

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place by electronic means by Joining Zoom Video Conferencing and in-person as provided under Act 267 of the Public Acts of 1976 as amended, or commonly referred to as the Open Meetings Act (OMA). This is subject to change based on further guidance.

The public is welcome to continue to participate electronically, including by telephonic conferencing or video conferencing, in a manner in which both the general public and the members of the public body may participate by electronic means. To assist we ask those participating to please follow the following best practices:



1. Turn off cellular/mobile devices and minimize distractions.
2. Only RCKC hosts/co-hosts will have the ability to mute and always unmute, in order to more efficiently conduct the meeting and avoid background noise.
3. As you participate in the meeting, your microphone will be placed on "mute". Please see Public Comment Guidelines below for additional information.
4. Public comments in-person should be provided at the podium in order to ensure proper audio.

### Public Comment Guidelines

During "Public Comment" participants will have the opportunity to address the Board at the beginning of the meeting and at the end of the meeting for *non-agenda items*. The members of the public in attendance at the Board meeting shall be given the opportunity to address the Board on any *agenda item* only after being recognized by the Chair or acting Chair after a motion has been made and duly seconded, and prior to Board discussion on the item. All comments, statements or questions will be directed to the Board. Once the Board begins its discussion on the motion there will be no further public comment unless specifically requested by the Board.

Public comments, statements, or questions shall be **limited to not more than three (3) minutes** for each person addressing the Board. Minutes will not be allowed to be donated to others to increase time limitations. While all comments, statements and questions will be received by the Board it will be at the discretion of the Board or Board Members to respond at that time or to refer to staff for response at a later time or to the Road Commission's files. The Board appreciates receiving any written documents, photos, drawings, etc. as part of the citizen(s) presentation during the opportunity for public comment. These may also be sent by email [info@kalamazooountyroads.com](mailto:info@kalamazooountyroads.com) or regular mail in advance or in lieu of an in-person presentation and will be shared with all Board Members and included in the official record.

To provide public comment by Zoom.

- a. **Raise Hand:** Use the "Raise Hand" feature  in Zoom
- b. **Raise Hand:** Use \*9 for telephone audio
- c. **Mute:** Use the "Mute/Unmute" feature in participants 
- d. **Mute:** Use \*6 to toggle mute/unmute for telephone audio
- e. The "chat" feature shall only be used to address any technical issues for public participation. A RCKC Moderator will be available to assist with platform usage questions.

**The RCKC platform are intended to promote a friendly, and informative experience for participants. Therefore, content and comments containing any of the following are not allowed and participants will be immediately BLOCKED.**

- Profane language or content.
- Personal attack on individuals or specific groups or organization.
- Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, marital status, status with regard to public assistance, national origin, physical or mental disability or sexual orientation, or any other form of discrimination, in the sole discretion of the Road Commission.
- Sexual content or links to sexual content.
- Conduct or encouragement of illegal, harmful, or offensive activity.
- Content that violates a legal ownership interest of any other party.
- Content determined to be inappropriate, in poor taste, or otherwise contrary to the purposes of this forum, in the sole discretion of the Board.



**BOARD OF COUNTY ROAD COMMISSIONERS OF THE COUNTY OF KALAMAZOO  
MEETING AGENDA  
APRIL 21, 2026 – 3:00 P.M.**

Please take notice that a meeting of the Board of County Road Commissioners of the County of Kalamazoo (Board) will take place in person for the above stated date and time at the Office Building of the Road Commission located at 4400 S 26<sup>th</sup> Street, Kalamazoo, Michigan. Members of the public body may participate by in-person or electronic means. Members of the public body may participate by electronic means by Joining Zoom Video Conferencing Board Meeting by internet at <https://zoom.us/j/94008458512> Meeting ID: 940 0845 8512 or by telephone at +1-646-558-8656 Meeting ID: 940 0845 8512 for the purpose of considering the following items:

**Call to Order**

**Public Comment Guidelines**

**Pledge of Allegiance**

**The goal of the Board of County Road Commissioners of the County of Kalamazoo is using our expertise, energy, and funds to provide the safest and most convenient road system possible, and to contribute to economic development and high quality of life throughout the county. Our goal is to maintain a county road system that is safe and convenient for public travel and to manage the roadside environment, with a view toward preservation.**

**Approval of Agenda**

**Approval of Minutes**

**April 7, 2026 Board Meeting  
April 7, 2026 Osthemo Township Joint Meeting**

**Approval of Payroll (\$199,207.77) and Vendor Accounts (\$755,514.71)**

**Approval of Expense Reports**

**Commissioners Pawloski, Thompson, and Kennedy**

**Public Comment on Non-agenda Items**

**New Business:**

- A. Request Approval of the 2026 Budget Amendment Resolution #1**
- B. Request Approval of the Safety Program Project Resolutions**
- C. Request to Rescind the Previous and Approve the Revised Prairie Ronde Township Local Road Contract**

**Public Comment on Non-agenda Items**

**Managing Director’s Time**

**Commissioner’s Time and Committee Reports:**

- Kennedy –
- Davis – Kalamazoo County Environmental Health Advisory Council (EHAC)
- Thompson – Kalamazoo County Board of Public Works (BPW)
- Stehouwer – Kalamazoo County Parks and Recreation Commission
- Pawloski –

**Adjourn**

Meetings of the Board of County Road Commissioners of the County of Kalamazoo are held in accordance with the Open Meetings Act (Act 67 of 1976, as amended) and are also open to the public without regard to race, color, national origin, sex, or handicap. If special aid or assistance is





required to attend a Board meeting, please submit a request at minimum of 72 (seventy-two) hours in advance of the meeting by mail, telephone, or email to: Road Commission of Kalamazoo County 4400 S 26<sup>th</sup> Street Kalamazoo, MI 49048 Telephone: (269) 381-3171 or Email: [info@kalamazooountyroads.com](mailto:info@kalamazooountyroads.com) Website: [www.kalamazooountyroads.com](http://www.kalamazooountyroads.com).





**To: Board of County Road Commissioners of the County of Kalamazoo**  
**From: Travis D. Bartholomew, Managing Director**  
**CC: RCKC Team**  
**Date: April 21, 2026**  
**Re: Board Weekly Report**

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**New Business:**

**A. Request Approval of the Public Act 51 Financial Report**

Public Act 51 of 1951 (Act 51), as amended, governs the created Michigan Transportation Fund (MTF) into which specific transportation taxes are deposited and prescribes how these revenues are to be distributed and the purposes for which they can be spent. Failure to comply can result in withholding of MTF distributions until compliance is achieved.

To document compliance with Act 51, an annual financial report is submitted to the Michigan Department of Treasury (MDOT) by May 1. The financial report must accurately reflect the Revenues, Expenditures, and Funds of all road work and must align with the RCKC's audited financial statements.

RCKC's 2025 Act 51 Financial Report supports key compliance areas as follows:

- Up to 30% of MTF received for the primary road system can be transferred to the local road system and an additional 20% may be transferred for emergencies; RCKC transferred 27% (page 7).
- 90% of MTF after deductions for administrative expense, capital outlay, and debt principal and interest is required to be spent on preserving the roads, excluding Federal Aid received; RCKC spent 135% of the minimum requirement (page 14).
- Non-Motorized improvement expenditures over the last 10 years must exceed 1% of MTF multiplied by 10; RCKC spent \$8.9 million, and the minimum requirement is \$2.7 million (page 15).
- Administrative expenses are limited to 10% of the current year's MTF; RCKC's administrative expenses were 8% (page 17).

The Act 51 report will be made publicly available on RCKC's website. ***We recommend the Board approve the 2025 Public Act 51 Financial Report for the Finance Director & Chair's signatures.***

**B. Request Approval of the Safety Program Project Resolutions**

Currently, the Michigan Department of Transportation (MDOT) is soliciting project applications for the fiscal year (FY) 2028 HSIP and HRRR programs. The MDOT FY 2028 budget for this program is estimated to be \$16,953,000 for HSIP and \$6,000,000 for HRRR in federal funds. MDOT reviews applications and proposed projects based upon crash history, the number of serious and fatal crashes, and the time of return on investment of the project. Annually, RCKC reviews crashes on our network to identify safety improvements and to find proposed projects for these funds. We provide a place holder in our Primary Road Capital Improvement Plan (CIP) for Safety Project countywide as areas are reviewed annually for submittal. Both proposed projects would be submitted for 2028 HSIP funding. While reviewing our network, these projects appeared to be some of the most competitive and had the greatest impact on improving safety. We are not applying for HRRR funds because the HRRR projects evaluated did not show as much improvement to safety and thus were less competitive than the proposed projects funded by HSIP. Each agency is capped at the total (both HSIP and HRRR combined) amount of safety funds they may be awarded in a given year at



\$1,500,000 and these projects represent our best candidates for the program.

RCKC successfully applied for these funds in the past. In 2025, RCKC applied for and was awarded FY 2027 funding for the Sprinkle Road at TU Avenue roundabout project. The HSIP program funds are specifically targeted to reduce accident injury levels on urban roadways. Federal funds are capped at \$750,000 per project and can be funded at a minimum match of 90 percent federal funds to 10 percent local matching funds split. Selection is competitive and our applications will be competing with others from across the state. The project would be included in the Kalamazoo Area Transportation Study (KATS); Transportation Improvement Plan (TIP) and our Primary Road CIP only after it is selected. Historically, safety projects have reduced crashes by 32% at project locations.

The RCKC [Transportation Safety Action Plan](#), developed in 2023, was instrumental in development of these projects. Furthermore, these projects should align with other safety improvements being considered for the RCKC roadway system including those in the Safe Streets Initiative: Enhancing Road Safety in Kalamazoo County project which was awarded funds from the [Safe Streets and Roads for All \(SS4A\)](#) grant program.

The projects we are recommending based on program criteria and research are:

**V Avenue at Sprinkle Road, Brady Township**

The proposed project for V Avenue at Sprinkle Road would feature the construction of a roundabout at the intersection. Centerline rumble strips and tree removal from the clear zone (complete right-of-way (ROW)) would be part of this project on V Avenue and Richardson Street between Sprinkle Road and Spruce Street where the road curves to the south. A roundabout at V Avenue at Sprinkle Road would be beneficial for reducing angle type crashes and the rumble strips will assist with lane departure crashes in the curve. According to the RCKC Transportation Safety Action Plan, this intersection is listed in the top 50 due to the occurrence of fatal and serious injury crashes. The Plan also reviewed crash patterns for this intersection and recommended the roundabout treatment as a possible mitigation strategy.

This proposed project is estimated to have a construction cost of \$1,036,000. This section of V Avenue has a pavement surface evaluation and rating (PASER) rating of 6 and was last paved in 2018.

**E Michigan Avenue, Kalamazoo & Comstock Townships**

The proposed project for E Michigan Avenue would feature paving, centerline and shoulder rumble strips, and tree removal from the clear zone (complete right-of-way (ROW)) from the city limits to Leenhouts Street. Throughout this segment, the road has many curves, and crash data indicates a concentration of run-off the road type crashes. According to the RCKC Transportation Safety Action Plan, this segment of road is listed in the top 50 due to the occurrence of fatal and serious injury crashes.

This proposed project is estimated to have a construction cost of \$843,000. This section of E Michigan Avenue has a pavement surface evaluation and rating (PASER) rating of 6 and was last paved in 2014.

The local safety program’s maximum funds available are \$750,000 per project for construction costs only with a total limit of \$1,500,000 per agency. Estimated project costs are shown below for each project. Federal funds are only eligible for the construction cost. Design and construction engineering costs are estimated and would be the responsibility of the RCKC and included in the RCKC funds estimate column.

Project	Estimated Cost <i>(incl. engineering)</i>	Federal Funds <i>(requested)</i>	RCKC Responsibility
<b>V Avenue at Sprinkle Road</b> (Spruce Street to Sprinkle Road)	\$1,191,400.00	\$750,000.00	\$441,400.00



<b>E Michigan Avenue</b> (Wallace Ave to Leenhouts St)	\$969,450.00	\$750,000.00	\$219,450.00
<b>Total</b>	<b>\$2,160,850.00</b>	<b>\$1,500,000.00</b>	<b>\$660,850.00</b>

If awarded, design engineering is anticipated to start in 2026 with construction in 2028. The Primary Road CIP (CIP) would be adjusted accordingly.

***We recommend the Board approve the Safety Program Project Resolutions for the V Avenue at Sprinkle Road and E Michigan Avenue projects.***

- C. Request to Rescind the Previous and Approve the Revised Prairie Ronde Township Local Road Contract.** *The funding source within this contract has been updated. Prairie Ronde Township has increased its contribution from \$76,455.10 to \$107,455.10. We appreciate their continued partnership. We request the Board to Rescind the Previous and Approve the Revised Prairie Ronde Township Local Road Contract for the Chair's signature.*

The regular meeting of the Board of County Road Commissioners of the County of Kalamazoo was held at the Road Commission of Kalamazoo County (RCKC) office at 4400 S 26<sup>th</sup> Street, Kalamazoo, Michigan, on Tuesday, April 7, 2026. Commissioner Pawloski called the meeting to order at 3:00 p.m.

Present: David C. Pawloski, Randy Thompson, Andy Davis, Toni Kennedy  
Absent: Larry Stehouwer

Also attending: Managing Director Bartholomew, Public Relations Director Mark Worden, Finance Director Kim Bodnar, County Engineer Ryan Minkus, Assistant County Engineer Jim Hoekstra, Assistant General Superintendent Rusty McClain, Project Superintendent John Schmitt, Communications Administrator Sarah Phillips, and Administrative Assistant Selena Rider.

Administrative Assistant Rider reviewed public meeting guidelines.

Pledge of Allegiance

Commissioner Pawloski shared that the goal of the Board of County Road Commissioners of the County of Kalamazoo is to use our expertise, energy, and funds to provide the safest and most convenient road system possible, and to contribute to economic development and a high quality of life throughout the county. Our goal is to maintain a county road system that is safe and convenient for public travel and to manage the roadside environment, with a view toward preservation.

Commissioner Thompson moved, and it was seconded to approve the agenda as presented.  
Carried by the following vote:  
Aye: Pawloski, Thompson, Davis, Kennedy

Commissioner Kennedy moved, and it was seconded to approve the March 24, 2026, regular Board meeting minutes and the March 24, 2026 County Road Association (CRA) Highway Conference minutes as presented.  
Carried by the following vote:  
Aye: Pawloski, Thompson, Davis, Kennedy

Commissioner Davis moved, and it was seconded to approve the payroll and vendor accounts as presented.

Payroll Account:	\$ 217,625.42
Vendor Account:	\$ 3, 261,480.31

Carried by the following vote:  
Aye: Pawloski, Thompson, Davis, Kennedy

County Commissioner John Gisler reported that he attended an emergency management training on April 1, sponsored by the Office of Emergency Management and conducted by the Michigan State Police. He noted that the training provided valuable information and would be beneficial even for experienced officials. A second session of this training is scheduled for April 15 from 3:00 p.m. to 5:00 p.m. at the Expo Center, and he encouraged all elected and appointed officials to attend. He shared that Skywarn Spotter Training will be held on April 18 from 2:00 p.m. to 4:00 p.m. at the Red Cross building west of US-131. The training, conducted by the National Weather Service in Grand Rapids, prepares volunteers to observe and report weather conditions during severe events to supplement radar data. The training is free, and volunteers serve in an unpaid capacity. Additionally, he announced that the Kalamazoo Citizens for Responsible Government will meet next Monday at 8:30 a.m. at Mark's Diner on Romance Road in Portage. The guest speaker will be Jeff Sorensen, Cooper Township Supervisor, marking the first time in approximately 8 to 10 years that a township supervisor has addressed the group. The meeting is open to the public.

Commissioner Davis moved, and it was seconded to award the Crack Fill – Various locations Bid #2026-05 to Scodeller Construction Inc. for the projects to be completed by June 1, 2026, in the amount of \$361,800.00, and to

Asphalt Restoration Inc. for the projects to be completed by July 1, 2026, in the amount of \$329,867.80. Both contractors are the respective low bidders meeting specifications. Managing Director Bartholomew shared A crack fill treatment is a hot joint sealant composed of polymer-modified asphalt cement. The over band crack fill treatment is a very cost-effective means of maintaining the surface condition of our roads. The crack fill material is capable of filling and bridging large, open transverse and longitudinal cracks that our chip seal treatment is unable to achieve. The life expectancy of a crack fill, if applied in conjunction with a chip seal treatment, is 5 to 8 years. We are very satisfied with the performance of the crack fill/chip seal treatment combination. Together, they offer a very effective means of sealing the road surface, eliminating infiltration of water, which in turn protects the road base from saturation and extends the life of our roads.

