approval of Agenda**

**Approval of Minutes**

**February 28, 2023 Board of County Road Commissioners of the County of Kalamazoo 26<sup>th</sup> Street Complex Update  
February 28, 2023 Board Meeting**

**Approval of Payroll and Vendor Accounts**

**Public Comment on Non-agenda Items**

**Presentation: RCKC Innovation by Ryan Minkus, County Engineer**

**Correspondence: Request Receipt of the Michigan Department of transportation (MDOT) Safety Improvement Project Award Letters dated March 1, 2023**

- a. **MN Avenue from 44<sup>th</sup> Street to Mercury Drive Segment Safety Improvements**
- b. **Squires Drive from Drake Road to Ravine Road Segment Safety Improvements**

**New Business:**

- A. **Request Review of the Revised Turning Stone Site Condo Preliminary Design Plans**
- B. **Request Approval of the Various Aggregates Compacted in Place Bid #2023-08**
- C. **Request Approval to Complete a Safe Streets and Roads for All (SS4A) Comprehensive Safety Action Plan**
- D. **Request Approval of the Truck Components Purchase**
- E. **Request Approval of the Cooper Township Local Road Contract**
  - a. **Crimson Oak Avenue – Riverview Drive to Cinnamon Woods Trail, Cinnamon Woods Trail – Cardinal Hills Trail to Crimson Oak Avenue, Cardinal Hills Trail – 143’ north of Crimson Oak Avenue to Cinnamon Woods Trail; *Crack Fill, Chip Seal, Fog Seal***
- F. **Request Approval of the Wakeshma Township Local Road Contract**
  - a. **39<sup>th</sup> Street – U Avenue to TU Avenue; *Crack Fill, HMA Wedging, Chip Seal***
  - b. **39<sup>th</sup> Street – V Avenue to T Avenue; *Crack Fill, HMA Wedging, Chip Seal***
  - c. **40<sup>th</sup> Street – Z Avenue to X Avenue; *Gravel Resurfacing***
  - d. **V Avenue – 36<sup>th</sup> Street to 42<sup>nd</sup> Street; *Chip Seal Trial***
  - e. **V Avenue – 42<sup>nd</sup> Street to 44<sup>th</sup> Street; *Chip Seal, Fog Seal***

**Public Comment on Non-agenda Items**

**Managing Director’s Time**





**Commissioner's Time and Committee Reports:**

- Dickason – Kalamazoo County Board of Public Works (BPW)
- Boersma – Kalamazoo County Environmental Health Advisory Council (EHAC)
- Stehouwer – Kalamazoo County Parks and Recreation Commission
- Pawloski
- Brennan

***Closed Session: Pursuant to the Open Meetings Act 267 of 1976, as amended section 15.268 (d) to consider the purchase or lease of real property up to the time an option to purchase or lease that real property is obtained.***

**G. Request Discussion of the TU Avenue/23<sup>rd</sup> Street Temporary Grading Easement**

**Adjourn**

Meetings of the Board of County Road Commissioners of the County of Kalamazoo are held in accordance with the Open Meetings Act (Act 67 of 1976, as amended) and are also open to the public without regard to race, color, national origin, sex, or handicap. If special aid or assistance is required to attend a Board meeting, please submit a request at minimum of 72 (seventy-two) hours in advance of the meeting by mail, telephone, or email to: Road Commission of Kalamazoo County 3801 E. Kilgore Road Kalamazoo, MI 49001 Telephone: (269) 381-3171 or Email: [info@kalamazooountyroads.com](mailto:info@kalamazooountyroads.com) Website: [www.kalamazooountyroads.com](http://www.kalamazooountyroads.com).



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