



Road Commission
of Kalamazoo County

3801 E. Kilgore Road
Kalamazoo, MI 49001
(269) 381-3171
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www.kalamazoocountyroads.com

SCHEDULE OF FEES

Effective: January 1, 2016

	Application Form	Unit	Fees	Other Charges*
DRIVEWAYS:				
Residential:				
New residential or special access driveway (each additional driveway)	Application to Construct in Right of Way	Each	\$ 95.00	+ Expenses
Reconstruction or paving of existing Temporary (one year), Portion refundable	Application to Construct in Right of Way	Each	\$ 20.00	+ Expenses
	Application to Construct in Right of Way	Each	\$ 45.00	+ Expenses
	Application to Construct in Right of Way	Each	\$ 495.00	+ Expenses
Commercial:				
New commercial driveway (each additional driveway)	Application to Construct in Right of Way	Each	\$ 240.00	+ Expenses
Reconstruction or paving of existing Temporary (one year), Portion refundable	Application to Construct in Right of Way	Each	\$ 35.00	+ Expenses
	Application to Construct in Right of Way	Each	\$ 115.00	+ Expenses
	Application to Construct in Right of Way	Each	\$ 495.00	+ Expenses
UNDERGROUND INSTALLATIONS:				
Sewer (storm or sanitary) / Water	Application to Construct in Right of Way	Per Project	\$ 210.00	+ Expenses
Gas, telephone, electric, TV, etc.	Application to Construct in Right of Way	Per Project	\$ 205.00	+ Expenses
Road crossings:				
Open cut	Application to Construct in Right of Way	Each	\$ 185.00	+ Expenses
Jack and bore	Application to Construct in Right of Way	Each	\$ 75.00	+ Expenses
Service Tap without ROW Driveway Permit	Application to Construct in Right of Way	Each	\$ 95.00	+ Expenses
Service Tap with ROW Driveway Permit	Application to Construct in Right of Way	Each	\$ 35.00	+ Expenses
UTILITIES:				
Well Monitoring Permit	Application to Construct in Right of Way	Annual Per Well	\$ 50.00	+ Expenses
Seismic Testing Permit	Application to Construct in Right of Way	Per Project	\$ 620.00	+ Expenses
New pole(s) installation for line extension	Application to Construct in Right of Way	Per Project	\$ 160.00	+ Expenses
Electric/Telephone/TV on existing poles	Application to Construct in Right of Way	Annual	\$ 170.00	+ Expenses
Utility Company tree trimming	Application to Construct in Right of Way	Annual	\$ 185.00	+ Expenses
SURVEYS	Application to Construct in Right of Way	Annual	\$ 125.00	+ Expenses
DUST CONTROL APPLICATIONS PERMIT	Application to Construct in Right of Way	Per Activity	\$ 60.00	+ Expenses
BLOCK PARTIES, FESTIVALS, BANNERS, PARADES & OTHER TEMPORARY ROAD CLOSURES	Application to Construct in Right of Way	Each With Prior Notice	No Charge	
	Application to Construct in Right of Way	Each Without Prior Notice	\$ 80.00	+ Expenses
PRELIMINARY PLAN REVIEW (INCLUDING NEW ROADS)	Application to Construct in Right of Way	Each	\$ 320.00	+ Expenses
PUBLIC ROAD DRAWING REVIEW AND INSPECTION	Application to Construct in Right of Way	Each	Actual Costs	Including a deposit of 3% of estimated improvement cost at time of application
DRIVEWAY ACCESS DETERMINATION / LAND DIVISION Land Division Act 288 of 1967, as amended	Application to Construct in Right of Way	Up to 4 driveways	\$ 190.00	+ Expenses
ABANDONMENT REQUESTS	Application to Construct in Right of Way	Each	\$ 345.00	+ Expenses
DRAINAGE AGREEMENT FEE FOR NEW ROADS	Application to Construct in Right of Way	Each	2,000.00	+ Expenses
OTHER RIGHT OF WAY PERMITS FOR ANY AND ALL ACTIVITES NOT COVERED ELSEWHERE	Application to Construct in Right of Way	Each	\$ 65.00	+ Expenses