RCKC estimates crack fill material quantities for both primary and local road projects. The estimated crack fill quantity is included in our project estimates. If our estimating differs significantly from the actual product applied, our estimating methods are re-evaluated for future estimating accuracy. Our overall estimated quantity for this 2026 bid is 235,946 lbs. of crack fill material.

The Crack Fill Bid specification typically requires contractors to provide a “by the project” price and a “per pound” price. The “by the project” price refers to the total cost to crack fill a specific project. Inspectors monitor quality to ensure cracks are filled adequately and per specifications. The “per pound” price allows projects to be added throughout the construction season which are not known at the time of bid, providing the opportunity for a bid extension. The contractor is paid based on the total pounds applied for the project.

Asphalt Restoration has extended their per-pound price from 2025. The 2025-09 Crack Fill Bid includes a per-pound bid award, including the option to extend for three (3), one (1) year extensions by mutual agreement of both parties. The per-pound price for 2026 is \$1.39, approved as part of Crack Fill Bid #2025- 09.

We had a total of three (3) bidders for our #2026-05 Crack Fill Bid including:

Scodeller Construction Inc.

Scodeller Construction Inc. submitted a bid estimating a total quantity of 451,900 pounds of crack fill material for all projects combined, with a total bid price of \$749,625.00 for both phases of the schedule. Scodeller has previously completed work for RCKC; however, it has been several years since their last engagement. Reference checks conducted as part of this review yielded positive feedback regarding the quality of their past work and overall performance.

Asphalt Restoration Inc.

Asphalt Restoration Inc. submitted a bid estimating a total quantity of 246,170 pounds of crack fill material, with a total bid price of \$329,867.80 for Phase II only. Asphalt Restoration has previously performed work for RCKC with a strong track record of quality and communication. Any concerns or issues identified during inspection were addressed promptly, often within the same day, demonstrating a high level of responsiveness and professionalism.

Thompson Asphalt Products LLC

Thompson Asphalt Products LLC submitted a bid estimating a total quantity of 249,200 pounds of crack fill material for all projects combined, with a total bid price of \$560,520.00 covering both phases of the schedule.

After careful evaluation, we recommend not awarding the bid to Thompson Asphalt Products LLC, despite being the low bidder. The firm did not demonstrate sufficient experience to complete the full scope of work, nor did it provide adequate evidence of the operational capacity required to meet project deadlines. Additionally, the contractor indicated an inability to commence work upon award, increasing the potential of their inability to meet our timelines.

A site visit was conducted to evaluate equipment condition, production capacity, traffic control experience, and staffing resources. Thompson Asphalt Products LLC’s equipment was determined to be in marginal condition with limited production capacity. Historical production levels were approximately 10,000 pounds annually, which is significantly below the 249,200 pounds required to complete the 93 projects included in this bid. To meet these demands, the contractor would need to substantially increase both staffing levels and training. Additionally, the contractor has limited experience with traffic control, as their prior work has primarily involved parking lot projects rather than roadway operations, raising concerns about their ability to safely and effectively manage traffic in more complex work zones.

We tentatively plan to start our 2026 chip seal program immediately following Board approval, with 93 local and primary road projects requiring a Crack Fill treatment prior to chip seal. Scodeller Construction Inc. is the only qualified contractor for the first phase of the bid. Asphalt Restoration Inc is the low-qualified bidder for the second

phase of the bid. Asphalt Restoration Inc. is a local contractor who has done an excellent job for RCKC in the past recent years. Asphalt Restoration performed crack fill work for RCKC in 2011 and 2015 through 2025.

Scodeller Construction would be required to complete the projects outlined within the bid specification by June 1, 2026, and Asphalt Restoration would be required to complete the projects outlined within the bid specification by July 1, 2026. There will be no price adjustments for material overruns.

We sent out a public bid notice to contractors and construction/bidding entities, as well as the posting on our website through Bid Express. In addition to the various building industry associations, we had nine (9) downloads of the bid and received three (3) bid proposals.

Commissioner Davis inquired whether the project involved a heated slurry wand application. Managing Director Bartholomew confirmed that it did.

Commissioner Davis then raised a broader question regarding the organization's policy and philosophy on creating opportunities for small businesses. He emphasized the importance of encouraging new bidders to participate, fostering a more competitive bidding environment rather than relying on only one or two familiar contractors. He also commended Thompson Asphalt Products LLC for pursuing work outside of their typical scope, noting from personal experience the challenge of competing against larger, established companies for a limited share of work. He asked whether it might be possible to structure projects in a way that allows smaller companies to participate—perhaps by breaking out portions of the work into more manageable segments. Managing Director Bartholomew responded that he agreed in principle, as increasing the number of vendors is beneficial. However, in this particular case, the project timeline and overall quantity made it impractical to divide the work. He noted that staff had considered awarding a portion—potentially half—of the crack fill contract to a smaller contractor. If the evaluation of the company's qualifications had been more favorable, that approach might have been pursued. Looking ahead, he acknowledged that while dividing projects into smaller components could provide opportunities for emerging contractors, it may also result in higher pricing. He suggested that smaller-scale projects, such as parking lot work, could serve as a practical starting point for onboarding and evaluating new vendors.

Carried by the following vote:

Aye: Pawloski, Thompson, Davis, Kennedy

Commissioner Thompson moved and it was seconded to amend the 2026 Adopted Budget Resolution (Amendment 1) as presented. Managing Director Bartholomew shared that at our December 16, 2025, Board meeting, the 2026 Original Budget Resolution was adopted. The RCKC team developed the 2026 Budget based on information available at the time. Since then, the 2025 financial year has been audited and closed, the 2025/2026 winter maintenance season has been completed, and the local and primary road project costs have been finalized. In addition, the Team regularly reviews business needs and will adjust expenditures by area or cost category while continuing to meet the organizational goal of maintaining the unassigned fund balance as a percentage of Michigan Transportation Fund (MTF) revenue within the range of 20%-25%.

#### **2025 Financial Results**

The 2025 fiscal year ended with a higher Fund Balance than budgeted (\$2.5 million). Approximately \$1.0 million of this favorable increase was due to timing, which is now expected in 2026. The remaining \$1.5 million favorable increase was primarily due to lower project expenditures as compared to estimates, lower administrative and equipment costs, and higher interest and permit revenue.

#### **2026 Budget Amendment 1**

The current unassigned fund balance for the 2026 Budget is 21%, and the proposed Budget Amendment 1 is also 21%. The 2026 Budget Amendment 1 includes increases totaling \$959,533 for the following expenditures approved in 2025, not occurring until 2026:

Primary CIP project expenditures \$501,000

- Two Cab & Chassis Trucks \$373,476
- Vehicle Storage concrete repairs \$ 52,265
- IT system implementation (Acumatica) \$ 32,792

The 2026 Budget Amendment 1 also includes increases totaling \$1,530,922 for the following:

#### **Project Expenditures**

We are reinvesting the savings in 2025 by advancing Primary Capital Improvement Plan (CIP) Hot Mix Asphalt (HMA) paving projects from 2027 (\$550,000). The 2027 projects approved in the Primary Road CIP are:

- Sprinkle Road, 975' South of Gull Road to 750' North of Gull Road, Comstock Township
- W. Michigan Avenue, Venture Park Road to Drake Road, Oshtemo Township

Also, the 8th Street, KL Avenue to West Main Street project in Oshtemo Township, planned for 2026, is unlikely to be constructed this year. This allows us to pull up another 2027 project already approved in the Primary Road CIP:

- Drake Road from Grand Prairie Road to Squires Drive, Kalamazoo Township

We are also repairing some of the 2025 chip seal projects this year, estimated to be \$300,000. Favorable bid results when compared to estimates so far this year total \$300,000, which will offset a portion of the increased project expenditures.

#### **Capital Outlay**

The Budget has been amended to include an Asphalt Distributor approved by the Board on March 10, 2026, in the amount of \$358,147. Also, lower costs on previously approved items will be used to purchase a hitch mounted heated blower for the fog seal operations for \$18,000, and an underbody plow assembly replacement will be purchased for \$10,000.

#### **Winter Maintenance Expenditures**

As in prior years, we allocate 70% of winter expenditures for the first half of the year (January – March), and 30% for the second half of the year (November–December). Winter maintenance was higher in January through March, so we are increasing the Budget by \$234,000 to reserve 30% for the remainder of the year.

#### **Equipment Expenditures**

We are amending the budget to assume fuel usage will increase by 20% (\$123,600). We also had unplanned repairs for the chip seal spreader (\$100,000).

#### **Non-spendable Fund Balance**

We have ordered an additional 2,000 tons of salt, so we amended the Budget to assume this inventory would be unused at the end of the year (\$145,160).

We will continue to monitor revenue, expenses, and business needs as we progress through the year and will request another Budget Amendment if needed.

Carried by the following vote:

Aye: Pawloski, Thompson, Davis, Kennedy

Managing Director Bartholomew presented the 2025 Annual Report and recognized the communications team, including Public Relations Director Worden and Communications Administrator Phillips. He said that the report will be posted on the website and presented at the County Committee of the Whole meeting on June 16. He shared that the Road Commission received awards at the County Road Association Highway Conference, including one for RCKC Chats (which also earned the People's Choice Award), another for our fall open house. We also received an award from the Asphalt Paving Association of Michigan (APAM) for our Sprinkle Road project. All awards will be displayed and shared with the County Board. He said our joint meeting with Oshtemo Township will be held at approximately 4:00 p.m. Also, the Road Commissioners' quarterly tour is scheduled for April 17 from 9:00 a.m. to noon, with a northwest route planned. He invited Commissioners to suggest tour stops or topics of interest.

Commissioner Kennedy expressed appreciation for the opportunity to attend the County Road Association conference. While noting that conferences can often be meeting-heavy, she found this event particularly valuable due to its educational components. As the newest member of the Board, she thanked the Managing Director and staff for taking the time to guide her through the exhibits, including demonstrations of new trucks and equipment previously discussed. She emphasized the importance of fully understanding items brought before the Board for consideration. She reported attending the Wakeshma Township meeting the previous evening, where township officials expressed appreciation for the Road Commission's continued support and communication regarding projects, regardless of township size. She also commended Commissioner Gisler for encouraging public engagement with the Road Commission's website, noting it as a comprehensive and informative resource. She further shared that Wakeshma Township has implemented new burn permit requirements and advised residents to contact the township for additional information. She reported attending an Emergency Management System training on April 1, describing it as highly informative, particularly in outlining emergency procedures and key points of contact. In light of recent unpredictable weather, she encouraged elected officials, board members, and community members to attend the upcoming session scheduled for April 15 from 3:00 p.m. to 5:00 p.m. at the Expo Center to better

understand emergency protocols and the chain of command. In her role supporting veterans' affairs, she announced several upcoming events, including a Women's Conference scheduled for June 8–10, an Augusta VFW event on May 23, and a countywide fishing event for veterans on June 27. She concluded by highlighting the importance of supporting local veterans, noting that current global events and related news may be distressing for those who have served. She encouraged community members to remain mindful of veteran neighbors, offer support when needed, and connect individuals with available resources, including the County Veteran Service Office.

Commissioner Davis shared that the Environmental Health Advisory Committee meeting is scheduled for tomorrow at 9:00 a.m.

Commissioner Thompson congratulated staff on their outstanding work, noting that the Road Commission's ability to receive the awards discussed earlier in the meeting is a direct result of staff performing their duties at a high level. He shared that he is unable to attend the April 21 Board meeting.

Commissioner Pawloski congratulated the entire team on their performance and echoed the sentiments of other commissioners regarding staff accomplishments. He expressed appreciation for the Highway Conference, noting that he always looks forward to attending it each year and found this year's conference great as well. He announced plans to attend the Commissioners' road tour and encouraged other Commissioners to participate as well, confirming his attendance. He mentioned he was planning to attend the Office of Emergency Management Training on April 15. He thanked Commissioner Gisler for bringing the training opportunities to everyone's attention. He reminded Commissioners about the joint meeting with the county scheduled for June 16th and asked everyone to put it on their calendars. He thanked Wakeshma Township Supervisor Jason Gatlin and Mr. Tim Culver from Speaker Hall's office for joining the meeting. He acknowledged Commissioner Thompson's notification that he would miss the next meeting due to attending the Michigan Township Association (MTA) conference.

Commissioner Davis moved, and it was seconded to adjourn the meeting.  
Carried by the following vote:  
Aye: Pawloski, Thompson, Davis, Kennedy

The meeting was adjourned at 3:48 p.m.

Attest: Meredith Place, County Clerk

By \_\_\_\_\_, Chair \_\_\_\_\_, Deputy Clerk

April 7, 2026 – Oshtemo Township Joint Meeting

Chair Int'l \_\_\_\_\_

Clerk Int'l \_\_\_\_\_

A joint meeting of the Board of County Road Commissioners of the County of Kalamazoo and the Oshtemo Township Board of Trustees was held at the Road Commission of Kalamazoo County, 4400 S 26<sup>th</sup> Street, Kalamazoo, Michigan, on Tuesday, April 7, 2026. The joint meeting began at 3:58 p.m.

Present: David C. Pawloski, Randy Thompson, Andy Davis, Toni Kennedy

Absent: Larry Stehouwer

Also present: Managing Director Travis Bartholomew, Public Relations Director Mark Worden, Finance Director Kim Bodnar, County Engineer Ryan Minkus, Assistant County Engineer Jim Hoekstra, Human Resources Director Debbie Hill, Assistant Human Resources Director Jaycie Callaway, Assistant General Superintendent Rusty McClain, John Schmidt Project Superintendent, Administrative Assistant Selena Rider, Township Supervisor Cheri Bell, Planning Director, Jodi Stefforia, Trustees Neil Sikora, Kristin Cole, Zak Ford, Public Works Director Anna Horner, Treasurer Clare Buszka, Clerk Dusty Farmer, Project Manager, Zach Pearson, and Operations Coordinator David Kobb.

Commissioner Pawloski amended the agenda to add public comment after introductions.

Commissioner Pawloski opened the meeting by inviting public comments; none were offered.

Supervisor Bell stated that she hoped to establish a tone of mutual understanding, emphasizing the importance of sharing differing perspectives and recognizing where each party is coming from. She noted that Oshtemo Township has been discussing several of the items included on the agenda for some time and felt it was appropriate to bring them forward to a joint meeting so that policymakers could engage in discussion and hear directly about the Township's position. She further shared that, from her perspective, Managing Director Bartholomew has been a positive addition in terms of collaboration and communication, and that meaningful progress has been made. She also expressed that Public Relations Director Worden has been highly accountable and responsive in providing requested information to the Township. She emphasized that any differences in opinion are related to policy matters and are not a reflection on staff.

Managing Director Bartholomew expressed his appreciation for everyone coming together and acknowledged that there have been differences along the way. He noted that he and Supervisor Bell have had numerous discussions focused on identifying ways to collaborate and partner more effectively. He emphasized the importance of moving forward together in order to achieve shared success, stating that this is accomplished by coming together, openly sharing concerns, listening to one another, and working collectively to develop solutions.

Public Works Director Horner shared reported that the Township has experienced significant growth in recent years, creating both opportunities and challenges, particularly in coordinating infrastructure and ensuring effective long-term planning. Increased development activity, including a record number of recent submittals, reflects continued growth, especially in housing, with several large undeveloped areas anticipated to be developed comprehensively.

It was noted that both new road construction and the retrofitting of existing roads present unique challenges, particularly in coordinating utilities, managing right-of-way constraints, and balancing cost with long-term infrastructure needs. The Township's Master Plan, developed in accordance with the Planning Enabling Act, includes a Master Streets Plan guided by principles of connectivity, complete streets, economic vitality, and safety. The Township's location along major highway corridors continues to make it attractive for development.

The Township has implemented a "place types" approach to land use planning, aligning roadway design with surrounding land uses to enhance community character and quality of life. Emphasis was placed on the importance of flexibility in applying design standards to avoid overbuilding infrastructure and incurring unnecessary long-term costs, while still ensuring safety and durability. Challenges related to differing

interpretations of zoning classifications and corresponding road standards were discussed, highlighting the need for clearer processes, improved communication, and potential policy refinements.

