



Road Commission of Kalamazoo County
Teamsters Local 214
Municipal Maintenance Technician – Roadway Technician
Apprentice

General Summary

Countywide truck/equipment operator with duties that include road review and road right-of-way duties, but not limited to; pothole repairs, guardrail repair and installation, culvert repair and installation, tree trimming, brush control, hauling material to various operations and winter maintenance. Public service.

Essential Functions

1. Understand equipment and its' operation.
2. Work cooperatively with all Superintendents to schedule work and maintain quality.
3. Must be able to safely and efficiently load, secure and haul heavy equipment to and from RCKC and any job site at which the equipment is needed.
4. Refuel as necessary and at the end of each shift.
5. Maintain/clean daily equipment and park in designated parking area.
6. Complete Daily Vehicle Condition Report (VCR) detailing condition of vehicle, daily as used. Promptly report any issues.
7. Winter maintenance of roads/bridges.
8. Road maintenance including pothole repairs.
9. Haul material (gravel, bituminous, etc.)
10. Maintain roadsides (guard rail, culverts, trees, brush control, drainage, etc.).
11. Work cooperatively with others.
12. Assist in emergency situations.
13. Perform traffic regulating according to the Michigan Manual of Uniform Traffic Devices (MMUTCD).
14. Actively participate in training and assist others as needed.
15. Attend meetings and training.
16. Abide by RCKC Safety Manual and Safety regulations as applicable. Abide by all safety precautions listed in operators manual and labeled on the equipment.
17. Maintain a positive attitude and positive public relations.
18. Perform general labor.
19. Maintain a valid Commercial Driver License (CDL) according to State & Federal Regulations. Special endorsements may be required. Maintain all necessary certifications/licenses to operate and/or transport equipment.
20. Abide by the Collective Bargaining Agreement and/or Terms and Conditions of Employment, Rules of Conduct and applicable RCKC policies.
21. Understand and apply proper operating functions identified in the operator's manual and provided in training sessions.
22. Identify and locate all critical support, wear, and maintenance points of the equipment.



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23. Operate the equipment effectively and efficiently to perform the necessary work as determined by the Superintendent.
24. Perform all daily equipment maintenance according to operator's manual.
25. Utilize proper load/unload and securing procedures when transporting equipment as described in operators manual, Michigan Department of Transportation (MDOT) regulations, and/or as directed by Superintendent.
26. Track and be responsible for daily material usage.
27. Follow all requirements of the Miss Dig System prior to excavation.
28. Understand and operate any additional equipment attached or utilized as part of the equipment's capability. (Measuring instruments, hand power tools, AVL, automation, etc.)
29. Follow the Appendix A of the Apprenticeship – Work process schedule and Related instruction as outlined
30. Perform other duties as assigned.

Duties are not listed in order of priority, are typical of duties and responsibilities that may be performed by the person holding this position and will be done at the direction and under of the supervision of the Superintendents. Duties may be added, deleted, or modified at any time. They are not to be construed as an exhaustive list of all job duties.

Employment Qualifications

Education: A high school diploma/GED, Commercial Driver License (see below)

Preferred Experience: Construction or related field, truck driving and customer service.

Other Requirements: Ability to obtain a valid Commercial Driver License Group A with air brake endorsement. Special endorsements may be required. Strong organizational, planning and communication skills.

FLSA Status: Non-Exempt

The qualifications listed above are intended to represent the minimum skills and experience levels associated with performing the duties and responsibilities contained in this job description. The qualifications should not be viewed as expressing absolute employment or promotional standards, but as general guidelines that should be considered along with other job-related selection or promotional criteria.

Physical Requirements

This job requires the ability to perform the essential functions contained in this description. These include, but are not limited to, the following requirements. Reasonable accommodations will be made for otherwise qualified applicants unable to fulfill one or more of these requirements:



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Physical Requirements (Cont.)

Walking over uneven terrain to inspect equipment
Walks, stoops, kneel and crouch to conduct inspections
Climbing up and down from equipment to make inspections
Climbing stairs and ladders to stock and retrieve material, parts and supplies
Lifting parts and supplies onto shelves
Lifting heavy equipment parts weighing up to 100 pounds
Travels to various locations in the County to inspect projects or attend meetings
Ability to access office files
Ability to access maps and other records and documents of the commission
Ability to operate various equipment
Ability to operate a heavy truck
Ability to use various hand tools

Working Conditions:

Works both indoors, inside equipment and outside for projects
Exposure to fumes at asphalt paving projects
Exposure to traffic at construction projects
Exposure to loud noises at construction project
Exposure to extreme weather conditions
Exposure to various types of construction site