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TRANSPORTATION PERMITS ***				
Annual Cab Card				
Single vehicle	Annual Cab Card Application	Annual	\$ 45.00	+ Oxcart Fee + Expenses
Fleet	Annual Cab Card Application	Annual	\$ 70.00	+ Oxcart Fee + Expenses
Mobile/modular home up to 12 feet wide	Annual Mobile Home Transportation Application	Annual	\$ 45.00	+ Oxcart Fee + Expenses
Single Move Special Transportation Permit				
No annual cab card less than 16 feet	Single Move Application	Per Move	\$ 45.00	+ Oxcart Fee + Expenses
With associated annual cab card less than 16 feet	Single Move Application	Per Move	\$ 25.00	+ Oxcart Fee + Expenses
Super Move 16 ft or greater	Single Move Application	Per Move	\$ 135.00	+ Oxcart Fee + Expenses
Single Move Special Transportation Permit - House and building moves, mobile/modular home				
No annual cab card less than 16 feet	Single Move Mobile Home Transportation Application	Per Move	\$ 45.00	+ Oxcart Fee + Expenses
With associated annual cab card less than 16 feet	Single Move Mobile Home Transportation Application	Per Move	\$ 25.00	+ Oxcart Fee + Expenses
Super Move 16 ft or greater	Single Move Mobile Home Transportation Application	Per Move	\$ 135.00	+ Oxcart Fee + Expenses
Annual Overweight Garbage Truck Permit	Annual Cab Card Application	Per Unit	\$ 45.00	+ Oxcart Fee + Expenses
**Seasonal Milk Haul Routes Permit	Seasonal Public Utility/ Agriculture Application	Per Unit	\$ 85.00	+ Oxcart Fee + Expenses
Seasonal Agricultural Commodities Hauling Permit	Seasonal Public Utility / Agriculture Application	Per Move	\$ 45.00	+ Oxcart Fee + Expenses
Seasonal Public Utilities Non-Emergency Exemption Permit	Seasonal Public Utility / Agriculture Application	Per Unit	\$ 50.00	+ Oxcart Fee + Expenses
	Seasonal Public Utility Permit Route Notification Application	Per Unit Per Move	No Charge	
Other Special Transportation Permits for any and all activities not covered elsewhere	Single Move Permit Application	Each	\$ 45.00	+ Oxcart Fee + Expenses
MISCELLANEOUS FEES				
Variance Request for Deviation from Policy	As per applicable policy		\$ 520.00	+ Expenses
Freedom of Information Act (FOIA) Fees	As per policy		As per policy	

+ Expenses: All fees are subject to additional charges when unusual conditions or unique circumstances arise that necessitate additional staff time or other expenses. Fees are set based on reasonable and customary charges for each service. Additional Expenses may include outside consultants, RCKC labor and equipment above and beyond customary charges for a service. A list of hourly charges for personnel and equipment normally used by the RCKC will be furnished upon request. Such charges are subject to change without prior notice and reflect necessary and actual costs for services.

+ Oxcart Fees: Fees levied on Oxcart applicants for Michigan road commissions permits

Permit Fee Amount	Oxcart Fee	Credit Card Processing Charge
\$0 - \$49.99	\$6.00	2.9% + \$0.30
\$50.00 - \$99.99	10% + \$1.00	2.9% + \$0.30
\$100.00 - \$199.99	\$15.00	2.9% + \$0.30
\$200.00 and more	\$18.00	2.9% + \$0.30

**During times of weight restrictions, as set forth in PA 300 of 1949, as amended, (MCL 257.722 (8) commonly referred to as Seasonal Road Restrictions), and at any other time when conditions are unfavorable, a Permit will not be issued for overweight and/or overweight loads. A permit issued for overweight vehicles and/or overweight loads on a seasonal basis will not be valid during periods of reduced load restrictions. The RCKC reserves the right to refuse to issue a Special Transportation Permit when the condition of the road is such that above-legal load limitations would cause harm or injury to the highway.

***Transportation Permit Specifications: refer to RCKC Construction Guidelines - Construct, Operate, and/or Use Within the County Road Right-of-Way Policy as set forth under MCL 257.722

Revised: March 27, 2001

Revised: December 9, 2010

Revised: November 17, 2015

Revised: February 4, 2019