Discussion also included the need for greater flexibility in roadway design to better reflect varying densities, land uses, and community goals, particularly in more urbanized areas of the Township. Concerns were raised that strict adherence to existing standards in some cases may result in overbuilt roads and increased costs, and that a collaborative process for evaluating alternative design approaches would be beneficial.

A major driver of growth has been the Township's neighborhood sanitary sewer program, initiated in 2011 to replace aging septic systems. The program includes approximately 900 new sewer connections across five neighborhoods and requires significant infrastructure work, including reconstruction of approximately 10.5 miles of roadway. Additional improvements include drainage enhancements and streetlighting upgrades. The total investment is estimated at approximately \$50 million, supported in part by a low-interest USDA loan and other funding sources.

Supervisor Bell noted that the sewer project, the selected neighborhoods, and existing road conditions have been intentionally aligned so that roadway reconstruction occurs concurrently with sewer expansion. She emphasized that the neighborhoods included in the sewer program contain some of the poorest road conditions within the Township.

Managing Director Bartholomew inquired whether the Township anticipated utilizing Participation (PAR) funds for road resurfacing. Public Works Director Horner explained that, to her understanding, PAR funds are not intended for that use. She stated that the Township is instead focusing on utilizing PAR funds, along with required matching funds, for preventative maintenance activities throughout the Township.

Public Works Director Horn discussed construction challenges, including contractor availability, bonding capacity limitations, and scheduling constraints.

Supervisor Bell noted the Road Commission's strict policy regarding pavement thickness and acknowledged that it reflects their current position. However, she expressed concern that strict adherence to this policy may result in higher costs in certain situations where alternative, acceptable design standards could be considered. She indicated that exploring such alternatives could lead to potential policy changes that may be beneficial more broadly.

Commissioner Davis asked what procedural changes Supervisor Bell was suggesting for the adoption or consideration of new policies. Supervisor Bell responded that, through work with their Master Plan consultants, the Township is aware that other road commissions across the state utilize varying design guidelines, and she suggested that similar flexibility could be considered. Discussion continued...

Additional discussion focused on balancing infrastructure investment with long-term maintenance responsibilities, including stormwater management. The need to account for increased runoff from new improvements, such as sidewalks, and to equitably share associated maintenance costs was noted, reflecting evolving regulatory requirements and environmental considerations.

Finance Director Bodnar explained that the overhead rate is calculated based on distributive overhead and total road expenditures. Concerns were raised by the Township regarding the application of overhead and administrative fees, expressing interest in exploring more proportional or activity-based approaches that better reflect the level of effort associated with specific projects, while maintaining fairness and consistency across jurisdictions.

Managing Director Bartholomew stated that the Road Commission is reviewing practices from neighboring agencies, consulting with labor counsel and auditors, and exploring alternative approaches to determine what is fair and reasonable. He acknowledged that revisions may be needed and noted that staff are actively evaluating options. He further recognized that Oshtemo Township has projects that have started and stated that efforts will be made to expedite this review process so that any changes can be applied accordingly.

Both Public Works Director Horner and County Engineer Minkus highlighted ongoing collaboration efforts, including regular coordination meetings, participation in planning and development discussions, and successful joint projects such as roadway improvements, non-motorized facilities, and infrastructure coordination. Recent policy updates, including traffic calming measures and design flexibility in certain areas, were noted as positive steps toward improved partnership.

Supervisor Bell expressed her appreciation for the opportunity for all parties to share their viewpoints and perspectives and stated her hope that this level of dialogue will continue. She noted that Managing Director Bartholomew brings a strong focus on collaboration and cooperation, which she described as a positive change from past experiences and one that makes it easier to communicate and reach out with questions. She emphasized that all parties share the common goal of fostering a strong community that reflects the needs and character of its residents and expressed her desire to continue working together toward that goal.

Managing Director Bartholomew thanked everyone for attending and noted that the meeting provided valuable dialogue and discussion. He emphasized that all parties share common goals and are moving in the same direction, highlighting the importance of continued collaboration. He also recognized Public Works Director Horner and her team, noting the challenges associated with implementing trail projects along roadways with existing utilities. He stated that, despite these challenges, providing these systems is important for the public, and emphasized the need to work together to find solutions. He added that Public Works Director Horner has significant responsibilities and is doing an excellent job.

Commissioner Pawloski proposed holding a future joint meeting at Oshtemo Township and encouraged continued collaboration between Road Commission and Township staff.

Commissioner Pawloski closed the meeting by inviting public comments; none were offered.

The meeting adjourned at 5:25 p.m.

Attest: Meredith Place, County Clerk

Chair \_\_\_\_\_, Deputy Clerk \_\_\_\_\_



**Summary Report of Cash Receipts and Disbursements  
For the April 21, 2026 Board Meeting**

**Current Activity**

Available funds from previous report	<b>11,244,250.13</b>
Receipts and interest for the current period	28,522.14
Payroll disbursements to be approved today	(199,207.77)
Payables disbursements to be approved today	(755,514.71)
Available funds as of April 21, 2026	<b><u>10,318,049.79</u></b>

**Summary Disbursements**

	<u>From</u>	<u>To</u>	
Payroll - pay period ending April 15, 2026			
Checks	87087	87092	57,656.74
Voided Checks			0.00
Direct Deposit	23355	23413	141,551.03
Total Payroll to be approved today			<b><u>199,207.77</u></b>
Payables			
Checks	111421	111445	543,969.78
Voided & Reissued Checks	111092	110976	(285.61)
Electronic Funds Transfer	303748	303796	207,989.86
Health Reimbursement Checks	217336	217362	3,840.68
Total Payables to be approved today			<b><u>755,514.71</u></b>

**Available Funds**

Checking with Interest Account	2,667,719.24
Michigan CLASS Investments	7,650,330.55
Total Funds Available	<b><u>10,318,049.79</u></b>

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Kim Bodnar  
Finance Director

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Travis Bartholomew  
Managing Director

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David C. Pawloski  
Board Chair







# Memo

**To:** Board of County Road Commissioners of the County of Kalamazoo,  
Travis Bartholomew, Managing Director

**From:** Kim Bodnar, Finance Director

**Date:** April 21, 2026

**Subject:** 2025 Public Act 51 Financial Report

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Public Act 51 of 1951 (Act 51), as amended, governs the created Michigan Transportation Fund (MTF) into which specific transportation taxes are deposited and prescribes how these revenues are to be distributed and the purposes for which they can be spent. Failure to comply can result in withholding of MTF distributions until compliance is achieved.

To document compliance with Act 51, an annual financial report is submitted to the Michigan Department of Treasury (MDOT) by May 1. The financial report must accurately reflect the Revenues, Expenditures, and Funds of all road work and must align with the RCKC's audited financial statements.

RCKC's 2025 Act 51 Financial Report supports key compliance areas as follows:

- Up to 30% of MTF received for the primary road system can be transferred to the local road system and an additional 20% may be transferred for emergencies; RCKC transferred 27% (page 7).
- 90% of MTF after deductions for administrative expense, capital outlay, and debt principal and interest is required to be spent on preserving the roads, excluding Federal Aid received; RCKC spent 135% of the minimum requirement (page 14).
- Non-Motorized improvement expenditures over the last 10 years must exceed 1% of MTF multiplied by 10; RCKC spent \$8.9 million, and the minimum requirement is \$2.7 million (page 15).
- Administrative expenses are limited to 10% of the current year's MTF; RCKC's administrative expenses were 8% (page 17).

The Act 51 report will be made publicly available on RCKC's website.

## **Recommended Action**

We recommend the Board approve the 2025 Public Act 51 Financial Report for the Finance Director and Chair's signatures.

**2025**  
**FISCAL YEAR**  
**ANNUAL FINANCIAL REPORT**  
**BOARD OF COUNTY ROAD COMMISSIONERS**  
**Kalamazoo County**  
**Michigan**  
**Year Ended 2025**

**The financial report accurately reflects the Revenues and Expenditures of all road work and funds by systems, and conforms with the requirements of Act 51, Public Acts of 1951, as amended**

**ATTEST**

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Chief Financial Officer

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Chairman

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Date

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**BALANCE SHEET****Assets****General Operating Fund**

1. Cash	\$9,530,720.31
2. Investments	0.00
3. Accounts Receivable :	
a. Michigan Transportation Fund	4,453,679.84
b. State Trunkline Maintenance	0.00
c. State Transportation Department - Other	0.00
d. Due on County Road Agreement	390,226.21
e. Due on Special Assessment	90,439.56
f. Sundry Accounts Receivable	243,488.73

**Inventories/Pre-Paid Insurance/Other**

4. Deferred Expense State Aid	20,698.20
5. Road Materials	1,326,452.22
6. Equipment Materials and Parts	239,123.71
7. Prepaid Insurance	223,512.65
8. Deferred Expense - Federal Aid	1,526.47
9. Other	0.00

**10. TOTAL ASSETS****\$16,519,867.90**

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**Liabilities and Fund Balances****Liabilities**

11. Accounts Payable	\$1,151,953.55
12. Notes Payable (Short Term)	0.00
13. Accrued Liability	109,242.80
14. Advances	425,789.42
15. Deferred Revenue - Special Assessment District	90,439.56
16. Deferred Revenue - EDF Forest Rd.(E)	0.00
17. Deferred Revenue	100,560.29
18. Other	0.00

**Fund Balances**

19. Primary Road Fund	13,629,834.79
20. Local Road Fund	0.00
21. County Road Commission Fund	1,012,047.49
<b>22. Total Fund Balances</b>	<b>14,641,882.28</b>

**23. TOTAL LIABILITIES AND FUND BALANCES****\$16,519,867.90**

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**CAPITAL ASSETS ACCOUNT GROUP**

<u>Assets</u>	(A)	(B)
24. Land		\$982,174.21
25. Land Improvements	\$2,035,589.60	
25 a.Less: Accumulated Depreciation	(248,246.62)	1,787,342.98
26. Depletable Assets	43,344.75	
26 a.Less: Accumulated Depreciation	(42,622.21)	722.54
27. Buildings	59,185,441.28	
27 a.Less: Accumulated Depreciation	(3,168,969.92)	56,016,471.36
28. Equipment - Road	14,290,632.70	
28 a.Less: Accumulated Depreciation	(11,879,781.74)	2,410,850.96
29. Equipment - Shop	1,559,602.52	
29 a.Less: Accumulated Depreciation	(273,173.50)	1,286,429.02
30. Equipment - Engineers	67,640.66	
30 a.Less: Accumulated Depreciation	(66,744.82)	895.84
31. Equipment - Yard and Storage	102,314.13	
31 a.Less: Accumulated Depreciation	(102,314.13)	0.00
32. Equipment and Furniture - Office	1,493,639.24	
32 a.Less: Accumulated Depreciation	(547,526.72)	946,112.52
33. Infrastructure	272,920,812.39	
33 a.Less: Accumulated Depreciation	(96,676,962.08)	176,243,850.31
34. Vehicles	0.00	
34 a.Less: Accumulated Depreciation	0.00	0.00
35. Construction Work in Progress		0.00
	<b>36. Total Assets</b>	<b>\$239,674,849.74</b>
 <u>Equities</u>		
37. Plant and Equipment Equity		
	37 a.Primary	0.00
	37 b.Local	0.00
	37 c.Co. Road Comm.	63,430,999.43
	37 d.Infrastructure	176,243,850.31
	<b>38. Total Equities</b>	<b>\$239,674,849.74</b>
 <u>Long Term Debt</u>		
39. Bonds Payable (Act 51)		54,886,445.30
40. Notes Payable (Act 143)		0.00
41. Vested Vacation and Sick Leave Payable		0.00
42. Installment/Lease Purchase Payable		0.00
43. Other		0.00
	<b>44. Total Liabilities</b>	<b>\$54,886,445.30</b>
 <u>Fiduciary Fund</u>		
45. Deferred Compensation (Pension) Plan		<b>\$0.00</b>

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

## STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
<b>Taxes</b>				
46. County Wide Millage	\$0.00	\$0.00	\$0.00	\$0.00
47. Other	0.00	0.00	0.00	0.00
48. Total Taxes	0.00	0.00	0.00	0.00
<b>Licenses and Permits</b>				
49. Specify	10,365.56	22,115.00	230,395.00	262,875.56
<b>Federal Sources</b>				
50. Surface Tran. Program (STP)	1,248,741.94	0.00	0.00	1,248,741.94
51. C Funds - Federal	0.00	0.00	0.00	0.00
52. D Funds - Federal	0.00	0.00	0.00	0.00
53. Bridge	423,878.39	0.00	0.00	423,878.39
54. High Priority	0.00	0.00	0.00	0.00
55. Other	1,646,743.13	301,713.98	353,735.92	2,302,193.03
56. Total Federal Sources	3,319,363.46	301,713.98	353,735.92	3,974,813.36
<b>STATE SOURCES</b>				
<b>Michigan Transportation Fund</b>				
57. Engineering	7,521.90	2,478.10		10,000.00
58. Snow Removal	4,919.10	1,596.27		6,515.37
59. Urban Road	3,217,409.24	1,008,750.96		4,226,160.20
60. Allocation	17,168,022.74	5,656,037.31		22,824,060.05
61. Total MTF	20,397,872.98	6,668,862.64		27,066,735.62
<b>Other</b>				
62. Local Bridge	0.00	0.00		0.00
63. Other	79,476.69	0.00	0.00	79,476.69
64. Total Other	79,476.69	0.00	0.00	79,476.69
<b>Economic Development Fund</b>				
65. Target Industries (A)	0.00	0.00		0.00
66. Urban Congestion (C)	0.00	0.00		0.00
67. Rural Primary (D)	469,246.49	0.00		469,246.49
68. Forest Road (E)	0.00	0.00		0.00
69. Urban Area (F)	0.00	0.00		0.00
70. Other	0.00	0.00		0.00
71. Total EDF	469,246.49	0.00		469,246.49
<b>72. Total State Sources</b>	<b>\$20,946,596.16</b>	<b>\$6,668,862.64</b>	<b>\$0.00</b>	<b>\$27,615,458.80</b>

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

## STATEMENT OF REVENUES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
<b>Contributions From Local Units</b>				
73. City and Village	\$0.00	\$0.00	\$580,013.05	\$580,013.05
74. Township Contr.	86,664.27	5,237,074.06	0.00	5,323,738.33
75. Other	0.00	0.00	34,521.06	34,521.06
76. Total Contributions	86,664.27	5,237,074.06	614,534.11	5,938,272.44
<b>Charges for Service</b>				
77. Trunkline Maintenance	0.00		0.00	0.00
78. Trunkline Non-maintenance	0.00		0.00	0.00
79. Salvage Sales	0.00	0.00	0.00	0.00
80. Other	0.00	0.00	95,748.01	95,748.01
81. Total Charges	0.00	0.00	95,748.01	95,748.01
<b>Interest and Rents</b>				
82. Interest Earned	536,701.76	0.00	59,633.53	596,335.29
83. Property Rentals	0.00	0.00	0.00	0.00
84. Total Interest/Rents	536,701.76	0.00	59,633.53	596,335.29
<b>Other</b>				
85. Special Assessments	0.00	90,439.86	0.00	90,439.86
86. Land and Bldg. Sales	0.00	0.00	0.00	0.00
87. Sundry Refunds	0.00	0.00	0.00	0.00
88. Gain (Loss) Equip. Disp.	0.00	0.00	86,305.00	86,305.00
89. Contributions from Private Sources	0.00	0.00	45,199.98	45,199.98
90. Other	0.00	0.00	80,020.16	80,020.16
91. Total Other	0.00	90,439.86	211,525.14	301,965.00
<b>Other Financing Sources</b>				
92. County Appropriation	0.00	0.00	0.00	0.00
93. Bond Proceeds	0.00	0.00	0.00	0.00
94. Note Proceeds	0.00	0.00	0.00	0.00
95. Inst. Purch./Leases	0.00	0.00	0.00	0.00
96. Total Other Fin. Sources	0.00	0.00	0.00	0.00
<b>97. TOTAL REVENUE AND OTHER FINANCING SOURCES</b>	<b>\$24,899,691.21</b>	<b>\$12,320,205.54</b>	<b>\$1,565,571.71</b>	<b>\$38,785,468.46</b>

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

## STATEMENT OF EXPENDITURES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
<b>Construction/Capacity Improvement</b>				
98. Roads	\$0.00	\$0.00		\$0.00
99. Structures	0.00	0.00		0.00
100. Roadside Parks	0.00	0.00		0.00
101. Special Assessments	0.00	0.00		0.00
102. Other	0.00	0.00		0.00
103. Total Construction/Cap. Imp.	0.00	0.00		0.00
<b>Preservation - Structural Improvements</b>				
104. Roads	7,024,832.59	4,995,434.89		12,020,267.48
105. Structures	940,038.76	0.00		940,038.76
106. Safety Projects	1,449,063.29	0.00		1,449,063.29
107. Roadside Parks	0.00	0.00		0.00
108. Special Assessments	0.00	0.00		0.00
109. Other	0.00	0.00		0.00
110. Total Preservation - Struct. Imp.	9,413,934.64	4,995,434.89		14,409,369.53
<b>Maintenance</b>				
111. Roads	3,499,281.76	8,326,190.80		11,825,472.56
112. Structures	20,195.12	6,462.88		26,658.00
113. Roadside Parks	0.00	0.00		0.00
114. Winter Maintenance	1,789,272.62	2,311,310.05		4,100,582.67
115. Traffic Control	848,089.47	472,387.78		1,320,477.25
116. Total Maintenance	6,156,838.97	11,116,351.51		17,273,190.48
117. Total Construction, Preservation And Maintenance	15,570,773.61	16,111,786.40		31,682,560.01
<b>Other</b>				
118. Trunkline Maintenance	0.00		0.00	0.00
119. Trunkline Non-maintenance	0.00		0.00	0.00
120. Administrative Expense	1,048,166.96	1,084,585.95		2,132,752.91
121. Equipment - Net	314,289.74	627,910.24	113,681.37	1,055,881.35
122. Capital Outlay - Net	0.00	0.00	(2,374,871.87)	(2,374,871.87)
123. Debt Principal Payment	0.00	0.00	990,000.00	990,000.00
124. Interest Expense	0.00	0.00	2,330,818.76	2,330,818.76
125. Drain Assessment	0.00	0.00	0.00	0.00
126. Other	7,786.01	0.00	683,053.26	690,839.27
127. Total Other	1,370,242.71	1,712,496.19	1,742,681.52	4,825,420.42
<b>128. Total Expenditures</b>	<b>\$16,941,016.32</b>	<b>\$17,824,282.59</b>	<b>\$1,742,681.52</b>	<b>\$36,507,980.43</b>

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

## STATEMENT OF CHANGES IN FUND BALANCES

	Primary Road Fund (P)	Local Road Fund (L)	Co. Road Comm. Fund (C)	Total (T)
129. Total Revenues And Other Financing Sources	\$24,899,691.21	\$12,320,205.54	\$1,565,571.71	\$38,785,468.46
130. Total Expenditures	16,941,016.32	17,824,282.59	1,742,681.52	36,507,980.43
131. Excess of Revenues Over (Under) Expenditures	7,958,674.89	(5,504,077.05)	(177,109.81)	2,277,488.03
132. Optional Transfers				
132 a. Primary to Local (50%)	(5,504,077.05)	5,504,077.05		0.00
132 b. Local to Primary (15%)	0.00	0.00		0.00
133. Emergency Transfers (Local to Primary)	0.00	0.00		0.00
134. Total Optional Transfers	(5,504,077.05)	5,504,077.05		0.00
135. Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	2,454,597.84	0.00	(177,109.81)	2,277,488.03
136. Beginning Fund	11,175,236.95	0.00	1,189,157.30	12,364,394.25
137. Adjustment	0.00	0.00	0.00	0.00
138. Beginning Fund Balance Restated	11,175,236.95	0.00	1,189,157.30	12,364,394.25
139. Interfund Transfer(County to Primary and/or Local)	0.00	0.00	0.00	0.00
140. Ending Fund Balance	\$13,629,834.79	\$0.00	\$1,012,047.49	\$14,641,882.28

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**EQUIPMENT EXPENSE**

Direct Equipment Expense

141. Labor and Fringe Benefits	\$345,531.83	
142. Depreciation	<u>1,081,633.52</u>	
143. Other	<u>1,134,504.02</u>	
<b>144. Total Direct</b>		<u>2,561,669.37</u>

145. Indirect Equipment Expense		<u>2,201,348.88</u>
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Operating Equipment Expense

146. Labor and Fringe Benefits	1,316.01	
147. Operating Expenses	<u>614,380.22</u>	
<b>148. Total Operating</b>		<u>\$615,696.23</u>

**149. TOTAL EQUIPMENT EXPENSE** \$5,378,714.48

**Equipment Rental Credits:**

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
150. Construction/Capacity Improvement	0.00	0.00		0.00
151. Preservation - Structural Improvement	8,557.46	221,215.71		229,773.17
152. Maintenance	<u>1,278,161.07</u>	<u>2,349,481.43</u>		<u>3,627,642.50</u>
153. Inventory Operations	0.00	0.00	66,125.15	66,125.15
154. MDOT	0.00		<u>0.00</u>	<u>0.00</u>
155. Other Reimbursable Charges	0.00	0.00	<u>0.00</u>	<u>0.00</u>
156. All Other Charges	0.00	0.00	399,292.31	399,292.31
157. Total Equipment Rental Credits	<u>1,286,718.53</u>	<u>2,570,697.14</u>	<u>465,417.46</u>	<u>4,322,833.13</u>

(A) (B) (C) (D)

158. (Gain) or Loss on Usage of Equipment				<u>1,055,881.35</u>
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**PRORATION OF EQUIPMENT USAGE GAIN OR LOSS**

(Net Equipment Expense)

159. Equipment Rental Credits	<u>\$1,286,718.53</u>	<u>\$2,570,697.14</u>	<u>\$465,417.46</u>	<u>\$4,322,833.13</u>
	(A)	(B)	(C)	(D)
160. Percent of Total	29.77 %	59.47 %	10.77 %	100.00 %
161. Prorated Total Equipment Expense	<u>1,601,008.27</u>	<u>3,198,607.38</u>	<u>579,098.83</u>	<u>5,378,714.48</u>
162. Prorated Gain/Loss On Usage (Net Equipment Expense)	<u>314,289.74</u>	<u>627,910.24</u>	<u>113,681.37</u>	<u>1,055,881.35</u>

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**DISTRIBUTIVE EXPENSE - FRINGE BENEFITS**

	<b>Total Labor Charge</b>	<b>Distributive Calc.</b>
163. Primary Construction/Cap. Imp.	\$0.00	\$0.00
164. Primary Preservation - Struct. Imp.	3,497.18	1,625.39
165. Primary Maintenance	580,160.83	269,643.09
166. Local Construction/Cap. Imp.	0.00	0.00
167. Local Preservation - Struct. Imp.	100,558.81	46,737.02
168. Local Maintenance	1,081,398.49	502,604.83
169. Inventory	0.00	0.00
170. Equipment Expense - Direct	235,725.63	109,558.91
171. Equipment Expense - Indirect	376,661.87	175,062.27
172. Equipment Expense - Operating	897.80	417.27
173. Administration	871,584.92	405,089.14
174. State Trunkline Maintenance	0.00	
175. Sundry Account Rec.	0.00	
176. Capital Outlay	10,211.59	4,746.07
177. Other	1,271,468.10	590,944.07
<b>178. Total Payroll</b>	<b>\$4,532,165.22</b>	
179. Less Applicable Payroll	0.00	
<b>180. Total Applicable Labor Cost</b>	<b>\$4,532,165.22</b>	<b>Total Distributive \$2,106,428.06</b>

	<b>709-714 Vacation Holiday Sick Leave Longevity</b>	<b>719 Workers Comp. Insurance</b>	<b>715 - 718 Soc. Sec. Retirement</b>	<b>716 Health Insurance</b>	<b>717 Life and Disability Insurance</b>	<b>720 - 725 Other</b>	<b>Distributive Total Calc.</b>
181. Total Fringe Benefits	\$725,726.52	\$87,189.82	\$391,390.49	\$861,899.13	\$30,445.08	\$9,777.02	\$2,106,428.06
182. Less: Benefits Recovered	0.00	0.00	0.00	0.00	0.00	0.00	0.00
183. Less: Refunds	0.00	0.00	0.00	0.00	0.00	0.00	0.00
184. Benefits to be Distributed	725,726.52	87,189.82	391,390.49	861,899.13	30,445.08	9,777.02	2,106,428.06
185. Applicable Labor Cost	4,532,165.22	4,532,165.22	4,532,165.22	4,532,165.22	4,532,165.22	4,532,165.22	
186. Factor	0.160128	0.019238	0.086358	0.190174	0.006718	0.002157	0.464773

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**DISTRIBUTIVE EXPENSE - OVERHEAD**  
**Account No. 705 - 957**

	<b>Cost of Operations</b>	<b>Distributed Total</b>
187. Primary Construction/Cap. Imp.	\$0.00	\$0.00
188. Primary Preservation - Struct Imp.	8,433,804.35	980,132.93
189. Primary Maintenance	5,515,819.04	641,019.84
190. Local Construction/Cap. Imp.	0.00	0.00
191. Local Preservation - Struct. Imp.	4,475,333.86	520,100.05
192. Local Maintenance	9,958,970.26	1,157,379.79
193. Other	618,912.38	71,926.78
<b>194. TOTAL</b>	<b>\$29,002,839.89</b>	<b>\$3,370,559.39</b>

	<b>790 Small Road Tools</b>	<b>791 Inventory Adjustment</b>	<b>882 Liability</b>	<b>716 Health Insurance</b>	<b>Other</b>	<b>Total</b>
195. Expenses Distributed	233,678.57	14,950.79	129,831.84	573,082.35	2,419,015.84	\$3,370,559.39
196. Applicable Operation Cost	29,002,839.89	29,002,839.89	29,002,839.89	29,002,839.89	29,002,839.89	
197. Factor	0.008057	0.000515	0.004477	0.019760	0.083406	\$0.116215



**Year Ended - 2025**

**Start:** 01/01/2025 **End:** 12/31/2025

**ANALYSIS OF ACCOUNTS RECEIVABLE**

Optional for noncontract counties

	<b>Trunkline Maintenance</b>	<b>MDOT Other</b>
203. Labor	\$0.00	\$0.00
204. Fringe Benefits	0.00	0.00
205. Equipment Rental	0.00	0.00
206. Materials	0.00	0.00
207. Handling Charges	0.00	0.00
208. Overhead	0.00	0.00
209. Other	0.00	0.00
<b>210. Total Charges for Current Year</b>	<b>\$0.00</b>	<b>\$0.00</b>
211. Beginning Balance	0.00	0.00
212. Sub-Total	0.00	0.00
213. Less Credits	0.00	0.00
<b>214. Ending Balance</b>	<b>\$0.00</b>	<b>\$0.00</b>

**Year Ended - 2025**

**Start:** 01/01/2025 **End:** 12/31/2025

**SCHEDULE OF CAPITAL OUTLAY**

215. Land and Improvements (971 - 974)	\$121,391.74
216. Buildings (975)	139,699.05
217. Equipment Road (976, 981)	471,851.98
218. Equipment Shop (977)	0.00
219. Equipment Engineers (978)	0.00
220. Equipment - Yard and Storage (979)	0.00
221. Equipment Office (980)	58,622.72
222. Depletable Assets (987)	0.00
223. Total Capital Outlay:	<u>\$791,565.49</u>

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
224. Total Capital Outlay:	0.00	0.00	791,565.49	791,565.49
225. Less: Equipment Retirements 689	0.00	0.00	0.00	0.00
226. Sub-total	0.00	0.00	791,565.49	791,565.49
227. Less: Depreciation and Depletion 968	0.00	0.00	(3,166,437.36)	(3,166,437.36)
228. Net Capital Outlay Expenditure	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$(2,374,871.87)</u>	<u>\$(2,374,871.87)</u>

**DISTRIBUTION OF GAIN OR LOSS ON DISPOSAL OF ASSETS**

	<u>Primary</u>	<u>Local</u>	<u>County</u>	<u>Total</u>
229. Beginning Capital Asset Balance				
Prior Year's Report (Pg. 3)	0.00	0.00	65,831,337.39	65,831,337.39
230. Percentage of Total	0.00 %	0.00 %	100.00 %	100.00 %
231. Gain or (loss) on disposal of assets 693	<u>0.00</u>	<u>0.00</u>	<u>86,305.00</u>	<u>86,305.00</u>

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**PRESERVATION EXPENDITURES - 90% OF MTF RETURNS**

(For Compliance with Section 12(16) of Act 51)

	<b>Primary Road Fund</b>	<b>Local Road Fund</b>	<b>Total</b>
232. Michigan Transportation Fund (MTF) Returns			<u>\$27,066,735.62</u>
<b><u>DEDUCTIONS</u></b>			
233. Administrative Expense (from Page 6 Expenditures)			<u>2,132,752.91</u>
234. Total Capital Outlay (from Page 13)			<u>791,565.49</u>
235. Debt Principal Payment (from Page 6 Expenditures)			<u>990,000.00</u>
236. Interest Expense (from Page 6 Expenditures)			<u>2,330,818.76</u>
236 a. Total Deductions			<u>6,245,137.16</u>
236 b. Adjusted MTF Returns			<u>20,821,598.46</u>
237. Preser - Struct Imp (from Page 6 Expenditures)	<u>\$9,413,934.64</u>	<u>\$4,995,434.89</u>	<u>14,409,369.53</u>
238. Routine Maintenance (from Page 6 Expenditures)	<u>6,156,838.97</u>	<u>11,116,351.51</u>	<u>17,273,190.48</u>
239. Less Federal Aid for Preser - Struct Imp	<u>(3,259,116.88)</u>	<u>(301,713.98)</u>	<u>(3,560,830.86)</u>
240. TOTAL RD EXPENSE (Excluding Fed Aid)	<u>12,311,656.73</u>	<u>15,810,072.42</u>	<u>28,121,729.15</u>
241. 90% of Adjusted MTF Returns			<u>18,739,438.61</u>

**Year Ended - 2025**

**Start:** 01/01/2025 **End:** 12/31/2025

**TEN YEARS OF QUALIFIED EXPENDITURES  
FOR NON MOTORIZED IMPROVEMENTS**  
(for Compliance with Section 10K of Act 51)

<b>Fiscal Year</b>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>
<b>Expenditures (\$)</b>	<u>1,037,463.56</u>	<u>693,852.88</u>	<u>864,497.40</u>	<u>1,358,054.59</u>	<u>2,740,824.56</u>
<b>Fiscal Year</b>	<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>
<b>Expenditures (\$)</b>	<u>539,380.26</u>	<u>279,981.79</u>	<u>820,056.82</u>	<u>320,234.10</u>	<u>283,920.24</u>
<b>242. TOTAL</b>					<u>\$8,938,266.20</u>

Total must equal or exceed 1% of your Fiscal Year MTF returns multiplied by 10

$$\underline{7,066,735.62} \times .10 = \underline{2,706,673.56}$$

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**INDIRECT EQUIPMENT AND STORAGE EXPENSE**  
**Activity 511**

<b>Account Number</b>	<b>Account Name</b>	<b>Amount Recorded</b>
707	Wages - Shop and Garage	\$552,119.60
712-724	Fringe Benefits - Shop Employees	0.00
721	Drug Testing	341.45
728	Office Supplies - Shop	773.21
731	Janitor Supplies - Shop	23.88
733	Welding Supplies	0.00
734	Safety Supplies - Shop	4,380.71
736	Tire Shop Supplies	0.00
737	Shop Supplies	97,592.13
791	Equipment Material/Parts Inventory Adjustment	0.00
801	Contractual Services - Shop	0.00
805	Health Services	0.00
806	Laundry Services	1,468.80
807	Data Processing - Shop	15,132.58
810	Education Expense - Shop	1,359.00
850-859	Communications - Shop	3,686.48
861	Travel and Mileage - Shop Employees	440.19
862	Freight Costs	0.00
875	Insurance - Shop Buildings	56,707.87
876	Insurance - Boiler and Machine	0.00
878	Insurance - Fleet	0.00
883	Insurance - Underground Tank	0.00
921-923	Utilities - Shop and Storage Buildings	155,817.44
931	Buildings Repairs and Maintenance	84,847.96
932	Yard and Storage Repairs and Maintenance	41,247.16
933	Shop Equipment Repairs and Maintenance	8,628.36
934	Office Equipment Repairs and Maintenance	0.00
941	Equipment Rental - Shop Pickup/Wrecker	128,433.86
944-947	Underground Storage Tank Expense	0.00
956	Safety Expense - Shop	0.00
968	Depreciation - Shop Building	94,790.82
968	Depreciation - Storage Building	955,842.03
968	Depreciation - Shop Equipment	0.00
968	Depreciation - Stockroom Expense	0.00
707	Other:	(2,284.65)
	<b>243. TOTAL</b>	<b>\$2,201,348.88</b>

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**ADMINISTRATIVE EXPENSE SCHEDULE AND ALLOCATION**

(for Compliance with Section 14(4) of Act 51)

Account Number	Account Name	Amount Recorded
703-708	Salaries and Wages	\$1,220,917.81
709-714	Administrative Leave	56,908.61
724	Fringe Benefits	1,178.89
727	Postage	570.60
728	Office Supplies	22,303.66
730	Dues and Subscriptions	27,708.44
801	Contractual Services	3,976.85
803	Legal Services	15,135.75
804	Auditing and Accounting Services	76,400.00
807	Data Processing	136,131.69
810	Education	3,290.99
850-853	Communications	11,224.65
861	Travel and Mileage	28,170.96
862	Freight	0.00
873	Public Relations	4,826.14
874	Advertising	5,446.38
875	Insurance - Building and Contents	13,501.87
876	Insurance - Boiler and Machinery	0.00
877	Insurance - Bonds	0.00
880	Insurance - Umbrella	0.00
881	Insurance - Errors and Omissions	46,674.97
882	Insurance - General Liability	5,566.95
920-923	Utilities	25,349.80
931	Building Repair/Maintenance	13,195.79
934	Office Equipment Repair/Maintenance	0.00
942	Building Rental	0.00
955-956	Miscellaneous	23,362.49
966-967	Overhead	0.00
968	Depreciation - Buildings	311,338.43
968	Depreciation - Engineering Equipment	0.00
968	Depreciation - Office Equipment and Furniture	89,790.13
	Other:	0.00
	<b>244. TOTAL</b>	<b>\$2,142,971.85</b>
<b>Less: Credits to Administrative Expense</b>		
646	Handling Charges on Materials Sold	(2,996.41)
629	Overhead - State Trunkline Maintenance	0.00
691	Purchase Discounts	(7,222.53)
	Other:	0.00
	<b>Total Credits to Administrative Expense</b>	<b>\$(10,218.94)</b>
	<b>245. Net Administrative Expense</b>	<b>\$2,132,752.91</b>

**Year Ended - 2025**

**Start:** 01/01/2025 **End:** 12/31/2025

**Forest Road Report**

This information is required by Act 231, P.A. of 1987, as amended.

**Road Name**

**Location**

**Amount Spent (\$)**

**Project Type**

**246. Total**

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**CONSTRUCTION / CAPACITY IMPROVEMENTS / STRUCTURAL IMPROVEMENTS  
Summary**

**CONSTRUCTION / CAPACITY IMPROVEMENTS**

	Primary System		Local System	
	*Unit	Expenditures	*Unit	Expenditures
<b>ROADS</b>				
247. New Construction, New Location	0.00 mi.	x \$0.00	0.00 mi.	\$0.00
248. Widening	0.00 mi.	0.00	0.00 mi.	0.00
<b>BRIDGES</b>				
249. New Location	0.00 ea.	0.00	0.00 ea.	0.00
<b>250. TOTAL CONSTRUCTION/CAPACITY IMP</b>		<b>\$0.00</b>		<b>\$0.00</b>

**PRESERVATION - STRUCTURAL IMPROVEMENTS**

	Primary System		Local System	
	*Unit	Expenditures	*Unit	Expenditures
<b>ROADS</b>				
251. Reconstruction	0.00 mi.	x \$0.00	0.00 mi.	\$0.00
252. Resurfacing	10.29 mi.	6,991,873.31	18.68 mi.	4,069,821.53
253. Gravel Surfacing	0.00 mi.	0.00	4.78 mi.	925,613.36
254. Paving Gravel Roads	0.00 mi.	0.00	0.00 mi.	0.00
<b>SAFETY PROJECTS</b>				
255. Intersection Improvements	3.00 ea.	1,482,022.57	0.00 ea.	0.00
256. Railroad Crossing Improvements	0.00 ea.	0.00	0.00 ea.	0.00
257. Other	0.00 ea.	0.00	0.00 ea.	0.00
<b>MISCELLANEOUS</b>				
258. Roadside Parks	0.00 ea.	0.00	0.00 ea.	0.00
259. Other	0.00 ea.	0.00	0.00 ea.	0.00
260. Subtotals		8,473,895.88		4,995,434.89
<b>BRIDGES</b>				
261. Replacement	0.00 ea.	0.00	0.00 ea.	0.00
262. Recondition or Repair	3.00 ea.	940,038.76	0.00 ea.	0.00
263. Replace with Culvert	0.00 ea.	0.00	0.00 ea.	0.00
<b>264. Bridge Subtotals</b>		<b>940,038.76</b>		<b>0.00</b>
<b>265. TOTAL PRESERVATION - STRUCT IMP</b>		<b>\$9,413,934.64</b>		<b>\$4,995,434.89</b>

\*All Units are to be reported in the Fiscal Year that the project is opened for use.

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**SCHEDULE OF TOWNSHIP MILEAGE AND POPULATION**

Township	Local Roads			Primary Roads				
	Total Local (mi)	Local Urban (mi)	Funds Received (\$)	Total Primary (mi)	Primary Urban (mi)	Funds Received (\$)	Population Outside Municipalities	Funds Received (\$)
Alamo Township	37.88	0.33	127,238.29	31.20	1.00	110,802.40	3,805	86,754.00
Brady Township	46.51	9.50	181,264.34	29.45	8.60	231,035.51	3,786	86,320.80
Charleston Township	23.95	2.44	86,590.57	20.85	1.20	82,827.90	1,867	42,567.60
Climax Township	47.40	0.00	158,079.01	25.35	0.00	76,607.70	1,652	37,665.60
Comstock Township	74.63	67.32	434,223.00	43.31	34.81	705,804.81	15,231	347,266.80
Cooper Township	62.81	32.49	298,916.33	30.86	9.21	245,371.28	10,418	237,530.40
Kalamazoo Township	74.89	74.89	455,930.32	26.36	26.36	515,021.69	22,777	519,315.60
Oshtemo Township	77.67	49.21	394,504.57	41.20	28.24	590,918.24	23,747	541,431.60
Pavilion Township	48.32	19.94	216,042.02	26.95	11.47	270,881.43	6,387	145,623.60
Portage City	0.00	0.00	0.00	10.63	10.63	207,688.94	0	0.00
Prairie Ronde Townsh	52.11	0.00	173,786.85	21.52	0.00	65,033.44	2,369	54,013.20
Richland Township	49.21	22.19	225,204.42	26.54	9.16	231,490.44	7,747	176,631.60
Ross Township	53.40	2.11	183,897.83	26.18	0.12	81,097.88	4,024	91,747.20
Schoolcraft Township	34.23	20.39	170,290.72	27.96	18.71	393,509.46	4,670	106,476.00
Texas Township	94.29	70.92	509,699.91	32.34	23.08	478,920.76	17,691	403,354.80
Wakeshma Township	47.52	0.00	158,479.20	25.25	0.00	76,305.50	1,341	30,574.80
<b>266. Totals</b>	<b>824.82</b>	<b>371.73</b>	<b>\$3,774,147.38</b>	<b>445.95</b>	<b>182.59</b>	<b>\$4,363,317.38</b>	<b>127,512</b>	<b>\$2,907,273.60</b>

Local Road Rate Per Mile	3335	Primary Road Rate Per Mile	3022
Local Urban Road Rate Per Mile	2753	Primary Urban Road Rate Per Mile	16516
Population Rate Per Capita	22.8		

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**SCHEDULE OF TOWNSHIP EXPENDITURES AND CONTRIBUTIONS**  
**Expenditures**

<b>Township</b>	<b>Construction/ Capacity Improvement (\$)</b>	<b>Preservation - Struct Improvement (\$)</b>	<b>Total (\$)</b>	<b>Township Contributions* (\$)</b>
Alamo Township	0.00	903,013.69	903,013.69	810,855.80
Brady Township	0.00	993,696.31	993,696.31	85,246.00
Charleston Township	0.00	455,207.67	455,207.67	100,112.71
Climax Township	0.00	318,295.75	318,295.75	296,265.73
Comstock Township	0.00	2,052,261.44	2,052,261.44	934,286.44
Cooper Township	0.00	251,034.26	251,034.26	267,935.10
Kalamazoo Township	0.00	1,138,779.59	1,138,779.59	252,690.46
Oshtemo Township	0.00	306,370.91	306,370.91	467,483.97
Pavilion Township	0.00	3,026,136.73	3,026,136.73	152,533.80
Portage, City of				
Prairie Ronde Townsh	0.00	348,357.34	348,357.34	140,094.90
Richland Township	0.00	1,080,359.97	1,080,359.97	177,171.20
Ross Township	0.00	352,143.38	352,143.38	97,505.39
Schoolcraft Township	0.00	1,605,676.36	1,605,676.36	269,020.89
Texas Township	0.00	1,207,572.11	1,207,572.11	1,110,718.96
Wakeshma Township	0.00	370,464.02	370,464.02	161,816.98
<b>267. Totals</b>	<b>\$0.00</b>	<b>\$14,409,369.53</b>	<b>\$14,409,369.53</b>	<b>\$5,323,738.33</b>

\*The Township Contributions Totals and the Funds expended for Construction and Preservation amount may not balance. The Township Contributions list all funds contributed by each township and will balance back to the amount reported on the Statement of Revenues, Line 74, Township Contributions.

The total funds expended are for Construction and Preservation only. They do not contain funds expended for Routine Preventative Maintenance.

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**ASSET MANAGEMENT**  
**Projects Completed During the County Fiscal Year**

**Work Type:** Chip Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
474-210-380993	0.00	11/15/2025	Asphalt
474-210-380994	0.00	11/15/2025	Asphalt
474-315-380989	0.00	11/15/2025	Asphalt
474-316-380951	0.00	11/15/2025	Asphalt
474-413-380996	0.00	11/15/2025	Asphalt
504 317 681361	0.00	11/15/2025	Asphalt

**Work Type:** Chip Seal, Fog Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
504-112-681284	0.00	11/15/2025	Asphalt
504-112-681285	0.00	11/15/2025	Asphalt
504-207-681255	0.00	11/15/2025	Asphalt
504-207-681259	0.00	11/15/2025	Seal Coat
504-207-681260	0.00	11/15/2025	Seal Coat
504-208-681342	0.00	11/15/2025	Asphalt
504-208-681343	0.00	11/15/2025	Asphalt
504-208-681344	0.00	11/15/2025	Asphalt
504-208-681345	0.00	11/15/2025	Asphalt
504-316-681318	0.00	11/15/2025	Asphalt
504-317-681362	0.00	11/15/2025	Seal Coat

**Work Type:** Crack Fill

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
504-208-681346	0.00	11/15/2025	Asphalt
504-208-681347	0.00	11/15/2025	Asphalt
504-208-681348	0.00	11/15/2025	Asphalt
504-315-681322	0.00	11/15/2025	Asphalt
504-315-681326	0.00	11/15/2025	Asphalt
504-315-681327	0.00	11/15/2025	Asphalt
504-315-681328	0.00	11/15/2025	Asphalt
504-315-681329	0.00	11/15/2025	Asphalt
504-315-681330	0.00	11/15/2025	Asphalt
504-315-681331	0.00	11/16/2025	Asphalt
504-315-681332	0.00	11/15/2025	Asphalt

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

504-315-681333	0.00	11/15/2025	Asphalt
504-315-681334	0.00	11/15/2025	Asphalt
504-315-681335	0.00	11/15/2025	Asphalt

Work Type: Crack Fill, Chip Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
474-112-380997	0.00	11/15/2025	Asphalt
474-207-389028	0.00	11/15/2025	Asphalt
504-316-681312	0.00	11/15/2025	Asphalt
504-316-681313	0.00	11/15/2025	Asphalt
504-316-681314	0.00	11/15/2025	Asphalt
504-316-681316	0.00	11/15/2025	Asphalt
504-316-681317	0.00	11/15/2025	Asphalt
504-317-681360	0.00	11/15/2025	Asphalt
504-420-681338	0.00	11/15/2025	Asphalt
504-420-681339	0.00	11/15/2025	Asphalt
504-420-681340	0.00	11/15/2025	Asphalt
504-420-681341	0.00	11/15/2025	Asphalt

Work Type: Crack Fill, Chip Seal, Fog Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
504 111 681319	0.00	11/15/2025	Asphalt
504 413 681352	0.00	11/15/2025	Asphalt
504 413 681353	0.00	11/15/2025	Asphalt
504 413 681359	0.00	11/15/2025	Asphalt
504-105-681307	0.00	11/15/2025	Asphalt
504-105-681308	0.00	11/15/2025	Asphalt
504-106-681277	0.00	11/15/2025	Asphalt
504-111-681281	0.00	11/15/2025	Asphalt
504-111-681320	0.00	11/15/2025	Asphalt
504-111-681321	0.00	11/15/2025	Asphalt
504-112-681280	0.00	11/15/2025	Asphalt
504-112-681282	0.00	11/15/2025	Asphalt
504-112-681283	0.00	11/15/2025	Asphalt
504-112-681286	0.00	11/15/2025	Asphalt
504-112-681288	0.00	11/15/2025	Asphalt
504-112-681289	0.00	11/15/2025	Asphalt
504-112-681290	0.00	11/15/2025	Asphalt
504-112-681291	0.00	11/15/2025	Asphalt
504-112-681293	0.00	11/15/2025	Asphalt
504-112-681294	0.00	11/15/2025	Asphalt
504-207-681257	0.00	11/15/2025	Asphalt

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

504-207-681258	0.00	11/15/2025	Asphalt
504-207-681261	0.00	11/15/2025	Asphalt
504-207-681262	0.00	11/15/2025	Asphalt
504-207-681278	0.00	11/15/2025	Asphalt
504-210-681296	0.00	11/15/2025	Asphalt
504-210-681297	0.00	11/15/2025	Asphalt
504-210-681298	0.00	11/15/2025	Asphalt
504-210-681301	0.00	11/15/2025	Asphalt
504-210-681302	0.00	11/15/2025	Asphalt
504-210-681303	0.00	11/15/2025	Asphalt
504-210-681305	0.00	11/15/2025	Asphalt
504-315-681325	0.00	11/15/2025	Asphalt
504-413-681350	0.00	11/15/2025	Asphalt
504-413-681356	0.00	11/15/2025	Asphalt
504-413-681357	0.00	11/15/2025	Asphalt
504-413-681358	0.00	11/15/2025	Asphalt
504-419-681265	0.00	11/15/2025	Asphalt
504-106-681271	0.00	11/15/2025	Asphalt
504-413-681354	0.00	11/15/2025	Asphalt

Work Type: Crack Fill, HMA Wedging, Chip Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
504 207 681256	0.00	11/15/2025	Asphalt
504-112-681287	0.00	11/15/2025	Asphalt
504-318-681253	0.00	11/15/2025	Asphalt

Work Type: Crack Fill, HMA Wedging, Chip Seal, Fog Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
504 210 681300	0.00	11/15/2025	Asphalt
504 413 681349	0.00	11/15/2025	Asphalt
504-112-681292	0.00	11/15/2025	Asphalt
504-210-681295	0.00	11/15/2025	Asphalt
504-210-681299	0.00	11/15/2025	Asphalt
504-210-681304	0.00	11/15/2025	Asphalt
504-315-681336	0.00	11/15/2025	Asphalt
504-315-681323	0.00	11/15/2025	Asphalt
504-315-681324	0.00	11/15/2025	Asphalt
504-318-681251	0.00	11/15/2025	Seal Coat
504-413-681351	0.00	11/15/2025	Asphalt
504-413-681355	0.00	11/15/2025	Asphalt
504-419-681263	0.00	11/15/2025	Asphalt
504-419-681267	0.00	11/15/2025	Asphalt

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

504-106-681270	0.00	11/15/2025	Asphalt
504-106-681272	0.00	11/15/2025	Asphalt
504-106-681274	0.00	11/15/2025	Asphalt

Work Type: Gravel Resurfacing

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489-316-510870	0.00	11/15/2025	Gravel
489-316-510871	0.00	11/15/2025	Gravel
489-317-510899	0.00	11/15/2025	Gravel
489-420-510885	0.00	11/15/2025	Gravel

Work Type: Gravel, Pulv, HMA Base, Leveling & Surface Paving

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459 315 210196	0.00	11/15/2025	Asphalt
459 419 210195	0.00	11/15/2025	Asphalt

Work Type: Gravel, Pulverize, Double Seal

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489-105-681306	0.00	11/15/2025	Seal Coat
504-317-681363	0.00	11/15/2025	Seal Coat

Work Type: Gravel, Pulverize, HMA Base and Surface Paving

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489-105-510861	0.00	11/15/2025	Asphalt
489-209-510863	0.00	11/15/2025	Asphalt

Work Type: HMA Base and Leveling Paving

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489 210 510866	0.00	11/15/2025	Asphalt
489-210-510867	0.00	11/15/2025	Asphalt

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

Work Type: HMA Overlay

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
459 111 210248	0.00	11/15/2025	Asphalt
459 210 210201	0.00	11/15/2025	Asphalt
459 419 210258	0.00	11/15/2025	Asphalt
489-105-510869	0.00	11/15/2025	Asphalt
489-106-510903	0.00	11/15/2025	Asphalt
489-111-510872	0.00	11/15/2025	Asphalt
489-111-510873	0.00	11/15/2025	Asphalt
489-111-510874	0.00	11/15/2025	Asphalt
489-111-510875	0.00	11/15/2025	Asphalt
489-111-510876	0.00	11/15/2025	Asphalt
489-111-510877	0.00	11/15/2025	Asphalt
489-111-510878	0.00	11/15/2025	Asphalt
489-111-510879	0.00	11/15/2025	Asphalt
489-112-510902	0.00	11/15/2025	Asphalt
489-413-510891	0.00	11/15/2025	Asphalt
489-413-510893	0.00	11/15/2025	Asphalt
489-413-510895	0.00	11/15/2025	Asphalt
489-413-510898	0.00	11/15/2025	Asphalt
489-419-510864	0.00	11/15/2025	Asphalt
459 207 219008	0.00	11/15/2025	Asphalt

Work Type: HMA Ultra-Thin Overlay

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489-112-510865	0.00	11/15/2025	Asphalt

Work Type: HMA Wedging

Project ID/Name	Total Project Cost	Date Open to Traffic	Pavement Type
489-106-681275	0.00	11/15/2025	Asphalt
489-210-510868	0.00	11/15/2025	Seal Coat
489-210-510901	0.00	11/15/2025	Asphalt
489-315-510884	0.00	11/15/2025	Asphalt
504-106-681268	0.00	11/15/2025	Asphalt

**Year Ended - 2025**

**Start:** 01/01/2025 **End:** 12/31/2025

**Work Type:** Underseal, HMA Overlay

<u>Project ID/Name</u>	<u>Total Project Cost</u>	<u>Date Open to Traffic</u>	<u>Pavement Type</u>
459 315 210264	0.00	11/15/2025	Asphalt

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**Sub Ledger Report**

**Line: 3 Due on County Road Agreement**

Account	Description	Amount (\$)
080	Township Road Agreements	390,226.21

**Line: 3 Sundry Accounts Receivable**

Account	Description	Amount (\$)
040 000	Misc. Receivables	7,008.60
071 000	Due From City	41,602.70
071 001	Due From Gov't Units - Road Materials	6,956.56
071 002	Due From Gov't Units - Signal Services	4,459.78
072 000	Due from Counties	27,459.18
076 112	Oshtemo Twp Receivable Non-Motorized	1,653.00
079 000	Due From Federal Government	136,622.48
083 000	Due From Employees / Retirees	15.84
088 000	Service Fees Receivable	17,710.59

**Line: 7 Prepaid Insurance**

Account	Description	Amount (\$)
123 001	Prepaid Insurance - Liability	106,389.75
123 002	Prepaid Insurance - Health	77,192.90
123 003	Prepaid Expense - Other	39,930.00

**Line: 13 Accrued Liability**

Account	Description	Amount (\$)
257 000	Wages - Payable	101,502.40
258 000	Taxes - Payable	7,740.40
276 000	Receipts - Refundable	0.00

**Line: 14 Advances**

Account	Description	Amount (\$)
246 000	Advance - Townships & Other	203,571.02
249 100	Advances - State	222,218.40

**Line: 17 Deferred Revenue**

Account	Description	Amount (\$)
290 000	Unearned Revenue	73,101.11
339 003	Unearned Revenue - ARPA	27,459.18

**Line: 18 Other (Identify)**

Account	Description	Amount (\$)
211 000	Contracts Payable Retained %	0.00

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**Line: 49 Specify - County**

Account	Description	Amount (\$)
451 004	Permits - Other Inspection	0.00
476 005	Permits - ROW Utilities	166,775.00
476 006	Permits - ROW Other	13,135.00
476 007	Permits - Transportation	50,485.00
608 000	Permits - Subdivision Fees	0.00

**Line: 49 Specify - Local**

Account	Description	Amount (\$)
476 003	Permits - Local ROW Drive Commercial	3,665.00
476 004	Permits - Local ROW Drive Residential	18,450.00

**Line: 49 Specify - Primary**

Account	Description	Amount (\$)
476 001	Permits - Primary ROW Drive Commercial	4,500.56
476 002	Permits - Primary Drive Residential	5,865.00

**Line: 55 FS-Other - County**

Account	Description	Amount (\$)
528 000	ARPA - American Rescue Plan	41,793.72
530 000	FEMA & Emergency Relief	81,000.00
583 070	Sale of Federal Aid	230,942.20

**Line: 55 FS-Other - Local**

Account	Description	Amount (\$)
523 001	NFWF - National Fish & Wildlife Foundation - Recreation Grant	301,713.98

**Line: 55 FS-Other - Primary**

Account	Description	Amount (\$)
510 000	TAP - Transportation Alternative Program	30.76
510 170	Federal High Risk Rural Roads	43.68
511 000	Federal - Highway Grants	136,622.48
536 010	HSIP - Highway Safety	1,510,046.21

**Line: 63 OTH-Other - Local**

Account	Description	Amount (\$)
569 000	State Grant - Scrap Tire Market Development	0.00

**Line: 63 OTH-Other - Primary**

Account	Description	Amount (\$)
569 000	Bridge - Other MDOT Work	79,476.69

**Line: 75 CFL-Other - County**

Account	Description	Amount (\$)
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Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

642 100	Sales - Road Materials	24,805.46
642 200	Sales - Signal Services	9,715.60

**Line: 80 SC-Other - County**

Account	Description	Amount (\$)
607 000	Charges for Services - Fees	88,552.76
626 000	Charges For Services	210.98
645 000	Plans & Specifications	6,984.27

**Line: 90 Other2 Other - County**

Account	Description	Amount (\$)
667 100	Lease Revenue	151.75
673 020	Gain / Loss - Other	357.00
673 030	Gain / Loss - Inventory	0.00
677 020	Scrap & Salvage - Other	(27,530.42)
689 020	Capital Asset Retirement - Other	24,201.70
698 000	Insurance Recoveries	82,840.13

**Line: 126 Other - County**

Account	Description	Amount (\$)
519	Work For Others	38,948.99
521	Non-Motorized	644,104.27

**Line: 126 Other - Primary**

Account	Description	Amount (\$)
521	Work For Others	7,786.01

**Line: 143 Other - Primary**

Account	Description	Amount (\$)
Other	Equipment Parts / Materials	127,388.33
Other	Payables / Other	1,007,115.69

**Line: 156 All Other Charges - County**

Account	Description	Amount (\$)
510	Equipment Direct	26,425.64
511	Equipment Indirect	126,525.51
512	Equipment Operating	12.37
514	Distributive	160,717.45
515	Admin	14,266.39
521	Work for Others	51,507.20
901	Capital	19,837.75

**Line: 177 Other - Distributive Calculation**

Account	Description	Amount (\$)
514	Distributive	575,498.25
521	Work for Others	15,445.82

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

**Line: 177 Other - Total Labor Charge**

Account	Description	Amount (\$)
514	Distributive / OH	1,238,235.10
521	Work for Others	33,233.00

**Line: 181 Total Fringe Benefits - Health Insurance**

Account	Description	Amount (\$)
716 000	Health & Dental	670,188.50
716 001	HRA	132,001.54
716 021	Retiree Health	59,709.09

**Line: 181 Total Fringe Benefits - Life and Disability Insurance**

Account	Description	Amount (\$)
717 000	Life Insurance	12,011.88
717 002	S&A Disability	18,433.20

**Line: 181 Total Fringe Benefits - Other**

Account	Description	Amount (\$)
712 000	Misc Wage	271.20
712 010	Funeral Leave	6,880.82
714 100	Employee Incentives	1,500.00
722 002	Tools Benefit	1,125.00

**Line: 193 Other - Cost of Operations**

Account	Description	Amount (\$)
519, 521	Work for Others	618,912.38

**Line: 193 Other - Distributed Total**

Account	Description	Amount (\$)
519, 521	Work For Others	71,926.78

**Line: 195 Expenses Distributed - Other**

Account	Description	Amount (\$)
704 000	Wages - Operations	676,854.45
704 010	Wages - Operations Inspection	243.36
705 000	Wages - Engineering	302,686.41
705 010	Engineer - Project Management	159,572.68
708 000	Training, Conf & Meetings	90,204.98
712 000	Misc. Wages	500.90
717 002	S&A Disability	0.00
721 100	Drug Testing	4,312.94
722 100	Medical Exams	1,892.00
722 200	Tuition Reimbursement	5,070.84
801 000	Contractual Services	91,938.41
802 000	Engineering Services	901.52
803 000	Legal Services	0.00

Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

806 000	Laundry Services	40,846.23
807 000	Data Processing	280,905.88
810 100	Education	22,408.90
851 000	Telephone	38,709.39
861 000	Travel & Mileage	12,647.54
870 000	Temporary Labor	0.00
940 000	Rentals	3,782.53
941 000	Equipment Rental	139,734.75
955 000	Misc. Services	10.17
968 001	Depreciation - Land Improvements	47,300.80
968 002	Depreciation - Buildings	447,309.04
968 004	Depreciation - Shop Equipment	24,115.39
968 005	Depreciation - Engineering Equipment	3,578.52
968 007	Depreciation - Office Equipment	23,488.21

Line: 231 Gain or (Loss) on Disposal 693 - Total

Account	Description	Amount (\$)
673 010	Gain ( Loss ) Equipment	86,305.00

Line: 242 Expenditure10

Account	Description	Amount (\$)
521	Trailway Projects	37,347.73
917 000	Non-Motorized Related	246,572.51

Line: 243 707 Other

Account	Description	Amount (\$)
722 100	Medical Exams	560.00
760 000	Road Material	443.66
791 000	Inventory Adjustments	(3,288.31)

Line: 243 707 Wages - Shop and Garage

Account	Description	Amount (\$)
704 000	Wages - Operations	302,694.39
707 000	Wages - Shop & Garage	230,061.92
708 000	RMO Training / Conference / Meetings	19,363.29

Line: 243 728 Office Supplies - Shop

Account	Description	Amount (\$)
728 000	Office Supplies	773.21

Line: 243 737 Shop Supplies

Account	Description	Amount (\$)
737 000	Shop Supplies	76,988.78
737 100	Vehicle Wash Supplies	20,603.35

Line: 243 921-923 Utilities - Shop and Storage Buildings

Account	Description	Amount (\$)
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Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

920 000	Public Utilities	155,817.44
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**Line: 243 941 Equipment Rental - Shop Pickup / Wrecker**

Account	Description	Amount (\$)
940 000	Rentals	1,908.35
941 000	Equipment Rental - Road	126,525.51

**Line: 243 968 Depreciation - Storage Building**

Account	Description	Amount (\$)
968 001	Depreciation - Land Improvements	47,537.05
968 002	Depreciation - Buildings	890,672.68
968 007	Depreciation - Office Equipment & Furniture	17,632.30

**Line: 244 703-708 Salaries and Wages**

Account	Description	Amount (\$)
703 010	Administrative - Commissioners	83,112.20
703 020	Administrative - Clerical	512,242.61
703 030	Administrative - Managers	624,777.35
704 000	Salaries & Wages - Operations	785.65
707 000	Salaries & Wages - Shop	0.00

**Line: 244 709-714 Administrative Leave**

Account	Description	Amount (\$)
714 009	ARPA Support & Retain Wages	56,908.61

**Line: 244 724 Fringe Benefits**

Account	Description	Amount (\$)
717 000	Life Insurance	1,178.89

**Line: 244 728 Office Supplies**

Account	Description	Amount (\$)
722 100	Medical Examination	535.00
728 000	Office Supplies	10,119.15
731 000	Janitor Supplies	851.82
734 000	Safety Supplies	1,511.20
734 010	Safety Supplies - Safety Day	3,257.31
739 000	Maps	4,413.96
806 000	Laundry Supplies	1,615.22

**Line: 244 801 Contractual Services**

Account	Description	Amount (\$)
721 100	Drug Testing	1,209.65
801 000	Contractual Services	2,767.20

**Line: 244 861 Travel and Mileage**

Account	Description	Amount (\$)
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Year Ended - 2025

Start: 01/01/2025 End: 12/31/2025

861 000	Travel & Mileage	4,555.54
861 010	Travel & Mileage - Commissioners	9,349.03
941 000	Admin - Equipment Rental (Sch C)	14,266.39

**Line: 244 931 Building Repair / Maintenance**

Account	Description	Amount (\$)
931 000	Buildings - Repair & Maintenance	13,195.79

**Line: 244 955-956 Miscellaneous**

Account	Description	Amount (\$)
940 000	Rentals	3,195.20
955 000	Misc. Services & Charges	20,167.29

**Line: 244 968 Depreciation - Buildings**

Account	Description	Amount (\$)
968 001	Depreciation - Land Improvements	44,539.33
968 002	Depreciation - Buildings	266,799.10

**Line: 259 Other Local System \*Unit**

Account	Description	Amount (\$)
489	Drainage Improvements	0.00

**Line: 259 Other Local System Expenditure**

Account	Description	Amount (\$)
489	Drainage Improvements	0.00

**Line: 259 Other Primary System \*Unit**

Account	Description	Amount (\$)
459	Culvert Replacements	0.00

**Line: 259 Other Primary System Expenditure**

Account	Description	Amount (\$)
459	Culvert Replacements	0.00

# Memo

**To:** Board of County Road Commissioners of the County of Kalamazoo,  
Travis Bartholomew, Managing Director

**From:** Jim Hoekstra, PE, Assistant County Engineer

**CC:** Ryan Minkus, PE/PTOE, County Engineer

**Date:** April 21, 2026

**Re:** Safety Program Project Resolutions

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## **Recommended Road Commission of Kalamazoo County (RCKC) Action**

We request the Board approve the resolutions supporting the Highway Safety Improvement Program (HSIP) Program applications of the RCKC for the V Avenue at Sprinkle Road and E Michigan Avenue projects.

## **Background**

Currently, the Michigan Department of Transportation (MDOT) is soliciting project applications for the fiscal year (FY) 2028 HSIP and HRRR programs. The MDOT FY 2028 budget for this program is estimated to be \$16,953,000 for HSIP and \$6,000,000 for HRRR in federal funds. MDOT reviews applications and proposed projects based upon crash history, the number of serious and fatal crashes, and the time of return on investment of the project. Annually, RCKC reviews crashes on our network to identify safety improvements and to find proposed projects for these funds. We provide a place holder in our Primary Road Capital Improvement Plan (CIP) for Safety Project countywide as areas are reviewed annually for submittal. Both proposed projects would be submitted for 2028 HSIP funding. While reviewing our network, these projects appeared to be some of the most competitive and had the greatest impact on improving safety. We are not applying for HRRR funds because the HRRR projects evaluated did not show as much improvement to safety and thus were less competitive than the proposed projects funded by HSIP. Each agency is capped at the total (both HSIP and HRRR combined) amount of safety funds they may be awarded in a given year at \$1,500,000 and these projects represent our best candidates for the program.

RCKC successfully applied for these funds in the past. In 2025, RCKC applied for and was awarded FY 2027 funding for the Sprinkle Road at TU Avenue roundabout project. The HSIP program funds are specifically targeted to reduce accident injury levels on urban roadways. Federal funds are capped at \$750,000 per project and can be funded at a minimum match of 90 percent federal funds to 10 percent local matching funds split. Selection is competitive and our applications will be competing with others from across the state. The project would be included in the Kalamazoo Area Transportation Study (KATS); Transportation Improvement Plan (TIP) and our Primary Road CIP only after it is selected. Historically, safety projects have reduced crashes by 32% at project locations.

The RCKC [Transportation Safety Action Plan](#), developed in 2023, was instrumental in development of these projects. Furthermore, these projects should align with other safety improvements being considered for the RCKC roadway system including those in the Safe Streets Initiative: Enhancing Road Safety in Kalamazoo County project which was awarded funds from the [Safe Streets and Roads for All](#) (SS4A) grant program.

The projects we are recommending based on program criteria and research are:

## **V Avenue at Sprinkle Road, Brady Township**

The proposed project for V Avenue at Sprinkle Road would feature the construction of a roundabout at the intersection. Centerline rumble strips and tree removal from the clear zone (complete right-of-way (ROW)) would be

part of this project on V Avenue and Richardson Street between Sprinkle Road and Spruce Street where the road curves to the south. A roundabout at V Avenue at Sprinkle Road would be beneficial for reducing angle type crashes and the rumble strips will assist with lane departure crashes in the curve. According to the RCKC Transportation Safety Action Plan, this intersection is listed in the top 50 due to the occurrence of fatal and serious injury crashes. The Plan also reviewed crash patterns for this intersection and recommended the roundabout treatment as a possible mitigation strategy.

This proposed project is estimated to have a construction cost of \$1,036,000. This section of V Avenue has a pavement surface evaluation and rating (PASER) rating of 6 and was last paved in 2018.

**E Michigan Avenue, Kalamazoo & Comstock Townships**

The proposed project for E Michigan Avenue would feature paving, centerline and shoulder rumble strips, and tree removal from the clear zone (complete right-of-way (ROW)) from the city limits to Leenhouts Street. Throughout this segment, the road has many curves, and crash data indicates a concentration of run-off the road type crashes. According to the RCKC Transportation Safety Action Plan, this segment of road is listed in the top 50 due to the occurrence of fatal and serious injury crashes.

This proposed project is estimated to have a construction cost of \$843,000. This section of E Michigan Avenue has a pavement surface evaluation and rating (PASER) rating of 6 and was last paved in 2014.

**Alternatives**

Future improvements for these roadways could be completed as a locally funded initiative and possibly with a reduced scope pending funding.

Other road segments could be suggested; however, they would need to meet the funding criteria.

**Budgetary Impact**

The local safety program’s maximum funds available are \$750,000 per project for construction costs only with a total limit of \$1,500,000 per agency. Estimated project costs are shown below for each project. Federal funds are only eligible for the construction cost. Design and construction engineering costs are estimated and would be the responsibility of the RCKC and included in the RCKC funds estimate column.

Project	Estimated Cost <i>(incl. engineering)</i>	Federal Funds <i>(requested)</i>	RCKC Responsibility
<b>V Avenue at Sprinkle Road</b> (Spruce Street to Sprinkle Road)	\$1,191,400.00	\$750,000.00	\$441,400.00
<b>E Michigan Avenue</b> (Wallace Ave to Leenhouts St)	\$969,450.00	\$750,000.00	\$219,450.00
Total	\$2,160,850.00	\$1,500,000.00	\$660,850.00

If awarded, design engineering is anticipated to start in 2026 with construction in 2028. The Primary Road CIP (CIP) would be adjusted accordingly.

**Summary**

We recommend the Board approve the Safety Program Project Resolutions for the V Avenue at Sprinkle Road and E Michigan Avenue projects.



**SAFETY PROGRAM PROJECT RESOLUTION  
E Michigan Avenue**

**April 21, 2026**

WHEREAS, the Transportation Act, provides Federal Local Safety Program Funding for safety improvements on the state and local road systems, and the Michigan Department of Transportation is soliciting new candidate project applications for the Local Safety Program; and

WHEREAS, the Road Commission of Kalamazoo County has identified an improvement project on E Michigan Avenue from Wallace Street to Leenhouts Street, Kalamazoo and Comstock Townships, and E Michigan Avenue is a public road; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of asphalt paving, centerline and shoulder rumble strips, and tree removal from the clear zone are proposed along the roadway segment; and

WHEREAS, the Road Commission of Kalamazoo County, upon ratification of the award of the funding for the safety project, is prepared to have the project developed for construction letting by the fall of 2028;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of the County of Kalamazoo, in support of its mission to provide reasonable safe and convenient roads, has developed a Safety project application to secure Federal funding for these safety improvements; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of the County of Kalamazoo does request affirmative consideration of our application for Local Safety Program Funds and agrees to provide the necessary local match funds required for the Local Safety Program Fund and agrees to continue maintenance of the facility.

**BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF KALAMAZOO, MICHIGAN**

By: \_\_\_\_\_  
David C. Pawloski, Chair

Dated: April 21, 2026



**SAFETY PROGRAM PROJECT RESOLUTION  
V Avenue at Sprinkle Road**

**April 21, 2026**

WHEREAS, the Transportation Act, provides Federal Local Safety Program Funding for safety improvements on the state and local road systems, and the Michigan Department of Transportation is soliciting new candidate project applications for the Local Safety Program; and

WHEREAS, the Road Commission of Kalamazoo County has identified an improvement project on V Avenue at Sprinkle Road, Brady Township, and V Avenue, Richardson Street, and Sprinkle Road are public roads; and

WHEREAS, an application is being prepared to request funding to make the identified improvement project of constructing a roundabout at the intersection of V Avenue at Sprinkle Road, centerline rumble strips, and tree removal from the clear zone are proposed along the roadway segment; and

WHEREAS, the Road Commission of Kalamazoo County, upon ratification of the award of the funding for the safety project, is prepared to have the project developed for construction letting by the fall of 2028;

NOW, THEREFORE, BE IT RESOLVED that the Board of County Road Commissioners of the County of Kalamazoo, in support of its mission to provide reasonable safe and convenient roads, has developed a Safety project application to secure Federal funding for these safety improvements; and

BE IT FURTHER RESOLVED that the Board of County Road Commissioners of the County of Kalamazoo does request affirmative consideration of our application for Local Safety Program Funds and agrees to provide the necessary local match funds required for the Local Safety Program Fund and agrees to continue maintenance of the facility.

BOARD OF COUNTY ROAD COMMISSIONERS  
OF THE COUNTY OF KALAMAZOO, MICHIGAN

By: \_\_\_\_\_  
David C. Pawloski, Chair

Dated: April 21, 2026



## LOCAL ROAD CONTRACT

This Local Road Contract is made and entered into this \_\_\_ day of \_\_\_\_\_, 2026, by and between the Board of County Road Commissioners of the County of Kalamazoo, hereinafter referred to as the "RCKC," and the Township of Pralrie Ronde, Kalamazoo County, Michigan, hereinafter referred to as the "Township," for the purpose of fixing the rights and obligations of the parties and agreeing to the design/construction engineering and/or construction of certain improvements on county roads within the Township, hereinafter referred to as the "Project(s)."

**WITNESSETH: WHEREAS**, Section 20 of Act 51 of the Public Acts of 1951, as amended, authorizes Township Boards to appropriate general fund monies and to pay the same into the county road fund of the county for the maintenance and/or improvement of county roads within the Township, pursuant to an agreement between the Township and the RCKC; and

**WHEREAS**, it is mutually agreed between the RCKC and the Township that certain improvements are necessary on the county road system within the Township.

**NOW THEREFORE**, in consideration of the promises and mutual undertakings of the parties in conformity with the applicable state laws, it is agreed:

1. This Contract is entered into pursuant to Public Act 51 of 1951, as amended, and the RCKC shall serve as the administering agency for all Project(s) performed under this Local Road Contract.
2. The RCKC and the Township acknowledge that the estimated costs for the Project(s) identified herein are based upon current industry trends and recent actual project costs available at the time of execution of this Contract. Actual quantities and costs may vary due to bid results or conditions encountered during design and construction that could not have been reasonably anticipated.
3. Any change in project scope, funding allocation, or priority order shall require revision of the Local Road Capital Improvement Plan and execution of a revised Local Road Contract approved by both parties in accordance with Act 51 requirements.
4. The detailed estimate(s) of the projected cost of the Project(s) will be provided upon request from the Township.
5. The terms and provisions of the RCKC policies, including those provided in the annual RCKC Local Road Information Packet, are deemed to be a part of and included in this Local Road Contract as though fully set forth herein.
6. RCKC shall apply progress billings in the following order of available funding: RCKC/Township matching funds, additional Township funds, and Neighborhood Road Funds. Any grant funds included as a funding source shall be applied solely to eligible Project(s) costs in accordance with the terms and conditions of the applicable grant agreement and in compliance with Public Act 51 of 1951, as amended. Administration and expenditure of such funds shall be subject to all applicable state and grant requirements. Any unused Neighborhood Road Funds remaining at the end of a contract year shall be carried forward and applied first to eligible projects in the subsequent construction year.

If the total project expenditures for the contract year exceeds the total committed contributions of all parties for that year, the Township's Neighborhood Road Fund allocation for the subsequent contract year shall be applied first to offset the amount overspent.

<u>Funding Source</u>	<u>Amount</u>
Grant Funding	\$0
Township Participation Match	\$114,272.45
Township Additional Funds	<u>\$107,455.10</u>
<b>Total Township Funds</b>	<b>\$221,727.55</b>
RCKC Participation Funds	\$114,272.45

RCKC Neighborhood Road Funds	\$0
<b>Total RCKC Funds</b>	<b>\$114,272.45</b>
<b>Total 2026 Local Road Contract Funds</b>	<b>\$336,000.00</b>

7. RCKC shall make available the accounting to the Township in accordance with the following schedule of the **Local Road Contract**:

**8. General Provisions**

A. This Local Road Contract contains all the terms and conditions of the contractual relationship between the parties relating to the Project(s), and no amendments or additions to this Local Road Contract shall be binding unless they are in writing and signed by both parties. This Agreement, including all attachments, supersedes all prior oral and written agreements and all contemporaneous oral negotiations, commitments, and understandings of the parties.

B. This Local Road Contract shall be binding on the parties, their legal representatives, successors, and assigns.

C. The headings of this Local Road Contract are for convenience only and in no way define, limit, or describe the scope or intent of this Local Road Contract or any of its sections, nor do they in any way affect this Local Road Contract.

D. Any notice required or permitted to be given under this Local Road Contract shall be sufficient if it is in writing and if it is sent by email, registered mail, or certified mail, return receipt requested to the Township of Prairie Ronde mailing address.

E. This Local Road Contract shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan.

F. The invalidity of all or any part of any sections, subsections, or paragraphs of this Local Road Contract shall not invalidate the remainder of this Local Road Contract or the remainder of any paragraph or section not invalidated unless the elimination of such subsections, sections, or paragraphs shall substantially defeat the intents and purposes of the parties.

9. This Local Road Contract shall become binding on the parties hereto and be of full force and effect upon the signing thereof by the duly authorized officials of the Township and of the RCKC.

10. The estimated Project(s) cost shall include all labor, materials, equipment, and contractor costs anticipated to be incurred in the Project(s) by the Board. These items shall, in turn, include all indirect and administrative costs chargeable to the Project(s).

11. The parties hereto agree that, when and where applicable, they will comply with Executive Order 11246, Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (all of the foregoing as amended) and the applicable portions of the Michigan Elliott-Larsen Civil Rights Act and Michigan Persons with Disabilities Civil Rights Act, as well as any implementing rules and regulations. Specifically, contractors and sub-contractors are required not to discriminate against any employee or applicant for employment with respect to such person's hire, tenure, terms, conditions, or privileges of employment because of such person's race, color, religion, national origin, age, sex, sexual orientation, gender identity, disability, or protected veteran status. Breach of this provision may be regarded as a material breach of the contract or purchasing agreement and handled accordingly. Further, any violation of this provision may be separately addressed in accordance with the foregoing laws.

12. The Board shall, upon reasonable notification, make available in its office to representatives of the Township all records concerning the Project(s) for review.

IN WITNESS WHEREOF: The parties hereto have caused this Local Road Contract to be executed on the day and year first above written.

**Board of County Road Commissioners  
of the County of Kalamazoo**

**Township of Prairie Ronde**

By \_\_\_\_\_  
Chair

By  \_\_\_\_\_  
Township Official

Date \_\_\_\_\_

Date 4/14/2026



**Local Road Capital Improvement Plan (CIP)  
2026 - 2030 Prairie Ronde Township**

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2026	Vankal Street	XY Avenue	W Avenue	Gravel Resurface	\$74,000	1.25
2026	4th Street / Paw Paw L:	U Avenue	5,755' north of U Avenue	Crack Fill, HMA Wedging, Chip Seal	\$52,000	1.09
2026	V Avenue	Vankal Street	2nd Street	Crack Fill, Chip Seal	\$37,000	1.00
2026	XY Avenue	6th Street	8th Street	Crack Fill, Chip Seal	\$48,000	1.21
2026	10th Street	VW Avenue	U Avenue	Gravel Resurface	\$81,000	1.50
2026	Beechbay Drive	Paw Paw Heights Drive	673' east of Paw Paw Heights Dri	Crack Fill, Chip Seal	\$23,815	0.13
2026	Paw Paw Heights Drive	2nd Street	Beechbay Drive	Crack Fill, Chip Seal	\$23,815	0.19
2026	Rainbow Ridge Drive	Paw Paw Heights Drive	770' east of Paw Paw Heights Dri	Crack Fill, Chip Seal	\$23,815	0.15
<b>2026 Total</b>					<b>\$363,445</b>	<b>6.51</b>
2027	4th Street	V Avenue	U Avenue	Gravel Resurface	\$50,750	1.00
2027	Y Avenue	2nd Street	3rd Street	Gravel Resurface	\$38,000	0.75
2027	Y Avenue	Vankal Street	2nd Street	Gravel Resurface	\$50,750	1.00
2027	Silo Street	Deer Run Road	Angus Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,750	0.13
2027	Woodbrook Street	Prairie Ronde Street	11th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$20,250	0.25
2027	Deer Run Road	Branchton Street	Angus Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$59,750	0.73
2027	Angus Avenue	Deer Run Road	Woodbrook Street	Crack Fill, HMA Wedging, Chip Seal	\$13,750	0.19
2027	Prairie Ronde Street	YZ Avenue	467' north of Woodbrook Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,250	0.90
<b>2027 Total</b>					<b>\$317,250</b>	<b>4.94</b>
2028	TU Avenue	6th Street	792' west of 8th Street	Gravel Resurface	\$45,500	0.86
2028	1st Street	V Avenue	U Avenue	Gravel Resurface	\$52,750	1.00
2028	1st Street	XY Avenue	W Avenue	Gravel Resurface	\$79,250	1.50
2028	11th Street	Woodbrook Street	XY Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$23,500	0.36
2028	6th Street	YZ Avenue	XY Avenue	Gravel Resurface	\$60,750	1.15
2028	YZ Avenue	6th Street	7th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,250	0.25
2028	YZ Avenue	Prairie Brook Road	1,320' east of 11th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$38,750	0.59
<b>2028 Total</b>					<b>\$316,750</b>	<b>5.71</b>
2029	3rd Street	Y Avenue	XY Avenue	Gravel Resurface	\$27,500	0.50
2029	6th Street	U Avenue	TU Avenue	Gravel Resurface	\$27,500	0.50
2029	Z Avenue	Vankal Street	2nd Street	Gravel Resurface	\$55,000	1.00
2029	Branchton Street	209' west of Deer Run Road	Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,500	0.04
2029	Farmstone Street	Sunshine Avenue	Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$15,000	0.17
2029	Grazenview Street	Sunshine Avenue	Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$14,750	0.17
2029	Sunshine Avenue	Branchton Street	Indian Valley Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$34,250	0.39
2029	Prairie Brook Street	YZ Avenue	1,440' north of YZ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$24,000	0.27
2029	Indian Valley Street	396' south of Sunshine Avenue	1,017' north of Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$39,750	0.45



## Local Road Capital Improvement Plan (CIP) 2026 - 2030 Prairie Ronde Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
<b>2029 Total</b>					<b>\$241,250</b>	<b>3.49</b>
2030	4th Street	YZ Avenue	Y Avenue	Gravel Resurface	\$17,250	0.30
2030	5th Street	YZ Avenue	Y Avenue	Gravel Resurface	\$10,250	0.18
2030	VW Avenue	5th Street	8th Street	Gravel Resurface	\$85,750	1.50
2030	X Avenue	4th Street	6th Street	Gravel Resurface	\$57,250	1.00
2030	Y Avenue	3rd Street	4th Street	Gravel Resurface	\$16,250	0.28
2030	YZ Avenue	4th Street	5th Street	Gravel Resurface	\$21,250	0.37
2030	YZ Avenue	5th Street	6th Street	Gravel Resurface	\$28,000	0.49
2030	11th Street	2,640' south of YZ Avenue	Woodbrook Street	Gravel Resurface	\$71,000	1.24
<b>2030 Total</b>					<b>\$307,000</b>	<b>5.36</b>
Unmet	YZ Avenue	2,112' west of 2nd Street	2nd Street	Gravel Resurface	\$23,750	0.40
Unmet	WX Avenue	6th Street	10th Street	Gravel Resurface	\$119,000	2.00
Unmet	TU Avenue	Vankal Street	2nd Street	Gravel Resurface	\$59,500	1.00
Unmet	10th Street	U Avenue	5,280' north of U Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	2nd Street	U Avenue	TU Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$55,000	0.75
Unmet	4th Street	XY Avenue	W Avenue	Crack Fill, Chip Seal	\$71,750	1.50
Unmet	5th Street	W Avenue	V Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	6th Street / WX Avenue	XY Avenue	W Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$117,500	1.60
Unmet	7th Street	2,640' south of YZ Avenue	YZ Avenue	Gravel Resurface	\$29,750	0.50
Unmet	V Avenue	2nd Street	8th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$220,250	3.00
Unmet	V Avenue	8th Street	10th Street	Gravel Resurface	\$59,500	1.00
Unmet	VW Avenue	8th Street	12th Street	Crack Fill, Chip Seal	\$95,750	2.00
Unmet	XY Avenue	2nd Street	4th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	XY Avenue	4th Street	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$80,750	1.10
Unmet	XY Avenue	Vankal Street	2nd Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	YZ Avenue	7th Street	Prairie Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$202,000	2.75
Unmet	10th Street	W Avenue	VW Avenue	Gravel Resurface	\$29,750	0.50
Unmet	10th Street	XY Avenue	W Avenue	Gravel Resurface	\$95,250	1.60
Unmet	2nd Street	W Avenue	V Avenue	Gravel Resurface	\$59,500	1.00
Unmet	TU Avenue	792' west of 8th Street	8th Street	Crack Fill, Chip Seal, Fog Seal	\$8,250	0.15
Unmet	Vankal Street	Z Avenue	XY Avenue	Gravel Resurface	\$89,250	1.50
<b>Unmet Needs Total</b>					<b>\$1,710,500</b>	<b>26.35</b>
<b>Grand Total</b>					<b>\$3,256,195</b>	<b>52.37</b>



**LOCAL ROAD CONTRACT**

This Local Road Contract is made and entered into this 24 day of February, 2026, by and between the Board of County Road Commissioners of the County of Kalamazoo, hereinafter referred to as the "RCKC," and the Township of Prairie Ronde, Kalamazoo County, Michigan, hereinafter referred to as the "Township," for the purpose of fixing the rights and obligations of the parties and agreeing to the design/construction engineering and/or construction of certain improvements on county roads within the Township, hereinafter referred to as the "Project(s)."

**WITNESSETH: WHEREAS**, Section 20 of Act 51 of the Public Acts of 1951, as amended, authorizes Township Boards to appropriate general fund monies and to pay the same into the county road fund of the county for the maintenance and/or improvement of county roads within the Township, pursuant to an agreement between the Township and the RCKC; and

**WHEREAS**, it is mutually agreed between the RCKC and the Township that certain improvements are necessary on the county road system within the Township.

**NOW THEREFORE**, in consideration of the promises and mutual undertakings of the parties in conformity with the applicable state laws, it is agreed:

1. This Contract is entered into pursuant to Public Act 51 of 1951, as amended, and the RCKC shall serve as the administering agency for all Project(s) performed under this Local Road Contract.
2. The RCKC and the Township acknowledge that the estimated costs for the Project(s) identified herein are based upon current industry trends and recent actual project costs available at the time of execution of this Contract. Actual quantities and costs may vary due to bid results or conditions encountered during design and construction that could not have been reasonably anticipated.
3. Any change in project scope, funding allocation, or priority order shall require revision of the Local Road Capital Improvement Plan and execution of a revised Local Road Contract approved by both parties in accordance with Act 51 requirements.
4. The detailed estimate(s) of the projected cost of the Project(s) will be provided upon request from the Township.
5. The terms and provisions of the RCKC policies, including those provided in the annual RCKC Local Road Information Packet, are deemed to be a part of and included in this Local Road Contract as though fully set forth herein.
6. RCKC shall apply progress billings in the following order of available funding: RCKC/Township matching funds, additional Township funds, and Neighborhood Road Funds. Any grant funds included as a funding source shall be applied solely to eligible Project(s) costs in accordance with the terms and conditions of the applicable grant agreement and in compliance with Public Act 51 of 1951, as amended. Administration and expenditure of such funds shall be subject to all applicable state and grant requirements. Any unused Neighborhood Road Funds remaining at the end of a contract year shall be carried forward and applied first to eligible projects in the subsequent construction year.

If the total project expenditures for the contract year exceeds the total committed contributions of all parties for that year, the Township's Neighborhood Road Fund allocation for the subsequent contract year shall be applied first to offset the amount overspent.

<u>Funding Source</u>	<u>Amount</u>
Grant Funding	\$0
Township Participation Match	\$114,272.45
Township Additional Funds	<u>\$76,455.10</u>
<b>Total Township Funds</b>	<b>\$190,727.55</b>
RCKC Participation Funds	\$114,272.45

RCKC Neighborhood Road Funds	\$0
<b>Total RCKC Funds</b>	<b>\$114,272.45</b>
<b>Total 2026 Local Road Contract Funds</b>	<b>\$305,000.00</b>

7. RCKC shall make available the accounting to the Township in accordance with the following schedule of the **Local Road Contract**:

**8. General Provisions**

A. This Local Road Contract contains all the terms and conditions of the contractual relationship between the parties relating to the Project(s), and no amendments or additions to this Local Road Contract shall be binding unless they are in writing and signed by both parties. This Agreement, including all attachments, supersedes all prior oral and written agreements and all contemporaneous oral negotiations, commitments, and understandings of the parties.

B. This Local Road Contract shall be binding on the parties, their legal representatives, successors, and assigns.

C. The headings of this Local Road Contract are for convenience only and in no way define, limit, or describe the scope or intent of this Local Road Contract or any of its sections, nor do they in any way affect this Local Road Contract.

D. Any notice required or permitted to be given under this Local Road Contract shall be sufficient if it is in writing and if it is sent by email, registered mail, or certified mail, return receipt requested to the Township of Brady mailing address.

E. This Local Road Contract shall be governed by, construed, and enforced in accordance with the laws of the State of Michigan.

F. The invalidity of all or any part of any sections, subsections, or paragraphs of this Local Road Contract shall not invalidate the remainder of this Local Road Contract or the remainder of any paragraph or section not invalidated unless the elimination of such subsections, sections, or paragraphs shall substantially defeat the intents and purposes of the parties.

9. This Local Road Contract shall become binding on the parties hereto and be of full force and effect upon the signing thereof by the duly authorized officials of the Township and of the RCKC.

10. The estimated Project(s) cost shall include all labor, materials, equipment, and contractor costs anticipated to be incurred in the Project(s) by the Board. These items shall, in turn, include all indirect and administrative costs chargeable to the Project(s).


11. The parties hereto agree that, when and where applicable, they will comply with Executive Order 11246, Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Section 503 of the Rehabilitation Act of 1973, the Vietnam Era Veterans' Readjustment Assistance Act of 1974, Title VII of the Civil Rights Act of 1964, the Americans with Disabilities Act (all of the foregoing as amended) and the applicable portions of the Michigan Elliott-Larsen Civil Rights Act and Michigan Persons with Disabilities Civil Rights Act, as well as any implementing rules and regulations. Specifically, contractors and sub-contractors are required not to discriminate against any employee or applicant for employment with respect to such person's hire, tenure, terms, conditions, or privileges of employment because of such person's race, color, religion, national origin, age, sex, sexual orientation, gender identity, disability, or protected veteran status. Breach of this provision may be regarded as a material breach of the contract or purchasing agreement and handled accordingly. Further, any violation of this provision may be separately addressed in accordance with the foregoing laws.

12. The Board shall, upon reasonable notification, make available in its office to representatives of the Township all records concerning the Project(s) for review.

**IN WITNESS WHEREOF:** The parties hereto have caused this Local Road Contract to be executed on the day and year first above written.

**Board of County Road Commissioners  
of the County of Kalamazoo**

**Township of Prairie Ronde**

By   
Vice-Chair / Larry Stehouwer

By   
Township Official

Date February 24, 2026

Date 2/10/2026



## Local Road Capital Improvement Plan (CIP) 2026 - 2030 Prairie Ronde Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
2026	Vankal Street	XY Avenue	W Avenue	Gravel Resurface	\$74,000	1.25
2026	4th Street / Paw Paw L:	U Avenue	5,755' north of U Avenue	Crack Fill, HMA Wedging, Chip Seal	\$52,000	1.09
2026	V Avenue	Vankal Street	2nd Street	Crack Fill, Chip Seal	\$37,000	1.00
2026	XY Avenue	6th Street	8th Street	Crack Fill, Chip Seal	\$48,000	1.21
2026	10th Street	VW Avenue	U Avenue	Gravel Resurface	\$81,000	1.50
2026	Beechbay Drive	Paw Paw Heights Drive	673' east of Paw Paw Heights Dri	Crack Fill, Chip Seal	\$23,815	0.13
2026	Paw Paw Heights Drive	2nd Street	Beechbay Drive	Crack Fill, Chip Seal	\$23,815	0.19
2026	Rainbow Ridge Drive	Paw Paw Heights Drive	770' east of Paw Paw Heights Dri	Crack Fill, Chip Seal	\$23,815	0.15
<b>2026 Total</b>					<b>\$363,445</b>	<b>6.51</b>
2027	4th Street	V Avenue	U Avenue	Gravel Resurface	\$50,750	1.00
2027	Y Avenue	2nd Street	3rd Street	Gravel Resurface	\$38,000	0.75
2027	Y Avenue	Vankal Street	2nd Street	Gravel Resurface	\$50,750	1.00
2027	Silo Street	Deer Run Road	Angus Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$10,750	0.13
2027	Woodbrook Street	Prairie Ronde Street	11th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$20,250	0.25
2027	Deer Run Road	Branchton Street	Angus Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$59,750	0.73
2027	Angus Avenue	Deer Run Road	Woodbrook Street	Crack Fill, HMA Wedging, Chip Seal	\$13,750	0.19
2027	Prairie Ronde Street	YZ Avenue	467' north of Woodbrook Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,250	0.90
<b>2027 Total</b>					<b>\$317,250</b>	<b>4.94</b>
2028	TU Avenue	6th Street	792' west of 8th Street	Gravel Resurface	\$45,500	0.86
2028	1st Street	V Avenue	U Avenue	Gravel Resurface	\$52,750	1.00
2028	1st Street	XY Avenue	W Avenue	Gravel Resurface	\$79,250	1.50
2028	11th Street	Woodbrook Street	XY Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$23,500	0.36
2028	6th Street	YZ Avenue	XY Avenue	Gravel Resurface	\$60,750	1.15
2028	YZ Avenue	6th Street	7th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$16,250	0.25
2028	YZ Avenue	Prairie Brook Road	1,320' east of 11th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$38,750	0.59
<b>2028 Total</b>					<b>\$316,750</b>	<b>5.71</b>
2029	3rd Street	Y Avenue	XY Avenue	Gravel Resurface	\$27,500	0.50
2029	6th Street	U Avenue	TU Avenue	Gravel Resurface	\$27,500	0.50
2029	Z Avenue	Vankal Street	2nd Street	Gravel Resurface	\$55,000	1.00
2029	Branchton Street	209' west of Deer Run Road	Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$3,500	0.04
2029	Farmstone Street	Sunshine Avenue	Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$15,000	0.17
2029	Grazenview Street	Sunshine Avenue	Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$14,750	0.17
2029	Sunshine Avenue	Branchton Street	Indian Valley Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$34,250	0.39
2029	Prairie Brook Street	YZ Avenue	1,440' north of YZ Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$24,000	0.27
2029	Indian Valley Street	396' south of Sunshine Avenue	1,017' north of Deer Run Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$39,750	0.45



## Local Road Capital Improvement Plan (CIP) 2026 - 2030 Prairie Ronde Township

Year	Road Name	From	To	Treatment	Forecast Cost	Miles
<b>2029 Total</b>					<b>\$241,250</b>	<b>3.49</b>
2030	4th Street	YZ Avenue	Y Avenue	Gravel Resurface	\$17,250	0.30
2030	5th Street	YZ Avenue	Y Avenue	Gravel Resurface	\$10,250	0.18
2030	VW Avenue	5th Street	8th Street	Gravel Resurface	\$85,750	1.50
2030	X Avenue	4th Street	6th Street	Gravel Resurface	\$57,250	1.00
2030	Y Avenue	3rd Street	4th Street	Gravel Resurface	\$16,250	0.28
2030	YZ Avenue	4th Street	5th Street	Gravel Resurface	\$21,250	0.37
2030	YZ Avenue	5th Street	6th Street	Gravel Resurface	\$28,000	0.49
2030	11th Street	2,640' south of YZ Avenue	Woodbrook Street	Gravel Resurface	\$71,000	1.24
<b>2030 Total</b>					<b>\$307,000</b>	<b>5.36</b>
Unmet	YZ Avenue	2,112' west of 2nd Street	2nd Street	Gravel Resurface	\$23,750	0.40
Unmet	WX Avenue	6th Street	10th Street	Gravel Resurface	\$119,000	2.00
Unmet	TU Avenue	Vankal Street	2nd Street	Gravel Resurface	\$59,500	1.00
Unmet	10th Street	U Avenue	5,280' north of U Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	2nd Street	U Avenue	TU Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$55,000	0.75
Unmet	4th Street	XY Avenue	W Avenue	Crack Fill, Chip Seal	\$71,750	1.50
Unmet	5th Street	W Avenue	V Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	6th Street / WX Avenue	XY Avenue	W Avenue	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$117,500	1.60
Unmet	7th Street	2,640' south of YZ Avenue	YZ Avenue	Gravel Resurface	\$29,750	0.50
Unmet	V Avenue	2nd Street	8th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$220,250	3.00
Unmet	V Avenue	8th Street	10th Street	Gravel Resurface	\$59,500	1.00
Unmet	VW Avenue	8th Street	12th Street	Crack Fill, Chip Seal	\$95,750	2.00
Unmet	XY Avenue	2nd Street	4th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	XY Avenue	4th Street	6th Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$80,750	1.10
Unmet	XY Avenue	Vankal Street	2nd Street	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$73,500	1.00
Unmet	YZ Avenue	7th Street	Prairie Brook Road	Crack Fill, HMA Wedging, Chip Seal, Fog Seal	\$202,000	2.75
Unmet	10th Street	W Avenue	VW Avenue	Gravel Resurface	\$29,750	0.50
Unmet	10th Street	XY Avenue	W Avenue	Gravel Resurface	\$95,250	1.60
Unmet	2nd Street	W Avenue	V Avenue	Gravel Resurface	\$59,500	1.00
Unmet	TU Avenue	792' west of 8th Street	8th Street	Crack Fill, Chip Seal, Fog Seal	\$8,250	0.15
Unmet	Vankal Street	Z Avenue	XY Avenue	Gravel Resurface	\$89,250	1.50
<b>Unmet Needs Total</b>					<b>\$1,710,500</b>	<b>26.35</b>
<b>Grand Total</b>					<b>\$3,256,195</b>	<b>52.37</b>